



**AGENDA**  
**Committee on Intergovernmental Relations**  
**Tuesday, November 17, 2020 @ 9:00 a.m.**

Access the meeting via: <https://us02web.zoom.us/j/89711415827>; ID 897 1141 5827 Dial In: 312 626 6799

Email comments prior to the meeting to [sherrie.boak@lansingmi.gov](mailto:sherrie.boak@lansingmi.gov)

All Council Members will participate virtually. They may be contacted prior at [city.council@lansingmi.gov](mailto:city.council@lansingmi.gov) 483-4177

Council Member Peter Spadafore, Chair  
Council Member Brandon Betz, Vice Chair  
Council Member Kathie Dunbar, Member

1. **Call to Order**
2. **Public Comment**
3. **Approval of Minutes**

- Place on File – December 11, 2019

4. **Discussion/Action:**

- A.) RESOLUTION – Reappointment; Jennie Gies; City Member to Capital Area Transportation Authority Board; Term to Expire 9/30/2023
- B.) RESOLUTION – Reappointment; DeYeya Jones; City Member to Capital Area District Library Board; Term to Expire 4/15/2024
- C.) RESOLUTION – Reappointment; Gregory Ward; City Member to Capital Region Airport Authority Board; Term to Expire 9/30/2024

5. **Adjourn**

To mitigate the spread of COVID-19 and to provide essential protections to vulnerable Michiganders and this State's health care system and other critical infrastructure, it is crucial that all Michiganders take steps to limit in-person contact, particularly in the context of large groups. Therefore, the above meetings will be conducted via audio/video conference.

The meetings are being held virtually in accordance with the Open Meetings Act, as amended in an effort to protect the health and safety of the public. Members of the public wishing to participate in the meeting may do so by logging into or calling into the meetings using the website or phone number above, and meeting ID provided. To provide input or ask questions on any item that is listed on the agenda, members of the public may contact the email address listed above under the meeting link.

Persons with disabilities who need an accommodation to fully participate in these meetings should contact the City Council Office at 517-483-4177 (TTY 711) 24 hour notice may be needed for certain accommodations. An attempt will be made to grant all reasonable accommodation requests.

DRAFT



## MINUTES

**Committee on Intergovernmental Relations  
Wednesday, December 11, 2019 @ 8:00 a.m.  
Council Conference Room, City Hall**

### **CALL TO ORDER**

The meeting called to order at 8:05 a.m.

### **ROLL CALL**

Council Member Brian T. Jackson, Chairperson  
Council Member Jeremy Garza, Vice Chairperson  
Councilmember Kathie Dunbar, Member - arrived at 8:09 a.m.

### **OTHERS PRESENT**

Sherrie Boak, Council Office Manager  
Lisa Hagen, Assistant City Attorney, Council Research Assistant  
Jim Smiertka, City Attorney – arrived at 8:15 a.m.  
Joe Abood, Chief Deputy City Attorney  
Kris Wisniewski  
Elaine Fischhoff  
Randy Dykhuis  
Theresa Lark

### **PUBLIC COMMENT**

No Public Comment at this time.

### **MINUTES**

MOTION BY COUNCIL MEMBER GARZA TO APPROVE THE MINUTES FROM OCTOBER 23, 2019 AS PRESENTED. MOTION CARRIED 2-0.

### **DISCUSSION/ACTION**

#### **DISCUSSION–Report on the Progress of the Climate Action Plan Project**

Council Member Jackson explained that he was contacted by Ms. Erhardt requesting more time and proposed 2/28/2020. Council Member Garza asked she had anything to provide now, and Council Member Jackson noted she was pleased the City joined the ICLEI (International Council for Local Environmental Initiatives) and hoped this would help.

MOTION BY COUNCIL MEMBER GARZA TO APPROVE THE RESOLUTION TO EXTEND THE DEADLINE WITH COMMONS LOGIC LLC TO 2/28/2020. MOTION CARRIED 3-0.

