



Saginaw Street Corridor Improvement Authority Board of Director's Meeting

Thursday, November 19th, 2020 – 3:30 PM

THIS MEETING WILL BE HELD ELECTRONICALLY*

Meeting Webinar ID: 831 9008 5384

*See attached Public Participation Notes.

AGENDA

1. Welcome and Call to Order
2. Meeting Overview
3. Approval of SSCIA Meeting Minutes (June 2020) – Action
4. Approval of SSCIA Meeting Minutes (September 2020) – Action
5. Bank Account Signature Authorization – Action
6. City of Lansing Practicum Project
7. Neighborhood Grants Discussion
8. Form Based Code
9. Draft 2021 Schedule
10. Updates from Partners
11. Other Business
12. Public Comment
13. Adjournment

PUBLIC PARTICIPATION NOTES

SSCIA Meeting – 11/19/2020 3:30PM

Meeting Will Be Held Electronically Via Zoom Webinar

Zoom Webinar ID: 831 9008 5384

HOW TO PARTICIPATE:

The meeting will be conducted electronically by web-based and telephonic conferencing and allow for public participation in accordance with the Open Meetings Act. All Board members and members of the public will participate virtually. Board members may be reached prior to the meeting by contacting Hannah Bryant at hannah@purelansing.com or (517) 388-1947

Join by Computer/Smartphone: <https://us02web.zoom.us/j/83190085384>

*(Note: this option requires downloading Zoom software. If you have not already installed the software, this may take a few minutes.)

Join by Telephone: Call in number: +1 (312) 626-6799 | Webinar ID: 831 9008 5384

Written public comments may be submitted to hannah@purelansing.com by the end of the public period.

ACCESSIBILITY/PERSONS WITH DISABILITIES:

If you require an accommodation in order to fully participate in the meeting, please use the point of contact provided below. 24-hour notice may be needed for certain accommodations. An attempt will be made to grant all reasonable accommodation requests.

CONTACT:

To provide input and ask questions on any item that is listed on the agenda, members of the public may contact Hannah Bryant at hannah@purelansing.com or (517) 388-1947

To mitigate the spread of COVID-19 and to provide essential protections to vulnerable Michiganders and this State's health care system and other critical infrastructure, it is crucial that all Michiganders take steps to limit in-person contact, particularly in the context of large groups. Therefore, the above meetings will be conducted via audio/video conference.

The meetings are being held virtually in accordance with the Open Meetings Act, as amended in an effort to protect the health and safety of the public. Members of the public wishing to participate in the meeting may do so by logging into or calling into the meetings using the website or phone number above, and meeting ID provided.

BOARD MEMBER PARTICIPATION – VIRTUAL MEETINGS

Meeting Controls for Participants (Zoom Webinar)

Meeting participants will be separated into two groups:

- Panelists: All Board members will be panelists, along with staff. Please keep your microphone muted unless speaking. Panelists are able to unmute themselves when recognized to speak.
- Attendees: All members of the public and guests will be attendees. Attendees will be muted at all times unless recognized to speak by the Chair. Public comment may be provided verbally during the designated public comment period or provided in writing prior to the comment period. Speaking out of turn may be considered a breach of peace that could lead to exclusion from the meeting.



To be recognized to speak:
RAISE YOUR HAND

On the phone: Dial *9

or

On a computer:

Option + Y (Mac)

Alt + Y (Windows)



Once recognized to speak:
UNMUTE/MUTE

Select “Unmute” on control panel

or

On the Phone: Dial *6

or

On a computer:

Shift + Command + A (Mac)

Alt + A (Windows)

Attendance Roll Call

During rollcall, each member attending virtually must announce their name, that they are participating virtually, and where they are participating from by stating the City and State of their location. For Example: “Jane Doe, participating virtually from Lansing, Michigan”

Discussion on Agenda Items

- “Raise Hand” to speak on an agenda item.
- The Chair will recognize members in the discussion queue to speak.

