AGENDA

1) Call to Order / Rollcall

2) Approval of LEDC Board Meeting Minutes – Friday, August 2, 2019

3) Approval of First Amendment to CDBG Façade Improvement Program Grantee and Sub-Grantee Agreement (Action)

4) Approval of LEDC 2019-2020 Budget Amendment for CDBG Façade Improvement Grant Program (Action)

5) Project Updates

6) Open Forum for LEDC Board Members

7) Other Business

8) Public Comment

9) Adjournment
Lansing Economic Development Corporation
Board of Director’s Meeting Minutes
Friday, August 2, 2019 – 8:30 AM
LEAP Office
1000 S Washington Ave. Ste. 201
Lansing, MI 48910

Members Present: Calvin Jones, Thomas Donaldson, James Butler III,
Brian McGrain, Fred Schaible, Kimberly Coleman,
Shelley Davis-Boyd
Members Absent: Blake Johnson (E), Andrea Binoniemi
Temp Members Present: None
Staff Present: Karl Dorshimer, Hannah Bryant
Guests: Brandon Metzger, CB Mining
         Nick Reeser, Capitol National Bank

Call to Order

Chair Jones welcomed everyone and called the LEDC Board of Directors meeting to order at 8:42 a.m.

Approval of LEDC Board Meeting Minutes – Friday, July 12, 2019

MOTION: Coleman moved to approve the LEDC meeting minutes from the Friday, July 12, 2019 LEDC Board of Director’s meeting, as presented. Motion seconded by Davis-Boyd.

YEAS: Unanimous. Motion carried.

LEDC Micro Loan Application from CB Mining (Action)

Dorshimer gave a brief background on CB Mining and the Micro Loan process. Metzger explained they did not receive the EGLE grant which they anticipated receiving. Reeser clarified that they are financing CB Mining following similar SBA guidelines and that CB Mining is bringing innovation to Lansing. It was recommended that moving forward that there needs to a LEDC microloan policy concerning uncollateralized loans greater than $25,000.

MOTION: Butler moved to approve the LEDC Micro Loan Application from CB Mining, as presented. Motion seconded by Coleman.

YEAS: Unanimous. Motion carried.

Project Updates
Dorshimer provided an update on current projects. Several projects were highlighted and discussed in detail: 735 Hazel Street was sold, and a letter was sent to City Council, the developers for the Red Cedar project are in the approval process, and Oliver Towers progress is really moving along.

Open Forum for LEDC Board of Directors

Chair Jones opened the floor to LBRA Board Members, no comments were provided.

Other Business

Chair Jones thanked the LEAP team and participation from board members for the Façade Improvement Program ribbon-cutting recently held at Biggby.

Public Comment

None was provided.

Adjournment

There being no further business, Chair Jones declared the LEDC meeting adjourned at 9:05 a.m.

Karl Dorshimer, Director of Economic Development
Lansing Economic Area Partnership (LEAP)
ECONOMIC DEVELOPMENT CORPORATION
OF THE CITY OF LANSING
Certificate of Resolution by Board of Directors

At a regular meeting of the Board of Directors of the Economic Development Corporation of the City of Lansing held on Friday, September 6, 2019 at 8:30 a.m., pursuant to notice duly given:

MEMBERS PRESENT:

MEMBERS ABSENT:
The following preamble and resolutions were offered by:

MEMBER: , seconded by:

MEMBER:

WHEREAS, on Friday, June 1, 2018, the Lansing Economic Development Corporation (LEDC) Board of Directors adopted a resolution directing its authorized representatives to enter into a Grantee Agreement with the City of Lansing (Grantee Agreement) to deliver Grantee requirements for the City of Lansing Community Development Block Grant (CDBG) Commercial Rehabilitation Façade Improvement Program in Southwest Lansing (Program) using $80,000 in CDBG funds; and

WHEREAS, the Grantee Agreement was duly signed by all parties; and

WHEREAS, on Friday, June 1, 2018, the Lansing Economic Development Corporation (LEDC) Board of Directors adopted a resolution directing its authorized representatives to enter to negotiate and enter into a Sub-Grantee Agreement with Revitalize, LLC, to deliver Grantee requirements for the Program as presented in the Grantee Agreement; and