## DRAFT

### REPORT FROM THE 2019 COMMITTEE

Council Member Jackson distributed a report he drafted for the Committee review and action. The Committee determined it should reference “Commons Logic LLC” not “Ann”, “Anne” or “Erhardt”. Ms. Fischhoff asked if the resolution she wrote would be added to the report and they would take action on it. Council Member Dunbar asked if it was the one many have seen from the League of Women Voters, and that was confirmed. Council Member Jackson stated he did receive the draft resolution from Ms. Fischhoff however was not ready to act on it because there would nothing to come from it at this time. Mr. Wisnewski asked the Committee if they advised for the resolution to be introduced after the Council got the report and CPA from Commons Logic LLC, and Council Member Jackson acknowledged that suggestion, but could not provide an exact time to propose it. Ms. Fischhoff asked if they could recommend the group come to the 2<sup>nd</sup> Council meeting in January to speak at public comment on it, and then submitted a budget request she delivered to the Mayor as well. The Committee began the review again on the report and Council Member Dunbar asked for discussion on the 4<sup>th</sup> paragraph, 3<sup>rd</sup> line “that the City of Lansing’s Administration was slow to respond and/or nonresponsive to the requested information.”, noting the statement appears as if the “Mayor” did not response, and suggested it be changed to “City of Lansing’s Departments were..” She added that in her conversations with the Mayor, he assured her that if the Departments were not responding to Commons Logic, LLC they should contact him directly, and since Ms. Erhardt is not present she could not confirm or deny that Ms. Erhardt had contacted the Mayor directly. Council Member Jackson did not fully support the change, and Council Member Garza did support the change and suggested “due to the amount of information requested, it took longer than anticipated.” Council Member Jackson again appealed stated from the Committee point of view in this report, per the minutes from past meetings, they are aware she had asked for information and struggled to get it. Mr. Smiertka suggested placing specifics in the document of the information still pending, however Council Member Jackson stated that since Ms. Erhardt was not present, no one was aware of what was missing since the October report in the packet, and he added he did not want the report to state “Ms. Erhardt said...” The Committee agreed to change the 4<sup>th</sup> paragraph to state:

The Committee became aware that Commons Logic, LLC progress was impeded by the lack of data and information that she needed relating to City Departments and operations. The Committee was also informed that a faster data transfer would have helped Commons Logic, LLC complete their reporting in a timely fashion and within the original timeline. For these reasons, the Committee approved Commons Logic, LLC extension in the contract length.

Lastly the Committee added “create/” in front of “implement” in the last line of the report.

MOTION BY COUNCIL MEMBER GARZA TO APPROVE THE REPORT AS AMENDED.  
MOTION CARRIED 3-0.

### Other

Council Member Jackson assured the public that he hopes to sit on this Committee again in 2020, and will continue to pursue the sustainability manager position in the budget.

Adjourned at 8:40 a.m.

Submitted by,

Sherrie Boak, Council Officer Manager

Lansing City Council

Approved \_\_\_\_\_

**From:** [noreply@civicplus.com](mailto:noreply@civicplus.com)  
**To:** [Plummer, Marilyn](#)  
**Subject:** Online Form Submittal: Application for Appointment to Board or Commission  
**Date:** Wednesday, February 14, 2018 10:14:42 PM

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## Application for Appointment to Board or Commission

*Thank you for your interest in serving on a Lansing Board, Commission or committee. The Lansing City Charter requires that every appointee to a board, commission, or committee established by Charter or ordinance must meet the following qualifications and eligibility requirements:*

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- *Be a registered elector in the City of Lansing (Charter Section 2-102).*
  - *Be a resident of Lansing for one year prior to taking office (Charter Section 2-102).*
  - *Not be in default to the City at the time of taking office (Charter Section 2-103.2).*
  - *Not have been convicted, within 20 years of taking office, of a violation of the election laws of the City of Lansing, State of Michigan, or the United States; a violation of public trust; or any felony (Charter Section 2-103.1).*
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(Section Break)

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|  |                             |
|--|-----------------------------|
| Date   | 2/14/2018                   |
| First Name   | Jennie                      |
| Middle   | Marie                       |
| Last Name  | Gies                        |
| Other name(s) by which you have been known, including maiden names | <i>Field not completed.</i> |
| Date of Birth  |                             |
| Address  | 220 Ferguson Street         |
| City   | Lanisng                     |
| State  | Michigan                    |

