

The Friends of Turner-Dodge House 8th Annual Festival of Trees

Tree Guidelines

We are so very excited that we will be hosting this event at the House again this year. Because space is limited, some guidelines have been established to ensure we can display as many trees as possible while making certain guests of the House are comfortable. Thank you for your understanding and compliance.

- Spaces are available on a first come, first serve basis.
- Trees must be artificial due to the fire code and may be either table-top trees or full size trees.
- Tree height should not exceed seven feet without prior approval.
- Slim trees are preferred, as placement in the House is easier, however, some areas can accommodate regular width trees.
- A sturdy table no larger than a card table and a table covering should be provided by the decorator if using a table-top tree.
- Artificial tree, tree stand and lights are provided by the decorator. Spotlights are not allowed to be used for safety reasons.
- If you would like to decorate your tree at the House, arrangements need to be made in advance for the House to be open for you.
- If you will be decorating your tree elsewhere and delivering it to the house, a scheduled delivery time needs to be arranged to ensure the House is open.
- All trees must be ready for display by Thursday evening, December 5, 2019.
- Pick up of trees after the close of Festival of Trees must be completed by Friday January 10, 2020.

To reserve your space or make decorating, delivery, or pick-up arrangements, please contact Barbara Loyer at Barbara.Loyer@Lansingmi.gov or (517) 483-4220.