



**MINUTES**  
**Committee on Public Safety**  
**Thursday, May 2, 2019 @ 3:30 p.m.**  
**City Council Conference Room, 10<sup>th</sup> Floor**

**CALL TO ORDER**

The meeting was called to order at 3:30 p.m.

**ROLL CALL**

Council Member Carol Wood, Chair  
Council Member Patricia Spitzley, Vice Chair  
Council Member Adam Hussain, Member

**OTHERS PRESENT**

Sherrie Boak, Council Staff  
Joseph Abood, Chief Deputy City Attorney  
Scott Sanford, Code Compliance  
Dale Shrader  
Mary Ellen Purificato

**MINUTES**

MOTION BY COUNCIL MEMBER SPITZLEY TO APPROVE THE MINUTES FROM APRIL 18, 2019. MOTION CARRIED 3-0.

**Public Comment**

No public comment at this time.

**DISCUSSION/ACTION**

**RESOLUTION – 840 Maple Hill Avenue**

Mr. Sanford noted it was a single family home, the show cause hearing was held, and his office has had no contact by the owner nor have any permits been pulled, so they recommend a 60 day make safe or demolish.

MOTION BY COUNCIL MEMBER HUSSAIN TO APPROVE THE RESOLUTION TO MAKE SAFE OR DEMOLISH 840 MAPLE HILL AVENUE. MOTION CARRIED 3-0.

Council Member Spitzley inquired into what steps were next, and Mr. Sanford stated that after the resolution was adopted for 60 days, they will then wait the 60 days then put it out to bid, and it could take up to 120 from start to finish for complete demolition.

**Other**

Council Member Wood asked Mr. Sanford to bring a map to the next meeting of the new enforcement officers and their locations. Mr. Sanford said due to the timing of hiring and

training there will be no changes until the new fiscal year in July. Council Member Hussain asked for a map for the current three (3) premise officers, at which Mr. Sanford stated he did not want to update it at this time, so Council Member Wood asked for a list at the next meeting.

#### City Attorney Updates

##### Future of a Police Sub Station at Walnut Park

Mr. Abood acknowledged that Mr. Whitsett is tentatively meeting with the LPD Chief on site to review the area on May 13<sup>th</sup>. The Chief is aware the Committee is looking to get a timeline.

Mr. Shrader shared his concerns and interest in an update.

Ms. Purificato supported the substation.

#### Other

The Committee asked for an update on Pleasant Grove/Holmes at the June 6<sup>th</sup> Committee meeting, along with Logan Square.

Council Member Wood asked Council Member Hussain to provide an update on the 1135 Dakin situation. Council Member Hussain stated the Ingham County Animal Control Director spoke to the County Commissioner and the complainant. Animal Control is currently doing a competency test on the dogs and if it comes back "fine" the animals will be placed somewhere else. The animals are still being housed in the shelter.

Council Member Wood stated they will work to have LPD, Ingham County Dispatch and Animal Control at the May 16<sup>th</sup> Committee meeting, along with an update from Law on the number of letters that have been sent out.

#### Draft Ordinance Amendments for Parking

Mr. Abood presented the Committee with draft 1 of parking ordinance changes to Chapter 404. He noted for the Committee that lines 3-7 on page one outlines the new Section 404.12. Council Member Hussain asked for clarification that the ordinance adopted earlier, drafted by the Committee on Public Service was Chapter 404 Section 404.11 and Mr. Abood confirmed adding that the amendments to that were put on hold earlier in the year by this Committee until 404.12 could be adopted at the same time.

The Committee reviewed the document, beginning with page 1. Mr. Abood pointed out that lines 14-21 reflect that they will employ traffic control orders, which due to the fact the City has adopted the Uniform Traffic Code, the location of the parking zones have to be done via traffic control orders. The Committee moved to page 2 and the question was raised to Law on where the zoning review was done for the permit, and Mr. Abood noted this part of the ordinance was not speaking to the permit itself, but the traffic control order through Engineering. The Committee then was briefly referred to page 4, lines 6-7 which stated the Parking Manger is not required to grant a permit. The application will be vetted for determination if there is an appropriate need. The Committee went back to page 2, lines 8-23. Council Member Wood asked for a definition to be included for "Motor Vehicle". Mr. Abood stated that throughout the document they have put the limitations on certain vehicles and number of axles. Council Member Spitzley questioned why the ordinance was asking for "supporting supplemental document" and not making those items part of the application. Mr. Abood stated those items would be fact dependent, depending on location and need. Their belief is that the application will provide 90% of the information but there might be a need for supplemental information. Council Member Wood referred to line 18 and asked them to include "land line" for those that do not have a cell phone.