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|   |  |
|---|--|
| Zip Code  | 48912  |
| Email   | jennie.gies@gmail.com  |
| Gender  | Female   |
| Ward  | 1  |
| Precinct  | 4  |
| Best phone number to contact you                            | 517.881-1419   |
| Last 4 digits of social security number                     |  |
| In what year did you move to Lansing?                       | 2003   |
| Additional information regarding experience and credentials | <p>From 2007 to 2010 I served as an appointee to the the Ingham County Women's Commission. I was elected chair of the commission and transitioned it back to its core mission of being an advisory commission to the Board of Commissioners and shepherded several policy resolutions for the board to review and adopt. For over 11 years I have been an active community resident in Lansing's Eastside. I enjoy organizing events for new and long standing neighbors to get to know each other and provide opportunities to improve our area. I maintain the financial records as Eastfield Neighborhood Association's treasurer. And as Eastfield's past president, I spearheaded multiple neighborhood improvement grant projects which included beautifying our street ends, street corners, and playground area, and installing park benches. I've also led neighborhood clean-up days, organized our bimonthly meetings and guest speakers. Prior to buying my home in Eastfield, I served as Vice-Chair for Foster Your Neighborhood and helped organize similar neighborhood activities. I'm a board member at Allen Neighborhood Center (ANC) and a long-time volunteer. I've delivered ANC's newsletter going door-to-door and was one of ANC's first Community Supported Agriculture Hunter Park gardenhouse subscribers. I've volunteered at many ANC events including their Big Fuss fundraiser to raise funds for a year round indoor farmers' market and farmer's food exchange.</p> |
| Occupational Background                                     | <p>As legislative program coordinator for the Michigan Nurses Association and a former legislative staffer for several state legislators, I have the policy, analytical, organizational and constituent relation skills to analyze, give thoughtful policy recommendations and talk with constituents about CATA services. I have experience working collaboratively with a myriad of government officials— local, state and federal on policy and</p>   |

solving constituent issues.

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|                        |  |
|------------------------|--|
| Educational Background | Master of Public Administration, Western Michigan University, Kalamazoo, MI, 2015 Bachelor of Arts in Social Relations, James Madison College, Michigan State University, East Lansing, MI, 2005 |
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|-------------------------------------|-----------------------------|
| Please attach a resume if available | <i>Field not completed.</i> |
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|                                    |  |
|------------------------------------|--|
| First choice for board to serve on | Capital Area Transportation Authority (CATA) |
|------------------------------------|--|

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|--------------------------------------|----------------|
| Second choice of a board to serve on | Zoning Appeals |
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|                                     |                             |
|-------------------------------------|-----------------------------|
| Third choice of a board to serve on | <i>Field not completed.</i> |
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|                                      |                             |
|--------------------------------------|-----------------------------|
| Fourth choice of a board to serve on | <i>Field not completed.</i> |
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|--|---|
| Please comment briefly on why you wish to serve on a particular board or commission. Please be specific as to your goals and ideas about how you wish to contribute to the work of the board or commission | I believe I have the professional experience, skill set and community relationships to hit the ground running on day one to work with staff, various stakeholders and constituents in advancing the City of Lansing and CATA's goals, addressing challenges and effectively managing public resources and services. If appointed to CATA, I would ensure CATA is following best practices in its operations and service delivery. I would work to promote a downtown Lansing, Old Town and REO town loop during peak hours so residents could easily access the area's restaurants, shopping districts and entertainment options. I would also ask for an audit of CATA's current bus routes to seek ways to improve bus routes based on ridership data, analytics, performance and citizen input. I believe there are opportunities to upgrade CATA's buses to provide a more pleasant experience for riders like offering more fuel efficient buses, simplified payment systems, public WiFi and secure public USB ports to charge electronics. |
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|--|-----------------------------|
| Qualifications and Eligibility – At this time, if you do not meet one or more of the qualifications or eligibility requirements listed at the top, please state here the requirement to be met and explain how you | <i>Field not completed.</i> |
|--|-----------------------------|

will be qualified or  
eligible before you  
would be sworn in to  
an appointed office

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Background Check Authorization      I agree

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Please type your name  
in this box to signify  
that you can serve on a  
board or commission  
and the information in  
this application is  
accurate to the best of  
your knowledge

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Date & Time      2/14/2018 10:15 PM

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For more information please visit <http://www.symanteccloud.com>

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BY THE COMMITTEE ON INTERGOVERNMENTAL RELATIONS  
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Mayor recommends the reappointment of Jennie Marie Gies as a City of Lansing member of the Capital Area Transportation Authority Board for a term to expire September 30, 2023; and

WHEREAS, the nominee has been vetted by the Mayor's Office and meets the qualifications as required by the City Charter; and

WHEREAS, the Committee on Intergovernmental Relations met on November , 2020 and took affirmative action.

