CALL TO ORDER - ROLL CALL – COMMISSIONERS
RODNEY SINGLETON – PRESENT
BETTY DRAHER – PRESENT
FRANK FERRO – EXCUSED
GINA NELSON – PRESENT
STEVE PURCHASE – PRESENT
DAVID KEENEE – PRESENT
YVONNE YOUNG McCONNELL – EXCUSED
WYATT LUDMAN – PRESENT

OTHERS PRESENT
CHIEF MIKE MACKEE
ASST. CHIEF MIKE TOBIN
STAFF OFFICER DAVID ODOM
DFO ELLEN VOGT
FB SECRETARY PATTI STARNES
FF MICHAEL LYNN

REQUEST FOR COMMISSIONERS TO BE EXCUSED:
YVONNE YOUNG McCONNELL

ADDITIONS TO THE AGENDA:  None

REVIEW/APPROVAL OF MINUTES: A MOTION WAS MADE BY COMMISSIONER
LUDMAN AND SUPPORTED BY COMMISSIONER NELSON TO APPROVE THE APRIL AND MAY MINUTES AS WRITTEN. MOTION CARRIED WITH A UNANIMOUS VOTE.

REVIEW OF COMMUNICATIONS: Fire Board Budget Approval Letter, Training Division Newsletter

PRESENTATIONS:  None

ADMINISTRATIVE COMMENTS:
- CHIEF MACKEE: Common Ground Command Center operations discussed.
- CHIEF MACKEE: FY19 END – PURCHASES: Nomex Hoods, 22 Mattress Sets, 45 Recliner Chairs, Office Chairs, 2 Thermal Imaging Cameras, Community Room Tables, Hazmat Equipment

Please contact Board Secretary, Patti Starnes if you cannot attend the meeting or need special accommodations.
517-483-4564 or email patti.starnes@lansingmi.gov  Lansing Fire Department 120 E. Shiawassee, Lansing MI  48933
- **Chief Mackey:** announced Teresa Robinson’s promotion to Assistant Fire Chief. LFD is now staffed with two Assistant Fire Chiefs. Training Captain Kevin Christiansen will be promoted to the Chief of Training position.

- **Chief Mackey:** updating AOG’s and SOGS – Committees have been formed for each. Which includes FF’s to Chief.

- **Staff Officer David Odom:** thanked the Board for their help with Be A Tourist In Your Own Town at LFD Station #1. It was extremely busy and hard work. The Board did a fantastic job. It was great outreach to the community. Thank you!

- **Staff Officer Odom:** provided LFD statistical information to the Board.

**Committee Reports:**
Commissioner Purchase updated the board members on the changes and updates made to the Fire Board Rules of Administrative procedure that was reviewed and updated by the FBRAP Workgroup. Board Chairperson Singleton entertained a motion to review and discuss the updated Fire Board Rules of Administrative Procedure document. After discussion and review a motion was made by Commissioner Purchase and supported by Commissioner Draher to approve the updated Fire Board Rules of Administrative Procedure document. Motion carried with a unanimous vote.

**Old Business:** none

**New Business:**
Chair/Vice Chair Election:

Current Chairperson Singleton and current Vice-Chairperson Draher reported that they do not wish to be nominated this term in order to give other board members an opportunity to serve.

Chairperson Singleton opened the floor for nominations and nominated Commissioner Stephen Purchase for Chairperson. No other nominations for Chairperson were stated. Commissioner Ludman nominated Gina Nelson for Vice-Chairperson. No other nominations for Vice-Chair were stated. A motion was made by Gina Nelson and supported by Commissioner Ludman to close the floor for nominations. Nominated Commissioner Stephen Purchase to Chairperson and nominated Commissioner Gina Nelson to Vice-Chairperson elected by vote of acclamation.

Commissioner Ludman thanked Rodney Singleton and Betty Draher for their service as Chair and Vice-Chair.

**General Order:** none

**Public Comment:** Firefighter Michael Lynn thanked the Board for their volunteer service to LFD.

**Adjournment:**
Adjourned. 6:30 PM

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Minutes submitted on August 14, 2019 by LFD Admin Specialist Patti Starnes

Disposition: Approved August 14, 2019