

Report on page 1, line 4, column A, the income or (loss) from a farm reported on federal Form 1041, line 6. Use Schedule 4, Exclusions and Adjustments to Farm Income or (Loss), to calculate excluded income or (loss). On line 4, column B, enter the total excluded farm profit or (loss) from Schedule 3, line 4.

If reporting farm income or (loss), attach a copy of federal Schedule F (Form 1040) to the return. If excluding or adjusting reported farm income or (loss), attach a copy of Schedule 4 to the return.

/LQH2UGLQDU DLQRU/RV

Except for an ordinary gain or (loss) flowing through from an S corporation, an ordinary gain or (loss) is included in income to the extent the gain or (loss) is from the sale of property located in Lansing. An ordinary gain flowing through from an S corporation is total excluded. A loss flowing through from an S corporation must be entered as a negative and added back to income.

Deferred ordinary gain or (loss) from installment sales and like-kind exchanges of property that is in Lansing are taxable in the year recognized for federal income tax purposes.

Report on page 1, line 5, column A, the ordinary gain or (loss) reported on federal Form 1041, line 7. Use Schedule 5, Exclusions and Adjustments to Ordinary Gain or (Loss), to compute and report exclusions and adjustments to ordinary gain and (loss) reported on the federal income tax return. On line 3, column B, enter the total excluded other gains or (losses) from Schedule 5, line 4.

Ordinary gain or (loss) from property purchased prior to January 1, 1968 is treated in the same manner as a capital gain or (loss) from property purchased prior to January 1, 1968. See Line 2 instructions above for more information.

If reporting ordinary gain or (loss), attach a copy of federal Form 4797 to the return. If excluding or adjusting reported ordinary gain or (loss), attach a copy of Schedule 5 to the return.

/LQH2WKHU,QFRPH

Other income is included in income to the extent it was earned in Lansing.

Report on page 1, line 6, column A, the other income reported on federal Form 1041, line 8. Use Schedule 6, Exclusions and Adjustments to Other Income, to compute and report exclusions and adjustments to other income reported on the federal income tax return. List each item of other income excluded or adjusted. Attach a separate schedule if necessary.

If excluding or adjusting reported ordinary gain or (loss), attach a copy of Schedule 5 to the return.

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Add lines 1 through 6 of each column and enter the totals in column A, column B and column C.

/LQH5HQDLVQFHRQHGGXFWRQ

Complete and attach Schedule RZ of L-1041.

/LQH 1HGFWLEOH 5HMGHQW %HQHILFLDULH6KDUH RI ,QFRPH /H6KDUHRI5HQDLVQFHRQHGGXFWRQ

Enter total from Schedule G (page 2 of Form L-1041), line 11, after completing Schedule G. See Instructions for Schedules for more detail.

/LQH#HPSWLRQ

The exemption is \$600.

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Enter the Lansing taxable income, line 7 less lines 8, 9 and 10.

/LQHD7D5DWH

Enter nonresident the tax rate of 0.5% (0.005).

/LQHE7D[

Enter the tax due, line 11 multiplied by line 12a.

/LQH ± /DQMJ7D[: LWKKHOG

Enter total Lansing income tax withheld on line 13. Attach a copy of all documents showing the reported tax withheld.

/LQH ± (WLPDWB ,QFRPH 7D[8HGLW)RUZDUG DQG (WHQMRQ3DPHQWV

Total the estimated income tax payments, any credit forward from the previous tax year and any extension payment. Enter the total of these payments or credits on line 14.

/LQH ± 7RW0DPHQWV

Enter the total of lines 13 and 14 on line 15.

/LQH ± 7D[XH

If tax (line 12) is greater than the total payments (line 15), enter the difference (line 12 less line 15) on line 17, otherwise leave blank. The tax due must be paid with the return when filed. The due date for the return is the last day of the fourth month after the close of the tax year. If the due date falls on a Saturday, Sunday or Holiday, the due date becomes the next business day.

3DE\ 8HFNRU0RQH2UGHU Make the check or money order payable to LANSING CITY TREASURER, and mail with the return to the Lansing Income Tax, 124 W Michigan Ave(W)ORRU, Lansing, Michigan 48933. Do not send cash as your tax payment.

/LQH ± 2YHUSDPHQW

If total payments (line 15) are greater than the tax (line 12), enter the overpayment, the difference of line 15 less line 12. If total payments (line 15) is equal to the tax (line 12), enter a zero (0) on line 17. Otherwise leave blank.

/LQH ± RQDWL0RI 2YHUSDPHQW

All or a portion of the overpayment, may be donated to the city. To make a donation, enter the amount of the donation in the box for the specific donation; Police Problem Solving (18a), the Hope Scholarship (18b) and/or Homeless Assistance (18c). Enter the total of the donations on line 18d.

/LQH ± 8HGLWRUZDUGWR1H[W7D# DU

Enter the portion of the overpayment to be credited as a payment against next year's tax on line 19.

/LQHV DQG ± 5HIXQG

Enter the portion of the overpayment to be refunded on line 20.

5HIXQGE\ LUHFWSRLLW To have the refund directly deposited **WRWKHHWDWHRUWUXW#DQNDFFRXQW18,000(X)** the box **5HIXQGGLUHFWGHSRLWDQGHQW181W** routing number on line 21c; the bank account number on line 21d; and the account type on line 21e.

5HIXQGE\8HFN To receive a paper refund check, leave lines 21a through 21e blank.

,167588,216)2568/(6

6FKHG XOHWKURXJK

Schedules 1 through 6 are for calculating and documenting the exclusions and adjustments to income reported in column A of the related line on the return. Follow the instructions on the schedule or the instructions included under the related line instructions. (The schedule number (1 - 6) relates to line numbers 1 through 6.

