



MINUTES
Committee on Ways and Means
Friday, July 10, 2020 @ 8:30 a.m.

Via ZOOM audio/video: <https://us02web.zoom.us/j/85457987564>; Meeting ID: 854 5798 7564
Dial in: (312) 626 6799

CALL TO ORDER

The meeting was called to order at 8:30 a.m.

Members Present via audio/video

Council Member Carol Wood, Chair
Council Member Peter Spadafore, Vice Chairperson
Council Member Brian T Jackson, Member- absent

OTHERS PRESENT

Sherrie Boak, City Council Office Manager
Brian Lefler
Jake Brower, Finance
Jarrod Smith
Judy Kehler, Treasurer
Andy Kilpatrick, Public Service Director
Jim Smiertka, City Attorney
Mike Tobin, Fire Department

Minutes

MOTION BY COUNCIL MEMBER SPADAFORE TO APPROVE THE MINUTES FROM FEBRUARY 14, 2020 AS PRESENTED. MOTION CARRIED 2-0.

Public Comment

No public present at this time.

Discussion/Action

RESOLUTION – Grant Acceptance: Michigan Department of Treasury Financially Distressed Cities, Villages and Townships (FDCVT) Grant

Mr. Brower noted the award was May 20th, and covers the LFD equipment replacement of 6 heart monitors. Council Member Wood asked if there is a repayment and Mr. Brower confirmed there was not. Council Member Wood then referenced the recent budget for FY 2020/2021 where there was a line item for equipment, and asked if this was replacing that request or an extension to it. Mr. Brower stated the budget item was for separate devices, but since it was listed as a CIP for heart monitors, he would confirm they were different devices. Council

Member Wood asked for the information before the Monday July 13th Council meeting to determine if it was separate then they could replace all the heart monitors.

MOTION BY COUNCIL MEMBER SPADAFORE TO APPROVE THE RESOLUTION FOR GRANT ACCEPTANCE OF THE MICHIGAN DEPARTMENT OF TREASURY FINANCIALLY DISTRESSED CITIES, VILLAGES AND TOWNSHIPS (FDCVT). ROLL CALL VOTE, MOTION CARRIED 2-0.

RESOLUTION – Installment Purchase Agreement; Financing for Fire Truck and Equipment

Mr. Smith acknowledged this was an installment purchase agreement for a ladder truck, and there was limited allegations out of the general budget that was approved in the past. This request is to authorize them to proceed. Mr. Brower confirmed there was \$300,000 in the FY 2020 budget capital budget to fund the 1st payment. Mr. Smith added that the cost is a “not to exceed”. Mr. Tobin provide historic details that in 2009/2010 they went down to two (2) ladder truck, and last year they lost their oldest truck. The newest vehicle is a 2007 which is already starting to have issues, and the 2nd truck is 18 years old. Mr. Smiertka confirmed this is allowed financing within the statue all financial institutions to be involved in the installment purchase. Council Member Wood asked if the \$1.5 million is for the life of the lease. Mr. Brower stated it is a “not to exceed” up to 15 years. Council Member Wood then asked for details on the debt service, and Mr. Lefler stated the goal is to have a RFP issued to invite various financial institutions in the area to finance. The goal is to get participation from local banks, and 1 1-1.5% interest rate. Council Member Spadafore asked if this would be a lease or full finance purchase, and Mr. Smith confirmed it will be an installment purchase. Council Member Wood asked when they anticipated getting the truck, and was told early October.

MOTION BY COUNCIL MEMBER SPADAFORE TO APPROVE THE RESOLUTION FOR THE INSTALLMENT PURCHASE AGREEMENT FOR THE FIRE TRUCK. ROLL CALL VOTE, MOTION CARRIED 2-0.

Sole Source; Public Service Department; MKSK Inc; Vendor for the purchase of engineering services for the Two-Way Street Conversion Project for Downtown Lansing

Mr. Kilpatrick stated that MKSK was the vendor they used for the master planning of two way conversion. They also will assist with public outreach. He noted it should have been done, but with COVID, they have decided to wait until 2021. Council Member Wood asked if they were going to stay with this vendor since now they have time for an RFP and Mr. Kilpatrick confirmed they will stay with them because they have already done more than half the work, the only remaining piece is the public information piece.

MOTION BY COUNCIL MEMBER SPADAFORE TO PLACE THE SOLE SOURCE ON FILE. ROLL CALL VOTE, MOTION CARRIED 2-0.

Sole Source; Public Service Department; Waterworks Systems and Equipment; Vendor for the purchase of five (5) Warminster fiberglass reinforced plastic replacement slide gates

Mr. Kilpatrick acknowledged this was equipment for the wastewater plant and he could not give specifics, however it was noted a lot of the equipment is a specialty, so to replace it, it is best to go with the current vendor instead of work with other details. Council Member Wood noted this sole source was referred early in 2020, and asked if the items were already purchased. Mr. Kilpatrick confirmed it was ordered, but the COVID has caused a delay in shipping, so they have not received the items.

MOTION BY COUNCIL MEMBER SPADAFORE TO PLACE THE SOLE SOURCE ON FILE.
ROLL CALL VOTE, MOTION CARRIED 2-0.

Other

Council Member Wood opened a Committee discussion on the potential option of asking the new Chief Strategy Officer to do a comprehensive study of the LPD budget, detailing out the different areas of funds that are equated with that, and where the bulk of money goes. This should include details on the millage funds and any grants that are a part of their budget. It should include details on the budget for rental of police fleet, the IT for office and the cars. The consensus of the Committee was to proceed with the request, and asked Ms. Kehler how long it would take to work with the Finance and LPD to get those figures. Ms. Kehler speculated 10 days, and she could also build a 3-5 year data history. Council Member Spadafore asked her to include funding sources, core discretion funding, what is tied to the Federal funding, and what is tied to the millage. Lastly, they asked that wages also be included and how much and how they are tied to the contracts, along with how much in retirement. Ms. Kehler asked if it would help if she included how the budget is produced, and the Committee agreed. Ms. Kehler was asked to provide the report back to the Committee and they would in turn create their Committee report to Council.

MOTION BY COUNCIL MEMBER SPADAFORE TO GIVE CHARGE TO MS. KEHLER,
FUTURE CHIEF STRATEGY OFFICER TO PERFORM A COMPREHENSIVE STUDY ON THE
LANSING POLICE DEPARTMENT BUDGET AND REPORT BACK AT THE JULY 24TH
MEETING. ROLL CALL VOTE, MOTION CARRIED 2-0.

Council Member Wood stated to Ms. Kehler if she needed more time to let the Council Office know and the Committee can look at other dates.

The Committee decided to make a verbal update at the Council Meeting on July 13, 2020.

ADJOURN

Adjourn at 9:00 a.m.

Submitted by,

Sherrie Boak, Council Office Manager

Lansing City Council

Approved by the Committee on July 24, 2020_____