AGENDA
Committee on General Services
Monday, August 12, 2019 @ 8:00 a.m.
City Council Conference Room, City Hall 10th Floor

Councilmember Jody Washington, Chair
Councilmember Brian T. Jackson, Vice Chair
Councilmember Carol Wood, Member

1. Call to Order

2. Approval of Minutes:
   - July 22, 2019

3. Public Comment on Agenda Items

4. Discussion/Action:
   A.) RESOLUTION – Liquor License Bar Mitena, LLC Transfer Ownership of an escrowed 2018 Class C Licensed Business w/Dance Entertainment Permit from Tini Bikinis-Lansing, LLC; transfer location from 511 East Hazel., Lansing; cancel existing Outdoor Service and request new Sunday Sale
   B.) RESOLUTION – Community Funding Application; Moores Park Neighborhood Organization
   C.) RESOLUTION – Claim Appeal; Claim # 1698; 3241 Palmer Street; Laurie Douglass; $1021
   D.) RESOLUTION – Claim Appeal; Claim # 1673; 2515 Linlawn Street; Garrett Smith; $1,709
   E.) RESOLUTION – Claim Appeal; Claim #1713; 130 Island Avenue; Douglas Glockzin; $3,875
   F.) RESOLUTION – Introduction and Set Public Hearing; Ordinance to Repeal Chapter 288, Section 288.18
   G.) RESOLUTION – Introduction and Set Public Hearing; Ordinance Amendments to Chapter 288- Employee Qualifications
<table>
<thead>
<tr>
<th>Name</th>
<th>Address</th>
<th>Purpose for Attending</th>
<th>Email Address</th>
<th>Phone</th>
</tr>
</thead>
<tbody>
<tr>
<td>Douglas Abbey</td>
<td>1305 Island Rd</td>
<td>Complaint Contest Fee</td>
<td><a href="mailto:douglaseves@gmail.com">douglaseves@gmail.com</a></td>
<td>517 485-2785</td>
</tr>
<tr>
<td>Pastor Gene Harris</td>
<td>8176 S. Croton Hardy Dr, Newaygo, MI 49337</td>
<td>Support for Doug Gluckstein</td>
<td><a href="mailto:pastorharris@faithbiblelansing.org">pastorharris@faithbiblelansing.org</a></td>
<td>(616) 323-1019</td>
</tr>
<tr>
<td>Justin King</td>
<td>302 High St, Williamston 48895</td>
<td>LLC Treasurer license</td>
<td><a href="mailto:justingking@gmail.com">justingking@gmail.com</a></td>
<td>734 330-9371</td>
</tr>
<tr>
<td>Laurie Douglass</td>
<td>3241 Palmer St, Lansing 48910</td>
<td>Staff</td>
<td><a href="mailto:lauriedouglas1@gmail.com">lauriedouglas1@gmail.com</a></td>
<td>517 515-5858</td>
</tr>
<tr>
<td>Joe Abbot</td>
<td>2515 Lindon Ave, 48910</td>
<td>Staff</td>
<td><a href="mailto:staff1983@gmail.com">staff1983@gmail.com</a></td>
<td>517 480-2712</td>
</tr>
<tr>
<td>Garrett Smith</td>
<td>2515 Lindon Ave, 48910</td>
<td>Complaint Contest Fee</td>
<td><a href="mailto:smith18323@outlook.com">smith18323@outlook.com</a></td>
<td>517 480-2712</td>
</tr>
</tbody>
</table>
5. Other:
   - Michigan Liquor Control Commission; Transfer License with Sunday Sales, Outdoor Service, Catering Bars and Dance-Entertainment from 7786 E. US 10, Walhalla to 419 Spring Street, Lansing. Transfer Governmental Unit from Branch Twp., Mason County to Lansing City, Ingham County *(Pending Application)*

6. Place On File

7. Adjourn
MINUTES
Committee on General Services
Monday, July 22, 2019 @ 8:00 a.m.
City Council Conference Room, City Hall 10th Floor

CALL TO ORDER
The meeting called to order at 8:01 a.m.

ROLL CALL
Council Member Jody Washington, Chair
Council Member Brian T. Jackson, Vice Chair- arrived at 8:07 a.m.
Council Member Carol Wood, Member

OTHERS PRESENT
Sherrie Boak, Council Office Manager
Eric Brewer, Internal Auditor
Lisa Hagen, Council Legal Analyst
Lynne Puente, Code Compliance
Faitha Clark
No Attorney Present

Minutes
MOTION BY COUNCIL MEMBER WOOD TO APPROVE THE MINUTES FROM JULY 8, 2019 AS PRESENTED. MOTION CARRIED 2-0.

Public Comment on Agenda Items
No comments at this time.

Discussion/Action:
RESOLUTION – Claim Appeal; Claim #1679; 811 N Jenison; Faitha Clark; $744
Ms. Puente noted to the Committee the property was tagged on 11/30/2018 with a 12/7/18 compliance date, was re-inspected 12/10/2018 and it was confirmed at that time the indoor furniture in the front and rear yard was removed and complied with, but the other items on the porch were still on site. The contractor arrived on 12/12/2018 and removed multiple violations. Ms. Puente concluded that the department recommends denial.

Mr. Brewer informed the Committee that the Claims Review Committee reviewed the claim on 4/25/2019 and based on the billing and evidence from Code Compliance denied the claim in full.
Ms. Clark referenced her letter with the claim which outlined items that were removed which she believed should not have been removed including a screen door for her unique front door that costs $150 to replace, boxes that were not in bad condition she was using to box up items and donate since her mom recently moved in with her, the removal of the City recycling bin, and other items she referenced in the photos that she believed were not trash.

Council Member Jackson asked for a breakdown on the cost and was referred to the invoices in the packet by Council Member Wood. He then asked where all the items came from and the owner again confirmed she was cleaning out her house to make room for her mother and taking things to storage.

MOTION BY COUNCIL MEMBER JACKSON TO REDUCE THE FINES BY 50% BECAUSE THE CLAIMANT DID GO THROUGH THE APPEAL PROCESS AND HE BELIEVED THE FINES ARE EXTREME. MOTION FAILED 1-2.

MOTION BY COUNCIL MEMBER WOOD TO DENY THE CLAIM IN THE AMOUNT OF $744.00 BASED ON THE PHOTOS AND THE CLAIMS REVIEW RECOMMENDATION OF DENIAL. MOTION CARRIED 2-1.

Council Member Washington informed the claimants that the appeal would be heard at Council tonight (7/22) and if it is denied there, their next option is circuit court.

Council Member Washington then referenced the recent document in the packet folders created by Ms. Hagen on the Claim Review Process, and advised the Committee to review the document when reviewing all claims that came before them.

DISCUSSION – Ordinance Amendments to Chapter 288- Employee Qualifications
Ms. Hagen outlined the draft ordinance amendments including the repeal ordinance for 288.18, which was the repeal for Director of management Services...

MOTION BY COUNCIL MEMBER WOOD TO INTRODUCE AND SET THE PUBLIC HEARING FOR AUGUST 12, 2019.

Ms. Hagen stated she would like to have the OCA Ordinance Review Committee see it before the Committee sets the hearing.

COUNCIL MEMBER WOOD WITHDREW HER MOTION.

Ms. Hagen then went through the amendments in Section 288.10 and 288.14. First she stated that 288.10 only reflected changes in the name from “Planning and Neighborhood Development” to “Economic Development and Planning”. On page 2, line 14 the change was from “Personnel and Training” to “Human Resources”, and on page 3 there was the addition of “288.20 Director of Neighborhoods and Citizen Engagement- (A) Training and Experience (B) Knowledge and Skills”. Ms. Hagen confirmed she looked at the executive order that created this last position but there were not duties specific listed. Council Member Washington asked what the administration used to hire Ms. Crawford, the Director. Ms. Hagen stated her belief was that Ms. Crawford was hired under contract with the Bernero Administration, and when the new Administration came in they created a job and new department for her, but there is no list of duties or requirements on file. Her contract was reviewed also and it does not speak to any minimum qualifications for the position. Council Member Wood asked Ms. Hagen to ask the HR
Director what they would recommend for requirements. Ms. Hagen confirmed and stated she would present Draft 2 at the next meeting.

OTHER
Michigan Liquor Control Commission; Transfer License with Sunday Sales, Outdoor Service, Catering Bars and Dance-Entertainment from 7786 E. US 10, Walhalla to 419 Spring Street, Lansing. Transfer Governmental Unit from Branch Twp., Mason County to Lansing City, Ingham County (Pending Application)

Michigan Liquor Control Commission; Transfer Ownership of a 2018 Class C and SDM Licensed Business w/Sunday Sales, Dance-Entertainment Permit and Outdoor Service from Leo’s Outpost, Inc. located at 600 S. Pennsylvania, Lansing, MI 48912 (Pending Application)

Michigan Liquor Control Commission; Transfer Ownership of an escrowed 2018 Class C Licensed Business w/Dance Entertainment Permit from Tini Bikinis-Lansing, LLC; transfer location from 511 East Hazel., Lansing; cancel existing Outdoor Service and request new Sunday Sale to Bar Mitena, LLC 2001 East Michigan Avenue (Pending Application)

Michigan Liquor Control Commission; Transfer Stock Interest through Transfer of Stock from Corporation to New & Existing Stockholders for Mash Mavericks at 523 E. Shiawassee Street (Pending Application)

Michigan Liquor Control Commission; Transfer Ownership of an escrowed 2019 with Sunday Sales Permit (PM) Only from Elioun, Inc., transfer location from 1908 E Michigan Avenue Suite A to 600 E. Michigan, Lansing to be held with SDM License (Pending Application)

Council Member Wood asked Ms. Hagen to follow up with the Clerk’s office on the (5) five pending liquor licenses on the agenda. Ms. Boak stated to Ms. Hagen that she believed the application for the 3rd one was on the Council agenda for July 22, 2019 for referral and future action. Ms. Hagen stated she would speak to the Clerk’s office and was asked to find out if when an application is pending if that means a letter was sent and they have not responded.

Adjourned
Adjourned at 8:19 a.m.
Submitted by Sherrie Boak,
Office Manager,
Lansing City Council
Approved by the Committee on ___________________
City of Lansing, Michigan
On-Premises Alcohol Sales Application

Business Name: Bar Mitens, LLC dba: Bar Mitens

Business Address: 2001 E. Michigan Avenue
City: Lansing State: MI Zip: 48912

Main Contact Number: 517-644-9250 Secondary Contact Number: 734-330-9371

Email Address: myluther@gmail.com

License(s) for which you are seeking Local Government Approval: MLCC Business ID: 223758

Provide the name, age and address of the applicant, in the case of an individual, or, in the case of a copartnership, the names, addresses and ages of the persons entitled to share in the profits thereof, or, in the case of a corporation, the objects for which the corporation is organized, the names, addresses and ages of the officers and directors and, if a majority interest in the stock of such corporation is owned by one person or his or her nominee, the name, address and age of such person:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Address</th>
<th>Age</th>
</tr>
</thead>
<tbody>
<tr>
<td>Michael Luther</td>
<td>Managing Member</td>
<td>1221 Buckingham, Haslett</td>
<td></td>
</tr>
<tr>
<td>Justin King</td>
<td>Member</td>
<td>302 High, Williamston</td>
<td></td>
</tr>
<tr>
<td>Dominic Cochran</td>
<td>Member</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Jonathan Bedlinski</td>
<td>Member</td>
<td>1123 Abbott, East Lansing</td>
<td></td>
</tr>
<tr>
<td>Matthew Martyn</td>
<td>Member</td>
<td>901 Cleveland Street</td>
<td></td>
</tr>
</tbody>
</table>

If an Individual, provide Applicant’s:

Date of Birth: _______________  Place of Birth: ____________________

What character of business do you intend to operate? Wine Bar + Restaurant

What is the length of time your business has been of that character, or in the case of a corporation, the date when its charter was issued? January 2019

When you are done with this form, please return it to:
Chris Swope, City Clerk
Lansing City Clerk's Office
Ninth Floor, City Hall, 124 W. Michigan Ave., Lansing, MI 48933-1695
Phone: 517-483-4131  Fax: 517-377-0068
City.clerk@lansingmi.gov  lansingmi.gov/clerk
Have you made applications for a similar or other license on premises other than those described in this application? Yes ☐ No ☒

If yes, what is the disposition of any such earlier application? __________________________________________________________________________

_________________________________________________________________________________

Are building plans on file? Yes ☒ No ☐ If not please submit them with this application showing the entire structure and premises and, in particular, the specific areas where the license is to be utilized. Such plans shall demonstrate adequate off-street parking, lighting and refuse disposal facilities and, where appropriate, adequate plans for screening and noise control, as provided in the Zoning, Building and Housing, and Fire Prevention Codes.

☒ I (we) have never been convicted of a felony and is (are) not disqualified to receive a license by reason of any item contained in this chapter or the laws of the State.

☒ I (we) will not violate any State or Federal laws or any ordinance of the City in the conduct of this business.

☒ I (we) or my (our) agent(s) do not owe any personal property taxes.

☒ The copy of the Michigan Liquor Control Commission application submitted with this application is a true copy of what I (we) intend to submit to the Michigan Liquor Control Commission.

I hereby certify that this application is complete and accurate to the best of my knowledge, information and belief.

[Signature]

(Date)

Subscribed and sworn to before me this ______ day of June ______, 2019.

[Signature]

Printed Name [Tracy L. Scott]

Notary Public, ______ County, Michigan

My Commission Expires: ______

Acting in the County of ______

TRACY L. SCOTT
NOTARY PUBLIC - STATE OF MICHIGAN
COUNTY OF INGHAM
My Commission Expires April 14, 2020

When you are done with this form, please return it to:

Chris Swope, City Clerk
Lansing City Clerk's Office
Ninth Floor, City Hall, 124 W. Michigan Ave., Lansing, MI 48933-1695
Phone: 517-483-4131 Fax:517-377-0068
City.clerk@lansingmi.gov lansingmi.gov/clerk
Retailer License & Permit Application

For more information on retail licenses and permits, please visit the Liquor Control Commission's frequently asked questions website by clicking this link.

