

**MINUTES OF THE MONTHLY MEETING OF
THE CITY OF LANSING BUILDING AUTHORITY
HELD ON TUESDAY, OCTOBER 27, 2020 AT 3:30 P.M.**

Members Present: Andy Kilpatrick, Public Service Director, Chair
Robert Widigan, Finance Director, Treasurer
James D. Smiertka, City Attorney, Secretary

Others Present: Venus Kumar, Recording Secretary, City Attorney's Office

The physical meeting was held, with public access via Zoom and called to order by Andy Kilpatrick, at 3:33 p.m. Andy Kilpatrick, Robert Widigan and James D. Smiertka were virtually present, with Zoom open for public attendance.

1. Approval of minutes of September 29, 2020 meeting.

Andy Kilpatrick began the meeting by introduction of agenda item #1. Robert Widigan made the motion to approve the minutes of the September 29, 2020 meeting. James D. Smiertka supported the motion. Motion carried unanimously.

- 2. Other Business:** Jim Smiertka made a motion to amend the by-laws to modify the frequency of meetings. Robert Widigan supported the motion and suggested a quarterly meeting instead of a monthly meeting with the understanding that the LBA can meet more if the need arises, Jim Smiertka agreed. Jim Smiertka will research state statutes and any other law then draft the amendment to meet quarterly. All in favor. Motion carried unanimously.

3. Public Comment: None

- 4. Adjourn:** Motion made by Robert Widigan, seconded by James D. Smiertka. The meeting adjourned by unanimous vote at 3:38 p.m.

I, James D. Smiertka, certify that I am the Secretary of the Board of the Lansing Building Authority, an Act 31 Building Authority Corporation, and the meeting was duly noticed and constituted as a meeting of the board.



James D. Smiertka, Secretary

11/19/20

Date .