AGENDA
Committee on Ways and Means
Friday, August 23, 2019 @ 8:30 a.m.
City Council Conference Room, City Hall 10th Floor

Councilmember Spitzley, Chair
Councilmember Spadafore, Vice Chair
Council Member Dunbar, Member

1. Call to Order

2. Approval of Minutes
   • July 26, 2019

3. Public Comment on Agenda Items

4. Discussion/Action:
   A.) RESOLUTION – Grant Acceptance; National League of Cities / JP Morgan Chase and Co. Grant for “Cities Addressing Fines and Fees Equitably”.
   B.) DISCUSSION – Budget Priorities

5. Other

6. Adjourn
CALL TO ORDER
The meeting was called to order at 1:31 p.m.

ROLL CALL
Council Member Patricia Spitzley, Chair
Council Member Peter Spadafore, Vice Chairperson
Council Member Kathie Dunbar, Member - excused

OTHERS PRESENT
LaSondra Crenshaw, Administrative Assistant
Eric Brewer, Council Internal Auditor
Jim Smiertka, City Attorney
Mary Bowen, Law Department
Joe McClure, LPD
Angela Bennett, Finance Director
Brett Kaschinske, Parks & Rec Director
Mary Sabaj, CCAB Manager
Ann Parry, Public Services
Chad Gamble, Parking Services

Minutes
MOTION BY COUNCIL MEMBER SPADAFORE TO APPROVE THE MINUTES FROM JULY 12, 2019 AS PRESENTED. MOTION CARRIED 2-0.

Public Comment
No public comment
Discussion/Action

RESOLUTION – Grant Acceptance; 2018 Notice of Funding Availability (NOFA)

Ms. Urista introduced herself as the Contract Manager. She stated the city has been receiving grants for a long time, and the grants help to house eligible participants who were formerly homeless. There is an extensive eligibility process, and they have to have a disability. Participants must have a contract with the Human Services agency, and they must have a plan moving forward to help them become independent and help reduce homelessness in the community.

MOTION BY COUNCIL MEMBER SPADAFORE TO APPROVE THE RESOLUTION FOR GRANT ACCEPTANCE 2018 NOTICE OF FUNDING AVAILABILITY (NOFA). MOTION CARRIED 2-0

RESOLUTION – Grant Acceptance; Fratcher Foundation Perpetual Grant

Mr. Kaschinske stated that Mr. Fratcher upon his death had several entities that he gave money for including the upkeep of Mount Hope Cemetery. Also enhancements including column barriers and fence around the site, tree plantings, etc. Constructing a third column barrier to store remains, allows the family members to use the outside as headstones. Total cost is just over $54,000, $46,528.50 will go towards column barrier, $2,000 for plantings in memorial garden, $6000 for maintenance in garden, and remaining money will go towards column barrier construction.

MOTION BY COUNCIL MEMBER SPADAFORE TO APPROVE THE RESOLUTION FOR GRANT ACCEPTANCE FRATCHE Foundation PERPETUAL GRANT. MOTION CARRIED 2-0

RESOLUTION – Application for FY 2019-2020 State of Michigan, Office of Community Corrections Funding & Plan

Ms. Sabaj introduced herself as the manager of the Community Corrections Advisory Board. She stated the city and county joined in 1990 to put together CCAB to allow them to collect state funding for a variety of programs. Four eligible offenders are sentenced to complete the program from the bench. Additional resources in the amount of $281,562, and over $5000 in residential resources available through the year including substance abuse training.

MOTION BY COUNCIL MEMBER SPADAFORE TO APPROVE THE RESOLUTION FOR APPLICATION FOR FY 2019-2020 STATE OF MICHIGAN OFFICE OF COMMUNITY CORRECTIONS FUNDING & PLAN. MOTION CARRIED 2-0
Sole Source Purchase: Lansing Police Department request for Transcend Robotics Inc. as the vendor for the purchase of the Vantage F3 Robot.

Mr. McClure stated they plan to buy the robot for the S.T.A.R.T. team (Special Tactic and Rescue Team) to provide quality police service for high risk. Leave uniform patrol and take control within one hour from activation. Several vendors were contacted however, the robot was required to climb stairs, and flameless glass, and this was the only robot that had automatic stair climbing capability.

MOTION BY COUNCIL MEMBER SPADAFORE TO RECEIVE AND PLACE ON FILE THE SOLE SOURCE PURCHASE LPD REQUEST FOR TRANSCEND ROBOTICS INC. AS THE VENDOR FOR THE PURCHASE OF THE VANTAGE F3 ROBOT. MOTION CARRIED 2-0

Sole Source Purchase: Public Service Department, Engineering Division request for C2AE Engineering services as the vendor for the purchase of Consultant for Scoping, Survey, Hydraulic Modeling and Monitoring of the Culvert and Construction Services for Culvert Replacement

Ms. Parry stated engineer on Miller Rd. Culvert was failing. C2AE was already there doing construction so they were qualified to do the job.