Before you begin filling out the attached application, please review this checklist for the applicable forms and documents you will need to submit with your completed application form.

The attached LCC-100 form will automatically calculate fees when opened using Adobe Acrobat Reader. The form’s functionality may not work with third-party PDF readers. You may download a free copy of Adobe Acrobat Reader on the Adobe website: https://get.adobe.com/reader/

☑ Completed Retail License & Permit Application (Form LCC-100, attached)
☐ Livescan Fingerprint Form* (attached)
☐ Inspection, License, and Permit Fees
☐ Local Government Authorization (Form LCC-106) - For a new on-premises license only
☑ Purchase agreement - For the transfer of ownership of a license
☐ Property document (lease, deed, land contract, etc.)
☐ New Specially Designated Merchant license documents - For a new Specially Designated Merchant license only (see page 3)
☐ New On-Premises Resort License Questionnaire (LCC-109a) or New On-Premises Redevelopment or Development District License Questionnaire (LCC-109b) - For a new on-premises Resort, Redevelopment, or Development District license only

If applicant is a corporation also include (pursuant to R 436.1109):
☐ Report of Stockholders/Member/Partners (Form LCC-301)
☐ Copy of Articles of Incorporation filed with the Corporations Division of the Department of Licensing & Regulatory Affairs
☐ Current Certificate of Good Standing from the state where incorporated and Certificate of Authority to Do Business in Michigan, if incorporated outside of Michigan.
☐ Certified copy of the minutes of a meeting of its board of directors or a statement signed by an officer of the corporation naming the persons authorized by corporate resolution to sign the application and other documents required by the Commission or Part 3 of Form LCC-301.

If applicant is a limited liability company also include (pursuant to R 436.1110):
☑ Report of Stockholders/Member/Partners (Form LCC-301)
☐ Copy of Articles of Organization filed with the Corporations Division of the Department of Licensing & Regulatory Affairs
☐ Copy of the operating agreement or bylaws of the applicant company
☐ Current Certificate of Authority to Do Business in Michigan, if the LLC is a non-Michigan LLC.
☐ Statement signed by a manager of the limited liability company or by at least 1 member if management is reserved to the members naming the person authorized to sign the application and other documents required by the Commission or Part 3 of Form LCC-301.

If applicant is a limited partnership also include (pursuant to R 436.1111):
☐ Report of Stockholders/Member/Partners (Form LCC-301)
☐ Copy of the partnership agreement of the applicant limited partnership
☐ Each general partner of a partnership shall sign the application, bond, and other papers filed in connection with securing a new license or transferring an existing license. This requirement may be waived by the Commission upon showing of good cause, which must be submitted in writing.

*Fingerprints are required for applicants that are not currently licensed by the MLCC and will hold 10% or more interest in a license or applicant entity.
Retailer License & Permit Application

For information on retail licenses and permits, including a checklist of required documents for a completed application, please visit the Liquor Control Commission’s frequently asked questions website by clicking this link.

Part 1 - Applicant Information

Individuals, please state your legal name. Corporations or Limited Liability Companies, please state your name as it is filed with the State of Michigan Corporation Division.

<table>
<thead>
<tr>
<th>Applicant name(s):</th>
<th>Bar Mitena, LLC</th>
</tr>
</thead>
<tbody>
<tr>
<td>Address to be licensed:</td>
<td>2001 E. Michigan Avenue</td>
</tr>
<tr>
<td>City:</td>
<td>Lansing</td>
</tr>
<tr>
<td>Zip Code:</td>
<td>48912</td>
</tr>
<tr>
<td>City/township/village where license will be issued:</td>
<td>Lansing</td>
</tr>
<tr>
<td>County:</td>
<td>Ingham</td>
</tr>
<tr>
<td>Federal Employer Identification Number (FEIN):</td>
<td>83-237076</td>
</tr>
</tbody>
</table>

1. Are you requesting a new license? (Circle Yes or No)
   - Yes
   - No

2. Are you applying ONLY for a new permit or permission? (Circle Yes or No)
   - Yes
   - No

3. Are you buying an existing license? (Circle Yes or No)
   - Yes
   - No

4. Are you transferring the classification of an existing on premises license? (Circle Yes or No)
   - Yes
   - No

5. Are you modifying the size of the licensed premises? (Circle Yes or No)
   - Yes
   - No

   If Yes, specify:
   - Adding Space
   - Dropping Space
   - Redefining Licensed Premises

6. Are you transferring the location of an existing license? (Circle Yes or No)
   - Yes
   - No

7. Is this license being transferred as the result of a default or court action? (Circle Yes or No)
   - Yes
   - No

8. Do you intend to use this license actively? (Circle Yes or No)
   - Yes
   - No

Part 2 - License Transfer Information (If Applicable)

If transferring ownership of a license ONLY and not transferring the location of a license, fill out only the name of the current licensee(s).

<table>
<thead>
<tr>
<th>Current licensee(s):</th>
<th>Tini Bikinis - Lansing</th>
</tr>
</thead>
<tbody>
<tr>
<td>Current licensed address:</td>
<td>511 E Hazel St</td>
</tr>
<tr>
<td>City:</td>
<td>Lansing</td>
</tr>
<tr>
<td>Zip Code:</td>
<td>48912</td>
</tr>
<tr>
<td>City/township/village where license is issued:</td>
<td>Lansing</td>
</tr>
<tr>
<td>County:</td>
<td>Ingham</td>
</tr>
</tbody>
</table>

Part 3 - Licenses, Permits, and Permissions

- **Off Premises Licenses** - Applicants for off premises licenses, permits, and permissions (e.g., convenience, grocery, specialty food stores, etc.) must complete the attached Schedule A and return it with this application. Transfer the fee calculations from the Schedule A to Part 4 below.

- **On Premises Licenses** - Applicants for on premises licenses, permits, and permissions (e.g., restaurants, hotels, bars, etc.) must complete the attached Schedule A and return it with this application. Transfer the fee calculations from the Schedule A to Part 4 below.

Part 4 - Inspection, License, and Permit Fees - Make checks payable to State of Michigan

- **Inspection Fees** - Pursuant to MCL 436.1529(4) a nonrefundable inspection fee of $70.00 shall be paid to the Commission by an applicant or licensee at the time of filing of a request for a new license or permit, a request to transfer ownership or location of a license, a request to increase or decrease the size of the licensed premises, or a request to add a bar. Requests for a new permit in conjunction with a request for a new license or transfer of an existing license do not require an additional inspection fee.

- **License and Permit Fees** - Pursuant to MCL 436.1525(1), license and permit fees shall be paid to the Commission for a request for a new license or permit or to transfer ownership or location of an existing license.

<table>
<thead>
<tr>
<th>Inspection Fees:</th>
<th>License &amp; Permit Fees:</th>
<th>TOTAL FEES:</th>
</tr>
</thead>
</table>

LAMA is an equal opportunity employer/program. Auxiliary aids, services and other reasonable accommodations are available upon request to individuals with disabilities.
Schedule A - Licenses, Permits, & Permissions

Applicant name:

<table>
<thead>
<tr>
<th>Off Premises License Type:</th>
<th>Base Fee: $100.00</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Transfer</td>
<td></td>
</tr>
<tr>
<td>SDM License</td>
<td></td>
</tr>
<tr>
<td>SDD License</td>
<td>$150.00</td>
</tr>
<tr>
<td>Resort SDD License</td>
<td>Upon Licensure $150.00</td>
</tr>
</tbody>
</table>

*Resort SDD Licenses may only be issued in governmental units having a population of 50,000 or less

<table>
<thead>
<tr>
<th>Off Premises Permits:</th>
<th>Base Fee: $160.00</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sunday Sales Permit (AM)*</td>
<td></td>
</tr>
<tr>
<td>Sunday Sales Permit (PM)**</td>
<td></td>
</tr>
<tr>
<td>(Held with SDD License)</td>
<td></td>
</tr>
<tr>
<td>Catering Permit</td>
<td>$100.00</td>
</tr>
<tr>
<td>Secondary Location Permit - Complete Form LCC-201</td>
<td>No charge</td>
</tr>
<tr>
<td>Beer and Wine Tasting Permit</td>
<td>No charge</td>
</tr>
<tr>
<td>Living Quarters Permit</td>
<td>No charge</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>On/Off Premises Permission Type:</th>
<th>Base Fee: No charge</th>
</tr>
</thead>
<tbody>
<tr>
<td>Off-Premises Storage</td>
<td></td>
</tr>
<tr>
<td>Direct Connection(s)</td>
<td>No charge</td>
</tr>
<tr>
<td>Motor Vehicle Fuel Pumps</td>
<td>No charge</td>
</tr>
</tbody>
</table>

*Sunday Sales Permit (AM)* allows the sale of liquor, beer, and wine on Sunday mornings between 7:00am and 12:00 noon, if allowed by the local unit of government.

**Sunday Sales Permit (PM) allows the sale of liquor on Sunday afternoons and evenings between 12:00 noon and 2:00am (Monday morning), if allowed by the local unit of government. No Sunday Sales Permit (PM) is required for the sale of beer and wine on Sunday after 12:00 noon. The Sunday Sales Permit (PM) fee is 15% of the fee for the license that allows the sale of liquor. Additional bar fees and B-Hotel room fees are also calculated as part of the permit fee.

Licenses, permits, and permissions selected on this form will be investigated as part of your request. Please verify your information prior to submitting your application, as some licenses, permits, or permissions cannot be added to your request once the application has been sent out for investigation by the Enforcement Division.

**Inspection, License, Permit, & Permission Fee Calculation**

Number of Licenses: ____ x $70.00 Inspection Fee

Total Inspection Fee(s): __________

Total License Fee(s): __________

Total Permit Fee(s): __________

TOTAL FEES DUE: __________

Please note that requests to transfer SDD licenses will require the payment of additional fees based on the seller’s previous calendar year’s sales. These fees will be determined prior to issuance of the license to the applicant.

Make checks payable to State of Michigan

<table>
<thead>
<tr>
<th>On Premises License Type:</th>
<th>Base Fee: $600.00</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Transfer</td>
<td></td>
</tr>
<tr>
<td>B-Hotel License</td>
<td></td>
</tr>
<tr>
<td>Number of guest rooms:</td>
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</tbody>
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<table>
<thead>
<tr>
<th>On Premises License Type:</th>
<th>Base Fee: $250.00</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Transfer</td>
<td></td>
</tr>
<tr>
<td>A-Hotel License</td>
<td></td>
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<tr>
<td>Number of guest rooms:</td>
<td></td>
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</table>

<table>
<thead>
<tr>
<th>On Premises License Type:</th>
<th>Base Fee: $600.00</th>
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<tbody>
<tr>
<td>New Transfer</td>
<td></td>
</tr>
<tr>
<td>Class C License</td>
<td></td>
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<tr>
<td>Number of guest rooms:</td>
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<tr>
<th>On Premises License Type:</th>
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<tr>
<td>New Transfer</td>
<td></td>
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<tr>
<td>Tavern License</td>
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<td>Number of guest rooms:</td>
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<thead>
<tr>
<th>On Premises License Type:</th>
<th>Base Fee: $100.00</th>
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<tbody>
<tr>
<td>New Transfer</td>
<td></td>
</tr>
<tr>
<td>Resort License</td>
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<td>Number of guest rooms:</td>
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<table>
<thead>
<tr>
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<th>Base Fee: $100.00</th>
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<tbody>
<tr>
<td>New Transfer</td>
<td></td>
</tr>
<tr>
<td>DDA/Redevelopment License</td>
<td></td>
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<tr>
<td>Number of guest rooms:</td>
<td></td>
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</tbody>
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<table>
<thead>
<tr>
<th>On Premises License Type:</th>
<th>Base Fee: $100.00</th>
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<tbody>
<tr>
<td>New Transfer</td>
<td></td>
</tr>
<tr>
<td>Brewpub License</td>
<td></td>
</tr>
<tr>
<td>Number of guest rooms:</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>On Premises License Type:</th>
<th>Base Fee: $1,000.00</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Transfer</td>
<td></td>
</tr>
<tr>
<td>G-1 License</td>
<td>$1,000.00</td>
</tr>
<tr>
<td>Number of guest rooms:</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>On Premises License Type:</th>
<th>Base Fee: $500.00</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Transfer</td>
<td></td>
</tr>
<tr>
<td>G-2 License</td>
<td>$500.00</td>
</tr>
<tr>
<td>Number of guest rooms:</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>On Premises License Type:</th>
<th>Base Fee: $600.00</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Transfer</td>
<td></td>
</tr>
<tr>
<td>Aircraft License</td>
<td>$600.00</td>
</tr>
<tr>
<td>Number of guest rooms:</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>On Premises License Type:</th>
<th>Base Fee: $100.00</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Transfer</td>
<td></td>
</tr>
<tr>
<td>Watercraft License</td>
<td>$100.00</td>
</tr>
<tr>
<td>Number of guest rooms:</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>On Premises License Type:</th>
<th>Base Fee: $100.00</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Transfer</td>
<td></td>
</tr>
<tr>
<td>Train License</td>
<td>$100.00</td>
</tr>
<tr>
<td>Number of guest rooms:</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>On Premises License Type:</th>
<th>Base Fee: $600.00</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Transfer</td>
<td></td>
</tr>
<tr>
<td>Continuing Care Retirement Center License</td>
<td>$600.00</td>
</tr>
</tbody>
</table>

**B-Hotel or Class C Licenses Only:**

<table>
<thead>
<tr>
<th>On Premises License Type:</th>
<th>Base Fee:</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Transfer</td>
<td>No charge</td>
</tr>
<tr>
<td>Additional Bar(s)</td>
<td>No charge</td>
</tr>
<tr>
<td>Number of Additional Bars:</td>
<td>______</td>
</tr>
</tbody>
</table>

B-Hotel or Class C licenses allow licenses to have one (1) bar within the licensed premises. A $350.00 licensing fee is required for each additional bar over the one (1) bar initially issued with the license.

