



MINUTES
Committee on Ways and Means
Friday, February 14, 2020 @ 8:30 a.m.
10th Floor Conference Room, City Hall

CALL TO ORDER

The meeting was called to order at 8:30 a.m.

ROLL CALL

Council Member Carol Wood, Chair
Council Member Peter Spadafore, Vice Chairperson
Council Member Brian T Jackson, Member- excused

OTHERS PRESENT

Sherrie Boak, City Council Office Manager
Lisa Hagen, Assistant City Attorney/Council Research Assistant
Eric Brewer, Council Internal Auditor
Brett Kaschinske, Parks & Recreation Director
Joseph Abood, Chief Deputy City Attorney

Minutes

MOTION BY COUNCIL MEMBER SPADAFORE TO APPROVE THE MINUTES FROM JANUARY 27, 2020 AS PRESENTED. MOTION CARRIED 2-0.

Public Comment

No public present at this time.

Discussion/Action

RESOLUTION – City Market Rental Fees

Mr. Kaschinske outlined the request, noting that this is temporary and allowing the use of the structure on the interim basis while the City determines what the final use will be. This resolution includes rental fees and damage deposits for the large are of the structure only, which includes use of the restrooms. The east portion of the building is sectioned off for no access or use. Council Member Wood asked what he rental/lease amount was from Waterfront Grill, and Mr. Kaschinske deferred to Mr. Abood and he was not able to provide that information but would get back to the Committee shortly. Council Member Spadafore asked if the rental contract will require liability and was informed by Mr. Kaschinske it would and they will be required to go through the regular permitting process. Council Member Wood asked the status of the liquor license and Mr. Kaschinske state it would not be used, and Mr. Abood noted he

was not able to provide details on the status of the currently license at this time or if it was put in escrow. Council Member Wood pointed out there is an ordinance that allows one day liquor licenses in certain areas of Lansing, but Mr. Kaschinske assured the Committee they were not asking for that use, nor did this area fall within that ordinance.

MOTION BY COUNCIL MEMBER SPADAFORE TO APPROVE THE RESOLUTION FOR THE CITY MARKET RENTAL FEES. MOTION CARRIED 2-0.

DISCUSSION – 2020/2021 City Council and Internal Audit Budget(s)

Mr. Brewer presented the City Council budget, which he stated was proposed at \$36,843 lower than 2019/2020 budget, coming in at \$690,134. He noted the reduction was primarily because of future fringe benefit reductions with the new hire for the Administrative Assistant. There was a change in Community Funding, with an increase based on the recommendation to eliminate the line items for Bea Christy Awards Program, Martin Luther King Jr Day and the Cesar Chavez Event and move those funds into the consolidated Community Funding. Council Member Wood explained the reason for the three (3) separate line items, allowing those annual events the option for more than the ordinance \$500 in Community Funding. Council Member Spadafore noted that they wanted all organizations to go through the same process and complete Community Funding applications with full Council approval. Council Member Spadafore noted for the Committee that if the Committee on Personnel does not address or take action on the pension/defined contribution changes for the vacant administrative position, the budget can be changed before it is adopted. Mr. Brewer did not that he spoke to the Budget Director on the Fringe Benefits final number, but it could change once the budget is finalized and the calculation is made.

Mr. Brewer moved to the Internal Auditor budget, noting there were no changes from the current FY2019/2020 budget. Council Member Wood asked if the Fringe Benefit would change when Mr. Brewers position was filled, and Council Member Spadafore confirmed that Council leadership did not know of Mr. Brewers resignation at the time they approved the proposed budget, but it can be adjusted, which would be an estimated \$67,210 reduction in Fringe Benefits. Council Member Wood recommended not sending the budget to Finance until after the Personnel Committee on Monday, but Council Member Spadafore stated that the OCA has sent the recommended changes to the IRS for verification.

MOTION BY COUNCIL MEMBER SPADAFORE TO APPROVE THE PRESENTED 2020/2021 CITY COUNCIL AND INTERNAL AUDITOR BUDGET, AND FORWARD TO THE CITY FINANCE DEPARTMENT FOR SUBMITAL TO THE MAYOR. MOTION CARRIED 2-0.

Mr. Brewer confirmed the documents would be forwarded to Finance today for the proposed budget.

ADJOURN

Adjourn at 8:45 a.m.

Submitted by,

Sherrie Boak, Council Office Manager

Lansing City Council

Approved by the Committee on JJuly 10, 2020