



**MINUTES**  
**Committee of the Whole**  
**Monday, April 22, 2019 @ 5:00 p.m.**  
**City Council Chambers**

**CALL TO ORDER**

Council Member Wood called the meeting called to order at 5:02 p.m.

**PRESENT**

Councilmember Kathie Dunbar- arrived at 5:10 p.m.  
Councilmember Jeremy A. Garza  
Councilmember Adam Hussain  
Council Member Brian T. Jackson  
Councilmember Peter Spadafore  
Councilmember Patricia Spitzley  
Councilmember Jody Washington  
Councilmember Carol Wood

**OTHERS PRESENT**

Sherrie Boak, Council Staff  
Samantha Harkins, Mayor Chief of Staff  
Jim Smiertka, City Attorney  
Eric Brewer, Council Internal Auditor  
Angela Bennett, Finance Director- arrived at 5:04 p.m.  
Mary Reynolds  
Joel Ferguson, Ferguson Group  
Chris Stralkowski, Ferguson Group  
Pat Lindemann, Ingham County Drain Commissioner  
Dr. Joan Jackson Johnson, HRCS Director  
Collin Boyce, IT Director  
JoEl Watson, IT Department  
Chief Yankowski, LPD Chief  
Joe McClure, LPD Finance  
Clyde Carnegie, LPD Board President

**Public Comment on Agenda Items**

No public comment.

**Approval of Minutes**

MOTION BY COUNCILMEMBER SPADAFORE TO APPROVE THE MINUTES OF APRIL 15, 2019 AS PRESENTED. MOTION CARRIED 7-0.

**PRESENTATIONS**

## **Department Budget Presentations**

### **Lansing Police Department**

Chief Yankowski introduced Mr. McClure the LPD Finance and Mr. Carnegie a LPD Board Member. Chief Yankowski then went through the presentation which included their mission, their vision, policing philosophy, and went into how the money is spend. That outlined that the Police department is 32% of the City general fund budget. The amount for the department is \$44,885,000, with a 2.3% increase from last year in salary, benefits, overtime and operation equipment. For the department, the Chief noted there are 244 total employees with 203 sworn Police Officers and 41 civilian positions. There have been 123 officers hired over the last six (6) years and the department has been recognized for best hiring practices in the country.

Council Member Washington asked how long the City has had a partnership with MSP and Chief Yankowski stated there are no deadlines for the working relationship and he has recently met with the new Colonel. Council Member Washington then asked for a cold case update, and he confirmed they have used outside consultants to go through things, and putting things together. Council Member Washington asked what START is and was told Special Tactics And Response Team. She then asked if Nar can was funded by grants, and was assured it currently is and no City dollars are spent on it. They estimate each injector at \$95 each. Lastly she asked if the social worker was a positive in the community, and the Chief stated that person is engaging in community. The Chief was then asked if Community Policing Officers were being called away from their areas and their overtime was over budget. The Chief assured the Committee that the goal for the CPO is 100% in their neighborhoods, but it depends on the day of the week, time of year, call loads, and they have been known to have to pull them to address priority 1 calls. However currently they have 60% of their shift in their neighborhoods. Council Member Washington asked how they are addressing human trafficking, and Chief Yankowski confirmed they have a relationship with the FBI and utilize resources.

Council Member Garza pointed out there is no CPO in Ward 2, and this budget is proposing another CPO for the north side, therefore asking why not one in Ward 2. Chief Yankowski informed him that they annually re-evaluate, consider data, and work with Mayor's Office.

Council Member Hussain noted he believed the national average for determining how many officers in a community is for every 1,000 residents. The Chief acknowledged it was 2.4 per 1,000 residents, and with 117,000 residents in Lansing, they have 203 sworn officers, so Lansing has 1.6-1.7 per resident. Council Member Hussain supported more officers, and then asked how many of those officers are patrol, and was told 96 were assigned to road patrol for the sectors.

Council Member Hussain then asked about the PAL program, and last years "Midnight Basketball" and why that event was no longer occurring. Ms. Harkins stated Bishop Maxwell coordinated that, and that PAL is in the funding under the My Lansing Program. They have acquired a Harvard fellow to come to the City free of charge to look at all the youth services and programs. This will be covered in the Mayor's budget. Chief Yankowski noted there is a grant to assist with the "Midnight Basketball" program.

Council Member Jackson asked if the homicide rate was arrestor conviction and was told arrest. He then asked if there were any vacancies in the department and the Chief acknowledged they have front loaded with officers in the academy set to graduate May 3<sup>rd</sup> and 13 will start May 6<sup>th</sup>, and in June there will be 24 in the program. Council Member Jackson then asked about the forfeitures and if there was any place in the budget where we have discretion or ear marked for forfeiture. The Chief note that they cannot use forfeiture for personnel, but for operating. Council Member Jackson then asked why on page 19 of 41 forfeitures was \$38,000 and now it is \$300,000. Chief Yankowski stated it comes down to the cases.

Council President Wood asked if with their technology if they have different applications with the courts, State and City and it was confirmed there are.