Page 3 – lines 1-6. Council Member Hussain asked why items 1. and 2. On page 3 were not part of the initial application.

Council Member Spitzley stepped away from the meeting at 3:54 p.m.

Regarding his inquiry, Mr. Abood informed Council Member Hussain that it is fact determinative, and are things the Parking Manager can request if needed.

Council Member Spitzley returned to the meeting at 3:55 p.m.

The Committee briefly spoke on lines 7-15 and if the resident drove a company car, and it was referred to lines 16-23.

Page 4 – lines 1-7. Council Member Hussain noted that item 3. on line 3 should be part of the application. Mr. Abood stated he would take it out of supplemental and put on the application.

Page 4 - lines 6-22. Council Member Wood asked if the Parking Manager has to provide a reason why a permit was not granted, and was told no along with confirming there was no appeal process.

Page 4- line 16. Council Member Hussain recapped that his understanding was that there was going to be something besides a sticker. Mr. Abood noted they intended a sticker and hang tag for the mirror. Council Member Wood suggested a discussion with Mr. Kilpatrick in Public Service on a system that would document the license plate number. Mr. Abood admitted he had not reached out to Mr. Kilpatrick until right before this meeting to go over the draft and Mr. Kilpatrick was not available.

Page 5 - lines 1-16. The Committee discussed the option for pro rating the fees, and determined there would not be a pro-rated system.

Page 5 – lines 17-23 – no questions. The Committee did determine that they still need to determine what the best cost would be for the fee.

Page 6 - lines 1-9. The only change was to remove “n” from “an” in line 7.

Page 6 – lines 10-23. Council Member Spitzley asked why “72 hours” in line 10. It was determined that was used because of weekends. Council Member Hussain asked about information on the maximum number of temporary permits. After a brief discussion on if they can apply for so many per year or at one time, Mr. Abood stated it could be addressed on page 7 in line 8. Council Member Wood suggested that if a regular permit is one (1) per home, then it should be one (1) temporary permit.

Page 7 – lines 1-4. Council Member Wood stated her concern with “permit zone”. Mr. Abood stated that there has to be a relationship of the owner and the residence and they have to park close to where they are the owner or occupant, and no one gets a guaranteed parking or a specific space on the street.

Page 7 – lines 5-22. Council Member Wood referred to item 3. line 7 which did not speak specifically to mobile homes or recreational vehicles and should.

The Committee determined under item 4. the blank should be filled in with “1” per each dwelling, structure, not address. Council Member Spitzley stated that there needs to be restrictions under “annual” and restrictions under “temporary”. Mr. Abood stated the

Committee could set a limit under “temporary”. They could have one permit per address per time, and limit how many temps in a year, and the Committee agreed.

Council Member Wood asked if a permit is temporarily suspended for construction is there a refunds, and Mr. Abood confirmed there are no provisions for refunds.

Council Member Spitzley questioned the word “valid” in line 21.

Page 8 - lines 1-16. The Committee discussed the removal of the sticker when transferring to a new vehicle and that on page 5, line 17-20 it notes “part” of sticker, so it should state the same thing on page 8 lines 6-7.

Council Member Wood stated the Mr. Kilpatrick will be invited into a future meeting to discuss parking on certain streets and how many were narrow and should not allow parking on both sides.

Council Member Hussain asked if the amendments to Section 404.11 would be amended at the same time as this new Section, and Mr. Abood confirmed and referred them to page 1, lines 14-20 on the reference to the Uniform Traffic Code, and the Committee will need to determine the zones when the applications begin to start coming in. The Committee determined that the zones need to be done all at once, not application area specific.

Ms. Purificato spoke in support of \$50 permit fee and in support of a prorate for \$5 per month. Council Member Spitzley stated the Committee determined that they would not do a pro rate.

Mr. Abood acknowledged the Committee for the late consideration and noted he would still like to go over everything with Public Service and Parking.

#### **OTHER**

Council Member Hussain asked for an update on 3801 Walton from Law at the next meeting.

#### **ADJOURN**

Adjourned at 4:30 p.m.

Submitted by Sherrie Boak,

Recording Secretary

Lansing City Council

Approved as presented: May 16, 2019