**On Premises Permits:**

<table>
<thead>
<tr>
<th>On Premises License Type:</th>
<th>Base Fee: $160.00</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Transfer</td>
<td></td>
</tr>
<tr>
<td>Sunday Sales Permit (AM)*</td>
<td></td>
</tr>
<tr>
<td>Number of guest rooms:</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>On Premises License Type:</th>
<th>Base Fee: $100.00</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Transfer</td>
<td></td>
</tr>
<tr>
<td>Sunday Sales Permit (PM)**</td>
<td></td>
</tr>
<tr>
<td>Number of guest rooms:</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>On Premises License Type:</th>
<th>Base Fee:</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Transfer</td>
<td>No charge</td>
</tr>
<tr>
<td>Catering Permit</td>
<td>No charge</td>
</tr>
<tr>
<td>Number of guest rooms:</td>
<td>No charge</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>On Premises License Type:</th>
<th>Base Fee:</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Transfer</td>
<td>No charge</td>
</tr>
<tr>
<td>Banquet Facility Permit - Complete Form LCC-200</td>
<td>No charge</td>
</tr>
<tr>
<td>Number of guest rooms:</td>
<td>No charge</td>
</tr>
</tbody>
</table>

A Banquet Facility Permit is an extension of the license at a different location. It may have its own permits and permissions. It is not a banquet room on the licensed premises.

<table>
<thead>
<tr>
<th>On Premises License Type:</th>
<th>Base Fee: No charge</th>
</tr>
</thead>
<tbody>
<tr>
<td>Outdoor Service</td>
<td>No charge</td>
</tr>
<tr>
<td>Dance Permit</td>
<td>No charge</td>
</tr>
<tr>
<td>Entertainment Permit</td>
<td>No charge</td>
</tr>
<tr>
<td>Extended Hours Permit:</td>
<td>No charge</td>
</tr>
<tr>
<td>Dance</td>
<td>No charge</td>
</tr>
<tr>
<td>Entertainment</td>
<td>No charge</td>
</tr>
<tr>
<td>Days/Hours:</td>
<td>No charge</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>On Premises License Type:</th>
<th>Base Fee: No charge</th>
</tr>
</thead>
<tbody>
<tr>
<td>Specific Purpose Permit:</td>
<td>No charge</td>
</tr>
</tbody>
</table>

Activity requested: __________

Days/Hours requested: __________

<table>
<thead>
<tr>
<th>On Premises License Type:</th>
<th>Base Fee: No charge</th>
</tr>
</thead>
<tbody>
<tr>
<td>Living Quarters Permit</td>
<td>No charge</td>
</tr>
<tr>
<td>Topless Activity Permit</td>
<td>No charge</td>
</tr>
</tbody>
</table>
Part 5a - Information on Individual Applicant, Stockholder, Member, or Limited Partner

Each individual, stockholder, member, or partner must complete Part 5a, 5b, and 5c. If a stockholder or member of an applicant company is a corporation or limited liability company, complete Part 5a and 5c and submit a completed Form LCC-301.

For applications with multiple individuals, stockholders, members, or partners - each person or entity must complete a separate copy of this page.

Name: Bottleneck Hospitality, LLC

Home address: 150 E. Grand River Avenue

City: Williamston  State: Mi  Zip Code: 48895

Business Phone: 517-655-3766  Cell Phone: 517-614-9750  Email: mjuther@gmail.com

Have you ever been licensed by the Michigan Liquor Control Commission (MLCC) or do you currently hold an interest in any other licenses issued by the MLCC? If Yes, please list business ID numbers below. If you hold interest in 2 or more locations under the same name, please also write "chain" below. Pursuant to MCL 436.1603, a retailer licensee may not hold interest in a manufacturer or wholesaler license.

Do you hold 10% or more interest in the applicant entity?  Yes  No

If you answered "no" to the first question and "yes" to the second question, you must submit fingerprints and undergo an investigation by the MLCC. Please see the attached instructions for submitting fingerprints to the MLCC. You must submit a copy of the completed and endorsed "Livescan Fingerprint Background Request" with your application.

Part 5b - Personal Information (Individuals) - Must be at least 21 years of age, pursuant to administrative rule R 436.1105(1)(a).

<table>
<thead>
<tr>
<th>Date of Birth:</th>
<th>Social Security Number:</th>
<th>Driver's License Number:</th>
</tr>
</thead>
</table>

Are you a citizen of the United States of America?  Yes  No

Have you ever legally changed your name?  Yes  No

If you answered "yes", please list your prior name(s) (including maiden):

Spouse's full name (if currently married):

<table>
<thead>
<tr>
<th>Spouse's date of birth:</th>
<th>Is your spouse a citizen of the United States of America?  Yes  No</th>
</tr>
</thead>
</table>

Do you or your spouse hold any position, either by appointment or election, which involves the duty to enforce any penal law of the United States of America, or the penal laws of the State of Michigan, or any penal ordinance or resolution of any municipal subdivisions of the State of Michigan?  Yes  No

Does your spouse hold a retail, manufacturer, or wholesaler license issued by the MLCC?  Yes  No

Have you ever been found guilty, pled guilty, or pled no contest to a criminal charge or any local ordinance violations? If Yes, list below (attach additional pages if necessary):

<table>
<thead>
<tr>
<th>Date</th>
<th>City/State</th>
<th>Charge</th>
<th>Disposition</th>
</tr>
</thead>
</table>

Has your spouse ever been found guilty, pled guilty, or pled no contest to a criminal charge or any local ordinance violations? If Yes, list below (attach additional pages if necessary):

<table>
<thead>
<tr>
<th>Date</th>
<th>City/State</th>
<th>Charge</th>
<th>Disposition</th>
</tr>
</thead>
</table>

Part 5c - Signature

I certify that the information contained in this form is true and accurate to the best of my knowledge and belief. I agree to comply with all requirements of the Michigan Liquor Control Code and Administrative Rules. I also understand that providing false or fraudulent information is a violation of the Liquor Control Code pursuant to MCL 436.2003. (This form must be signed by the person whose information it contains).
Part 6 - Contact Information

Provide information on the contact person for this application. Please note that corporations and limited liability companies must provide documentation (e.g. meeting minutes, corporate resolution) authorizing anyone other than the applicant or an attorney of record to be the contact person. If an authorization is not provided, your contact person will not be acknowledged if they are anyone other than the applicant or attorney.

<table>
<thead>
<tr>
<th>What is your preferred method of contact?</th>
<th>Phone ☐ Mail ☐ Email ☐ Fax ☑</th>
</tr>
</thead>
<tbody>
<tr>
<td>What is your preferred method for receiving a Commission Order?</td>
<td>Mail ☐ Email ☐ Fax ☑</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Contact name: Michael Luther</th>
<th>Relationship: Managing Member</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mailing address: 150 E. Grand River Avenue, Williamston, MI 48895</td>
<td></td>
</tr>
<tr>
<td>Phone: 517-614-9750</td>
<td>Fax number: Email: <a href="mailto:mjluhther@gmail.com">mjluhther@gmail.com</a></td>
</tr>
</tbody>
</table>

Part 7 - Attorney Information (If You Have An Attorney Representing You For This Application)

<table>
<thead>
<tr>
<th>Attorney name:</th>
<th>Member Number: P-</th>
</tr>
</thead>
<tbody>
<tr>
<td>Attorney address:</td>
<td></td>
</tr>
<tr>
<td>Phone:</td>
<td>Fax number: Email:</td>
</tr>
</tbody>
</table>

| Would you prefer that we contact your attorney for all licensing matters related to this application? | Yes ☐ No ☑ |
| Would you prefer any notices or closing packages be sent directly to your attorney? | Yes ☐ No ☑ |

Part 8 - Signature of Applicant

Be advised that the information contained in this application will only be used for this request. This section will need to be completed for each subsequent request you make with this office.

Notice: When purchasing a license, a buyer can be held liable for tax debts incurred by the previous owner. Prior to committing to the purchase of any license or establishment, the buyer should request a tax clearance certificate from the seller that indicates that all taxes have been paid up to the date of issuance. Obtaining sound professional assistance from an attorney or accountant can be helpful to identify and avoid any pitfalls and hidden liabilities when buying even a portion of a business. Sellers can make a request for the tax clearance certificate through the Michigan Department of Treasury.

Under administrative rule R 436.1003, the licensee shall comply with all state and local building, plumbing, zoning, sanitation, and health laws, rules, and ordinances as determined by the state and local law enforcement officers who have jurisdiction over the licensee. Approval of this application by the Michigan Liquor Control Commission does not waive any of these requirements. The licensee must obtain all other required state and local licenses, permits, and approvals for this business before using this license for the sale of alcoholic liquor on the licensed premises.

I certify that the information contained in this form is true and accurate to the best of my knowledge and belief. I agree to comply with all requirements of the Michigan Liquor Control Code and Administrative Rules. I also understand that providing false or fraudulent information is a violation of the Liquor Control Code pursuant to MCL 436.2003.

The person signing this form has demonstrated that they have authorization to do so and have attached appropriate documentation as proof.

Print Name of Applicant & Title ___________________________ Signature of Applicant ___________________________ Date ____________

Please return this completed form along with corresponding documents and fees to:
Michigan Liquor Control Commission
Mailing address: P.O. Box 30005, Lansing, MI 48909
Hand deliveries or overnight packages: Constitution Hall - 525 W. Allegan, Lansing, MI 48933
Fax to: 517-284-8557
REPORT ON APPLICATION FOR:

<table>
<thead>
<tr>
<th>ACTION</th>
<th>TYPE OF LICENSE</th>
</tr>
</thead>
<tbody>
<tr>
<td>□ Transfer Ownership</td>
<td>■ Class C</td>
</tr>
<tr>
<td>□ Transfer Location</td>
<td>□ SDD</td>
</tr>
<tr>
<td>□ Add Partner</td>
<td>■ SDM</td>
</tr>
<tr>
<td>□ Drop Partner</td>
<td>□ Tavern</td>
</tr>
<tr>
<td>□ Other:</td>
<td>■ Other: Outdoor Service</td>
</tr>
</tbody>
</table>

NAME:
Bar Mitena LLC
2001 East Michigan Avenue
Lansing MI 48912

THAT THE REQUEST: Transfer Ownership of an escrowed 2018 Class C licensed business with Dance-Entertainment Permit to Bar Mitena, LLC, 2001 East Michigan Ave, Lansing, Ingham County

Location Approval
Signature & Date
Chief of Police
Fire Marshal
Planning/Zoning
Building Comm.
City Treasurer

Date to City Council

PLEASE RETURN THIS FORM TO: Brian Jackson at brian.jackson@lansingmi.gov or FAX 517-377-0068

Lansing City Clerk's Office
Ninth Floor, City Hall, 124 W. Michigan Ave., Lansing, Mi 48933-1695
517-483-4131 s 517-377-0068 FAX
REPORT ON APPLICATION FOR:

☐ Transfer Ownership
☐ Transfer Location
☐ Add Partner
☐ Drop Partner
☐ Other:

TYPE OF LICENSE
☐ Class C
☐ SDD
☐ SDM
☐ Tavern
☐ Other: Outdoor Service

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<td>☐ Class C</td>
</tr>
<tr>
<td>☐ Transfer Location</td>
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</tr>
<tr>
<td>☐ Add Partner</td>
<td>☐ SDM</td>
</tr>
<tr>
<td>☐ Drop Partner</td>
<td>☐ Tavern</td>
</tr>
<tr>
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Lansing MI 48912

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<table>
<thead>
<tr>
<th>Location Approval</th>
<th>Building Approval</th>
</tr>
</thead>
<tbody>
<tr>
<td>Signature &amp; Date</td>
<td>Signature &amp; Date</td>
</tr>
<tr>
<td>--------------------</td>
<td>--------------------</td>
</tr>
<tr>
<td>Chief of Police</td>
<td>Building Comm.</td>
</tr>
<tr>
<td>Fire Marshal</td>
<td>5/27/19</td>
</tr>
<tr>
<td>Planning/Zoning</td>
<td>01/07/19</td>
</tr>
<tr>
<td>City Treasurer</td>
<td></td>
</tr>
</tbody>
</table>

Date to City Council

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<tr>
<td>□ Drop Partner</td>
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Bar Mitena LLC
2001 East Michigan Avenue
Lansing MI 48912

THAT THE REQUEST: Transfer Ownership of an escrowed 2018 Class C licensed business with Dance-Entertainment Permit to Bar Mitena, LLC, 2001 East Michigan Ave, Lansing, Ingham County

Location Approval
Signature & Date
Chief of Police ______________
Fire Marshal ______________
Planning/Zoning ______________
Building Comm ______________
City Treasurer ______________

Building Approval
Signature & Date

Date to City Council __________________________

PLEASE RETURN THIS FORM TO: Brian Jackson at brian.jackson@lansingmi.gov or FAX 517-377-0068
Chris Swope
Lansing City Clerk

REPORT ON APPLICATION FOR:

ACTION
☐ Transfer Ownership
☐ Transfer Location
☐ Add Partner
☐ Drop Partner
☐ Other:

TYPE OF LICENSE
☐ Class C
☐ SDD
☐ SDM
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Lansing MI 48912

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Location Approval
Signature & Date

Chief of Police ________________________
Fire Marshal ________________________
Planning/Zoning ________________________
Building Comm. ________________________

Building Approval
Signature & Date

City Treasurer ________________________

Date to City Council ________________________

PLEASE RETURN THIS FORM TO: Brian Jackson at brian.jackson@lansingmi.gov
or FAX 517-377-0068

Lansing City Clerk’s Office
Ninth Floor, City Hall, 124 W. Michigan Ave., Lansing, MI 48933-1695
517-483-4131 $ 517-377-0068 FAX
BY THE COMMITTEE ON GENERAL SERVICES
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Licensing and Enforcement Division of the Michigan Liquor Control Commission received a request from Bar Mitena, LLC to transfer ownership of an escrowed 2018 Class C licensed business with Dance-Entertainment Permit from Tini Bikinis-Lansing, LLC; transfer location from 511 E Hazel, Lansing; cancel existing Outdoor Service and request new Sunday Sales Permit; and