WHEREAS, the Sub-Grantee Agreement was duly signed by all parties; and

WHEREAS, the Time of Performance deadline in the Grantee and Sub-Grantee Agreements is November 30, 2018; and

WHEREAS, LEDC is meeting its goals under the Grantee Agreement, but additional time needed to complete the Program; and

WHEREAS, the City of Lansing, LEDC, and Revitalize Inc. desire to extend the Time of Performance available for completion of the Program in both agreements;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE LANSING ECONOMIC DEVELOPMENT CORPORATION AS FOLLOWS:

1. The LEDC directs its authorized representative(s) to negotiate and enter on the LEDC’s behalf a First Amendment to the Grantee Agreement with the City of Lansing to extend the
Time of Performance presented in the Agreement to November 1, 2019, but all of the other terms and Conditions of the Agreement remain unchanged and in full force and effect.

2. The LEDC directs its authorized representative(s) to negotiate and enter on the LEDC’s behalf a First Amendment to the Sub-Grantee Agreement with Revitalize, Inc. to extend the Time of Performance presented in the Agreement to November 1, 2019, but all of the other terms and Conditions of the Agreement remain unchanged and in full force and effect.

3. Additionally, the LEDC agrees that if any section, clause or phrase of this Resolution is declared as invalid by a court of law, that ruling shall not affect the intent and purpose of this Resolution and validity of the remaining provisions of the Resolution.

4. Finally, the LEDC declares that all resolutions or parts of resolutions in conflict with any of the provisions of this Resolution are repealed.

YEAS: ( )

NAYS: ( )

ABSTENTIONS: ( )

ABSENT: ( )

PREAMBLE AND RESOLUTIONS DECLARED ADOPTED.

STATE OF MICHIGAN )
) ss.
COUNTY OF INGHAM )

I hereby certify that the foregoing is a true and a complete copy of a preamble and resolutions adopted at a regular meeting of the Economic Development Corporation of the City of Lansing held on the 6th day of September 2019, and said preamble and resolutions are on file in the office of the Economic Development Corporation of the City of Lansing and are available to the public. Public notice of the meeting was given pursuant to and in compliance with Act No. 267, Public Acts of Michigan 1976, including in the case of a special or re-scheduled meeting, notice by publication or posting of at least eighteen (18) hours prior to the time set for the meeting. In addition, the meeting was held in full compliance with the Board’s Bylaws.

IN WITNESS WHEREOF, I have hereunto affixed my official signature.

________________________________________
Calvin Jones, Chair

________________________________________
Date
FIRST AMENDMENT
To
GRANT AGREEMENT
BETWEEN
City of Lansing
And
Lansing Economic Development Corporation
For
CDBG Commercial Rehabilitation (Facade Improvement) Program

This AMENDMENT expands the terms and conditions of the CDBG Commercial Rehabilitation (Facade Improvement) Program dated June 1, 2018 between the City of Lansing (Grantor) and the Lansing Economic Development Corporation (LEDC).

WHEREAS, LEDC is meeting its goals under the Agreement; and

WHEREAS, the Grantor and LEDC desire to extend the Time of Performance available for completion of the CDBG Commercial Rehabilitation (Facade Improvement) Program.

NOW THEREFORE, the Grantor and LEDC agree as follows:

1. **Extension of Time of Performance.** The Time of Performance previously agreed to be November 30, 2018, shall now be November 1, 2019.

2. **No Other Changes.** Except as otherwise expressly provided in this First Amendment, all of the other terms and Conditions of the Agreement remain unchanged and in full force and effect.

3. **Effective Date.** This First Amendment shall be effective as of November 30, 2018.
IN WITNESS THEREOF, the parties to this Amendment through their duly authorized representatives have executed this Amendment to the Agreement between the Grantor and the Lansing Economic Development Corporation, on the days and dates set forth in this document, and certify that they have read, understood, and agreed to the terms and conditions of this Amendment as set forth herein.

