City of Lansing, Michigan
Schedule of Cooperation/Collaboration/Consolidation of Services

February 1, 2014 submittal

Previous/Ongoing Consolidation and Intergovernmental Cooperative Measures	Description	Date Initiated	Timeline to Accomplish Proposal	Jurisdictions Involved	Realized Savings/(Loss)	Implementation Status/update	Barriers Experienced in Implementing Proposal	FY 13 Submittal Notes	Narrative update FY 14 submittal
Fire Service Consolidation									
Lansing Metro Response Team	Is part of the Lansing Metro Response Team, a subset of the Michigan Urban Search and Rescue (MUSAR). Through MUSAR, ELFD has made a number of activations to various disasters throughout Michigan including support of HAZ-Mat response	Winter2003	Spring 2004	Lansing/East Lansing/ Delta Twn./Meridian Twn.	$250,000	Annual	None		
Shared Fire Chief with East Lansing	The cities of Lansing and East Lansing will, on an interim basis, jointly employee East Lansing's Chief	Fall 2011	Jan-12	Lansing/East Lansing	~75,000/year	Implemented	None		The sharing of the Fire Chief has allowed our agencies to show that consolidation can be obtained on the micro scale with success. This creates a great platform to initiative and continue with the discussion of collaboration on a macro scale.
Metro Area Training Consortium for EMS	Partners with a consortium regional fire departments to provide training for EMS	Spring 2008	Fall 2009	Lansing/East Lansing/Meridian Twn./Delta Twn.	Improved Service, $50,000 savings	Implemented	None		
Regional Fire service study	Six communities in the Mid-Michigan region jointly engaged in a feasibility study to explore all opportunities for service-sharing up to and including consolidation	The Study was launched on November 30, 2011	June 6, 2012	Lansing/East Lansing/Meridian Twn./Delhi Twn./Lansing Twn./Delta Twn.	Potential for Value Added Service and long-term cost savings - exact amount is still unknown	Completed	None	Parties have signed an agreement to implement Phases I and II of the Study starting with implementation of Automatic Mutual AID	Varying levels of interest in sharing fire services along with varying service expectations, Compensation, policies, procedures, schedules, rank, promotions and collective bargaining agreement vary among all six communities making uniform operation very complex., legacy costs vary among the six communities as well as the levels to which they are funded, different form of government which have different political dynamics.
Fire Mutual Aid	Partners with a consortium of regional and state fire departments to provide mutual aid and special operations during times of large-scale disasters and/or emergencies	Summer 1990	1st quarter 1995	Lansing/East Lansing/Delta Twn./Delhi TWn./Lansing Twn./Meridian Twn.	Improved Service	Annual	None		
Police Service Consolidation									Compensation, policies, procedures, schedules, rank, promotions and
Police Mutual Aid	Provided during area disasters or emergencies	Fall 1988	1st quarter 1990	Lansing/Ingham County Sheriff/Eaton County Sheriff/Michigan State Police/Mason Police/Meridian Police/ MSU Police/Clinton County Sheriff	Improved Service	ual (January 1 of each	None		collective bargaining agreements vary among all of the six communities
Capital Area Dive Team	Cooperative training and rescue arrangement to respond to dive team response requests in the region	Fall 2005	May-07	Lansing/Ingham-Eaton and Clinton County Sherriff offices	Improved Service	Annual	None		making uniform operation very complex;
Tri-County Metro Squad	Regional collaborative to improve police services and share knowledge	Fall 1966	1st quarter 1968	FBI, Lansing Police, Ingham County Sheriff, Eaton County Sheriff, DEA, Michigan State Police, Mason Police, Meridian Police, MSU Police, Clinton County Sheriff	Improved Service	Implemented	None		Legacy costs (pension and healthcare) vary among the six communities as
Mobile field force (Police training)	Cooperative training of police officers	Summer 1989	Fall 1991	Lansing/Ingham-Eaton and Clinton County Sherriff offices/Michigan State University/Meridian Twn./Lansing Twn.	Improved Service	Implemented	None		well as the levels to which they are funded;
Consolidation of 911 Dispatch with Ingham County and East Lansing	A consolidated 911 Dispatch Center was opened by Ingham County to serve the region	Planning for the consolidation began in summer 2005	Spring 2012	East Lansing, Lansing, Meridian Township, Ingham County	$5,800,000 over 10 years (total for all jurisdictions)	Dispatch Center went live on June 27, 2012	Having one agency follow multiple SOP's and procedures	9-1-1- advisory board established	Dispatch departments that were merged were covered by different collective bargaining agreements that had to be reconciled; Division and assignment of legacy costs (pension and healthcare), reconciliation of two different call-taker systems (East Lansing Dispatch formerly operated on a "one-call" system; the 911 Dispatch Center operates on a "two-call" system); Complexities associated with merging service areas; resolving geo-database errors/clarifications related to the base mapping (i.e. street names that has the exact same name in differen parts of the coverage area) Considerations are being made to change CAD systems to address this and other issues.
Emergency Management	Participates in a countywide emergency management committee which purchases emergency equipment with Homeland Security Grant Funds	Spring 2008	Spring 2009	Ingham County Sheriff, Meridian Twp. Police, MSU Police, Lansing Twp. Police, Lansing Police	$100,000 (grant fund purchases)	Annual	None		which have different political dynamics;
Sherriff Road patrol	Partner with the Ingham County Sherriff Department to supplement patrolling in the City of Lansing	Fall 2011	SPRING 2014	Ingham County Sherriff and Lansing PD	$200,000	Negations Ongoing	Legislative body unwilling to take up the issue and adopt the proposal	Issues are pending with Lansing City Council. No real barriers encountered yet.	The Legislative sub-committee was unwilling still to take this issue up and adopt this collaborative proposal last year. It will be brought up again this year. Traffic patrols in the designated DDACTS areas will be beneficial to reduce crime and crashes.