WHEREAS, the Committee on General Services met on ________ to review the request with affirmative action taken;

NOW, THEREFORE, BE IT RESOLVED, the Lansing City Council, hereby, approves the request from Bar Mitena, LLC to transfer ownership of an escrowed 2018 Class C licensed business with Dance-Entertainment Permit from Tini Bikinis-Lansing, LLC; transfer location from 511 E Hazel, Lansing; cancel existing Outdoor Service and request new Sunday Sales Permit;
Application for Community Funding
(5/23/05) - II

Organization Name: Moores Park Neighborhood Organization

Tax Id#: na

Mailing Address: 7112 South Ave

City, State, Zip: Lansing, MI 48910

Contact Person(s) and Title(s): Paul Kolar Vice President

Daytime Phone: 517-334-3331 517-214-3931

Fax Number: na

E-mail Address: vp@mooresparkneighborhood.com

Amount Requested: $500

Event Title & Type: Moores Park Pavilion Gathering

Reason for Request: (check all that apply)
Defray costs for Rental of Facility
Defray costs for Rental of the Showmobile
Defray costs for Other

Please Explain: Inflatable Rental

Facility Requested For Event and or Equipment (please check)
City Park
City Building
Oldsmobile Park
Lansing Center
Showmobile (mobile stage unit)
Other Equipment

What is the expected rental rate for the facility requested and or equipment? $500
Date(s) and Time(s) of Event: September 21 or 28, 2019 Noon – 2 PM

Total Estimated Attendance: 300

Estimated Lansing Residents in Attendance: 300

If your organization has applied for other City funding for this event, please list each Department and amount requested: NAB grant awarded for $800 for food/advertising

Please list all other organizations that are sponsoring or participating in your event: LEAP, Reo Town Commercial Organization, Rivertown Adventures, Lansing Art Council, Lansing Ignite Soccer Team, BWL, Reach Art Studio, ASK IT

If your organization received funding from the Lansing City Council previously please list the amount, year, and purpose: no

Total amount of funds and sources granted by the City this year: na

Total amount of funds and sources granted by the City in the previous year: na

Please list any admission fee or registration fee for this event: na- free

ALONG WITH THIS COMPLETED FORM YOU MUST ATTACH THE FOLLOWING:

(Please check after each is completed and attach)

☑ A BUDGET FOR YOUR EVENT
☑ A LIST OF POTENTIAL FUNDING SOURCES AND HOW EACH FUNDING SOURCE WILL BE USED TOWARDS THE EVENT
☑ LIST OF YOUR ORGANIZATION’S OFFICERS
☑ A COPY OF COMPLETED RESERVATION FORM OR CONTRACT FOR FACILITY FOR THE EVENT

If your request is granted, you must provide an accounting of how the funds received were spent and a written analysis of the event to the City Council within 60 days after the event. Attached please find a Community Funding Reporting Statement - it must be completed and returned along with the written analysis after the event has taken place to be eligible for Community Funding for the next fiscal or future fiscal years.

SIGNED: ___________________________ DATE: ________
LANSING PARKS AND RECREATION
INFLATABLE RENTAL REQUEST: OBSTACLE COURSE

Rental Request Details
Name and Address of Requesting Organization/ Responsible Agent: Moores Park Neighborhood Organization
Paul Kolar

Phone Number: (517) 214-3931 Email: paulkolar@yahoo.com
Name of Alternate Contact: Phone Number:

Event Date: 9-7-2019 Event Location: Moores Park

Event Title and Description/Purpose: Moores Park Pavilion Opening Party

Location on site the inflatable is to be set up: Between Moores River Drive and Pavilion

Best place on site to park & unload: Parking lot at Moores Park

Best place on site to park the truck after unloading: same

Time you would like the inflatable up and running: Noon to 2 pm
(Staff will show up 30min before start time to set up inflatable and will take down after the allotted rental time)

Resident Use Non-Resident Use
within City Limits or Resident Use outside City Limits

Two hour rental $250 $375 Amount Due:
Additional hour $75/each x $100/each x
Total $ 250.00

Rental Agreements

I, Paul Kolar , agree to provide two(2) separate 20amp, 110volt outlets ON SEPARATE CIRCUITS, within 100 feet of the inflatable, or provide my own generator to provide power for this inflatable. I agree that if there is not sufficient power supplied by myself/organization to run this inflatable, that Lansing Parks and Recreation is not responsible to provide me with power of any kind unless otherwise agreed upon in a separate agreement.

Paul Kolar
Signature of Representative

I, Paul Kolar , agree to be responsible for the conduct of our group and for damages to the equipment I am renting. I also agree to arrange operation times with Lansing Parks and Recreation staff and to notify the staff of any significant change. I understand that failure to meet any of these obligations may result in charges to cover damaged equipment, cancellation of reservations and denial of any future rental privileges.

Paul Kolar
Signature of Representative

Refund Policy – 30 Days prior to use, full refund, less $10 service charge. Within 30 days to use, no refunds. Full refund for inclement weather as long as canceled an hour before event. Cancellation Phone # 517-881-1919:

Return to: Schmidt Community Center, Attn: Marcus Wells 5825 Wise Rd Lansing, MI 48911
Phone: 517-483-4290 or Fax: 517-882-3457 or email to: marcus.wells@lansingmi.gov

Office Use Only

Staff Assigned
Driver:
Attendant#1:
Attendant#2:
Attendant#3:

Revised 5/11/2017
MPNO (Moores Park Neighborhood Organization) Officers

President – Matthias Bell
Vice President - Paul Kolar
Secretary – Jonah Magar
Treasurer – David Potts

Budget for the event –
- $800 - $1000 to provide food to attendees at no charge
- $150 advertising; paper door inserts and social media
- $250 - $500 inflatables

Other potential funding sources –
We have received a NAB (Neighborhood Advisory Board) grant to cover food and advertising and will leverage possible future donations from neighbors and local businesses to expand the event. We are committed to one inflatable on the attached reservation. If we are awarded a community funding accommodation we have been told by our contact Marcus Wells that 2 inflatables for a total value of $500 for 2 hours use could be made available for the event.

Save the Date! Join us on Saturday, September 7 from Noon - 2 pm in Moores Park for a family-friendly celebration and pavilion opening party! Enjoy the park with friends and family.

We’re excited to have support from the Lansing City Parks and Recreation Department, the BWL, the Arts Council of Greater Lansing, LEAP, REO Town Commercial Association, REACH Studio Art Center, and River Town Adventures.

We’ll have two awesome city-manned inflatables, the REACH Studio Art Center truck, the BWL water truck, a River Town Adventures kayak float down the river, a hanging set of our neighborhood art, a pickup soccer game, free food and more!

Help us spread the word with our official hashtag: #MooresParkParty Questions? Please email us at president@mooresparkneighborhood.com.

See us on facebook

https://www.facebook.com/events/790546151341598/?active_tab=about
WHEREAS, Moores Park Neighborhood Organization requested $500.00 to defray costs for City rental equipment associated with their event, Moores Park Pavilion Gathering to be held September 21st, 2019 or September 28th, 2019; and

WHEREAS, the maximum total amount of Community Funding Account to be awarded to an organization in one fiscal year is $500.00; and

WHEREAS, the Committee on General Services met on August 12, 2019, reviewed the request and approved $______.

THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby approves an allocation from Community Funding Account to Moores Park Neighborhood Organization in the amount of $______ to defray costs associated with City rental equipment for their event, Moores Park Pavilion Gathering to be held on September 21st, 2019 or September 28th, 2019.

BE IT FURTHER RESOLVED that the Mayor and the Finance Department shall process this request by charging $______ to the Council Community Promotion Account – 101.12101.741289.0.

BE IT RESOLVED that Men Making a Difference Inc. shall submit a written analysis of the event, including information regarding the number of attendees, a detailed account as to contributors, funds received, expended and residual funds to the Lansing City Council within 60 days after the event.
Claim #1698
3241 Palmer St.
$1021.00

Incident Date (per claim application) – 2/13/2019
Incident Date (per Code Report) – 2/13/2019

Taxes – Added to summer 2019 Taxes

Filed Claim – 04/09/2019
Claims Review Committee Hearing – 05/16/2019
Referred to City Council – 6/28/2019
Referred to Committee on General Services – 7/8/2019
June 28, 2019

City of Lansing
City Attorney
124 W. Michigan Ave.
Lansing, MI 48933

Claims Committee,

I would like to appeal the decision you have made in my yard waste complaint. I do appreciate the removal of a third of the charge, but unfortunately, I am a single parent of 2 and I have recently started an internship at the city. Please reconsider your decision and I will maintain yard within the city regulations.

Thank you for your time,

[Signature]
Laurie Douglass
Claims Review Committee Form
(Commonly including: Grass, Trash, Weeds and Board-Up Violations)

NAME: Laurie Douglass
DATE: 4/9/19

MAILING ADDRESS: 3241 Palmer St.
EMAIL: lauriedouglass1@gmail.com

CITY: Lansing
STATE: MI
ZIP CODE: 48910

TELEPHONE: Home (616) 515-3303
Work ( )

Please provide the following information on the incident(s) for which you are filing a claim. WE MAY NOT BE ABLE TO PROCESS YOUR CLAIM IF YOU DO NOT PROVIDE ALL OF THE INFORMATION BELOW.

ADDRESS: 3241 Palmer St.
PARCEL NO. 33-01-01-28-376-031

DATE OF INCIDENT: 2/13/19
AMOUNT YOU WERE BILLED: $1021.00

TOTAL AMOUNT YOU ARE CONTESTING: $1021.00

TYPE OF ASSESSMENT: ____________________

Please give a detailed description of the circumstances surrounding the incident, including why you feel the City should not have charged you this fee. You may attach additional pages or documentation to this form as needed.

Please see attached letter for
- Detailed description of circumstances
- Reasons for noncompliance and fees
- Why fees charged should be forgiven

A description of the claims review process is available on our website at: http://www.lansingmi.gov/attorney/Claims_review_process.jsp
**Detailed Description of Circumstances:**
This fee was obtained due to leave bags on the curb outside of my house that I had placed there in January, just before it was time to put Christmas trees outside for City pick-up (which the City did not pick up during the scheduled week and trees littered the streets). All the early snow we had gotten, knocked the leaves of my trees and when it all melted, I took the opportunity to clean up my yard. By cleaning my yard, I prevent many leaves from going into the road, clogging the low drains on the 2 south corners of Palmer and Berry Streets. I have been out there in my work clothes early in the morning, late at night, and once with my daughter on her birthday raking/shoveling the leaves and trash that completely cover the drains during heavy rains. When the street drains are completely covered, the water backs up in the roads causing the streets to flood so much that it floods over the curbs. When the water floods over the curbs, my yard then floods causing my basement to leak. When my basement leaks it causes black mold to grow and then my stuff gets ruined costing me a lot to replace the clothing, bedding, towels etc. My thought was that they would pick-up the bags at the same time as the Christmas trees.

**Reason for Non-Compliance of Violation to acquire a fee:**
I thought the notice was my 3-month trash bill, so I didn’t open it. I was so excited and thankful that the yard waste bags had been collected. That evening I opened that trash bill and it wasn’t the regular 3-month trash bill, it was a notice and deadline for the violation and my yard waste bags had already been picked up. It was sent on white paper in a normal Trash envelope. When I was tagged for my sidewalks they stuck a bright green notice on the front door. I immediately noticed the violation and shoveled when I got home. Had I realized the yard waste notice was not the trash bill, I would have opened it right away and complied with the notice request date. I had also planned on re-bagging them when it got nicer for easier pick-up. Next time there is a weather break and I clean up the yard waste on the off time, I will not place my bags by the curb. Something to consider after we have a nice weekend, opening a mid-winter yard waste pick up. Or start/stop yard waste collection based on the weather.

**Why fees charged should be forgiven due to:**
The continued community street cleaning services I provide when the streets are flooding night or day. During the previous years I have lived here, the City’s involvement and enforcement was almost nonexistent. Please understand the enforcement is welcome and will be expected in the future. Also, my yard waste was collected a week or so before other neighbors started putting their yard waste bags on the curb. I promise I will be more diligent at opening my mail too. Please let it be a warning this time and I will comply with city codes to the best of my ability and correct any future violations received before the allotted time. I do appreciate the efforts to maintain my neighborhood and create a safe and beautiful place for my family to live. Thanks for your consideration and understanding in this matter.
CITY OF LANSING
316 N. CAPITOL SUITE C2
Lansing, MI 48933
Ph: (517) 483-4361
Fax: (517) 377-0100

Due Date: 04/10/2019
Invoicing: 03/18/2019

Questions regarding this invoice: Contact CODE COMPLIANCE at 517.483.4361

Payment Information:
- Make checks payable to: City of Lansing
- Mail payments or pay in person at:
  City of Lansing Treasurers Office
  124 W Michigan Ave 1st Fl
  Lansing MI 48933
- In order to assure proper credit, please send the top portion of this bill along with your payment.
- Payment in full is due within 30 days from the billing date
- Any unpaid balance remains as a lien against this property and will be added to the next property tax bill.

Appeals Process:
If you intend to appeal this nuisance fee, you or your agent must file a written protest with the Claims Review Committee within 30 days after the nuisance fee is placed on the July or December Tax Roll. Claims forms are available in the City Attorney’s Office and the City of Lansing’s web address: www.lansingmi.gov. Return completed claim to: Lansing City Attorney’s Office, 124 West Michigan Ave 5th Fl, Lansing, MI 48933

Other Information:
- July property taxes are due and payable on or before August 31st. December property taxes are due and payable on or before February 14th.
- For Red Tag Monitoring Fees Only – invoices not paid within 30 days are subject to a 5% penalty which will be applied on the 31st day.