Council Member Spitzley asked if there is number officers on the streets, and the Chief said it depends on what can be afforded and they are at 1.7 per 1,000 residents.

Council Member Jackson stepped away from the meeting at 6:03 p.m.

Council Member Spitzley asked for confirmation that Bishop Maxwell in the Mayor's office was handling PAL and "Midnight Basketball" and Ms. Harkins confirmed, noting in conjunction with the Police.

Council Member Jackson returned to the meeting at 6:05 p.m.

Council Member Spitzley asked if staff and time has increased with the FOIA on the body cameras. Chief Yankowski noted they have five (5) staff, but the biggest struggle is that it can take 30 days to review the videos. Council President Wood asked for a breakdown of the FOIA costs, and Council Member Spitzley added that it include the cost in the increase due to the process if the FOIA on the body cameras,

Council Member Dunbar spoke on the hiring statistics.

Council Member Washington stepped away from the meeting at 6:11 p.m.  
Council Member Spadafore stepped away from the meeting at 6:11 p.m.

Council President Wood asked what the amount was for the one CPO and was told \$102,000, which includes everything but the car. Council President Wood then asked what the cost was for the graduate level crime analysis and was told they have \$50,000 set aside for two interns and equipment. Council President Wood asked how much they would contribute to the PAL program and the Chief stated \$10,000.

Council Member Washington returned to the meeting at 6:15 p.m.  
Council Member Spadafore returned to the meeting at 6:15 p.m.

Council President Wood asked if the \$125,000 for the LSD will increase because of the special operations on their property, and the Chief confirmed they are in the same space, just readjusting, there would be no more funds for the space.

Council President Wood asked if the budget increase based on contract negotiations and the Chief said the current wages are for what the contract currently is. Ms. Bennett stated once the contracts are settled the funds will be transferred in.

Council President Wood asked how many in the MPS work with the City and was told 8 State Troopers. She then asked if there were any discussions on integrating with the State Troopers and were told they try to get as many resources as possible.

Council President Wood stated with the potential of 20 officers retiring do they have enough officers front loaded. The Chief acknowledged they have been working with the officers who are within 2 years of retirement and feel comfortable with what might happen, and took it into consideration. Council President Wood noted under the line item for police accident reports it is budgeted at \$15,000, but the year end is \$300,000 (page 4 of 9).

Council Member Spitzley stepped away from the meeting at 6:24 p.m.

Chief Yankowski could not explain the difference and would work with Finance, but believes it is a typo and should be \$30,000.

#### Human Relations and Community Services

Council Member Dunbar stepped away from the meeting at 6:25 p.m.

Ms. Bennett distributed a breakdown document of the funding from the HRCS Department.

Council Member Dunbar returned to the meeting at 6:28 p.m.

Dr. Joan Jackson Johnson went through the tasks her department have done in 2018 along with the overview of the funding and spending.

Council Member Spitzley returned to the meeting at 6:29 p.m.

She then went on to talk about the grants the department oversees and distribution of funds.

Council Member Jackson stepped away from the meeting at 6:35 p.m.

Council Member Spitzley mentioned that during the Neighborhood and Citizen Engagement Session Ms. Crawford informed the Committee that she has a project called "Rent Smart" where they help with rental payments, and so Council Member Spitzley asked if there was duplication in the two departments with this assistance program. Dr. Jackson Johnson was not aware of any other programs in the City other than the one done in her office by Joe MacDonald. Council President Wood asked Ms. Harkins to explain the programs, and if they are different why are there two programs and not working together.

Council Member Spadafore asked if all agencies that the department provides funds to have to conform to the Human Rights Ordinance. Dr. Jackson Johnson confirmed they do, so was then asked by Council Member Spadafore asked why St. Vincent Charities receives funds since they recently filed a lawsuit regarding the LGBTQ Community. Dr. Jackson Johnson stated that agency does not get funds, but was pointed to page 2 of 3 of her report which listed them. Council Member Spadafore asked for an updated list.

Council Member Washington asked if the 575 vouchers were distributed in the Greater Lansing area. Dr. Jackson Johnson stated those are through a grant with HUD and their regulations state Lansing and region. They do work with Haslett and East Lansing.

Council Member Jackson returned to the meeting at 6:45 p.m.

Council Member Washington asked for the department to look into funds going to adult programs and critical services. Dr. Jackson Johnson stated she would provide a list of the Federal funding allocations.

Council Member Dunbar suggested that for each contract the department has, under the equal employ provisions, add a page outlining and attach the Human Rights Ordinance.

Council Member Dunbar stepped away from the meeting at 6:54 p.m.

#### Noise Waiver Weekdays and Weekends; Rehabilitation of Cesar E Chavez Avenue and Rehabilitation of Washington Avenue

MOTION BY COUNCIL MEMBER SPADAFORE TO APPROVE THE NOISE WAIVER FOR THE WORK AT CESAR E CHAVEZ AVENUE AND WASHINGTON AVENUE.

Council President Wood noted the hearing will be later tonight at the Council meeting, and unless there are public comments that can't be answered, it will be on the agenda for action tonight as well.

MOTION CARRIED 7-0.

