



Mike Mackey, Fire Chief

CITY OF LANSING

BOARD OF FIRE COMMISSIONERS

120 E. SHIAWASSEE ST., LANSING MI 48933
(517) 483-4200 | LANSINGMI.GOV



Andy Schor, Mayor

REGULAR MONTHLY MEETING MINUTES

WEDNESDAY, MARCH 11, 2020 | 5:30 PM | STA 4 – 1435 E. MILLER RD.

1. Call to Order – Establish Quorum | 5:30 p.m.
 - 1.1. Present: Steve Purchase, Lucianna Solis, Wyatt Ludman, Rodney Singleton, David Keeney, Gina Nelson, Kathleen Tobe
 - 1.2. Others present: Chief Michael Mackey, Assistant Chief Mike Tobin, Administration Chief David Odom, Administrative Specialist Patti Starnes
2. Request for Commissioners to be Excused: None
3. Additions to Agenda: None
4. Approval of Minutes: February: A motion was made by Commissioner Nelson and supported Commissioner Ludman to approve the February 2020 minutes as written. Motion carried with a unanimous vote.
5. Public Comment – Agenda Items (Time Limit: 3 Minutes): None
6. Review Communications: None
7. Comments from Chair Stephen Purchase:
 - 7.1. Vacancy in the 1st Ward. Submit names if you have any recommendations.
 - 7.2. Commissioner Solis and he attended the ability test training sessions. It was a great process to see and very informational.
 - 7.3. Two new Commissioners – Welcome Kathleen Tobe and Lucianna Solis. Introductions followed.
 - 7.4. Department needs and advocacy through the budget process discussed.
 - 7.5. Spoke to the Public Safety committee regarding the needs of the LFD to safely respond to emergencies.
8. Presentations
 - 8.1. Welcome new Commissioners
 - 8.1.1. Lucianna Solis At-Large Confirmed 2-13-2020 Expires June 30, 2022
 - 8.1.2. Kathleen Tobe 3rd Ward Confirmed 2-13-2020 Expires June 30, 2023
9. Fire Administration Report – Chief Mackey
 - 9.1. Hiring update- Thanked the board members for their assistance in the hiring process. Seventy-Eight people were interviewed over the 5- day interview process. We currently have 16 vacancies. Next steps are background checks, physical and psychological testing. Commissioner Nelson reported that Chief Mackey was highly regarded for the procedure and transparency of this hiring process.
 - 9.2. Budget update – Discussed the history of the budget and financial policies. The city has an approximate 10 million shortfall. Researched the station needs with Commission Chair Purchase by visiting and inspecting all the stations. CIP’s may be stagnant this year. However, the most important need are heart monitors at about \$300,000.

<u>FIRE COMMISSIONERS</u>	
1 ST WARD	VACANT
2 ND WARD	DAVID KEENEY
3 RD WARD	KATHLEEN TOBE
4 TH WARD	GINA NELSON – VICE CHAIR
AT-LARGE	LUCIANNA SOLIS
AT-LARGE	STEVE PURCHASE - CHAIR
AT-LARGE	RODNEY SINGLETON
AT-LARGE	WYATT LUDMAN

9.2.1. – One Engine purchase from the current budget. Mayor Schor, Deputy Mayor Harkins and others lobbied for the funding. Good news! 750 Thousand Dollars has been awarded and approved by the State to Lansing/LFD for an additional Engine. Will begin exploring the funding utilization.

9.2.2. – Coronavirus funding - Will create list of needs in anticipation of possible fed/state funding.

9.3. Policy Review: AG 115.1- Performance Evaluations and AG 116.20 Conference & Education Requests – No need for a vote but please review. Great job to Assistant Chief Robinson for revising and streamlining the policies.

9.4. Michigan Covid-19 Update – Emergency System Protocol

10. Committee Reports: None

11. Old Business: None

12. New Business: None

13. Commissioner Comments

13.1. Chair Purchase will email the city attorney regarding next month's meeting, in light of the current Covid-19 declaration and the budget process.

13.2. Commissioner Ludman attended the State of the City. Question: What is what is the best way to communicate effectively to the Council Members? Discussed options to schedule a meeting and/or invite to the Fire Board meeting. Chair Purchase commented the best communication options are the council meetings and council member's community meetings.

13.3. Commissioner Ludman discussed Statements of Support for businesses and agencies for diversity. Discussed current recruitment events.

13.3.1. AOG diversity statement was suggested for the policies and he appreciates the commitment to diversity. Chair Purchase noted; we will continue to review the language in the policies.

13.4. Discussed the need for an updated fire department photo.

13.5. Commissioner Nelson – Coming up on June 6 from 10 am-5 pm - Be a Tourist in Your Own Town. Discussed last year's event and asked the board to volunteer. Chair Purchase will revisit next month and set a schedule.

13.5.1.1. Schedule: Purchase: 9-11 am - Ludman: 11a -1 pm. Nelson – All day. Add to April Agenda.

13.6. Chair Purchase asked about contract updates? Chief Mackey reported that Dan Komm, IAFF 421 President is working on a few minor changes.

13.7. A motion was made by Commissioner Ludman and supported by Commissioner Nelson to excuse Commissioner Singleton from the February meeting and reflect excused in the February minutes. Motion carried with a unanimous vote.

14. Public Comment – On any matter (Time Limit: 3 minutes): None

15. Adjournment 6:30 pm

Minutes Approved April 8, 2020 by unanimous vote