By Authority of the Lansing City Council - Ordinance Numbers 655, 676, 1060.08 and 1460.04
Payments may be made online or in person Monday thru Thursday 8:00 a.m. - 4:30 p.m., at the above address or by mail.
May 23, 2019

Laurie Douglass
3241 Palmer St.
Lansing, MI 48910

Re: Claim – 3241 Palmer St.

Dear Ms. Douglass:

Please be advised that the Claims Review Committee reviewed your claim in the amount of $1,021.00 regarding a trash violation at the above address and GRANTED a portion of your claim, in the amount of $358.00. Your new balance due is $663.00

Enclosed please find a Release for your review and signature. If the decision of the committee meets with your approval, please sign the release in front of a witness and have the witness also sign the form, then return the signed Release to this office. Once our office receives the signed Release with both signatures, we will request the amount be removed from the tax rolls, or a refund issued if the penalty has been paid.

You have the right to appeal the decision of the Claims Review Committee to the Lansing City Council. If you desire to do so, please submit your appeal in writing, within thirty (30) days of the date of this letter, to the Lansing City Clerk, 9th Floor, City Hall, Lansing, MI 48933, for placement on the Council's agenda.

Thank you for your cooperation in this matter. If you should have any questions, please feel free to contact me.

Sincerely,

Venus Kumar
Paralegal

Enclosure
RELEASE

In consideration for the payment of $358.00, by the City of Lansing, which will be remitted to me upon receipt by the City of this signed Release, or said amount reduced from the tax roll if the assessment has not been paid, I, LAURIE DOUGLASS (the "undersigned"), for myself, my heirs, executors, administrators, representatives and assigns hereby release and discharge the City of Lansing, its officers, officials, employees, agents, insurers and any other person, firm, or corporation charged or chargeable with any responsibility or liability, from all claims, demands, actions or causes of action regarding the special assessment for a trash violation on property located at 3241 Palmer St., Lansing, Michigan.

The undersigned understands and agrees that this payment is the sole consideration for my release and is in full and complete settlement of all claims resulting from any damage. The undersigned warrants that no promise or inducement has been offered or made for my release, except as herein set forth; that this Release is executed without reliance upon any statement or representation by any of the parties released herein, or by their representatives concerning the nature and extent of any damage or injury or the legal liability therefore; and that the undersigned is of legal age and legally competent to execute this Release and accepts the full responsibility therefore.

The undersigned understands that none of the parties released admit liability of any kind and this payment and settlement in compromise is made to terminate further controversy respecting claims for damages that the undersigned has heretofore asserted or that the undersigned or his/her heirs, executors, administrators, representative or assigns might later assert.

In witness whereof, I have hereunto set my hand this _____ day of MAY 2019.

WITNESS: __________________________  CLAIMANT: __________________________

______________________________  LAURIE DOUGLASS

Claim: 1698
PPN: 33-01-01-28-376-031
DATE SUBMITTED: 4/09/2019
ADDRESS OF VIOLATION: 3241 Palmer Street
LISTED TAXPAYER OF RECORD: Douglass, Laurie K
OTHER TAXPAYER OF RECORD: Douglass, Laurie
CLAIMANT: 3241 Palmer Street
CLAIMANT’S ADDRESS: Lansing, MI 48910

TYPE OF ACTIONS CONTESTED: Trash Removal
VIOLATION DATE: 2/13/2019
NOTIFICATION DATE: 2/13/2019
2ND NOTICE ASSESSMENT DATE:
AMOUNT OF ASSESSMENT: $1,021.00
CONTRACTOR NAME - INVOICE NO. - DATE: Crutcher 19-T008 2/28/2019
AMOUNT OF CLAIM: $1,021.00

ADDITIONAL ACTIONS CONTESTED:
VIOLATION DATE:
NOTIFICATION DATE:
2ND NOTICE ASSESSMENT DATE:
AMOUNT OF ASSESSMENT:
CONTRACTOR NAME - INVOICE NO. - DATE:
AMOUNT OF CLAIM:
MEMO DATE -- INVOICE NO.:

HISTORY: Trash
Violations
2/13/2019

CITATIONS IN PREVIOUS YEAR:

CLAIMANT’S CIRCUMSTANCES: See Attached

CODE OFFICER’S NOTES: This property was cited for a trash violation on 2/13/2019 with a compliance due date of 2/20/2019. The Premise Officer rechecked the property on 2/26/2019 the violations were still present and they were submitted to the contractor for removal. The contractor arrived on 2/28/2019 the violations were still present and they were removed. The claimant is stating they put the bags out in November of 2018 and knew as of the 1st of December that the bags would not be picked up. The claimant is also stating that they did not know it was a violation however our office sent a notification and the claimant included the letter in their claim packet. The letter had a compliance due date of 2/20/2019 however the officer was not able to recheck the property until 2/26/2019 and yet the violations remained. The notice states if they have any questions or concerns they could call the officer the claimant did not do that. The violations remained for 8 days after the compliance due date and the notification clearly states the City of Lansing will charge a $265.00 administrative fee as well as what the contractor charges. This office recommends denial of the claim.
**Invoice**

**BILL TO**
Economic Development & Planning Code
Enforcement Office
316 N Capitol, Ste. C-1
Lansing, MI 48933-1238

**PROPERTY ADDRESS** | **PARCEL NUMBER**
--- | ---
3241 Palmer ST | 33-01-01-28-376-031

<table>
<thead>
<tr>
<th><strong>ACTIVITY</strong></th>
<th><strong>QTY</strong></th>
<th><strong>RATE</strong></th>
<th><strong>AMOUNT</strong></th>
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<tr>
<td>city: add hours</td>
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<td>20.00</td>
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<tr>
<td>any hours after 1</td>
<td>1</td>
<td>29.00</td>
<td>261.00</td>
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<tr>
<td>city: Increase Granger Fee</td>
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<td></td>
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<tr>
<td>Granger landfill rate increase</td>
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<td></td>
<td></td>
</tr>
<tr>
<td>city: add cy</td>
<td>9</td>
<td></td>
<td></td>
</tr>
<tr>
<td>any after 3</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

2/28/19
12 yards
Chris Breiter removed 20 frozen trash bags from curb (8 gallon bags).

**BALANCE DUE**

$756.00
Nuisance Fee Billing Statement

Date Created: 03/11/2019
Due Date: 04/10/2019

DOUGLASS LAURIE K
3241 PALMER ST
LANSONG MI 48910

Parcel: 33-01-01-28-376-031

Bill Detail

<table>
<thead>
<tr>
<th>Invoice Number</th>
<th>Date of Service</th>
<th>Enforcement Num</th>
<th>Address</th>
<th>Amount Due</th>
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<tbody>
<tr>
<td>00129307</td>
<td>E19-11926</td>
<td>3241 PALMER ST</td>
<td></td>
<td>$1,021.00</td>
</tr>
</tbody>
</table>

Fee Details: Quantity Description Balance
1.000 Trash - Admin Fee $265.00
756.000 Trash - Contractor Charge $756.00

Total Amount Due $1,021.00

Questions regarding this invoice: Contact CODE ENFORCEMENT at 517.483.4361

Payment Information:
- Make checks payable to: City of Lansing
- Mail payments or pay in person at:
  City of Lansing Treasurers Office
  124 W Michigan Ave 1st Fl
  Lansing MI 48933
- In order to assure proper credit, please send the top portion of this bill along with your payment.
- Payment in full is due within 30 days from the billing date
- Any unpaid balance remains as a lien against this property and will be added to the next property tax bill.

Appeals Process:
If you intend to appeal this nuisance fee and it is attached to your tax bill, you or your agent must file a written protest with the Claims Review Committee within 30 days after the nuisance fee is placed on the July or December Tax Roll. Claims forms are available in the City Attorney’s Office and the City of Lansing’s web address: www.lansingmi.gov. Return completed claim to: Lansing City Attorney’s Office, 124 West Michigan Ave 5th Fl, Lansing, MI 48933

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By Authority of the Lansing City Council - Ordinance Numbers 655, 676, 1060.08 and 1460.04
Payments may be made online or in person Monday thru Friday 8:00 a.m. - 4:30 p.m., at the above address or by mail
TRASH AND DEBRIS CORRECTION NOTICE

DOUGLASS LAURIE K
3241 PALMER ST
LANSING, MI 48910

Violation Date: 02/13/2019
Violation Location: 3241 PALMER ST
Parcel No: 33-01-01-28-376-031
Compliance Due Date: February 20, 2019

You are hereby notified that this Office has found a violation of the City of Lansing Housing Code Section 302 EXTERIOR PROPERTY at the above referenced location.

Violation: Trash found in bags/boxes

INSPECTOR COMMENTS: lawns bags stopped being picked up in november. please find another way to dispose of.

Failure to correct this violation by the Compliance Due Date shall cause this office to immediately hire a contractor to complete the cleanup. If any other additional trash and/or debris (as defined in Section 302) is found on the premises by the contractor it will also be removed without additional notice. The contractor’s expenses plus a $265.00 administrative services fee will be billed to you. If this bill is not paid within 30 days of the billing date, the amount will be assessed as a lien against your property. Please be advised that, in an effort to discourage repeat offenses of this nature, the City will assess you an extra $75.00 fee for each time there is an additional premise violation at the violation address above during this calendar year. If you have any questions or concerns about complying within the time indicated, you may contact me Monday through Friday between the hours of 8-9 AM or 12-1 PM.

Pursuant to Section 107.2 of the IPMC, you have the right to appeal this notice of violation. In accordance with Section 106.3 any action taken by the City on such premises shall be charged against the real estate upon which the structure is located and shall be a lien upon such real estate.

Code Officer: Chris Breiter (517) 483 4379 Chris.Breiter@lansingmi.gov

"Equal Opportunity Employer" Taxpayer’s Copy
Trash Authorization Form

Submitted to: Eric Crutcher on 02/26/2019

TAXPAYER: DOUGLASS LAURIE K, 3241 PALMER ST LANSING, MI 48910

Location of Work:  
Enf Num: E19-11926

Address: 3241 PALMER ST
Lot No:
Description:
Parcel No: 33-01-01-28-376-031

Remove Trash and Debris

Work Authorized:  
Violation: Trash found in bags/boxes

INSPECTOR COMMENTS: lawns bags stopeed being picked up in november. please find another way to dispose of.

PLUS ANY OTHER INCIDENTAL TRASH / DEBRIS ON THE PROPERTY

Authorized Time required to complete work: 1
Authorized Cubic Yards: 10

Warning Comment: yard bags

Submitted By: Chris Breiter (517) 483 4379

This action is authorized by the Manager of Code Compliance
Owner and Taxpayer Information

Owner

DOUGLASS LAURIE K
3241 PALMER ST
LANSING, MI 48910

Taxpayer

SEE OWNER INFORMATION

General Information for Tax Year 2019

Property Class

RESIDENTIAL – IMPROVED

Unit

33 CITY OF LANSING - INGHAM

School District

LANSING

MAP #

P -1180 -0155

TOP TEN

Not Available

NEW PERMITS

Not Available

USER ALPHA 3

Not Available

Historical District

Not Available

TYPE CODE

Not Available

Assessed Value

$35,400

Taxable Value

$31,469

State Equalized Value

$35,400

Date of Last Name Change

08/06/2018

Exemption

No Data to Display

Principal Residence Exemption Information

Homestead Date

04/01/2019

Previous Year Information

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<th>MBOR Assessed</th>
<th>Final SEV</th>
<th>Final Taxable</th>
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<td>$30,800</td>
<td>$30,732</td>
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<tr>
<td>2017</td>
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Land Information

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<th>Zoning Code</th>
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<td>$9,200</td>
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<tr>
<td>Renaissance Zone</td>
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<td>ECF Neighborhood</td>
<td>54A</td>
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<tr>
<td>Lot Dimensions/Comments</td>
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<table>
<thead>
<tr>
<th>Lot(s)</th>
<th>Frontage</th>
<th>Depth</th>
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<tbody>
<tr>
<td>Lot 1</td>
<td>66.00 ft</td>
<td>135.50 ft</td>
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</tbody>
</table>

Legal Description

S 135.5 FT LOT 94 HALF ACRE LAND CO'S SUB

Sale History

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<tr>
<th>Sale Date</th>
<th>Sale Price</th>
<th>Instrument</th>
<th>Grantor</th>
<th>Grantee</th>
<th>Terms of Sale</th>
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<tr>
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<td>QC</td>
<td>DOUGLASS CHRISTOPHER R &amp; LAURIE K</td>
<td>DOUGLASS LAURIE K</td>
<td>CASH/CONV-NOT USED</td>
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<td>09/13/2016</td>
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<td>WD</td>
<td>GARDNER JAMES H</td>
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<td>CASH</td>
<td>2016 033692</td>
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### Building Information - 1203 sq ft 1 STY (Residential)

**General**

<table>
<thead>
<tr>
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<th>Details</th>
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<tbody>
<tr>
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<tr>
<td>Garage Area</td>
<td>294 sq ft</td>
</tr>
<tr>
<td>Foundation Size</td>
<td>1,203 sq ft</td>
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<tr>
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<td>Year Remodeled</td>
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<tr>
<td>Occupancy</td>
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<tr>
<td>CPP</td>
<td>18 sq ft</td>
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</tbody>
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**Disclaimer:** BS&A Software provides BS&A Online as a way for municipalities to display information online and is not responsible for the content or accuracy of the data herein. This data is provided for reference only and WITHOUT WARRANTY of any kind, expressed or inferred. Please contact your local municipality if you believe there are errors in the data.

Copyright © 2019 BS&A Software, Inc.
WHEREAS, Laurie Douglass sought to eliminate a special assessment of $1,021.00 for yard waste removal and all associated penalties and interest, on the property tax bill for 3241 Palmer Street (Tax ID #33-01-01-28-376-031); and

WHEREAS, upon filing a claim to the Committee on General Services, the Committee met on August 12, 2019 and ______ the claim in the amount of $1,021.00.

THEREFORE, BE IT RESOLVED, the City Council, hereby, ______ the claim in the amount of $1,021.00 for the yard waste removal and all associated penalties and interest on the property tax bill for 3241 Palmer Street (Tax ID #33-01-01-28-376-031).

