

**REGULAR MEETING OF  
BOARD OF PUBLIC SERVICE  
February 13, 2020**

**PRESENT:** Cleo Anderson, John Krohn, Stacey Locke, Nancy Mahlow, Samara Morgan, Walter Sorg Jr., and Jason Wilkes

**ABSENT:** None

**STAFF:** Andrew Kilpatrick, Marty Riel, and Mitch Whisler

**VISITORS:** None

**1) CALL TO ORDER:**

Chair Morgan called the meeting to order at 11:34 a.m., at the Lansing Public Service Department Wastewater Treatment Plant.

- a. Roll Call
- b. Excused Absences: No Absences

**2) ADJUSTMENTS/APPROVAL OF THE AGENDA:**

Chair Morgan requested approval of the agenda, Mr. Sorg moved, Ms. Mahlow seconded, MOTION CARRIED UNANIMOUSLY, to approve the agenda, as submitted.

**3) APPROVAL OF BOARD MINUTES:**

**January 9, 2020**

Chair Morgan requested an amendment to correct a typo. Chair Morgan requested approval of the minutes, with the correction, Mr. Anderson moved, Mr. Sorg seconded, MOTION CARRIED UNANIMOUSLY to approve the minutes for January 9, 2020, as amended.

**4) CITIZEN COMMENTS ON AGENDA ITEMS: None**

**5) ACTION ITEMS:**

Review and Approve the Department of Public Service Annual Report 2019. After discussion, Ms. Mahlow moved, Mr. Krohn seconded, MOTION CARRIED UNANIMOUSLY.

Traffic Control Request – Traffic Signal Removal/Upgrade Study Cesar E. Chavez Avenue and Washington Avenue. The Engineering Division conducted a Traffic Signal Removal/Upgrade Study at the intersection of Cesar E. Chavez Avenue and Washington Avenue to determine if the traffic volumes currently meet the Michigan Manual of Uniform of Traffic Control Devices (MMUTCD) Traffic Signal Warrants. Based on the signal warrant analysis and the need for modernization of the traffic signal, the traffic signal was removed during 2019 construction and stop signs installed for northbound and southbound Washington Avenue. The field observations, the Public Service Department recommends keeping the current two-way stop on Washington Avenue at Cesar E. Chavez Avenue and

making the traffic control permanent, Mr. Krohn moved, Mr. Sorg seconded, MOTION CARRIED UNANIMOUSLY, the recommendation.

**6) REPORT OF OFFICERS:**

Traffic Engineering Division: A written report was distributed.

Mr. Kilpatrick introduced Mitch Whisler, Interim Transportation Engineer. Mr. Whisler gave a brief overview of the division report. Discussion of the report followed.

Property Management Division: A written report was distributed.

Mr. Riel gave a brief overview of the division report. Discussion and questions followed.

**7) DIRECTOR'S REPORT:**

Mr. Kilpatrick reported on the following: budget, board email, and public information.

**8) UNFINISHED BUSINESS:**

Tabled item - Written request to rename City Market Drive to Riverfront Drive. Just the part that use to be Museum Drive and then renamed City Market Drive. The board tabled this item at the January 9, 2020 meeting for further information from Tri-County and the director. The Board received the information needed and took the item off the table, Mr. Sorg moved for the name change, Mr. Krohn seconded, MOTION CARRIED UNANIMOUSLY.

**9) NEW BUSINESS: None**

**10) COMMUNICATIONS AND INFORMATION ITEMS:**

The board members shared their frustrations with how long it takes to get building permits, grants, and inspections done through the City.

**11) ITEMS FOR THE SUSPENSION OF THE RULES: None**

**12) PUBLIC COMMENTS ON NON-AGENDA ITEMS: None**

**13) ADJOURN:**

The meeting adjourned at 12:42 p.m.

Respectfully submitted by,  
Janette Tate, Recording Secretary