Minutes
Lansing Historic District Commission
Local History Room, Capital Area District Library
5:30-7:00 p.m. Monday, May 13, 2019
(Downtown Branch) Lower Level, 401 S. Capitol Avenue.
Lansing MI  48933

1. CALL TO ORDER – Ms. Skillings opened the meeting at 5:30 p.m.

   A. Introductions and Roll Call:

   Present: Cassandra Nelson, Paul Connors, Cynthia Redman, Carol Skillings, and Curtis Sonnenberg, and Jaclyn Lillis-Warwick
   Excused Absences: James Bell, Rob Gibb, Heather Goupil
   Staff Present: Bill Rieske
   Also Present: None.

2. APPROVAL OF AGENDA –The agenda was approved by unanimous consent.

3. MINUTES FOR APPROVAL – April 8, 2019 meeting. The April 8 minutes, as corrected, were approved by consensus.

4. Design Standards and Guidelines – Windows
   The Commission reviewed standards from several communities, including Ann Arbor; Grand Rapids; Old Salem, NC; Ripon. WI; and Chestertown, MD; using A-V equipment courtesy of CADL.
   In discussing the attributes of each, several items were noted:

   • Old Salem’s discussion of what makes a building significant;
   • Ann Arbor’s diagram of historic window parts, and its contrasting of the appropriate vs. the not appropriate;
   • Grand Rapids’ coverage of windows, porches, additions and skylights;
   • The merits of historic preservation, and historic districts within the City should be considered for part of an introductory chapter;
   • Chestertown’s discussion of lead paint;
   • The influence of technology on preservation, and the substitution of materials should be covered.

   No action was taken on this item.

5. UPDATES ON:

   • ReoTown Intensive Level Survey – Mr. Rieske reported that work is completed on the REO Town survey. The next step is to discuss it with REO Town representatives, and possibly the REO Town Commercial Association. The students’ on April 26 went well.
• HDC-1 & 2-2019, 534 Cherry St., Reroofing and skylights - Mr. Rieske reported that roof work was ongoing, but Wolmanized porch steps were installed. Since no permit is required for steps, it is not a violation, and no enforcement action can be taken.
• Cherry Hill Historic District, incl. Cherry Hill School – Mr. Sonnenberg reported that the neighborhood association did the a park cleanup, and is still working toward a bike path, art in the park, and pickle ball building.
• Cooley Haze House – No report.
• Preservation Lansing – Ms. Nelson said that there would be a meeting Thursday, and they will be doing preservation awards this fall.

6. PUBLIC COMMENTS – None.

7. COMMUNICATIONS – None.

8. STAFF AND COMMISSION MEMBER COMMENTS – Mr. Connors reported that this was his last meeting due to his appointment to the Board of Review.

10. PRESENTATIONS – None.

11. OTHER BUSINESS – None.

12. PENDING ITEMS – Continuing work on guidelines.

13. ADJOURNMENT was at 6:38 p.m.