BE IT FURTHER RESOLVED, that the City Attorney shall take the appropriate steps to process this claim.
Claim #1673
2515 Linlawn St.
$1709.00

Incident Date (per claim application) – 12/5/2018
Incident Date (per Code Report) – 12/5/2018

Taxes – Added to 2019 Summer tax bill

Filed Claim – 01/17/2019
Claims Review Committee Hearing – 03/20/2019
Referred to City Council – 4/11/2019
Referred to Committee on General Services – 7/22/2019
City of Lansing  
Office of the City Attorney

Claims Review Committee Form  
(Commonly including: Grass, Trash, Weeds and Board-Up Violations)

NAME: Garrett Smith  
DATE: 1/17/2019

MAILING ADDRESS: 2324 Wood St  
EMAIL: Smith1313323@gmail.com

CITY: Lansing  
STATE: MI  
ZIP CODE: 48912

TELEPHONE: Home (617) 440-2220  
Work ( )

Please provide the following information on the incident(s) for which you are filing a claim. WE MAY NOT BE ABLE TO PROCESS YOUR CLAIM IF YOU DO NOT PROVIDE ALL OF THE INFORMATION BELOW.

ADDRESS: 2515 Linksview Ave  
PARCEL NO.

DATE OF INCIDENT: 12/05/2018  
AMOUNT YOU WERE BILLED: 1709

TOTAL AMOUNT YOU ARE CONTESTING: $1709

TYPE OF ASSESSMENT:

Please give a detailed description of the circumstances surrounding the incident, including why you feel the City should not have charged you this fee. You may attach additional pages or documentation to this form as needed.

I feel that I deserve leniency on this matter as I did not intentionally ignore the City's request to take care of the trash in the trailer. I was receiving the notice from the City a day before the expiration date and also I wasn't in town for the entire week surrounding this incident. I can prove I was in Philadelphia for the week of this occurrence. My tenant never received a notice...

A description of the claims review process is available on our website at: http://www.lansingmi.gov/attorney/Claims_review_process.jsp

Fifth Floor, City Hall • Lansing, Michigan 48933 • (517) 483-4320 • Fax (517) 483-4081 • cityatty@lansingmi.gov
Hello,

My name is Garrett Smith and I own 2515 Lincoln ave 48910. My initial claim was denied and I'm writing the letter to appeal the initial denial.

Garrett Smith

3224 Wood St.
Lansing, MI 48912
March 26, 2019

Garrett Smith
2515 Linlawn Street
Lansing, MI 48910

Re: Claim – 2515 Linlawn St.

Dear Mr. Smith:

Please be advised that the Claims Review Committee reviewed the claim you submitted in the amount of $1,709.00 for property located at 2515 Linlawn St., Lansing, Michigan, and denied the claim you filed with the City of Lansing.

You have the right to appeal the decision of the Claims Review Committee to the Lansing City Council. If you desire to do so, please submit your appeal in writing, within thirty (30) days of the date of this letter, to the Lansing City Clerk, 9th Floor, City Hall, Lansing, MI 48933, for placement on the Council’s agenda.

If you have any questions concerning this matter, please contact this office.

Sincerely,

[Signature]

Venus Kumar
Paralegal

Claim: 1673
PPN: 33-01-01-27-158-182
DATE SUBMITTED: 12/05/2018
ADDRESS OF VIOLATION: 2515 Linlawn Street
LISTED TAXPAYER OF RECORD: Smith, Garrett B.
OTHER TAXPAYER OF RECORD:
CLAIMANT: Smith, Garrett
CLAIMANT’S ADDRESS: 2515 Linlawn Street
Lansing, MI 48910

TYPE OF ACTIONS CONTESTED: Trash Removal
VIOLATION DATE: 12/05/2018
NOTIFICATION DATE: 12/05/2018
2ND NOTICE ASSESSMENT DATE:
AMOUNT OF ASSESSMENT: $1,709.00
CONTRACTOR NAME - INVOICE NO. - DATE: Crutcher 19-T002
AMOUNT OF CLAIM: $1,709.00

ADDITIONAL ACTIONS CONTESTED:
VIOLATION DATE:
NOTIFICATION DATE:
2ND NOTICE ASSESSMENT DATE:
AMOUNT OF ASSESSMENT:
CONTRACTOR NAME - INVOICE NO. - DATE:
AMOUNT OF CLAIM:
MEMO DATE – INVOICE NO.:

HISTORY:
Trash Violation
5/09/2018
Trash Violation
12/05/2018

CITATIONS IN PREVIOUS YEAR:
Failure to Register Rental
5/08/2017

CLAIMANT’S CIRCUMSTANCES: See Attached

CODE OFFICER’S NOTES: This property was cited for a trash violation on 12/05/2018 with a compliance due date of 12/12/2018. The officer returned on 12/13/2018 the violations still remained as noted in the submittal photo and the violations were submitted to the contractor for removal. The contractor arrived on 12/17/2019 13 days after the initial notification was sent and the violations were still present and they were removed. The claimant did come into our office on 1/17/2019 to inquire about the trash invoice and to obtain pictures of the clean-up it was noted that the owner had never updated the Assessor’s Office or our office with his correct mailing address so the notifications were sent to the address on file which was 2515 Linlawn Street Lansing, MI 48910. This office recommends denial of the claim.
Eric's Refuse LLC  
P.O. Box 16035  
Lansing, MI 48901 US  
ericsrefuse@hotmail.com  

INVOICE  

BILL TO  
Economic Development & Planning Code  
Enforcement Office  
316 N Capitol, Ste. C-1  
Lansing, MI 48933-1239  

PROPERTY ADDRESS  PARCEL NUMBER  
2515 Linlawn St  
33-01-01-27-158-182  

<table>
<thead>
<tr>
<th>ACTIVITY</th>
<th>QTY</th>
<th>RATE</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>city:1hour 3 yards first hour and 3 cubic yards</td>
<td>1</td>
<td>175.00</td>
<td>175.00</td>
</tr>
<tr>
<td>city:add hours any hours after 1</td>
<td>5</td>
<td>150.00</td>
<td>750.00</td>
</tr>
<tr>
<td>city:add cy any after 3</td>
<td>9</td>
<td>22.00</td>
<td>198.00</td>
</tr>
<tr>
<td>city:class 2 construction material after 3</td>
<td>15</td>
<td>26.00</td>
<td>390.00</td>
</tr>
</tbody>
</table>

12/17/18  
27 yards  
Chris Breiter  

BALANCE DUE  
$1,513.00
Nuisance Fee Billing Statement

Date Created: 01/03/2019
Due Date: 02/02/2019
Pay Invoice In Full

Inv Number: 00125550
Parcel: 33-01-01-27-158-182
Address: 2515 LINLAWN ST

SMITH GARRETT B
2515 LINLAWN
LANSING MI 48910

Parcel: 33-01-01-27-158-182

Bill Detail

<table>
<thead>
<tr>
<th>Invoice Number</th>
<th>Date of Service</th>
<th>Enforcement Num</th>
<th>Address</th>
<th>Amount Due</th>
</tr>
</thead>
<tbody>
<tr>
<td>00125550</td>
<td>E18-10811</td>
<td>2515 LINLAWN ST</td>
<td></td>
<td>$1,778.00</td>
</tr>
</tbody>
</table>

Fee Details: Quantity | Description           | Balance |
<table>
<thead>
<tr>
<th></th>
<th></th>
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<tbody>
<tr>
<td>1.00</td>
<td>Trash - Admin Fee</td>
<td>$265.00</td>
</tr>
<tr>
<td>1513.00</td>
<td>Trash - Contractor Charge</td>
<td>$1,513.00</td>
</tr>
</tbody>
</table>

Total Amount Due: $1,778.00

Questions regarding this invoice: Contact CODE ENFORCEMENT at 517.483.4361

Payment Information:
- Make checks payable to: City of Lansing
- Mail payments or pay in person at:
  City of Lansing Treasurers Office
  124 W Michigan Ave 1st Fl
  Lansing MI 48933
- In order to assure proper credit, please send the top portion of this bill along with your payment.
- Payment in full is due within 30 days from the billing date
- Any unpaid balance remains as a lien against this property and will be added to the next property tax bill.

Appeals Process:
If you intend to appeal this nuisance fee and it is attached to your tax bill, you or your agent must file a written protest with the Claims Review Committee within 30 days after the nuisance fee is placed on the July or December Tax Roll. Claims forms are available in the City Attorney's Office and the City of Lansing's web address: www.lansingmi.gov. Return completed claim to: Lansing City Attorney's Office, 124 West Michigan Ave 5th Fl, Lansing, MI 48933

Other Information:
- July property taxes are due and payable on or before August 31st. December property taxes are due and payable on or before February 14th.
- For Red Tag Monitoring Fees Only - invoices not paid within 30 days are subject to a 5% penalty which will be applied on the 31st day.

By Authority of the Lansing City Council - Ordinance Numbers 655, 676, 1060.08 and 1460.04

Payments may be made online or in person Monday thru Friday 8:00 a.m. - 4:30 p.m., at the above address or by mail.
01/17/19- Garrett came into the office to inquire about the last trash enforcement. Lynne noticed that he never complied with his last inspection from 2017. I gave him the info for the appeals process and pictures from the clean-up. I printed out the Sign and Return form and he signed it, said that he also turned it in with the furnace report back in 2017. I told him he needs to talk to Walter about it. I asked him about his mailing address since it was never updated, he gave us his new mailing address and I added it to the open certificate. I told him to update it with the City Assessor's office as well. CAT
SMITH GARRETT B
2515 LINLAWN
LANING, MI 48910

Violation Date: 12/05/2018
Violation Location: 2515 LINLAWN ST
Parcel No: 33-01-01-27-158-182
Compliance Due Date: December 12, 2018

You are hereby notified that this Office has found a violation of the City of Lansing Housing Code Section 302 EXTERIOR PROPERTY at the above referenced location.

Violation: Garbage

INSPECTOR COMMENTS: trailer with trash and furniture debris.

Violation: Trash found in bags/boxes/barrels

Violation: Paper/Glass/Plastic/Metal/Cardboard debris

Violation: Deteriorated furniture

Failure to correct this violation by the Compliance Due Date shall cause this office to immediately hire a contractor to complete the cleanup. If any other additional trash and/or debris (as defined in Section 302) is found on the premises by the contractor it will also be removed without additional notice. The contractor’s expenses plus a $265.00 administrative services fee will be billed to you. If this bill is not paid within 30 days of the billing date, the amount will be assessed as a lien against your property. Please be advised that, in an effort to discourage repeat offenses of this nature, the City will assess you an extra $75.00 fee for each time there is an additional premise violation at the violation address above during this calendar year. If you have any questions or concerns about complying within the time indicated, you may contact me Monday through Friday between the hours of 8-9 AM or 12-1 PM.

Pursuant to Section 107.2 of the IPMC, you have the right to appeal this notice of violation. In accordance with Section 106.3 any action taken by the City on such premises shall be charged against the real estate upon which the structure is located and shall be a lien upon such real estate.

Code Officer: Chris Breiter (517) 483 4379 Chris.Breiter@lansingmi.gov

"Equal Opportunity Employer"
Trash Authorization Form

Submitted to: Eric Crutcher on 12/13/2018

TAXPAYER: SMITH GARRETT B, 2515 LINLAWN LANSING, MI 48910

Location of Work: Enf Num: E18-10811

Address: 2515 LINLAWN ST
Lot No:
Description:
Parcel No: 33-01-01-27-158-182

Remove Trash and Debris

Work Authorized:
Violation: Garbage

INSPECTOR COMMENTS: trailer with trash and furniture debris.
Violation: Trash found in bags/boxes/barrels
Violation: Paper/Glass/Plastic/Metal/Cardboard debris
Violation: Deteriorated furniture

PLUS ANY OTHER INCIDENTAL TRASH / DEBRIS ON THE PROPERTY

Authorized Time required to complete work: 2
Authorized Cubic Yards: 12

Warning Comment:
trailer in drive

This action is authorized by the Manager of Code Compliance
Owner and Taxpayer Information

Owner
SMITH GARRETT B
2224 WOOD ST
LANSING, MI 48912

Taxpayer
SEE OWNER INFORMATION

General Information for Tax Year 2019

Property Class: RESIDENTIAL – IMPROVED

School District: LANSING
MAP #: LG-0027 -0001

TOP TEN: Not Available

NEW PERMITS: Not Available

USER ALPHA 3: Not Available

Historical District: Not Available

TYPE CODE: Not Available

Assessed Value: $43,500
Taxable Value: $42,700

Principal Residence Exemption Information

Homestead Date: 06/28/2016

Previous Year Information

Year | MBOR Assessed | Final SEV | Final Taxable
--- | --- | --- | ---
2018 | $41,700 | $41,700 | $41,700
2017 | $42,600 | $42,600 | $42,600
2016 | $34,200 | $34,200 | $33,399

Land Information

Zoning Code: Not Available
Land Value: $14,400

Renaissance Zone: No
Renaissance Zone Expiration Date: No Data to Display

ECF Neighborhood: 53E
Mortgage Code: 00050

Lot Dimensions/Comments: EASEMENT

Lot(s) | Frontage | Depth
--- | --- | ---
Lot 1 | 70.00 ft | 130.00 ft

Total Frontage: 70.00 ft
Average Depth: 130.00 ft

Legal Description

COM NE COR LOT 12 PRAIRIE VILLAGE, TH S 00DEG 08MIN 155CD W 99 FT, N 89DEG 34MIN E 39 FT, S 00DEG 08MIN 155CD W 257 FT, S 79DEG 04MIN 105CD E 86.99 FT, S 16DEG 25MIN E 140 FT, S 89DEG 22MIN 305CD E 52.39 FT, N 16DEG 25MIN W 528.78 FT, S 89DEG 34MIN W 62.96 FT TO POB SEC 27 T4N R2W