6FKHG XOH *5HMGHQW %HQHILFLDUY6KDUH RI LWULEXWDEOH ,QFRPHDQG6KDUHRIWKH5HQDLVQFHRQHGGXFWRQ (Page 2 of Form L-1041)

On lines 1 through 10, enter their share of distributable income included in Lansing income (see paragraph below) and their share of the Renaissance Zone deduction (line 8). Subtract the Renaissance Zone deduction from the distributable income and enter the difference in the deduction column. Add the amounts in the deduction column, lines 1 through 10, and enter the total on line 11 and on page 1, line 9.

\$UHWGHQW EHQHILFLDUY6KDUH RI GLWULEXWDEOH18,000(X) line 7 is computed as follows:

INSTRUCTIONS FOR FORM L-1041

1. Divide the reported Lansing income on line 7 by the total income from federal Form 1041, line 9;
2. Multiply the result of step 1 by the income distribution deduction from federal Form 1041, line 18; and
3. Divide the result in step 2 in the same manner as the federal distributable income is divided between beneficiaries.

The resident beneficiary's share of the Renaissance Zone deduction is computed in the same manner that the related income is divided between beneficiaries.

Schedule RZ – Renaissance Zone Deduction

A Renaissance Zone deduction may be claimed by a qualified estate or trust with income from: a proprietorship or as a partner in a partnership with business activity within a Renaissance Zone; rental real estate located in a Renaissance Zone; or an estate or trust that qualifies for the deduction. A taxpayer, including an estate or trust, is not qualified to claim the Renaissance Zone deduction if the taxpayer is delinquent for any Michigan or Lansing taxes. A Lansing Income Tax Return for Estates and Trusts must be filed to qualify and claim the Renaissance Zone deduction.

Schedule RZ of L-1041 must be attached to the return to claim the Renaissance Zone deduction.

- Line 1. List the business name, DBA, Renaissance Zone number and address of each location within a Renaissance Zone.
- Line 2a. Enter the business and farm income reported on L-1041, column C of lines 1 and 4, from business activity in a Renaissance Zone.
- Line 2b. Enter the net operating loss deduction claimed on L-1041, line 6, related to the income reported on line 2a.
- Line 2c. Base income for Renaissance Zone Deduction, line 2a less line 2b.
- Line 3. The Renaissance Zone apportionment percentage is used by companies doing business in Lansing both inside and outside a Renaissance Zone. If the business income is 100% within the Renaissance Zone, enter 100% on line 3f and complete the form from there.
- Line 3a. In column 1 enter the average net book value of all real and tangible personal property owned and located in Lansing. In Column 2 enter the average net book value of the real and tangible personal property owned and located in a Lansing Renaissance Zone. The average net book value of real and tangible personal property may be determined by adding the net book value at the beginning of the year to the net book value at the end of the year and dividing the sum by two, or if the business was located in the Renaissance Zone for less than a year, on a monthly average basis.
- Line 3b. Enter in column 1 the gross annual rent multiplied by 8 for all rented real property located in Lansing. In column 2 show the gross annual rent multiplied by 8 for rented real property located in a Lansing Renaissance Zone.
- Line 3c. Total column 1 and column 2. In column 3 enter the percentage, column 2 divided by column 1.
- Line 3d. Enter in column 1 compensation paid to employees for work or services performed within Lansing. In column 2 enter compensation paid to employees for work or services performed within a Lansing Renaissance Zone. In column 3 enter the percentage, column 2 divided by column 1.
- Line 3e. Add column 3, line 3c and 3d.
- Line 3f. Divide line 3e by 2.
- Line 4. Renaissance Zone Deduction for business, line 2c multiplied by line 3f.
- Line 5. Enter partnership's FEIN in line 5a and enter the partner's share of the partnership's Renaissance Zone deduction in

line 5b. The amount on line 5b must be adjusted for any related net operating loss deduction claimed on Form L-1041, line 6.

Attach list if more than one partnership is included in amount reported on this line.

- Line 6. Enter the address and Renaissance Zone number for each parcel of rental real estate located in a Renaissance Zone. Attach list if more room is needed to report the address and zone number of each parcel of rental real estate in a Lansing Renaissance Zone.
- Line 7. Enter the income from rental real estate located in a Lansing Renaissance Zone less any net operating loss deduction claimed.
- Line 8. Enter the Renaissance Zone deduction base, the sum of lines 4, 5b and 7.
- Line 9a. Enter the deduction allowance factor, 100%, 75%, 50% or 25%.
- Line 9b. Enter the Renaissance Zone deduction. Compute the deduction by multiplying the amount on line 8 by the Renaissance Zone allowance factor. Also enter on L-1041, line 8.

Schedule N – Supporting Notes and Statements

Use Schedule N to support data reported on the return. This data includes calculations, statements, comments or notes.

RESIDENT BENEFICIARIES

A Lansing resident beneficiary must report their distributable income from an estate or trust on their Lansing income tax return, Form L-1040, in the same manner and same amounts they report the income on their federal income tax return, Form 1040.

ASSISTANCE

If you need forms or assistance, call (517) 483-4114. Questions by mail should be directed to: Lansing Income Tax Department, 124 W Michigan Ave, 1st Floor, Lansing, Michigan 48933. Income tax forms and instructions are available on the Lansing website at www.lansingmi.gov.

NOTICE

These instructions are interpretations of the Lansing Income Tax Ordinance. The Ordinance will prevail in any disagreement between forms or instructions and the Ordinance.