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, confirms the reappointment of Jennie Marie Gies as a City of Lansing member of the Capital Area Transportation Authority Board for a term to expire September 30, 2023; and



**From:** [Mayor Intern](#)  
**To:** [Hetke, Veronica](#)  
**Subject:** FW: [EXTERNAL] Online Form Submittal: Application for Appointment to Board or Commission  
**Date:** Tuesday, July 7, 2020 1:13:31 PM

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**From:** noreply@civicplus.com <noreply@civicplus.com>  
**Sent:** Wednesday, May 27, 2020 8:27 AM  
**To:** Plummer, Marilyn <Marilyn.Plummer@lansingmi.gov>; Mayor Intern <Mayor.Intern@lansingmi.gov>; Tim.Hilton@lansingmi.gov  
**Subject:** [EXTERNAL] Online Form Submittal: Application for Appointment to Board or Commission

## Application for Appointment to Board or Commission

*Thank you for your interest in serving on a Lansing Board, Commission or Committee.*

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*Certain boards, commissions or committees require appointees to be a registered elector in the City of Lansing (Charter Section 2-102) and be a resident of Lansing for one year prior to taking office (Charter Section 2-102).*

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*Appointees to every board, commission or committee must not be in default to the City at the time of taking office (Charter Section 2-103.2) and not have been convicted, within 20 years of taking office, of a violation of the election laws of the City of Lansing, State of Michigan, or the United States; a violation of public trust; or any felony (Charter Section 2-103.1).*

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*Lansing City Charter, Section 5-104, Ineligibility For Boards, restricts certain City employee activities on some boards: "No person holding another City office or activity employed by the City shall be eligible to be a voting member on any board."*

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(Section Break)

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|                        |                      |
|------------------------|----------------------|
| Date                   | 5/27/2020            |
| First Name             | DeYeya               |
| Middle                 | E                    |
| Last Name              | Jones                |
| Other name(s) by which | Field not completed. |

you have been known,  
including maiden names

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Date of Birth

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Address 1710 Moores River Dr.

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City Lansing

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State MI

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Zip Code 48910

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Email [deyeya@me.com](mailto:deyeya@me.com)

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Gender Male

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Find my ward: [Lansing Neighborhoods Ward Map](#)

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Ward 4

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Precinct *Field not completed.*

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Best phone number to  
contact you 5174833143

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Last 4 digits of social  
security number

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In what year did you  
move to Lansing? 1983

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Additional information  
regarding experience and  
credentials

- CADL - Board of Trustees
- Lansing Kappa Alpha Psi Foundation - Board Member
- Lansing Football League - President
- USA Football - Youth Commissioner
- Lansing Kappa League - Director

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Occupational Background

- SuttonAdvisors, PLC  
Director of Finance 2013 - Present
- Career Quest Learning Center  
Adjunct Instructor 2011 - 2013
- Garb-Ko 7-Eleven Inc.  
District Manager 2002-2012

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|  |  |
|--|--|
| Educational Background   | Northwood University<br>BBA - Finance<br><br>DeVos Graduate School of Management<br>MBA  |
| Previous Appointments  | CADL Board   |
| Current Appointments   | CADL Board   |
| Please attach a resume if available  | <i>Field not completed.</i>  |
| First choice for board to serve on   | Police Commissioners   |
| Second choice of a board to serve on   | Board of Water and Light   |
| Third choice of a board to serve on  | Capital Area District Library Board (CADL)   |
| Fourth choice of a board to serve on   | Capital Region Airport Authority (CRAA)  |
| Please comment briefly on why you wish to serve on a particular board or commission. Please be specific as to your goals and ideas about how you wish to contribute to the work of the board or commission   | I wish to serve on the Board if Police Commissioners because being involved in the community takes a joint effort from local government, law enforcement, and the entire community at large. I hope to be a part of the relationship building process in which the Lansing community is proud of its Police Force; and in the same breath, the Police Department has a mutual respect for the citizens it is sworn to Protect and Serve. |
| Qualifications and Eligibility – At this time, if you do not meet one or more of the qualifications or eligibility requirements listed at the top, please state here the requirement to be met and explain how you will be qualified or eligible before you would be sworn in to an appointed office | <i>Field not completed.</i>  |
| Background Check Authorization   | I agree  |

Please type your name in this box to signify that you can serve on a board or commission and the information in this application is accurate to the best of your knowledge

DeYeya E. Jones

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Date & Time

5/27/2020 8:30 AM

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Email not displaying correctly? [View it in your browser.](#)

BY THE COMMITTEE ON INTERGOVERNMENTAL RELATIONS  
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Mayor recommends the reappointment of DeYeya E. Jones as a City of Lansing Member of the Capital Area District Library Board for a term to expire September 30, 2024; and

WHEREAS, the nominee has been vetted by the Mayor's Office and meets the qualifications as required by the City Charter; and

WHEREAS, the Committee on Intergovernmental Relations met on November \_\_\_\_\_, 2020 and took affirmative action.