Sale History

Sale Date | Sale Price | Instrument | Grantor | Grantee | Terms of Sale | Liber/Page
--- | --- | --- | --- | --- | --- | ---
06/24/2016 | $85,000.00 | WD | BOETTCHER LARRY B & SHARON EST OF | SMITH GARRETT B | CASH | 2016 024235
### General

<table>
<thead>
<tr>
<th>Feature</th>
<th>Details</th>
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<tbody>
<tr>
<td>Floor Area</td>
<td>2,162 sq ft</td>
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<tr>
<td>Garage Area</td>
<td>256 sq ft</td>
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<tr>
<td>Foundation Size</td>
<td>1,054 sq ft</td>
</tr>
<tr>
<td>Year Built</td>
<td>1981</td>
</tr>
<tr>
<td>Year Remodeled</td>
<td>Not Available</td>
</tr>
<tr>
<td>Occupancy</td>
<td>Duplex</td>
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<tr>
<td>Class</td>
<td>CD</td>
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<tr>
<td>Effective Age</td>
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<tr>
<td>Percent Complete</td>
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<tr>
<td>Basement Rooms</td>
<td>0</td>
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<tr>
<td>1st Floor Rooms</td>
<td>4</td>
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<tr>
<td>2nd Floor Rooms</td>
<td>6</td>
</tr>
<tr>
<td>Bedrooms</td>
<td>6</td>
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</table>

### Area Detail - Basic Building Areas

<table>
<thead>
<tr>
<th>Height</th>
<th>Foundation</th>
<th>Exterior</th>
<th>Area</th>
<th>Heated</th>
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<tbody>
<tr>
<td>2 Story</td>
<td>Basement</td>
<td>Siding</td>
<td>500 sq ft</td>
<td>2 Story</td>
</tr>
<tr>
<td>1 Story</td>
<td>Crawl Space</td>
<td>Siding</td>
<td>27 sq ft</td>
<td>1 Story</td>
</tr>
</tbody>
</table>

### Area Detail - Overhangs

<table>
<thead>
<tr>
<th>Area</th>
<th>Story Height</th>
<th>Exterior</th>
<th>Included in Size for Rates</th>
</tr>
</thead>
<tbody>
<tr>
<td>32 sq ft</td>
<td>1 Story</td>
<td>Siding</td>
<td>0</td>
</tr>
<tr>
<td>22 sq ft</td>
<td>1 Story</td>
<td>Siding</td>
<td>0</td>
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</tbody>
</table>

### Plumbing Information

<table>
<thead>
<tr>
<th>Plumbing</th>
<th>Details</th>
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</thead>
<tbody>
<tr>
<td>3 Fixture Bath</td>
<td>1</td>
</tr>
<tr>
<td>2 Fixture Bath</td>
<td>1</td>
</tr>
</tbody>
</table>

### Built-In Information

<table>
<thead>
<tr>
<th>Feature</th>
<th>Details</th>
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</thead>
<tbody>
<tr>
<td>Dishwasher</td>
<td>1</td>
</tr>
<tr>
<td>Garbage Disposal</td>
<td>1</td>
</tr>
<tr>
<td>Unvented Hood</td>
<td>1</td>
</tr>
<tr>
<td>Unvented Hood</td>
<td>1</td>
</tr>
</tbody>
</table>

### Garage Information

<table>
<thead>
<tr>
<th>Feature</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>Area</td>
<td>256 sq ft</td>
</tr>
<tr>
<td>Foundation</td>
<td>42 Inch</td>
</tr>
<tr>
<td>Year Built</td>
<td>1981</td>
</tr>
<tr>
<td>Auto Doors</td>
<td>0</td>
</tr>
<tr>
<td>CCP (1 Story)</td>
<td>29 sq ft</td>
</tr>
</tbody>
</table>

### Disclaimer:

BS&A Software provides BS&A Online as a way for municipalities to display information online and is not responsible for the content or accuracy of the data herein. This data is provided for reference only and WITHOUT WARRANTY of any kind, expressed or inferred. Please contact your local municipality if you believe there are errors in the data.

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WHEREAS, Garrett Smith sought to eliminate a special assessment of $1,709.00 for trash removal and all associated penalties and interest, on the property tax bill for 2515 Linlawn Avenue (Tax ID #33-01-01-27-158-182); and

WHEREAS, upon filing a claim to the Committee on General Services, the Committee met on August 12, 2019 and ______the claim in the amount of $1,709.00.

THEREFORE, BE IT RESOLVED, the City Council, hereby,_______ the claim in the amount of $1,709.00 for the trash removal and all associated penalties and interest on the property tax bill for 2515 Linlawn Avenue (Tax ID #33-01-01-27-158-182).

BE IT FURTHER RESOLVED, that the City Attorney shall take the appropriate steps to process this claim.
Claim #1713
130 Island Ave.
$3875.00

Incident Date (per claim application) – 5/31/2019
Incident Date (per Code Report) – 4/17/2019

Taxes- Not yet applied to tax bill

Filed Claim – 06/17/2019
Claims Review Committee Hearing – N/A Exceeds $2500.00
Claims Review Committee Letter – N/A Exceeds $2500.00
Referred to City Council – 7/15/2019
Referred to Committee on General Services – 7/22/2019
Claims Review Committee Form
(Commonly including: Grass, Trash, Weeds and Board-Up Violations)

NAME: Douglas Gloczyn
DATE: 6-13-2019

MAILING ADDRESS: 130 Island AVE
EMAIL: dglarvin53@gmail.com

CITY: LANSING
STATE: Ml
ZIP CODE: 48910

TELEPHONE: Home 517-485-2785 Work: SAME

Please provide the following information on the incident(s) for which you are filing a claim. WE MAY NOT BE ABLE TO PROCESS YOUR CLAIM IF YOU DO NOT PROVIDE ALL OF THE INFORMATION BELOW.

ADDRESS: 130 Island
PARCEL NO.

DATE OF INCIDENT: MAY 31, 2019
AMOUNT YOU WERE BILLED: $3,875.00

TOTAL AMOUNT YOU ARE CONTESTING: $3,875.00

TYPE OF ASSESSMENT: DETERIORATED PALLET, FURNITURE

Please give a detailed description of the circumstances surrounding the incident, including why you feel the City should not have charged you this fee. You may attach additional pages or documentation to this form as needed.

I had already begun the clean-up by clearing hazardous materials. Clean only work on your wetter days. The walls of the materials were ruined. Large, tattered wood from salvaged deck. I had no outside yard in my past two living room. The clean-up crew moved the debris returned as I had separated into specific places the remaining wood for cutting up to warm winter. Lastly, if this fee is charged against my tribe, I'll be homeless. I'm a Leyland disabled retiree with arthritis and bilateral knee surgeries in 2017. I would've completed the work, but not agree in time.

A description of the claims review process is available on our website at: https://www.lansingmi.gov/349/Claims-Review-Process

To download the claim form: https://www.lansingmi.gov/DocumentCenterView/4639/Claims-Review-Committee-Form?bidde
DATE: 7/11/2019

33-01-01-21-326-231
6/17/2019
130 Island Avenue
Glockzin, Douglas

Glockzin, Douglas
130 Island Avenue
Lansing, MI 48910

Trash Removal
4/17/2019
4/17/20219

$3,875.00
Crutcher 19-T0185/31/2019
$3,875.00

Trash
Violation
4/17/2019

See Attached
CODE OFFICER'S NOTES: This property was cited for a trash violation on 4/17/2019 with a compliance due date of 4/23/2019. The Premise Officer was contacted by the homeowner on 4/23/2019 who explained he had a disability and would need more time this extension was granted. The officer returned to recheck the property on 5/17/2019 multiple violations were still present as noted in the submittal photos therefore the property was submitted to the contractor. The contractor arrived on 5/31/2019 multiple violations were present and they were removed the additional yardage was approved by the premise officer and the cleanup was completed. This office recommends denial of the claim as the claimant had 44 days in which either clean the property themselves or make arrangements to have the debris removed before the contractor arrived. This was a time consuming cleanup not only due to the amount of debris but also due to the amount of wood that needed to be removed and wood chipped in order to be taken to Granger for disposal. This office would also like to note that typically our office will give a 1 week extension and will allow one more extension if work is being done to remove the violations this claimant was given 30 days in consideration of their physical disabilities.
June 15, 2019
130 Island Avenue
Lansing, MI 48910

Dear Mr. Snietika,
City Attorney of Lansing,

I hope this day finds you in good spirits. This season certainly has had its ups and downs concerning the weather. I’m always looking forward to better days ahead for all of us to enjoy this summer.

This letter is sent to you regarding a bill I received in the mail on June 12 in the amount of $3,875.60 levied on my property at 130 Island Avenue for the cost of a cleaning crew which came to my property while I was at work two weeks ago on May 31.

The initial citation was for having hazardous materials and deteriorating wood pallets of which I had already hauled away in the week of May 12. I sorted various lengths of planks to be further processed this season with my backyard saw mill to have ready for winter fuel this year. Before I had that opportunity, though, the crew had cleaned out all of the materials I labored to bring into my backyard. Some were sorted into stacks that to most thinking and reasonable people would have indicated some thought and logic went into the sorting, and to leave them be; that the owner must have use for those. There also used to be a neatly stacked pile of treated deck planks that used to rest atop the cement pad upon which the old garage used to stand, and the city okay’d around six years ago. Those were slated for projects such as making forms with which to repair my front porch steps that are crumbling. At this point, now I am forced to reinvest for materials that I already had on my premises, and which were taken away. Some of the other stacks were for scrap and I was ready to haul them away except the crew was sent ahead of my action. Mind you, I had by this time gotten rid of what was deemed hazardous and was preparing to move onto the next phase of cleaning my property. Please note: these things were brought in over a period of a few years, so granted it would take a series of weeks to put into order some of the good material that I get rid of the waste, which by the way, I was already planning to get done this spring. I was tired of looking at it and knew I wanted to act on it, but now am robbed of that opportunity. There are photographs of my property which were taken by the City of Lansing, and after photos of the same area after the contracted clean-up crew acted at the behest of the City of Lansing. These will corroborate my statements.

About myself:

This is the first home that I’ve financed 25 years ago in 1994, when I was forty one, December 23 just two days before Christmas that year, and had decide it was time to own; I’d waited long enough to make this move.
I am disabled retired senior turned 66 this spring who is stricken with arthritis since early 2000's also with bilateral knee replacements done in 2017. I really cherish this little house on this slice of land near the river. It reminds me of home. It's a cozy Arts & Crafts bungalow with all the original woodwork from 1913 when it was constructed. It's a real gem for a representation of the period. I welcome you to personally come visit to see this quaint structure that was built during a different time in history when power tools were mostly unheard of.

I was restoring it, and am mostly finished, but fell on hard times after being laid off from a well-paying job with a local hospital. I was forced to retire in February 2014 when I filed for disability and lived on unemployment. Things slowed up for me since the knee surgeries, but am now feeling well enough to tackle my cleaning project. I've been trying to be self-sufficient for the past fifteen years by way of using wood to heat my house in the cold months, and by doing so has helped my budget and bottom line since existing on my fixed income. I'm just able to get by monthly with my existing overhead. If my mortgage payment increases any more I will be forced to abandon this place. I simply cannot afford to pay this bill. If my bank receives it as a lien on the property automatically the payments will increase to the point where it will be prohibitive for me to afford them.

My loan on this property comes due in 2024; in just under five years. It is my hope that I could live out the loan to term here at this location. Otherwise, I will be forced to search for something better to suit my monthly budget figures.

These are the facts to the clearest of my knowledge and recollection. I pray you will reconsider my plight in this situation. I am at your mercy, sir. I appeal to your sense of fairness and good judgment. Thank you for taking the time to peruse my letter.

Sincerely,

Douglas M. Glockzin
# Nuisance Fee Billing Statement

**Date Created:** 06/04/2019  
**Due Date:** 07/04/2019

**Parcel:** 33-01-01-21-326-231  
**Address:** 130 ISLAND AVE

**Inv Number:** 00134845

---

**GLOCKZIN DOUGLAS M**  
130 ISLAND AVE  
LANSONG MI 48910-1408

---

**Bill Detail**

<table>
<thead>
<tr>
<th>Invoice Number</th>
<th>Date of Service</th>
<th>Enforcement Num</th>
<th>Address</th>
<th>Amount Due</th>
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<tbody>
<tr>
<td>00134845</td>
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<td>130 ISLAND AVE</td>
<td></td>
<td>$3,875.00</td>
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**Fee Details:**

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<tr>
<th>Quantity</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.000</td>
<td>Trash - Admin Fee</td>
<td>$265.00</td>
</tr>
<tr>
<td>3610.000</td>
<td>Trash - Contractor Charge</td>
<td>$3,610.00</td>
</tr>
</tbody>
</table>

**Total Amount Due:** $3,875.00

---

**Questions regarding this invoice:** Contact **CODE ENFORCEMENT** at 517.483.4361

---

**Payment Information:**

- Make checks payable to: City of Lansing
- Mail payments or pay in person at:
  - City of Lansing Treasurers Office  
    - 124 W Michigan Ave 1st Fl  
    - Lansing MI 48933
- In order to assure proper credit, please send the top portion of this bill along with your payment.
- Payment in full is due within 30 days from the billing date
- Any unpaid balance remains as a lien against this property and will be added to the next property tax bill.

---

**Appeals Process:**

If you intend to appeal this nuisance fee and it is attached to your tax bill, you or your agent must file a written protest with the Claims Review Committee within 30 days after the nuisance fee is placed on the July or December Tax Roll. Claims forms are available in the City Attorney’s Office and the City of Lansing’s web address: www.lansingmi.gov. Return completed claim to: Lansing City Attorney’s Office, 124 West Michigan Ave 5th Fl, Lansing, MI 48933

---

**Other Information:**

- July property taxes are due and payable on or before August 31st. December property taxes are due and payable on or before February 14th.
- For Red Tag Monitoring Fees Only – invoices not paid within 30 days are subject to a 5% penalty which will be applied on the 31st day.

