

City of Lansing Marijuana Update

May 18, 2020

Our current application window (#5) is closing on **Wednesday, May 20, 2020**. When Window #6 opens on **Tuesday, May 26** there will be an adjustment to the scoring, and a clarification to the Net Worth criteria for all license types except Microbusinesses and Consumption Facilities. Both the updated scoring criteria sheets and the current ones are available at lansingmi.gov/marijuana. From there you can navigate to the specific license types to see the updated scoring criteria sheets.

When Window #6 opens on May 26th, five points have been reallocated for all operation types, except for Microbusiness and Consumption Establishments. Points were taken from the Current Licenses section and those points were redistributed to the Budget and Net Worth sections. The reallocation can be reviewed on the web pages for each relevant operation type.

For all operation types, we clarified the criteria language. Our “Budget” and “Net Worth & Financial Structure” review compares start-up budget, revenue streams, and expenses to the applicant’s net worth/available financing. All budgets submitted should be based on generally accepted accounting principles (GAAP) standards.

The City of Lansing has yet to reach the limit set by the Ordinance for the number of grow locations city-wide. The City Clerk can license **more grow locations for either adult use, medical, or both**. Therefore, the City Clerk will continue to add new grow locations to subsequent windows until 75 grow locations are reached.

Please be aware that the Mayor Andy Schor has declared a local State of Emergency in Lansing in response to the novel Coronavirus (COVID-19) Pandemic. The Clerk’s Office has transition to working remotely which may delay the review and processing of applications, and change other procedures. We have been creative in avoiding face to face interactions with both the public and staff in order to do our part to keep our families/community/state/world safe.

You have four payment options under the current State of Emergency:

Option 1 – Mail a check or money order payable to the City of Lansing

Lansing City Clerk’s Office
Attn: Marijuana Licensing
124 W Michigan Ave – 9th Floor
Lansing, MI 48933

Option 2 – Use our Secure Election Drop box to drop off check or money order payments. You should confirm this method of payment by sending an email with the date and time of drop off to city.clerk@lansingmi.gov or by calling (517) 483-4131.

Option 3 – Pay in person by appointment for cash payment only by calling 517-483-4131 or sending an email to city.clerk@lansingmi.gov

Option 4 – Pay online using credit/debit card (subject to 3% fee) OR Electronic Check (ACH) (no fee).

Please note the gap in accepting new applications between June 24 and August 11 so that we can focus on the Primary Election. The enrollment period windows for the rest of 2020 is posted below. These 30-day periods are subject to change. Revisions made in the enrollment period compared to any past updates schedule are in **red**.

Start Date of 30-Day Enrollment Period	End Date of 30-Day Enrollment Period (Ends at Midnight)	Marijuana Operations Facility Type
<p>Window 5 Tuesday, April 21, 2020</p>	<p>Wednesday, May 20, 2020</p>	<p>Adult Use Grow at Existing Licensed Grow Location Medical Grow at Existing Grow Location</p> <p>Microbusiness (Ward 2 and Ward 3 Only) Link to Ward Maps</p> <p>Adult Use Retail at Existing Medical Provisioning Center Medical Provisioning Center at Existing Adult Use Retail</p> <p>Adult Use Grow at New Location Medical Grow at New Location</p>
<p>Window 6 Tuesday, May 26, 2020</p>	<p>Wednesday, June 24, 2020</p>	<p>Medical Processor Medical Transport Medical Safety Compliance Adult Use Processor Adult Use Transport Adult Use Safety Compliance Adult Use Grow at Existing Licensed Grow Location Medical Grow at Existing Grow Location</p> <p>Adult Use Retail at Existing Medical Provisioning Center Medical Provisioning Center at Existing Adult Use Retail</p> <p>Adult Use Grow at New Location (if 75 location cap is not met) Medical Grow at New Location (if 75 location cap is not met)</p>

<p>Window 7 Tuesday, August 11, 2020</p>	<p>Wednesday, September 9, 2020</p>	<p>Medical Processor - Medical Transport Medical Safety Compliance Adult Use Processor Adult Use Transport Adult Use Safety Compliance Adult Use Grow at Existing Licensed Grow Location Medical Grow at Existing Grow Location</p> <p>Adult Use Retail at Existing Medical Provisioning Center Medical Provisioning Center at Existing Adult Use Retail</p> <p>Adult Use Grow at New Location (if 75 location cap is not met) Medical Grow at New Location (if 75 location cap is not met)</p>
<p>Window 8 Tuesday, November 17, 2020</p>	<p>Wednesday, December 16, 2020</p>	<p>Medical Processor - Medical Transport Medical Safety Compliance Adult Use Processor Adult Use Transport Adult Use Safety Compliance Adult Use Grow at Existing Licensed Grow Location Medical Grow at Existing Grow Location Adult Use Grow at New Location (if 75 location cap is not met) Medical Grow at New Location (if 75 location cap is not met)</p>

Online submission is required for all types of Marijuana Operation applications. Paper applications will not be accepted.

Application review will not begin until non-refundable payment is received.

The Lansing City Clerk’s Office has provided several resources and links on the web page <https://www.lansingmi.gov/1637/Marijuana-Operations> to assist with submission.

As you review the General Instructions for the operation type of interest to you, please note the importance of reviewing the submission confirmation email, and that elements of the business plan require the documents to be split into specific sections to expedite the review process.

You may need to upload the same attachment to multiple sections of the application, as the City Clerk will only review the documents submitted for each category.

Additional documents cannot be submitted once an application is **denied**.