

## **2021 March Board of Review**

### **A Personal Appearance is Not Required**

Due to the coronavirus pandemic, the state has put regulations in place to protect the public health and still enable local governing bodies to hold meetings. The Michigan Department of Health and Human Services (DHHS) emergency order limits indoor and outdoor gatherings and PA 254 of 2020 permits public bodies to meet electronically by telephone or videoconferencing.

**The City of Lansing strongly encourages taxpayers to file written appeals. The appeal will be processed in the same way as it would be if you attended in person.**

If you wish to make a formal appeal, simply write a letter that explains your reason for appeal. For example:

To the City of Lansing Board of Review:

I would like to appeal the assessment of 100 E Main St. I think the assessment is too high because I have compared it to other homes that have sold recently. Those sales are 120 E Main St and 510 W. Main St.

OR

I have recently purchased my home at 100 E. Main St. The purchase price is less than twice the assessment. The property was on the open market and purchased from sellers who are not related to me or known to me. (Optional) I have sent a copy of the appraisal that was done at the time of the sale for further evidence.

Please sign the letter and we will attach a petition to it and present it to the Board of Review for their consideration or click on the link [https://www.michigan.gov/documents/l4035f\\_2658\\_7.pdf](https://www.michigan.gov/documents/l4035f_2658_7.pdf) to download a petition to file as an appeal.

As a reminder, commercial and industrial taxpayers are not required to appeal to the local Board of Review before appealing to the Michigan Tax Tribunal.

If you mail your appeal be sure that we receive it by Thursday, March 11<sup>th</sup>. You may also use our drop box located in the lobby of City Hall. Alternatively, you can scan and email it to [Assessor@lansingmi.gov](mailto:Assessor@lansingmi.gov) by March 11<sup>th</sup>.

The mailing address for appeals is City of Lansing Assessing Department, 3<sup>rd</sup> Floor, 124 W. Michigan Ave., Lansing, MI 48933.

**If you wish to make an appeal by phone please call (517) 483-7624. If by teleconference, please click on the link below.**

Join Zoom Meeting

<https://us02web.zoom.us/j/87593638074?pwd=VDdFYzl1eIFXbXRuWFJrL0pTeWhCQT09>

Meeting ID: 875 9363 8074

Passcode: 527351

One tap mobile

+13017158592,,87593638074#,,,,\*527351# US (Washington DC)

+13126266799,,87593638074#,,,,\*527351# US (Chicago)

Dial by your location

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 646 876 9923 US (New York)

+1 408 638 0968 US (San Jose)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

Meeting ID: 875 9363 8074

Passcode: 527351

Find your local number: <https://us02web.zoom.us/j/87593638074>

**Please feel free to contact us with any questions about your assessment notice.**

**Check our website at [www.lansingmi.gov/283/City-Assessor](http://www.lansingmi.gov/283/City-Assessor) for links to forms, sales data and up to date information regarding Board of Review.**

Thank you for your patience during these challenging times!

Sincerely

City of Lansing Assessing Department