

CHECK OF OPERATIONS
Presidential Primary & Proposals

March 10, 2020

:::TRAINING:::

REGIONAL SUPERCHAIR

Your Superchair team is: Robin Stites at 517-897-3441
Jennifer Smith-Zande at 517-703-7855

ELECTION UNIT (517) 483-4485
CITY HALL (517) 483-4131

It is the responsibility of the **CHAIRPERSON** to supervise the Precinct Inspector Team with the assistance of the **CO-CHAIRPERSON** to ensure that each operation is carefully done.

Please check the box in front of each line when the operation is completed to confirm all required steps are performed.

Major changes were made to the Poll Book Binder by the State of Michigan.

Due to this, the Check of Operations has undergone **MAJOR** revisions.

Please read and follow this checklist carefully.

This Check of Operations packet with the attached payroll sheet must be signed by the **CHAIRPERSON** and returned to the City Clerk's Election Unit.

Thank you for your service to the City of Lansing.