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Countywide Jail Booking System	Collaborating with regional law enforcement to establish a countywide jail booking system which will create a single system so that prisoners can be transported between jails without the need for redundant data entry	Fall 2009	Summer2011	Ingham County Sheriff, Meridian, MSU Police, Lansing Police	Improved Service and efficiencies	Implemented	None		
Economic Development Consolidation									
Michigan Avenue Corridor Improvement Authority	Partnership to develop the Michigan Ave. corridor in a planned and concerted way that supports and encourages economic investment	Winter 2010	Fall 2011	Lansing/East Lansing/Lansing Twn.	$1,000,000 + Over time tax capture will continue to increase and allow for development	Implemented	None	It is the only Tri-corridor improvement authority in the state of Michigan	Formed Jurisdictional authorities and now working on interlocal agreement
PA 425 Agreement - Delta Township - General Motors		Summer 1999	Fall 2000	Lansing/Delta Twn.	Maintaining jobs in this area and mutual tax capture (thousands of dollars every year + benefits of increased residency etc., .)	Implemented	None		
PA 425 Agreement - Alaiedon Township - Jackson National Life		Winter1997	Spring 1999	Lansing/Alaiedon Twn.	Maintaining jobs in this area and mutual tax capture (thousands of dollars every year + benefits of increased residency etc., .)	Implemented	None		
Lansing Regional Smart Zone	Jointly operate the Lansing Regional SmartZone	Fall 2008	Summer 2009	Lansing/East Lansing	Potential for increased revenue for jobs retention ($500,000+)	Implemented	None		
PA 425 Agreement - Dewitt Township		Winter 2010	Winter 2011	Lansing/Dewitt Twn.	Maintaining jobs in this area and mutual tax capture (thousands of dollars every year + benefits of increased residency etc., .)	Implemented	None	creation of the Port Lansing Next Michigan Development Corp	
Automotive Industry and Property committee	Joint Committee to collaborate and coordinate the re-development of former GM Sites	Winter 2010	Fall 2011	Lansing, Delta Township and Lansing Township	Collaboration and increased development potential of property	Ongoing	Establishing joint development goals		
Participation in Lansing Economic Area Partnership (LEAP)	City has contracted with LEAP to perform all economic development related activities	Fall 2006	Spring 2007	Lansing/Regional EDC organization LEAP	Maintaining and attracting jobs to the area (Over 1 Billion to date)	Implemented	None		
Municipal Services Consolidation									
Consolidation of City grounds maintenance from three (3) departments to one (1)	Streamlined all City grounds maintenance under one department creating efficiencies and streamlined services	Fall 2009	Jul-11	Lansing	$1,000,000/year	Implemented	None		
Shared-services agreement for Capital Region International Airport	Coordination of emergency response services	Spring 2011	Spring 2014	Lansing/Ingham City/Clinton City	improved efficiently	In-Progress	None		
Shared Assessor with City of Flint		Spring 2011	Fall 2011	Lansing/Flint	Salary savings over $110,000 for both cities annually	Implemented	None		
MiDeal (cooperative purchasing with State)		Summer 1994	Summer 1995	Statewide	Decreased cost to city for bulk purchases	Implemented	None		
Consolidation of three City (3) fleet garages to one (1)	Consolidation of three garages into efficient and updated single facility	1st quarter 1980	Jul-13	Lansing	$1,000,000/year	New Fleet Services building is operational.	Convincing users that all services will be handled equally amongst all Departments	Big efficiencies expected as new Fleet Services manager and additional mechanics are hired.	The new garage facility is fully operational and now we are exploring performing motor vehicle maintenance on a regional basis to other like agencies.
Consolidation of 54-A District Court with 54B and 55 (Ingham County and East Lansing)		Fall 2009	Spring 2012	Lansing/Ingham County/East Lansing	$1,600,000/year (total for all jurisdictions)	Implemented	Co-ordination between Courts		
Lansing/Flint/Grand Rapids consortium for income tax processing with Chase	Shared contract for front-end processing of income tax returns including electronic data files and images for upload into City Tax software as well as payment deposit files	Summer 2011	original 3 year agreement ends Summer 2014	Lansing/Flint/Grand Rapids. Battle Creek joined in 2013	Productivity streamlining (savings not fully determined) as well as increased efficiency	Annually	None	beginning February 2014 we will be in the third year of processing returns	Contract is going very well and we anticipate continuing this collaboration
Waste Water Treatment Service area Intergovernmental agreements	Contractual services to provide waste water treatment to outlying townships	Multiple agreements initially thought Spring 1985	Implemented multiple jurisdictions 1st in 1987	Delta Twn./ Delhi Twn./Lansing Twn.	increased sewer service to region	Annually	None		
Lansing Regional Committee for Stormwater Management	creation of a streamlined and cooperative approach on stormwater management	Spring 1998	Summer 1999	Urban areas in Ingham, Eaton and Clinton County	Value Added Service	Annually	None		
Trunkline Maintenance	Contracts with the Michigan Department of Transportation to maintain the sections of the three state trunklines that are located within the City limits	Fall 1988	Fall 1990	Lansing, State of Michigan	Allows for additional staff during periods of limited trunk line work and increased service to road network and its users	Annually	None		
Parks and Recreation									

