

Brian McGrain, Director  
Economic Development and Planning



**Parking Services Office**  
219 N. Grand Ave.  
Lansing, Michigan 48933  
PH: 517.483.4240 – FAX: 517.483.4395  
[www.lansingmi.gov/parking-services](http://www.lansingmi.gov/parking-services)

June 2019

Dear Parking Lot Permit Customer:

Thank you for being a valued customer of the Parking Services Office (PSO). We would like to kindly inform you that the Lansing City Council passed the new city budget on May 20, 2019. As part of this budget, many monthly permit rates have changed and will take effect July 1, 2019. Included is a reformatted map and up-to-date list of permit rates.

Here are a couple of reminders for you:

1. Monthly payments are due at the PSO on or before the first business day of each month. If a payment is late, a \$15 fee will be applied to your account.
2. You may set up recurring payments to automatically deduct the monthly permit fees from your checking/savings account, or credit card. If you are interested in this automatic payment, email us at [parking@lansingmi.gov](mailto:parking@lansingmi.gov) or call us at (517) 483-4240.
3. **If you are a permit holder at one of our parking lot locations, your new hang tags will be available for pick up beginning June 17<sup>th</sup> and continuing each business day from 8:00 a.m. to 4:30 p.m. Our offices are located at 219 N. Grand Ave. Parking is available on Grand Avenue adjacent to the North Grand Avenue parking ramp while picking up your new hangtag.**
4. **You MUST fill out and sign the attached Parking Permit Agreement and bring it to the PSO in order to receive your new hang tag.**
5. If you wish to cancel your monthly parking permit, you **MUST** return your hang tag on or before July 2<sup>nd</sup> to avoid any additional charges. Failure to pick up your new hang tag by July 8<sup>th</sup> may result in your permit being canceled.

We are thrilled to continue our five-year Extreme Makeover project that will greatly improve your parking experience in Lansing. For more information about upcoming changes and parking, please visit our website [lansingmi.gov/parking](http://lansingmi.gov/parking).

If you have any questions or concerns, please call us at (517) 483-4240, email us at [parking@lansingmi.gov](mailto:parking@lansingmi.gov), or stop by our office located at 219 N. Grand Ave.

Our team is excited for another great year!

Chad A. Gamble, P.E.  
Parking Manager

**City of Lansing**  
**Parking Services Office**



Enclosure – FY 2020 Monthly Permit Rate Map