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, confirms the reappointment of DeYeya E. Jones as a City of Lansing Member of the Capital Area District Library Board for a term to expire September 30, 2024.

**From:** [noreply@civicplus.com](mailto:noreply@civicplus.com)  
**To:** [Plummer, Marilyn](#)  
**Subject:** Online Form Submittal: Application for Appointment to Board or Commission  
**Date:** Monday, April 9, 2018 1:18:26 PM

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## Application for Appointment to Board or Commission

*Thank you for your interest in serving on a Lansing Board, Commission or Committee.*

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*Certain boards, commissions or committees require appointees to be a registered elector in the City of Lansing (Charter Section 2-102) and be a resident of Lansing for one year prior to taking office (Charter Section 2-102).*

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*Appointees to every board, commission or committee must not be in default to the City at the time of taking office (Charter Section 2-103.2) and not have been convicted, within 20 years of taking office, of a violation of the election laws of the City of Lansing, State of Michigan, or the United States; a violation of public trust; or any felony (Charter Section 2-103.1).*

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(Section Break)

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|  |                             |
|--|-----------------------------|
| Date   | 4/9/2018                    |
| First Name   | Gregory                     |
| Middle   | Lee                         |
| Last Name  | Ward                        |
| Other name(s) by which you have been known, including maiden names | <i>Field not completed.</i> |
| Date of Birth  |                             |
| Address  | 2810 North Cambridge Road   |
| City   | Lansing                     |
| State  | MI                          |
| Zip Code   | 48911                       |
| Email  | glward@cmsenergy.com        |
| Gender   | Male                        |

|  |  |
|--|--|
| Ward   | 4  |
| Precinct   | 33   |
| Best phone number to contact you   | 5178962645   |
| Last 4 digits of social security number  |  |
| In what year did you move to Lansing?  | Late 1990's  |
| Additional information regarding experience and credentials  | <i>Field not completed.</i>  |
| Occupational Background  | Marketing, Program Management and Strategy.                                  |
| Educational Background   | B.S - MSU, MBA - Northwood University; and MPA - Western Michigan University |
| Please attach a resume if available  | <i>Field not completed.</i>  |
| First choice for board to serve on   | Capital Region Airport Authority (CRAA)                                      |
| Second choice of a board to serve on   | <i>Field not completed.</i>  |
| Third choice of a board to serve on  | <i>Field not completed.</i>  |
| Fourth choice of a board to serve on   | <i>Field not completed.</i>  |
| Please comment briefly on why you wish to serve on a particular board or commission. Please be specific as to your goals and ideas about how you wish to contribute to the work of the board or commission | I am currently serving on the CRAA and I wish to continue my service.        |

Qualifications and Eligibility – At this time, if you do not meet one or more of the qualifications or eligibility requirements listed at the top, please state here the requirement to be met and explain how you will be qualified or eligible before you would be sworn in to an appointed office

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*Field not completed.*

Background Check Authorization

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I agree

Please type your name in this box to signify that you can serve on a board or commission and the information in this application is accurate to the best of your knowledge

---

Gregory Lee Ward, II

Date & Time

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4/9/2018 1:15 PM

Email not displaying correctly? [View it in your browser.](#)



BY THE COMMITTEE ON INTERGOVERNMENTAL RELATIONS  
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Mayor recommends the reappointment of Gregory Lee Ward as a City of Lansing member of the Capital Region Airport Authority Board for a term to expire September 30, 2024; and

WHEREAS, the nominee has been vetted by the Mayor's Office and meets the qualifications as required by the City Charter; and

WHEREAS, the Committee on Intergovernmental Relations met on November \_\_\_\_\_, 2020 and took affirmative action.

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, confirms the reappointment of Gregory Lee Ward as a City of Lansing member of the Capital Region Airport Authority Board for a term to expire September 30, 2024;