



## OFFICE OF MAYOR ANDY SCHOR

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### Mayor Schor Releases Additional COVID-19 Protective Measures

The City of Lansing Announces Additional Proactive Measures and Expectations

**(LANSING)** – Mayor Andy Schor and the City of Lansing’s Department of Human Resources today sent a memo providing additional temporary measures to address the ongoing coronavirus outbreak. These measures are a necessary response in light of Executive Order 2020-05 issued by the state of Michigan closing all primary schools until April 5, 2020, and Ingham County’s first presumptive positive coronavirus test.

“The City of Lansing has provided additional protective measures to help mitigate the transmission of COVID-19 in Lansing,” said Mayor Schor. “Safety of our employees and residents is a top priority and we will continue to evaluate and adjust our plan as the situation develops.”

The City of Lansing is taking the following protective measures:

- **Telecommuting:** City of Lansing employees will be allowed to work from home as determined by their department director. Residents are advised to call and/or e-mail city employees prior to going to their office for service.
- **City of Lansing Boards and Commissions:** Only boards and commissions with essential decision-making duties will convene. An essential decision-making duty is defined as a board or commission that must convene under state law, a board or commission engaged in the granting or accepting of funds on behalf, a board or commission with an imminent deadline or a board or commission involved in the hiring of City of Lansing employees. The director responsible for each board or commission will determine whether a board has essential decisions making duties.
- **City Clerk’s Office:** Services at the South Washington Office Complex are available by appointment only.
- **Department of Economic Development and Planning:** Divisions within Economic Development and Planning (EDP) are likewise taking preventative steps to ensure employee and community health. Building and home inspections, as well as routine rental inspections of single-family and multi-family buildings, will be at the discretion of division managers as per safety protocol. Enforcement of the overnight on-street parking ban will be suspended until further notice. Customer service desks have deployed increased sanitary protocols. Citizens are encouraged to contact offices via phone and email, and asked for patience if delays are encountered.

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- **Human Relations and Community Services Department:** The City of Lansing Human Relations and Community Services Department (HRCS) will continue to work with the Lansing School District to ensure services, such as the gap feeding programs, are delivered to citizens while local schools are closed. The city has been in communication with the school district to provide support in areas where needed. The City, through HRCS, is working with local homeless shelters and hospitals to identify those individuals with coronavirus symptoms to ensure the safety of HRCS services recipients.
- **Parks Department:** All City of Lansing Community Centers will be closed to the public through April 5, 2020 consistent with the state of Michigan's closing of primary schools. All City of Lansing Parks and Recreation programming will also be suspended through April 5, 2020. Program registration can still be completed over the phone, online and via e-mail.
- **Lansing Public Media Center:** All Lansing Public Media Center (LPMC) equipment checkout is suspended through April 2020. Equipment that is currently checked out is still due back on the original due date and will be sanitized upon its return. The LPMC editing lab, podcast studio, and green screen will remain open and available by appointment, and a maximum of three total people are allowed in each group working on a project or podcast.
- **Treasury Department:** The Treasury Department will continue to provide services to the community. However, employees will increase the use of gloves, hand sanitizers and disinfectant wipes while interacting with the public as a preventative measure. Social distancing will also be practiced at the customer service centers.

These measures are expected to be short term, and the City of Lansing will continue to heed the guidance of state and health officials.

The full telecommuting memo and list of protective measures can be found in their entirety at [www.lansingmi.gov/news](http://www.lansingmi.gov/news).

Additionally, the City of Lansing will not charge additional penalties for non-payment of fines or fees from March 13, 2020, through April 5, 2020.

Lansing continues to participate in an areawide workgroup that is monitoring the situation and providing updates as necessary. The workgroup is led by the Ingham County Health Department and includes the City of Lansing's Emergency Management Team, Sparrow Health System, McLaren Greater Lansing, Ingham County Emergency Management, District 1 Regional Medical Response Coalition, Tri-County Medical Control Authority and several other agencies.

All City of Lansing updates can be found at [www.lansingmi.gov/news](http://www.lansingmi.gov/news).