Minutes – Approved
Lansing Historic District Commission
Monday, July 13, 2020
Digital Meeting

1. CALL TO ORDER – Chairperson Nelson called the meeting to order at 5:31 p.m.
   A. Introductions and Roll Call:

   Present: Rob Gibb, Heather Goupil, Cassandra Nelson, Curtis Sonnenberg, James McClurken, Jaclyn Lillis-Warwick
   Absences: James Bell, Carol Skillings (technical difficulties)
   Staff Present: Brian McGrain, Director of Economic Development and Planning Dept. Andy Fedewa, Planner

2. APPROVAL OF AGENDA – The agenda was approved by unanimous consent.

3. PUBLIC HEARINGS –

   HDC-1-2020: 523 Cherry St (PID # 33-01-01-16-457-051): New front and rear stairs

   Andy Fedewa spoke on the application. Exterior and interior work was done on the house at the subject property without the proper permits. Before the building trades permits can be pulled, a Certificate of Appropriateness must be applied for and approved by the Historic District Commission. Applicant has been in contact with the Building Safety Office. Commissioners discussed pictures of the house seen on the internet and within the 2020 Cherry Hill Historic District Survey Report. Applicant was not present at meeting to provide more information.

   Commissioner Gibb made a motion, seconded by Commissioner Sonnenberg, to table HDC-1-2020: 523 Cherry St (PID # 33-01-01-16-457-051): New front and rear stairs, to the next regularly scheduled meeting, with the request that the applicant or their representative present the application with more information. On a voice vote, motion passed 6-0.

4. DISCUSSION/ACTION
   A. MINUTES FOR APPROVAL – March 9, 2020 meeting. Approved by unanimous consent.
   B. UPDATES ON:
• Preservation Lansing – No updates

• 2020 Cherry Hill Historic District Survey Report – Mr. Fedewa gave an overview of the report. This report serves as an update to the 1989 Cherry Hill Report and the 2012 Cherry Hill Walking Tour, and includes a staff conducted reconnaissance survey and assessment of not just the Historic District, but also the entire Cherry Hill Neighborhood. The Commission hopes to reevaluate the Historic District and decide if some action should be taken. Mr. Fedewa requested that the commissioners review the report and send him any edits or bring them to the next regularly scheduled meeting.

• SHPO – 2021 Certified Local Government Grant ideas – Mr. Fedewa informed the Commission that as a Certified Local Government under Michigan State Historic Preservation Office (SHPO) the City is able to apply for a grant to assist with ‘brick and mortar’ preservation rehabilitation or a variety of projects such as those related to National Register listing, survey reports, and education efforts, among others. The submission deadline for this grant is October 1, 2020.

• Discussion on historic preservation in Lansing – Mr. Fedewa gave a brief recap of the preservation discussion that took place at the end of February and stated that the ideas that came from that discussion would be a good place to start to discuss ideas for the SHPO – Certified Local Government grant.

5. PUBLIC COMMENTS – None.

6. COMMUNICATIONS – None.

7. STAFF AND COMMISSION MEMBER COMMENTS – None.

8. PRESENTATIONS – None.

9. OTHER BUSINESS – None.

10. PENDING ITEMS –

11. ADJOURNMENT was at 6:14 p.m.