Motions and Rollcall Voting

- Announce your name prior to making or seconding a motion.
- All action by the board will be captured via rollcall votes.

Questions? Please contact hannah@purelansing.com or (517) 388-1947



Saginaw Street Corridor Improvement Authority

Thursday, June 18th, 2020 – 3:30 PM

THIS MEETING WAS HELD ELECTRONICALLY*

*** Michigan Executive Order 2020-75 (COVID-19)
provides temporary authorization of remote
participation in public meetings and hearings.**

Zoom Meeting ID: 816 2825 7005

Members Present: Jonathon Lukco, Jim Houthoofd, Tiffany Dowling
Members Absent: Diane Sanborn, Jessica Yorko
Facilitator Present: Hannah Bryant (LEAP)
Guests: -
Public: -
Recorded by: Hannah Bryant

Welcome and Call to Order

Chair Lukco welcomed everyone and called the SSCIA meeting to order at 3:30 p.m. The meeting initiated with the introduction of the boards members.

Meeting Overview

Bryant provided an overview of the Zoom meeting process for the members and for the public.

Approval of SSCIA Meeting Minutes

MOTION: Houthoofd moved to approve the SSCIA Meeting Minutes from the April 16th, 2020 meeting, as presented. Motion seconded by Dowling.

YEAS: Unanimous. Motion carried.

FY 2020/2021 Budget - Action

Bryant provided an overview of the budget.

MOTION: Dowling moved to approve the SSCIA FY 2020/2021 Budget, as presented. Motion seconded by Houthoofd.

YEAS: Unanimous. Motion carried.

Walk Audit of the Saginaw Corridor – Discussion

Chair Lukco discussed the thought process behind the authority working on doing a walk audit of the Saginaw Street corridor. AARP has a tool kit that could assist the authority to complete a walk audit which would help understand the needs of Saginaw Street better. It was discussed that breaking the corridor into sections when doing the walk audit would help create a report and understand the different needs for different blocks of the corridor. Some questions that were explored about the corridor that would be helpful to understand by doing a walk audit were: is it bikeable, is it safe to cross in certain areas, does the corridor work for everyone, what are the barriers, etc. Members had questions regarding the open meetings act, which Bryant stated she will investigate and will provide an update on if doing a walk audit would violate any rules. Bryant will try to schedule a special meeting to complete the walk audit if the board wants to do it prior to the September meeting.

Updates from Partners

Bryant provided an update on the Match on Main Program that she applied for on behalf of the CIAs in Lansing, and unfortunately was not awarded by the MEDC.

Other Business

No other business was presented.

Public Comment

None was provided.

Adjournment

There being no further business, Chair Lukco declared the SSCIA meeting adjourned at 4:03 p.m.

Jonathon Lukco, Chair
Saginaw Street Corridor Improvement Authority



Saginaw Street Corridor Improvement Authority

Informational Meeting #2
Thursday, September 10, 2020 – 5:30 PM
THIS MEETING WAS HELD ELECTRONICALLY*
Meeting ID: 878 2344 5904
Passcode: 363676

Members Present: Jonathon Lukco, Tiffany Dowling, Diane Sanborn
Members Absent: Jessica Yorko, Jim Houthoofd

Facilitator Present: Hannah Bryant (LEAP)
Guests: -

Public: Matt Oudsema (CATA)

Recorded by: Hannah Bryant

Welcome and Call to Order

Chair Lukco welcomed everyone and called the SSCIA meeting to order at 5:31 p.m. No quorum present.

Meeting Overview

Bryant provided an overview of the Zoom meeting process for the members and for the public.

Approval of SSCIA Meeting Minutes

No quorum present at the time of action.

SSCIA Updates and Future Plans – Discussion

Chair Lukco provided an overview of the plan of action which includes still working the Tax Increment Financing and the need to continue discussing the goals for the corridor.

Shared due to COVID-19 things have been slightly on hold, but a lot of background administration work has been taking place.

