

**OFFICIAL PROCEEDINGS OF THE BOARD OF
TRUSTEES
CITY OF LANSING
EMPLOYEES RETIREMENT SYSTEM**

Regular Meeting
City Council Conference Room
10th Floor, City Hall
Lansing, MI

January 21, 2016
Thursday, 8:30 a.m.

The Board met in regular session and was called to order at 8:37 a.m.

Present: Dedic, Good, Kraus, Munroe, D. Parker, M. Parker, Riley – 7

Absent: Trustee Bernero, Woody

Others: Angela Bennett, Karen E. Williams, Finance Department; Attorney Kenneth Lane, Clark Hill (representing the City Attorney's Office).

It was moved by Trustee Good and supported by Trustee Mark Parker to approve the Official Minutes of the Employees' Retirement System Board Regular Meeting of December 17, 2015.

Adopted by the following vote: 7 - 0

There were no public comments.

Secretary's Report. 1 new member(s), 0 reinstatement(s), 0 refund(s), 0 transfers, 2 retired. Total active membership: 331. Total deferred: 69. 2 death(s), Helen Davidson, died 12/2/2015, age 93, spouse of NonBargaining staff; Diane Townsend (Parks, retired 10/21/2000), died 1/2/2016, age 67, no beneficiary. Refunds made since the last regular meeting amounted to \$0.00. Retirement allowances paid for the month of December 2015, amounted to \$1,902,584.73. Total retirement checks printed for the ERS System: 915. Total retirement checks printed from both systems: 1632. Eligible domestic relations orders received: 0. Domestic relations orders pending: 0. Eligible domestic relations orders certified: 0.

It was moved by Trustee Kraus and supported by Trustee Mark Parker to approve the Regular Age and Service Retirements with one vote:

Adopted by the following vote: 7 – 0

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It was moved by Trustee Dedic and supported by Trustee Good to approve the following requests for Regular Age & Service Retirement:

Michael Leidi (Finance/Teamster) 10 years, 4 months of service credits, age 58, effective January 1, 2016. (From Deferred)

Annette Milekovich (Public Service/Teamster), 12 years, 4 months of service credits, age 58, effective January 15, 2016.

James R. Deline (City Council Staff), 20 years, 4 months of service credits, age 62, effective January 30, 2016.

Rosanna Houston (Finance/Teamster), 30 years, 2 months of service credits, age 60, effective January 30, 2016..

Bernard Brantley (Human Resources/Teamster) 12 years, 4 months of service credits, age 69, effective February 1, 2016.

Faith Rach (Public Service/Teamster), 17 years, 4 months of service credits, age 58, effective March 1, 2016.

Adopted by the following vote: 6 - 0

There were no requests for duty disability retirements.

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There were no requests for non-duty disability retirements.

Karen Williams reported that there two requests for Refunds of Accumulated Contributions: Faith Sackey, District Court Teamster, not vested, \$3,288.21; and Taneashia Morrell, District Court Exempt, not vested \$586.01.

It was moved by Trustee Wood and supported by Trustee Good to approve the requests for Refunds of Accumulated Contributions of Faith Sackey for \$3,288.21 and Taneaishia Morrell, \$586.01.

Adopted by the following vote: 7 - 0

The Employees Retirement System Board noted that Trustee Riley is an ex-officio member that does not need to be excused.

Karen Williams announced that MAPERS One Day Seminar is scheduled for March 4, 2016

Attorney Ken Lane reported that the Retirement Ordinance in under review with the City Attorney's Office and should be completed soon,

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Attorney Ken Lane distributed an review the Employees Retirement System Annual Budget. Amendments to the budget included showing the actual versus the proposed expenses for the previous year.

Trustee Mark Parker inquired about an allocation for temporary worker to assist with the Tegrity data migration.

Attorney Lane reported that the Police and Fire Retirement System did not approve monies for a temporary worker, but would be willing to adjust their budget if an allocation was approved by the Employees Retirement System.

Karen E. Williams estimated there were approximately 1700 files with information that needs to be migrated to the Arrivos program.

Ms. Angela Bennett believed that a possible budget of \$9,000 - \$12,000 would be adequate to complete the data entry.

The Employees Retirement System discussed the possible wage scale

It was moved by Trustee Wood and supported by Trustee Dedic to allocate monies for a contractual budget for Arrivos data migration, with a recommendation for the Police and Fire Retirement Board to split the cost.

Adopted by the following vote: 7 - 0

Trustee Wood recommended that the Joint Adhoc Committee for Health Care be eliminated.

It was moved by Trustee Wood and supported by Trustee Good to eliminate the Joint Adhoc Committee for Health Care.

Adopted by the following vote: 7 – 0.

The Employees Retirement System discussed preferences for subcommittee assignments. Trustee Dennis Parker reported that

Attorney Ken Lane reviewed the amended Election Policy for the Employees Retirement System Board.

Trustee Mark Parker preferred the at-large election. Trustee Parker discussed that the at-large election is more far-sighted and guarantees multiple candidates, increased accountability and allows all employees to participate.

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Trustee Kraus expressed concern that all three representatives could be from one department.

Trustee Munroe expressed concern that the smaller departments would be shut out of the process. Trustee Munroe did not feel the at-large elections were equitable.

Trustee Wood noted that City Council has at-large memberships and expressed concern that with three department representative, the ERS Board had compliance issues with the Ordinance and its policy.

Attorney Lane noted that language has been included in the policy to allow an elected member to serve out their term on the ERS Board if their department merges with another.

It was moved by Trustee Mark Parker and supported by Trustee Dedic to amend the Election Policy to have at-large nominations for the elected trustee positions.

Adopted by the following vote: 4-3 (Chair voted affirmative to break tie)

Ms. Williams presented the Quarterly Expenses Report and Securities Lending Report for the month of December 2015.

Trustee Kraus inquired if Trustee McIntyre provided a report from the IFEBP conference..

The ERS Board requested that the chair contract Trustee McIntyre regarding submission of a written report for her IFEBP Conference attendance.

Karen Williams recommended \$10,000 from the Securities Lending for the Board's Administrative Expenses.

It was moved by Trustee Wood and supported by Trustee Good to approve \$10,000 from the Securities Lending Account for the Police and Fire Retirement Board Administrative expenses.

Adopted by the following vote: 7 – 0.

Karen Williams indicated that the Comerica Account has a large amount of cash reserves and Asset Consulting Group has not recommended a quarterly cash flow withdrawal from the portfolio.

Trustee Wood expressed concern regarding if the monies in Comerica was receiving interest. Trustee Wood recommended a threshold that would trigger money to be invested to the portfolio.

The Employees Retirement System Board requested a recommendation from Asset Consulting Group regarding what could be done with excess cash.

The meeting adjourned at 9:25 a.m.

Minutes approved on _____

Angela Bennett, Secretary
Employees Retirement System

Dennis R. Parker, Chairperson
Employees' Retirement System