

**OFFICIAL PROCEEDINGS OF THE BOARD OF
TRUSTEES
CITY OF LANSING
EMPLOYEES' RETIREMENT SYSTEM**

Regular Meeting
Council Conference Room
a.m.
10th Floor, City Hall
Lansing, MI

April 18, 2019
Thursday, 8:30

The Board met in regular session and was called to order at 8:35 a.m.

Present: Dedic, Kraus, D. Parker, M. Parker, Sanchez-Gazella, Washington (8:55am) - 6

Absent: Bennett, Schor

Others: Karen E. Williams, Finance Department; Attorney Ken Lane (representing the Law Department).

It was moved by Trustee Mark Parker and supported by Trustee Dedic to approve the Official Minutes of the Employees' Retirement System Regular Meeting of March 21, 2019.

Adopted by the following vote: 5 - 0

There were no public comments for items on the agenda.

3 new member(s), 0 reinstatement(s), 0 refund(s), 0 transfers, 2 retired. Total active membership: 440. Total deferred: 75. 1 death(s) James S. Oakley (retired 6/14/2003 – UAW), died 3/21/2019, no surviving beneficiary. Refunds made since the last regular meeting mounted to \$0.00. Retirement allowances paid for the month of March 2019, amounted to \$1,968,696.10. Total retirement checks printed for the ERS System: 930. Total Retirement checks printed for both systems: 1675. Eligible domestic relations orders received: 0. Domestic relations orders pending: 0. Eligible domestic relations orders certified: 0.

It was moved by Trustee Mark Parker and supported by Trustee Sanchez-Gazella to approve the request for regular age and service retirement:

Roger Smith (Finance – T243 CTP), 3 years, 1 month of service credits, age 58, effective 4/1/2019 (Eligible to retirement with 19.6 years of reciprocal retirement service used for vesting and eligibility)

Linda Shoemaker (District Court – NonBargaining), 8 years, 6 months of service credits, age 60, effective 4/13/2019.

Adopted by the following vote: 5 -0.

**Employees Retirement System
Regular Meeting of April 18, 2019
Page 2**

Karen Williams reported that applicant #2018 –E1108 had provided updated medical reports to be evaluated by the medical director. The Human Resources Department provided additional medical reports to be evaluated by the medical director. The Retirement Office forwarded the additional material to Dr. Roth to make a final determination.

There were no requests for non duty disability.

It was moved by Trustee Dedic and supported by Trustee Kraus to approve the following request for refund of accumulated contribution:

Robert Burke, City Attorney's Office, not vested, \$434.72

Adopted by the following vote: 5 -0

It was moved by Trustee Mark Parker and supported by Trustee Dedic to excuse Trustee Washington to the April Employees' Retirement System Board.

Adopted by the following vote: 5 – 0.

Karen Williams reported that MAPERS Spring Conference was scheduled for May 18-21, 2019. She requested that members who were interested in attending the conference contact the Retirement Office.

There were no public comments for items not on the Agenda.

Attorney Lane reported that he is updating the Employees Retirement System Ordinance. Attorney Lane also recommended updating the Frequently Asked Question document. He will distribute the document prior to the meeting for Board review.

Karen Williams reviewed the Duty Disability Income Verification process. Retirees are required to submit an income verification form by April 30. Members who do not submit the form may have the pension suspended until compliance. Karen Williams also reviewed the medical re-examination process. Disability retirees are subject to be re-examined under the Employees Retirement System Ordinance and Policy.

Karen Williams reported that an election would be needed for the trustee position vacated by Carol Munroe. She reviewed the election process, guidelines and dates for the election. Ms. Williams also described the electronic voting process. She informed the Board that there are two candidates who picked up nomination petitions.

Trustee Kraus inquired who were the two candidates and their department.

**Employees Retirement System
Regular Meeting of April 18, 2019
Page 3**

Ms. Williams indicated that Irene Cahill and Matthew Bahr were the candidates and both were from Public Service.

Trustee Kraus expressed concern that all the elected trustees would be from the Public Service Department. Trustee Kraus indicated that the discussion regarding having all trustees elected at-large should be re-visited. She expressed concern that the other departments would not have a voice with all the trustees elected from one department. Trustee Kraus indicated that she opposed the rule change at the time. She recommended having one dedicated trustee seat.

Trustee Mark Parker indicated that each member worked in different areas with different groups of employees.

Trustee Kraus indicated that the potential is there for all three elected trustees from the same work group with at-large positions. Trustee Kraus wanted her concern brought up for the new members of the trustee board since the rule change. Trustee Kraus suggested that one trustee could be elected from public service, one trustee from other departments, and one at-large.

Trustee Washington indicated that she believed that all employees should have a voice. Trustee Washington agreed that the rule should be re-visited and discussed.

Attorney Lane reviewed the Retirement Ordinance that stated the trustee elections are set by Board policy. Attorney Lane explained that before the rule change, there were one elected from public service, parks and city hall. After the City reorganization, Trustee Mark Parker was moved to the public service department from city hall. Thus, the Board was in violation of its own bylaws.

Trustee Dedic indicated the problems arose due to the various department re-organization. He explained that he had suggested previously that members are elected from different bargaining units.

Attorney Lane will provide a few different configurations for the elected trustees on the Employees Retirement System Board at the next meeting.

The Employees Retirement requested the Legal Advisor Request for Information (RFI) remain on pending until the May Joint Retirement Board meeting so that he could discussed with the City Attorney's Office.

Karen Williams reviewed the Monthly investment Report and the Securities Lending report for the period ending April 30, 2019.

**Employees Retirement System
Regular Meeting of April 18, 2019
Page 4**

It was moved by Trustee Mark Parker and supported by Trustee Sanchez-Gazella to adjourn the Employees Retirement System Board meeting.

Adopted by the following vote: 6 – 0.

The meeting adjourned at 9:15 a.m.

Minutes approved on _____

Angela Bennett, Secretary
Employees' Retirement System

Dennis R. Parker, Chairperson
Employees' Retirement System