#### Information Technology

Mr. Boyce went through his presentation, highlighting two (2) budgets the operational and the capital. It was noted items in the IT operational include contracting services, software, hardware, miscellaneous operating, telecommunications and training.

Council Member Dunbar returned to the meeting at 6:57 p.m.

His offices houses two (2) types of employees; main frame operators, and employees newer to the IT industry. Mr. Boyce then outlined the operations back items including software such as website, GIS, email and office, technical support, service desk, servers, backups, video conferencing bridge and telephones. With 800 employees he stated they are paying \$5,727 per employee which his 28.3% lower than the average. The presentation went into the capital budget where he stated is determined by meeting with all the departments and what their goals and needs are. They then prioritize those. Mr. Boyce then noted items the priority projects approved by the Mayor. Council Member Spadafore asked when the lease was up on the Fire Department computers. Mr. Boyce confirmed it was a 1 year interim lease because the computers were smaller RAM, and since they would need to replace within 5 years, they didn't sign a longer lease, but will get 100% of that lease back on rebate once they purchase the new ones at \$90,000.

Mr. Boyce moved onto the explanation of the enterprise items versus the department capital items. Council Member Spadafore asked why the Fire Department was getting computers out of the IT budget, but the Courts and HR were paying for their items out of their budget. Ms. Bennett referred the Committee to page 39 of 41 of the line item budget which displays the IT budget and spending. She explained that the amounts being funded through the CIP is coming from prior years monies, similar to the fleet fund. Council Member Spadafore recommended that every technology need should be in the technology budget. Mr. Boyce stated the practice was a decision made by the previous administration. Ms. Bennett stated any need requested in one year, similar to the \$15,000 from Courts is moved into the IT budget the following years. The department line items for technology are for ongoing technical support.

Council Member Hussain stepped away from the meeting at 7:11 p.m.

At this time it was noted that City TV was having issues with their current feed to the public.

At this time Mr. Boyce presented the slide 10 which broke down the operational budget from \$6,300,000 IT, minus department charges at \$460,400 coming to \$3,348 per employee and \$3,862 per computer. He stated that if there is software only used by a specific department, they do not charge the operational program. Council Member Spadafore asked what the fund balance was for the IT Department, and Mr. Boyce stated it was \$766, 00 for over the last three (3) years.

Council Member Hussain returned to the meeting at 7:15 p.m.

The next slides of the presentation focused on 2019 strategies, performance indicators, security, after hour calls, and completed projects.

Council Member Spitzley stepped away from the meeting at 7:18 p.m.

Council President Wood asked what the down fall was on the lowering in help tickets; the user or the equipment. Mr. Boyce stated some were related to new projects and training.

Council Member Spitzley returned to the meeting at 7:20 p.m.

The presentation moved into an earlier discussion during the Parks budget presentation on WIFI in parks.

Council Member Dunbar referred to page 39 of 41 and noted it appeared that the funds are not revenue but expenses IT collects and charges back to the departments. She then asked Mr. Boyce how they make the determination allocation, person/station or is it equally split. Mr. Boyce stated it is a charge back based on the number of devices IT supports. She then asked if there are other charges outside of that and Mr. Boyce said no.

The Committee again inquired into the costs of items departments have to pay for out of their budgets in relation to IT covering it. Mr. Boyce stated that practice was considered but this current practice started 3-4 years ago.

Council Member Dunbar asked what was left of the DewPoint contract. Mr. Boyce stated they handle the management of the infrastructure and offer a project manager. They take care of the back end, servers and switches and project management. She then asked, regarding WIFI in the parks, if it could be rented out and he confirmed. Council Member Dunbar asked for details on staffing for the help tickets, and was told there are 3 to public safety and 3 to other staff. Council Member Spitzley asked if DewPoint provides after hour support and was told only if it was an infrastructure fail.

Council Member Spitzley asked Ms. Bennett if the threshold on IT purchases is \$15,000 to departments and anything over goes to the IT budget, and Ms. Bennett stated that has been the policy. Council President Wood asked what the bond amount was for computers three (3) years ago. Ms. Bennett stated she thought it was \$3 million.

#### **Discussion/Action**

#### **RESOLUTION – 7<sup>th</sup> Amendment to the Amended and Restated Real Estate Purchase and Development Agreement between the City of Lansing and Continental/Ferguson Lansing, LLC**

Council President Wood referred to the most recent documents from the OCA via email today. The documents highlighted three changes which were discussed during the applicant's presentation and Committee asked for more clarification. She noted that the changes had been done by the OCA and addressed with Continental/Ferguson Lansing LLC.

**MOTION BY COUNCIL MEMBER SPADAFORE TO APPROVE THE AMENDED AND RESTATED REAL ESTATE PURCHASE AND DEVELOPMENT AGREEMENT BETWEEN THE CITY OF LANISNG AND THE CONTINENTAL/FERGUSON LANSING LLC. MOTION CARRIED 8-0.**

#### **ADJOURN**

The meeting was adjourned at 7:48 p.m.

Respectfully Submitted by,  
Sherrie Boak, Recording Secretary,  
Lansing City Council

Approved by the Committee on April 29, 2019