Bryant stated that we have open positions still on the authority and she would reach out to the neighborhood newsletter to post it. The 6 month outlook is to push the recruitment of the open positions, pull together in these tough times, work on the business directory and the vacant lots on the corridor.

Updates from Partners

CATA provided a brief overview their current services due to the effect of COVID-19.

Other Business

No other business was presented.

Public Comment

None was provided.

Adjournment

There being no further business, Chair Lukco declared the SSCIA meeting adjourned 6:09 pm

Jonathon Lukco, Chair
Saginaw Street Corridor Improvement Authority

City of Lansing
Saginaw Street Corridor Improvement Authority
Certificate of Resolution by Board of Directors

At a scheduled meeting of the Board of Directors of the Saginaw Street Corridor Improvement Authority (SSCIA), Lansing, Michigan, held on the Thursday, November 19, 2020 at 3:30 p.m., pursuant to notice duly given:

MEMBERS PRESENT:

MEMBERS ABSENT:

The following preamble and resolution was offered by;

Member: _____, and seconded by;

Member:

WHEREAS, the current Saginaw Street Corridor Improvement Authority bylaws do not specify SSCIA board member roles regarding banking procedures for the Authority, and

WHEREAS, as within the approved SSCIA bylaws the chairperson of the Authority is given the authority to discharge duties; and

WHEREAS, the approved SSCIA Development and Finance Plan directs the Authority to finance projects via multiple funding sources including Tax Increment Financing; and

WHEREAS, the Development and Finance Plan allows the board to begin capturing the tax revenue in 2020; and

WHEREAS, the SSCIA 2020/2021 approved budget states that all revenue funds will be deposited into a general fund to be used by the Authority at a later date.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE SAGINAW STREET CORRIDOR IMPROVEMENT AUTHORITY RESOLVES AS FOLLOWS

1. The Chair of the SSCIA board and the Treasurer of the SSCIA Board is authorized on behalf of the SSCIA to be placed on the City of Lansing Comerica Bank account for the Saginaw Street Corridor Improvement Authority.

2. Furthermore, the SSCIA board authorizes the Chair and Treasurer to sign all checks, drafts, deposits, or orders for the payment of money, notes or other evidence of indebtedness issued in the name of the SSCIA, as necessary.

YEAS:

NAYS:

ABSTENTIONS:

ABSENT:

RESOLUTION DECLARED ADOPTED

STATE OF MICHIGAN)
)SS.
COUNTY OF INGHAM)

I hereby certify that the foregoing is a true and complete copy of a resolution adopted at a regular meeting of the Saginaw Street Corridor Improvement Authority held on November 19, 2020 and said resolution is on file in the office of the Saginaw Street Corridor Improvement Authority and is available to the public. Public notice of the said meeting was given pursuant to and in compliance with Act No. 267, Public Acts of Michigan 1976, including in the case a regular schedule meeting, notice by publication or posting of at least eighteen (18) hours prior to the time set for the meeting. In addition, said meeting was held in full compliance with the Boards By-Laws.

IN WITNESS WHEREOF, I have hereunto affixed my official signature.

Jonathon Lukco, Chair
SSCIA

Date



Andy Schor, Mayor

SAGINAW STREET CORRIDOR IMPROVEMENT AUTHORITY

2021 BOARD MEETING SCHEDULE

Lansing Economic Area Partnership (LEAP)*
LEAP Boardroom
1000 S Washington Avenue, Suite #201
Lansing, Michigan 48910

3:30 PM Thursday, January 21, 2021 **

5:30 PM Thursday, February 25, 2021 ***

3:30 PM Thursday, April 15, 2021

3:30 PM Thursday, June 17, 2021

5:30 PM Thursday, September 23, 2021 ***

3:30 PM Thursday, December 2021

1000 S Washington Avenue, Suite #201, Lansing, MI 48910 Phone: 517.702.3387 Fax: 517.702.3390

**Location subject to change w/notice and due to virtual meetings OMA extension meetings may continue to be held virtually via ZOOM*

***Annual Board Meeting*

**** Informational Meetings*