



Mike Mackey, Fire Chief

# CITY OF LANSING BOARD OF FIRE COMMISSIONERS

120 E. SHIAWASSEE ST., LANSING MI 48933

(517) 483-4200 | [LANSINGMI.GOV](http://LANSINGMI.GOV)



Andy Schor, Mayor

## REGULAR MONTHLY MEETING MINUTES

WEDNESDAY, JANUARY 8, 2020 | 5:30 PM | STA 1 – 120 E. SHIAWASSEE ST. - COMMUNITY ROOM

1. Call to Order – Establish Quorum  
Present: David Keeney, Gina Nelson, Steve Purchase  
Absent: Wyatt Ludman, Rodney Singleton
2. Request for Commissioners to be Excused:  
Wyatt Ludman and Rodney Singleton requested an excuse from the meeting. A motion was made by Commissioner Nelson and supported by Commissioner Keeney to excuse Wyatt Ludman and Rodney Singleton from the February 12, 2020 meeting. Motion carried with a unanimous vote.
3. Additions to Agenda: None
4. Approval of Minutes: JANUARY| A motion was made by Commissioner Nelson and supported by Commissioner Keeney to approve the JANUARY minutes as written. Motion carried with a unanimous vote.
5. Public Comment – Agenda Items (Time Limit: 3 Minutes): No comments
6. Review Communications  
LFD Stats – Admin Chief David Odom presented the month of January response breakdown by day.  
Asst. Chief Mike Tobin discussed a recent venomous snake bite and EMS response.
7. Comments from Chair  
Attended the State of the City. Was good to see the Chief and Firefighters there.  
Thanked Chief Mackey for the invites to the ML King Luncheon.  
Close to receiving preliminary budget info for the next year. This will be an opportunity to advocate for the FD.
8. Educational Presentations: none
9. Fire Administration Report
  - 9.1. Fire Marshal Barrera
    - 9.1.1. Reported on a garage explosion on Monday night due to marijuana extraction due to leaking butane. There was quite a lot of force to the explosion. Home extraction in MI is legal. Attended marijuana training in Denver and similar situations were happening and laws were amended accordingly. Accidental explosion.
  - 9.2. Chief Mackey
    - 9.2.1. BWL steam heat was down in downtown Lansing today.
    - 9.2.2. Fleet – Down to one ladder truck and the pumper truck we have is not up to par with the pump ability. We are in a bad place with our apparatus. Our equipment is just old and failing. Currently looking into lease programs for apparatus/fleet. Talking to elected officials (Legislature) as Chair Steve Purchase did really raises awareness and he appreciates it.

<u><b>FIRE COMMISSIONERS</b></u>	
1 <sup>ST</sup> WARD	VACANT
2 <sup>ND</sup> WARD	DAVID KEENEY
3 <sup>RD</sup> WARD	VACANT
4 <sup>TH</sup> WARD	GINA NELSON – VICE CHAIR
AT-LARGE	VACANT
AT-LARGE	STEVE PURCHASE - CHAIR
AT-LARGE	RODNEY SINGLETON
AT-LARGE	WYATT LUDMAN

- 9.2.3. Great job to the Union while working through the contract negotiation process.
- 9.2.4. Check It and Crew Sense is now up and running. Just waiting one more: Emergency Reporting. Those are 3 big wins for us.
- 9.2.5. First draft of FY 21 budget was submitted with added line items. Added a line item for a Cadet program, similar to LPD. Chair Purchase spoke on the positives of the program in order to engage with Lansing residents and make a pathway into the fire service.
- 9.2.6. Working with the LSD to create a Fire program in the Lansing high schools. Commissioners Purchase and Nelson have contacts in the school district and will reach out to them.
- 9.2.7. Working on recruiting an LFD Chaplain and creating a policy.
- 9.2.8. IT – Considering using same style tablets as LPD and hope to use department wide.

9.3. Asst. Chief Robinson

- 9.3.1. Spoke on the draft Discipline policy. The policy will go in front of the AG committee on Feb 13 with final updates for voting. A vote from the board was requested. After policy review a Motion was made by Commissioner Nelson and supported by Commissioner Keeney to approve CG 402-19 Employee Discipline. Motion carried with a unanimous vote.

9.4. Assistant Chief Tobin:

- 9.4.1. Discipline – one administrative level for a mv accident 3<sup>rd</sup> offense in a year and received one day off.
- 9.4.2. LSI Article - Employee purchased a gun on duty and there is no weapons policy. The employee resigned from the LFD.

9.5. Admin Chief Odom

- 9.5.1. Hiring Process Update– 120 total applicants. Sixty are certified and 70 are non-certified. Ability test practice will be held on Sat/Sun/Mon (Feb 15,16,17), from 9 am 3 pm. Official test 18,19,20 from 8 am – 4 pm at the Training Tower. LFD currently has 16 openings to fill. Chief Mackey invited the Board to attend the practice sessions this weekend.
- 9.5.2. Special event update.
  - 9.5.2.1. Will be teaching CPR in the Lansing schools
  - 9.5.2.2. LSD Showcase participation
  - 9.5.2.3. Heads up: Be A Tourist in Your Own Town is coming up in June and would appreciate the Boards assistance again this year.

10. Committee Reports - none

11. Old Business

- 11.1. Annual Report – Chairperson Purchase presented: An error in the percentages listed in the Chiefs message and will be corrected. Would entertain a motion to approve. Motion was made by Commissioner Nelson and supported by Commissioner Keeney to approve FY19 Annual Report with corrections noted. Motion carried with a unanimous vote. Patti Starnes will send to clerk/mayor/council. To note the report has been aligned to the fiscal year. A workgroup will be created to begin the next report in July of 2020.

12. New Business

- 12.1. Maintenance Chief Randle FY 21 budget prep presentation. Chief Randle reported on the equipment needs of the department. Chair Purchase thanked Chief Randle for the detailed report.

13. Commissioner Comments

- 13.1. Chair Purchase commented on a 911 response to his building. Crews were incredibly efficient and professional. Great job to the crews.
- 13.2. Commissioner Keeney – Asked if the department was getting new radios? A/Chief Tobin commented: Yes, in the spring of 2021. Discussed code standards.

14. Public Comment – On any matter (Time Limit: 3 minutes): none

15. Adjournment: Meeting adjourned at 7:10 PM.

**Minutes Approved by unanimous vote on 3-11-2020**