LANSONG ECONOMIC DEVELOPMENT CORPORATION

BY: _____________________________
    Robert L Trezise, Jr.
    Its: Authorized Representative

BY: ______________________________
    Calvin Jones
    Its: LEDC Board Chair

CITY OF LANSING

BY: ______________________________
    Andy Schor
    Its: Mayor

BY: _______________________________
    Chris Swope
    Its: City Clerk

Approved as to form only: I hereby certify that funds are available in Account #252-932665.743059.05300

_________________________________
City Attorney

_________________________________
Finance Department
At a regular meeting of the Board of Directors of the Economic Development Corporation of the City of Lansing held on Friday, September 6, 2019 at 8:30 a.m., pursuant to notice duly given:

MEMBERS PRESENT:

MEMBERS ABSENT:
The following preamble and resolutions were offered by:

MEMBER: , seconded by:

MEMBER:

LEDC 2019-2020 Budget Amendment:

WHEREAS, on Friday, June 1, 2018, the Lansing Economic Development Corporation (LEDC) Board of Directors adopted a resolution directing its authorized representatives to enter into a Grantee Agreement with the City of Lansing (Grantee Agreement) to deliver Grantee requirements for the City of Lansing Community Development Block Grant (CDBG) Commercial Rehabilitation Façade Improvement Program in Southwest Lansing (Program) using $80,000 in CDBG funds; and

WHEREAS, of the $80,000 available for the Program, up to $72,000 is dedicated to matching grants and up to $8,000 for program delivery to be disbursed per the Grantee Agreement; and

WHEREAS, on Friday, June 1, 2018, the Lansing Economic Development Corporation (LEDC) Board of Directors adopted a resolution directing its authorized representatives to enter into a Sub-Grantee Agreement with Revitalize, LLC (Sub-Grantee Agreement) to deliver Grantee requirements for the Program; and

WHEREAS, on Friday, June 1, 2018, the Lansing Economic Development Corporation (LEDC) Board of Directors adopted a resolution approving a budget amendment to reflect the receipt and appropriation of funding in the amount of $8,000 to be used for the delivery of Grantee requirements for the Program; and

WHEREAS, the Time of Performance deadline in the Grantee and Sub-Grantee Agreements is November 30, 2018; and

WHEREAS, LEDC is meeting its goals under the Grantee Agreement, but additional time needed to complete the Program and to request and disburse program delivery funds; and

WHEREAS, On Friday, September 6, 2019, the LEDC Board of Directors adopted a resolution directing its authorized representatives to negotiate and enter on the LEDC’s behalf a First Amendment to the Grantee Agreement with the City of Lansing and a First Amendment to the Sub-Grantee Agreement with Revitalize, Inc. to extend the Time of
Performance presented in the Agreement to November 1, 2019, but all of the other terms and Conditions of the Agreement remain unchanged and in full force and effect.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE LANSING ECONOMIC DEVELOPMENT CORPORATION AS FOLLOWS:

1. The Lansing Economic Development Corporation Board of Directors approves amending the 2019/2020 budget to reflect the receipt and appropriation of funding in the amount of $8,000 to be used for the delivery of Grantee requirements for the City of Lansing Community Development Block Grant (CDBG) Commercial Rehabilitation Façade Improvement Program in Southwest Lansing (Program).

2. Additionally, the LEDC agrees that if any section, clause or phrase of this Resolution is declared as invalid by a court of law, that ruling shall not affect the intent and purpose of this Resolution and validity of the remaining provisions of the Resolution.

3. Finally, the LEDC declares that all resolutions or parts of resolutions in conflict with any of the provisions of this Resolution are repealed

YEAS: 

NAYS: 

ABSTENTIONS: 

ABSENT: 

PREAMBLE AND RESOLUTIONS DECLARED ADOPTED.

STATE OF MICHIGAN 
COUNTY OF INGHAM 

I hereby certify that the foregoing is a true and a complete copy of a preamble and resolutions adopted at a regular meeting of the Economic Development Corporation of the City of Lansing held on the 6th day of September 2019, and said preamble and resolutions are on file in the office of the Economic Development Corporation of the City of Lansing and are available to the public. Public notice of the meeting was given pursuant to and in compliance with Act No. 267, Public Acts of Michigan 1976, including in the case of a special or re-scheduled meeting, notice by publication or posting of at least eighteen (18) hours prior to the time set for the meeting. In addition, the meeting was held in full compliance with the Board’s By-Laws.

IN WITNESS WHEREOF, I have hereunto affixed my official signature.

Calvin Jones, Chair

Date