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Rivertrail Maintenance Agreement	Maintenance of trail inside the city from Potter Park to South of Maguire Park	Fall 2008	Spring 2009	Lansing/Ingham County	increased service and efficiencies to users of facility	Annually	None		
Soldan Dog Park Maintenance and Operation Agreement		Spring 2008	Fall 2009	Lansing/Ingham County	increased service and efficiencies to users of facility	Annually	None		
Hope Soccer Complex	Regional soccer complex within the City that is operated by Ingham County	Spring 1996	Jul-98	Lansing/Ingham County	increased service and efficiencies to users of facility	Annually	None		
Grant Woods Park	Park Owned by City of Lansing that is operated by Delta Twn.	Spring 1983	Mar-84	Lansing/Delta Twn.	increased service and efficiencies to users of facility	Annually	None		
Schmidt Center Collaboration	City partners with the Lansing School District to occupy part of the former Hill High School for use as a community center	Fall 2005	Jul-07	Lansing/Lansing School District	Eliminated capital cost of new community center construction (tens of millions of dollars)	Annually	None		
Regionalization of Potter Park Zoo		Spring 2006	Jul-07	Lansing/Ingham City	increased service and efficiencies to users of facility	Implemented	None		
Human Services Consolidation/intergovernmental Cooperative Measures									
Active Living for Adults	Day services for challenged adult citizens and care givers (Respite Services)	Fall 2002	Spring 2003	City of Lansing and City of East Lansing	Increased Human Services to Citizens	Implemented	None		
Capital Area Community Services	Emergency Rehousing grant; Food & Commodity Supplements for low-income	Spring 1972	Fall 1975	Ingham, Eaton, Clinton Counties	Increased Human Services to Citizens	Implemented	None		
Capital Area Rail Council	Transportation Services	Fall 1999	1st quarter 2000	Regional	Increased Human Services to Citizens	Implemented	None		
CEI Community Mental Health	Mental Health Services for a 7 Region	Fall 2004	1st quarter 2006	Ingham, Eaton, Clinton, Counties	Increased Human Services to Citizens	Implemented	None		
Office on Violence Against Women (Elder Abuse)	Training law enforcement, court employees, human service to recognize elder abuse	Spring 2011	Fall 2014	Ingham, Eaton, Clinton, Counties	Increased Human Services to Citizens	Implemented	None		
Greater Lansing Safety Council	Education/training	Spring 2001	Winter 2003	Ingham County	Increased Human Services to Citizens	Implemented	None		
Ingham County Community Corrections Board	Education/training	Summer 2002	Fall 2003	Ingham County	Increased Human Services to Citizens	Implemented	None		
Ingham County Health Department	Facilitate access to affordable health care for low income citizens	Spring 1986	fall 1989	Ingham County	Increased Human Services to Citizens	Implemented	None		
Tri-County Office on Aging	Health/Mental/Respite/Meals on Wheel	Spring 1972	fall 1974	Ingham, Eaton, Clinton Counties	Increased Human Services to Citizens	Implemented	None		