MOTION BY COUNCIL MEMBER SPADAFORE TO RECEIVE AND PLACE ON FILE THE SOLE SOURCE PURCHASE PSV DEPARTMENT ENGINEERING DIVISION REQUEST FOR C2AE ENGINEERING SERVICES AS THE VENDOR FOR THE PURCHASE OF CONSULTANT FOR SCOPING, SURVEY, HYDRAULIC MODELING AND MONITORING OF THE CULVERT AND CONSTRUCTION SERVICES FOR CULVERT REPLACEMENT. MOTION CARRIED 2-0

Sole Source Purchase: Economic, Development and Planning – Parking Services Office request for Traffic and Safety Control Systems Inc. as the vendor for the purchase of TIBA Parking Entry and Exit Management Solutions

Council Member Spadafore previously attended the meeting regarding the request for Traffic and Safety Control Systems. He explained the information gathered during the meeting.

MOTION BY COUNCIL MEMBER SPADAFORE TO RECEIVE AND PLACE ON FILE THE SOLE SOURCE PURCHASE ECONOMIC, DEVELOPMENT & PLANNING – PARKING SERVICES OFFICE REQUEST FOR TRAFFIC AND SAFETY CONTROL SYSTEMS INC. AS
THE VENDOR FOR THE PURCHASE OF TIBA PARKING ENTRY AND EXIT MANAGEMENT SOLUTIONS. MOTION CARRIED 2-0

OTHER
No other topics of discussion

ADJOURN
Adjourn at 1:50 p.m.
Submitted by,
LaSondra Crenshaw, Administrative Assistant
Lansing City Council
Approved by the Committee on______________
LANSING CITY COUNCIL

GRANT INFORMATION FORM

(Required for all grant applications and acceptances)

REFERRAL DATE: ___________


“Cities Addressing Fines and Fees Equitably” (CAFFE)


CONTACT PERSON (INCLUDE EMAIL AND PHONE): Amber Paxton amber.paxton@lansingmi.gov (517) 483-4530

APPLICATION DATE: 6/24/2019  AWARD DATE: 7/12/2019

GRANT CYCLE: 7/1/2019 – 5/29/2020  Check One: Annual √ One-Time

FUND AMOUNT: $10,000 (Breakdown below should total this amount)

GOODS & SERVICES $2,000

PERSONNEL $8,000

CONSTRUCTION $0

LAND $0

OTHER (Gen. Expenses) $_______

CITY MATCH (IF APPLICABLE): $N/A

GRANT PAYS FOR: The assessment of municipal fines and fees through a subcontract to a graduate student at Michigan State University ($8,000) and the facilitation of focus groups with local residents ($2,000).

FUND ALLOCATIONS (Please describe the purpose of the grant and allowable uses): The purpose of the grant is to assess and potentially reform municipal fines and fees. Allowable uses for grant funds include but are not limited to expenses associated with: use of project consultant(s) or city staff to conduct assessment, collect and analyze data, engage partners, community engagement of focus groups; community needs assessment; and program data collection and/or analysis assistance.
BY THE COMMITTEE ON WAYS AND MEANS
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, The City of Lansing was selected to receive a National League of Cities / JP Morgan Chase and Co. grant for “Cities Addressing Fines and Fees Equitably”; and

WHEREAS, the National League of Cities / JP Morgan Chase and Co. grant was the result of a competitive proposal process, and a proposal was submitted by the Office of Financial Empowerment on June 24, 2019, approved on July 1, 2019, and will be received upon approval by Council and signed agreement;

WHEREAS, The National League of Cities / JP Morgan Chase and Co. grant supports the assessment and reforming of municipal fines and fees; and

WHEREAS, the National League of Cities awarded $10,000.00 to the City of Lansing’s Office of Financial Empowerment; and

WHEREAS, the award for $10,000.00 does not require a local match;

NOW, THEREFORE, BE IT RESOLVED, The Lansing City Council approves acceptance of the National League of Cities / JP Morgan Chase and Co. in the total amount of $10,000.00 for the grant period beginning July 1, 2019 and ending May 29, 2020 for the City of Lansing.

BE IT FINALLY RESOLVED, The Administration is authorized to create appropriate accounts and to make the necessary operating transfers for the expenditure and control of the balance of the grant funds.