Minutes – Approved
Lansing Historic District Commission
Local History Room, Capital Area District Library
5:30-7:00 p.m. Monday, March 9, 2020
(Downtown Branch) Lower Level, 401 S. Capitol Avenue.
Lansing MI 48933

1. CALL TO ORDER – Commissioner Nelson opened the meeting at 5:33 p.m.
   A. Introductions and Roll Call:
      Present: Rob Gibb, Heather Goupil, Cassandra Nelson, Carol Skillings, Curtis Sonnenberg, James McClurken
      Absences: James Bell (EA), Jaclyn Lillis-Warwick (EA)
      Staff Present: Bill Rieske, Asst. Planning Manager; Andy Fedewa, Planner

2. APPROVAL OF AGENDA – The agenda was approved by unanimous consent.

3. PUBLIC HEARINGS – None.

4. DISCUSSION/ACTION
   A. MINUTES FOR APPROVAL – February 10, 2020 meeting. Approved by unanimous consent.
   B. UPDATES ON:
      • Design Guidelines – Commissioners discussed the draft Design Guidelines. Ms. Skillings referred to text about exterior color and that the Historic District Commission does not hear cases in regards to color.
        The commissioners discussed the difference in language between recommendations versus requirements. The Design Guidelines document is meant to provide some background and context for interested residents and help the Historic District Commissioners evaluate Certificate of Appropriateness applications.
        Mr. Gibb questioned the need for the reference to weathervanes on page 13 of the Design Guidelines. Mr. Fedewa said he would research what the National Park Service says about them.
        Ms. Goupil made a motion, seconded by Mr. Sonnenberg, to adopt the City of Lansing Local Historic District Design Guidelines with the removal of references to exterior color. Motion passed unanimously (6-0)
• Cooley Haze House – Commissioners discussed that the house is being used for materials salvaged from Ingham County Land Bank house demolitions.

• Preservation Lansing – Ms. Nelson discussed Preservation Lansing’s work with the Moores Park Pool rehabilitation efforts and deconstruction efforts with Ingham County Land Bank’s house demolitions.

• Moores Park Natatorium – The commissioners discussed the community meeting held February 17, subcommittees formed for the group, and the draft request for proposals. There will be a fundraiser held at the Potter House April 17, 2020.

• Forbes Substation – Mr. Rieske reported on his efforts with Michigan SHPO, using a new program that helps Certified Local Governments (CLG) in regards to listing the Forbes Substation on the National Register. The application has been submitted and the City will now be working on the report.

5. PUBLIC COMMENTS – None.

6. COMMUNICATIONS – None.

7. STAFF AND COMMISSION MEMBER COMMENTS:
   • Ms. Skillings handed out information about the Michigan Historic Preservation Network’s annual conference in Kalamazoo to be held May 14-16.
   • Mr. Rieske informed the Commission of his upcoming retirement from the City of Lansing.

8. PRESENTATIONS – None.

9. OTHER BUSINESS – None.

10. PENDING ITEMS – Review for Cherry Hill Historic District Report

11. ADJOURNMENT was at 6:32 p.m.

Next Regular Meeting: 5:30 p.m. Monday, April 13, 2020, Local History Room, CADL