Capital Area United Way - 211 call service	Call center for connecting resources and resolving problems	Fall 2003	Spring 2005	Regional	Increased Human Services to Citizens	Implemented	None		
Teen Court	Youth Offender	1st quarter 2003	2nd quarter 2005	Ingham County	Increased Human Services to Citizens	Implemented	None		
Updates to FY 13 New Consolidation and Intergovernmental Cooperative Measures									
Tri-agency participation in non-motorized pathway along Waverly Road	Design and construction of non-motorized connections at a very unsafe jurisdictional boundary location	Fall 2011	Ongoing	Lansing/Lansing Twn./Ingham City.	Joint non-motorized construction project to expand non-motorized network and improve ped. Safety	Portion of project moving forward, bid and construction set for Spring of 2014	Securing funding for the Township/County segment		Preliminary design has been completed for the entire project. The City is constructing its segment this year and was unable to convince the County and Lansing Township of the merits of the project as it relates to establishing a safe corridor with the majority of the project grant funded up to 80% of the construction costs.
Shared Public Services Initiative -Fire Service EVIP Application	Six Communities have jointly applied for an EVIP grant to support: MABAS-Automatic Mutual Aid; Blue Card - Joint Response Training; & AVL/MDT's Automatic Vehicle Locators & Mobile Data Terminals	Spring 2012	Dec-12	Lansing/East Lansing/Delta Twn./Delhi/Lansing Twn./Meridian Twn.	Support efforts to further goal of collaboration and service sharing	Ongoing	Coordination of multi-jurisdictional SOP's, administrative approach and timelines	Grant was not awarded by the State.	Discussion underway to strategize on plan to submit for next round of grants related to EVIP incentive program.
Purchasing Department collaboration between the Board of Water and Light and Lansing	Consider joint purchasing office	Winter 2012	Jul-13	Lansing/Board of Water and Light	increased efficiencies	Ongoing	None at this time		Parties have agreed to scope of work and consolidated purchasing implementation. On schedule for 2014 completion.
Financial Empowerment Center	Lansing to deliver free, one-on-one financial counseling by trained professionals to low-income residents by integrating counseling into the delivery of municipal services	Summer 2012	Jan-13	Lansing/Ingham County Department of Human Services/ Advent House Ministries/CACS Grand River/Head Start/Tabernacle of David Church.	Enhanced Service ($1.5 million investment)	Implemented	None at this time		916 clients served in 2013; 1818 sessions delivered; 100 bank accounts opened; 95 clients decreased their total debt by 10% or more; 33 clients increased their total savings by 2% of net annual income or more; 13 clients saved consistently for 3 or more months.
Lansing Detention Collaboration	Collaboration of operation of city detention facility	2012	Summer 2015	Lansing/Ingham County Sheriff	collaboration and sharing of services (potential of tens of millions of dollars in savings)	Ongoing	None at this time		Formal discussions to explore the joint construction of a regional detention facility to begin in February 2014.

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Lansing Metro Response Team	Expansion to include the Townships of Lansing and Delhi	Spring 2010	Fall 2013 Anticipated	Lansing/East Lansing/Delta Twn./Delhi Twn./Lansing Twn./Meridian Twn.	increased efficiencies and service	Ongoing	None at this time		Continuing discussions to complete this project
Regional Training	Expansion to include the Townships of Lansing and Delhi	Fall 2008	Spring 2014	The Cities of East Lansing and Lansing along with the Townships of Delta, Delhi, Lansing and Meridian	increased service	Ongoing	None at this time		Cotinuing to work thru details of training and coordination of traning schedule
Joint Arson Taskforce	Six Communities in the Mid-Michigan region will work to formalize a Joint Arson Taskforce	Winter 2012	Fall 2013	The Cities of East Lansing and Lansing along with the Townships of Delta, Delhi, Lansing and MeridianThe Joint Arson Taskforce will add redundancy in terms of coverage and expertise to benefit the region	the Joint Task force will add redundancy in terms of coverage and expertise to benefit the region	Ongoing	None at this time		Discussion continue and are close to formalizing this tasforce.
Shared fire truck maintenance with Delta Township	The City of Lansing is exploring a contract with Delta Twn. for the purpose of repairing their fire apparatus	Spring 2012	Summer 2014	Lansing/Delta Twn.	increased service and possible savings of centralized repair facility	Developing Agreement	None at this time		Continuing discussions to complete this project in addition to soliciting interest by other agencies
Contracted Operations of Groesbeck Golf Course	Lansing Entertainment and Public Facilities Authority (LEPFA) has contracted for operation o golf course	Winter 2012	spring 2012	Lansing/LEPFA	Increased service and providing of additional services	Implemented	None		Relationship has built on skill sets on the staff of LEPFA and allowed for increase sales and creative advertisement to partner with other conventions and events in and areound the area.
FY 14 New Consolidation and Intergovernmental Cooperative Measures									
Blue Card Training	Blue Card Training supports the implementation of MABAS and Automatic Mutual Aid (AMA). Fire personnel in the region must be trained on the same Standard Operating Procedures in order to safely provide AMA and Blue Card is the protocal for doing so	This course of action is responsive to recommendations contained in the 2012 Plante Moran Shared Services Study. Anticipated implementation is Spring of 2014	Perpetual	The Cities of East Lansing and Lansing along with the Townships of Delta, Delhi, Lansing and Meridian	Expense of training will be mitigated by using Delhi and Delta's Simulation Centers at no cost as well as Delhi Fire Chief who is a a certified trainer. Where costs exist they will be "bundled" across the region to obtain volume discounts	Once this can be achieved increased efficiencies, better service delivery and possible savings are aniticipated going forward			
Blue Card "Train the Trainer"	Each department will train two individuals as trainers so that they can certify and re-certify personnel within the department	Discussions began in late Spring of 2013. Anticipated implementation is Spring of 2014	Perpetual	The Cities of East Lansing and Lansing along with the Townships of Delta, Delhi, Lansing and Meridian	departments will not have to bear the cost of paying for outside training (About $400 per person)	This savings can continue as long as Blue Card is the protocal supporting MABAS and AMA			
Grant Funding	Will continue to ***jointly*** seek grants for initiatives such as Blue Card Training and Active Violence Training/Equipment	Any point in 2014 at which grant opportunities are available. Grant opportunities are discussed at every monthly meeting of the Shared Services Executive Committee	Ongoing	The Cities of East Lansing and Lansing along with the Townships of Delta, Delhi, Lansing and Meridian	Savings are unknown at this time	As often as funding is available			
Document Imaging Storage	Joint purchase for document imaging software (records retention)	Planning began June 2013 - pending implementation	Ongoing	East Lansing and Lansing Police Departments	$48,000 software purchase	One time			
Buffered bike lanes on Michigan Ave	coordination of the installation of buffered lanes	Fall 2012	Fall 2013	Lansing, East Lansing , MDOT	Coordination cross juristictional of increased non-motorozed safety device	complete			
Non-motorozed pathway coordination (Delhi Twn. And City of Lansing)	Coordination between Lansing and Delhi Twp to ensure their respective pathways link together. City of Lansing granted Delhi Twp an easement to construct a portion of their pathway through a City property, and along the City's road right of way. Construction plans were coordinated to ensure that the design matched at the termini of the paths, and that timing of construction was coordinated.	Fall 2011	Summer of 2013	Delhi Towhship and City Of Lansing.	Linking of City of Lansing award winning river trail to Delii paves the way for future expansion and increased safety	All construction of both pathways to be complete in 2014			

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Pedestrain Cross-walk removal projects	Removal of three cunctionally obsolete structures in the City	Fall 2012	Fall 2013	City of Lansing and MDOT	This joint project allowed both agencies to perform force account work and streamline removal and mazimize savings to agencies by doing work in house	complete	None		Allowed both of our agencies to showcase eachothers skill sets and work together to incrase safety of pedestrians in the City and traffic
Data Analytics Partnership	Partnering with Michigan State University Eli Broad College of Business to assist in perfoming Data Analytics and providing teaming to solving specific data driven solutions	Summer 2013	ONgoing	Michigan State University and City of Lansing	Leverging expertise and knowledge of students to cost effictively recommending solutiosn using big data	Ongoing	None		

Michigan Department of Treasury
4887 (Rev. 09-13)

Economic Vitality Incentive Program/County Incentive Program Certification of Consolidation of Services

Issued under authority of 2013 Public Act 59. Filing is mandatory to qualify for payments.

Each city/village/township/county applying for Consolidation of Services payments must:

1. Certify to the Michigan Department of Treasury (Treasury) that the local unit listed below has produced and made readily available to the public, a Consolidation Plan as required by 2013 Public Act 59. The plan shall be made available for public viewing in the clerk's office or posted on a publicly accessible Internet site.
2. Submit to Treasury a Consolidation Plan.

City/village/township: This certification, along with a Consolidation Plan, **must be received by February 1, 2014** to receive the February and April payments or on or before March 31, 2014 to receive the April payment. Post mark dates will not be considered. For questions, call (517) 373-2697.

County: This certification, along with a Consolidation Plan, **must be received by February 1, 2014** (or the first day of a payment month) in order to qualify for that month's payment. Post mark dates will not be considered. For questions, call (517) 373-2697.

PART 1: LOCAL UNIT INFORMATION			
Local Unit Name City of Lansing		Local Unit County Name Ingham	
Local Unit Code 332020		Contact E-Mail Address Chad.gamble@lansingmi.gov	
Contact Name CHAD GAMBLE	Contact Title CHIEF Operating officer	Contact Telephone Number (517) 483-4146	Extension —
Website Address, if plan is available online WWW.lansingmi.gov			

PART 2: CERTIFICATION	
In accordance with 2013 Public Act 59, the undersigned hereby certifies to Treasury that the above mentioned local unit has produced a Consolidation Plan and has made the plan available for public viewing in the city, village, township, or county clerk's office or has posted the plan on a publicly accessible Internet site. The Consolidation Plan is attached to this signed certification.	
Chief Administrative Officer Signature (as defined in MCL 141.422b)	Printed Name of Chief Administrative Officer (as defined in MCL 141.422b) Virg Bernero
Title Mayor	Date 1-29-14

Completed and signed form (including required attachment) should be e-mailed to: **TreasRevenueSharing@michigan.gov**

If you are unable to submit via e-mail, fax to (517) 335-3298, or mail the completed form and required attachment to:

Michigan Department of Treasury
Office of Revenue and Tax Analysis
PO Box 30722
Lansing MI 48909

TREASURY USE ONLY		
EVIP/CIP Eligible Y N	Certification Received	EVIP/CIP Notes
Final Certification	Plan Received	
	1st C/P Submission Y N	