**By Authority of the Lansing City Council - Ordinance Numbers 655, 676, 1060.08 and 1460.04**

Payments may be made online or in person Monday thru Friday 8:00 a.m. - 4:30 p.m., at the above address or by mail.
Eric's Refuse LLC  
P.O. Box 16035  
Lansing, MI 48901 US  
ericrefuse@hotmail.com  

Invoice  

BILL TO  
Economic Development &  
Planning Code  
Enforcement Office  
316 N Capitol, Ste. C-1  
Lansing, MI 48933-1238

<table>
<thead>
<tr>
<th>PROPERTY ADDRESS</th>
<th>PARCEL NUMBER</th>
</tr>
</thead>
<tbody>
<tr>
<td>130 Island AVE</td>
<td>33-01-01-21-326-231</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>ACTIVITY</th>
<th>QTY</th>
<th>RATE</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>city:hour 3 yards</td>
<td>1</td>
<td>175.00</td>
<td>175.00</td>
</tr>
<tr>
<td>first hour and 3 cubic yards</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>city:add hours</td>
<td>13</td>
<td>150.00</td>
<td>1,950.00</td>
</tr>
<tr>
<td>any hours after 1</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>city:class 2</td>
<td>45</td>
<td>33.00</td>
<td>1,485.00</td>
</tr>
<tr>
<td>construction material after 3</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

5/31/19  
30 yards  
Chris Breiter

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>BALANCE DUE</td>
<td>$3,610.00</td>
</tr>
</tbody>
</table>
4/23 sent a e mail requesting extra time for a disability. granted. cb

19-T018 PICTURES WILL NOT ATTACH
Economic Development & Planning  
Code Enforcement Office  
316 N. Capitol, Ste C-1, Lansing, MI 48933-1238  
(517) 483-4361 FAX (517) 377-0100

TRASH AND DEBRIS CORRECTION NOTICE

GLOCKZIN DOUGLAS M  
130 ISLAND AVE  
LAN Sing, MI 48910-1408

Violation Date: 04/17/2019  
Violation Location: 130 ISLAND AVE  
Parcel No: 33-01-01-21-326-231  
Compliance Due Date: April 24, 2019

You are hereby notified that this Office has found a violation of the City of Lansing Housing Code Section 302 EXTERIOR PROPERTY at the above referenced location.

Violation: Deteriorated Lumber

INSPECTOR COMMENTS: pallets, wood pile, bedposts in yard. please dispose of.

Violation: Deteriorated Pallets

Violation: Deteriorated furniture

Failure to correct this violation by the Compliance Due Date shall cause this office to immediately hire a contractor to complete the cleanup. If any other additional trash and/or debris (as defined in Section 302) is found on the premises by the contractor it will also be removed without additional notice. The contractor’s expenses plus a $265.00 administrative services fee will be billed to you. If this bill is not paid within 30 days of the billing date, the amount will be assessed as a lien against your property. Please be advised that, in an effort to discourage repeat offenses of this nature, the City will assess you an extra $75.00 fee for each time there is an additional premise violation at the violation address above during this calendar year. If you have any questions or concerns about complying within the time indicated, you may contact me Monday through Friday between the hours of 8-9 AM or 12-1 PM.

Pursuant to Section 107.2 of the IPMC, you have the right to appeal this notice of violation. In accordance with Section 106.3 any action taken by the City on such premises shall be charged against the real estate upon which the structure is located and shall be a lien upon such real estate.

Code Officer: Chris Breiter (517) 483 4379 Chris.Breiter@lansingmi.gov

"Equal Opportunity Employer"  
Taxpayer's Copy
To: CHRIS SWOPE, Clerks Office
From: VENUS KUMAR, Paralegal
Subject: SPECIAL ASSESSMENTS CLAIM; Douglas Glockzin
Date of Incident: May 31, 2019
Date: July 15, 2019

Attached is a Claim Form received by this office from Douglas Glockzin for $3,875.00 due to Trash violations at 130 Island Ave.

This claim is being referred to General Services for consideration on the City Council’s agenda because this claim exceeds $2,500.00.

Thank you for your assistance.

/vmk
Attachments
### Owner and Taxpayer Information

| Owner | GLOCKZIN DOUGLAS M  
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Taxpayer</td>
<td>SEE OWNER INFORMATION</td>
</tr>
</tbody>
</table>

### General Information for Tax Year 2019

<table>
<thead>
<tr>
<th>Property Class</th>
<th>RESIDENTIAL – IMPROVED</th>
<th>Unit</th>
<th>33 CITY OF LANSING - INGHAM</th>
</tr>
</thead>
<tbody>
<tr>
<td>School District</td>
<td>LANSING</td>
<td>MAP #</td>
<td>P - 1850 -0034</td>
</tr>
<tr>
<td>TOP TEN</td>
<td>Not Available</td>
<td>State Equalized Value</td>
<td>$23,100</td>
</tr>
<tr>
<td>USER ALPHA 3</td>
<td>Not Available</td>
<td>Date of Last Name Change</td>
<td>11/03/2016</td>
</tr>
<tr>
<td>Historical District</td>
<td>Not Available</td>
<td>Census Block Group</td>
<td>Not Available</td>
</tr>
<tr>
<td>TYPE CODE</td>
<td>Not Available</td>
<td>Exemption</td>
<td>No Data to Display</td>
</tr>
</tbody>
</table>

#### Principal Residence Exemption Information

- **Homestead Date**: 12/30/1997
- **Principal Residence Exemption June 1st Final**: 100.0000 %
- **Final**: 100.0000 %

#### Previous Year Information

<table>
<thead>
<tr>
<th>Year</th>
<th>MBOR Assessed</th>
<th>Final SEV</th>
<th>Final Taxable</th>
</tr>
</thead>
<tbody>
<tr>
<td>2018</td>
<td>$21,900</td>
<td>$21,900</td>
<td>$20,665</td>
</tr>
<tr>
<td>2017</td>
<td>$21,000</td>
<td>$21,000</td>
<td>$20,240</td>
</tr>
<tr>
<td>2016</td>
<td>$20,600</td>
<td>$20,600</td>
<td>$20,060</td>
</tr>
</tbody>
</table>

#### Land Information

<table>
<thead>
<tr>
<th>Zoning Code</th>
<th>Not Available</th>
<th>Land Value</th>
<th>$4,800</th>
<th>Land Improvements</th>
<th>$352</th>
</tr>
</thead>
<tbody>
<tr>
<td>Renaissance Zone</td>
<td>No</td>
<td>Renaissance Zone Expiration Date</td>
<td>No Data to Display</td>
<td></td>
<td></td>
</tr>
<tr>
<td>ECF Neighborhood</td>
<td>51A</td>
<td>Mortgage Code</td>
<td>00050</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Lot Dimensions/Comments</td>
<td>No Data to Display</td>
<td>Neighborhood Enterprise Zone</td>
<td>No</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Lot(s)</th>
<th>Frontage</th>
<th>Depth</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lot 1</td>
<td>49.00 ft</td>
<td>132.00 ft</td>
</tr>
</tbody>
</table>

**Total Frontage**: 49.00 ft  
**Average Depth**: 132.00 ft

#### Legal Description

**LOT 8 EXC E 46 FT BLOCK 1 MCKIBBENS ADD**

#### Sale History

<table>
<thead>
<tr>
<th>Sale Date</th>
<th>Sale Price</th>
<th>Instrument</th>
<th>Grantor</th>
<th>Grantee</th>
<th>Terms of Sale</th>
<th>Liber/Page</th>
</tr>
</thead>
</table>

No sales history found.

#### Building Information

**Building Information - 1092 sq ft 1 STY (Residential)**
### General

<p>| | | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Floor Area</td>
<td>1,092 sq ft</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Garage Area</td>
<td>0 sq ft</td>
<td>Basement Area</td>
<td>1,092 sq ft</td>
</tr>
<tr>
<td>Foundation Size</td>
<td>1,092 sq ft</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Year Built</td>
<td>1914</td>
<td>Year Remodeled</td>
<td>Not Available</td>
</tr>
<tr>
<td>Occupancy</td>
<td>Single Family</td>
<td>Class</td>
<td>C</td>
</tr>
<tr>
<td>Effective Age</td>
<td>105 yrs</td>
<td>Tri-Level</td>
<td>No</td>
</tr>
<tr>
<td>Percent Complete</td>
<td>100%</td>
<td>Heat</td>
<td>Forced Hot Water</td>
</tr>
<tr>
<td>AC w/Separate Ducts</td>
<td>No</td>
<td>Wood Stove Add-on</td>
<td>No</td>
</tr>
<tr>
<td>Basement Rooms</td>
<td>0</td>
<td>Water</td>
<td>Not Available</td>
</tr>
<tr>
<td>1st Floor Rooms</td>
<td>0</td>
<td>Sewer</td>
<td>Not Available</td>
</tr>
<tr>
<td>2nd Floor Rooms</td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Bedrooms</td>
<td>0</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Area Detail - Basic Building Areas

<table>
<thead>
<tr>
<th>Height</th>
<th>Foundation</th>
<th>Exterior</th>
<th>Area</th>
<th>Heated</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 Story</td>
<td>Basement</td>
<td>Siding</td>
<td>1,092 sq ft</td>
<td>1 Story</td>
</tr>
</tbody>
</table>

### Basement Finish

<p>| | | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Recreation</td>
<td>0 sq ft</td>
<td>Recreation % Good</td>
<td>0%</td>
</tr>
<tr>
<td>Living Area</td>
<td>0 sq ft</td>
<td>Living Area % Good</td>
<td>0%</td>
</tr>
<tr>
<td>Walk Out Doors</td>
<td>0</td>
<td>No Concrete Floor Area</td>
<td>0 sq ft</td>
</tr>
</tbody>
</table>

### Plumbing Information

<p>| | | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>3 Fixture Bath</td>
<td>1</td>
<td>Extra Toilet</td>
<td>1</td>
</tr>
<tr>
<td>Extra Sink</td>
<td>1</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Porch Information

<p>| | | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>CCP (1 Story)</td>
<td>182 sq ft</td>
<td>Foundation</td>
<td>Standard</td>
</tr>
<tr>
<td>WCP (1 Story)</td>
<td>60 sq ft</td>
<td>Foundation</td>
<td>Standard</td>
</tr>
</tbody>
</table>

**Disclaimer:** BS&A Software provides BS&A Online as a way for municipalities to display information online and is not responsible for the content or accuracy of the data herein. This data is provided for reference only and WITHOUT WARRANTY of any kind, expressed or inferred. Please contact your local municipality if you believe there are errors in the data.

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WHEREAS, Douglas Glockzzin sought to eliminate a special assessment of $3,875.00 for trash removal and all associated penalties and interest, on the property tax bill for 130 Island Avenue (Tax ID #33-01-01-21-326-231); and

WHEREAS, upon filing a claim to the Committee on General Services, the Committee met on August 12, 2019 and _______ the claim in the amount of $3,875.00

THEREFORE, BE IT RESOLVED, the City Council, hereby, _______ the claim in the amount of $3,875.00 for the trash removal and all associated penalties and interest on the property tax bill for 130 Island Avenue (Tax ID #33-01-01-21-326-231).

BE IT FURTHER RESOLVED, that the City Attorney shall take the appropriate steps to process this claim.
INTRODUCTION OF ORDINANCE

Council Member Washington introduced:

An ordinance of the City of Lansing, Michigan, to amend the Lansing Codified Ordinances by amending Chapter 288, Section 288.18 to eliminate the minimum qualifications for the Director of Management Services, as no such position exists within the City.

The Ordinance is referred to the Committee on General Services

RESOLUTION SETTING PUBLIC HEARING
BY CITY COUNCIL

Resolved by the City Council of the City of Lansing that a public hearing be set for Monday, September 9, 2019 at 7 p.m. in City Council Chambers, Tenth Floor, Lansing City Hall, 124 West Michigan Avenue, Lansing, Michigan, for the purpose of amending the Lansing Codified Ordinances by amending Chapter 288, Section 288.18 to eliminate the minimum qualifications for the Director of Management Services, as no such position exists within the City.

Interested Persons are invited to attend this Public Hearing
ORDINANCE NO. ___________

AN ORDINANCE OF THE CITY OF LANSING, MICHIGAN, TO REPEAL

CHAPTER 288, SECTION 288.18, TO ELIMINATE THE MINIMUM QUALIFICATIONS

FOR THE DIRECTOR OF MANAGEMENT SERVICES, AS NO SUCH POSITION EXISTS

WITHIN THE CITY.

THE CITY OF LANSING ORDAINS:

Section 1. That Chapter 288, Section 288.18, of the Codified Ordinances of the City of Lansing, Michigan, be and are hereby repealed in their entirety and shall be null and void of no effect.

Section 2. All ordinances, resolutions or rules, parts of ordinances, resolutions or rules inconsistent with the provisions hereof are hereby repealed in their entirety and shall be null and void and of no effect.

Section 3. Should any section, clause or phrase of this ordinance be declared to be invalid, the same shall not affect the validity of the ordinance as a whole, or any part thereof other than the part so declared to be invalid.

Section 4. This ordinance repeal shall take effect on the 30th day after enactment, unless given immediate effect by City Council.

Approved as to form:

________________________________________
City Attorney

Dated: ________________________________
INTRODUCTION OF ORDINANCE

Council Member Washington introduced:

An ordinance of the City of Lansing, Michigan, to amend the Lansing Codified Ordinances by amending Chapter 288, Sections 288.10 and 288.14 and adding 288.20 to correct the names of various City departments and specific the minimum requirements for the Director of each department.

The Ordinance is referred to the Committee on General Services

RESOLUTION SETTING PUBLIC HEARING
BY CITY COUNCIL

Resolved by the City Council of the City of Lansing that a public hearing be set for Monday, September 9, 2019 at 7 p.m. in City Council Chambers, Tenth Floor, Lansing City Hall, 124 West Michigan Avenue, Lansing, Michigan, for the purpose of amending the Lansing Codified Ordinances by amending Chapter 288, Sections 288.10 and 288.14 and adding 288.20 to correct the names of various City departments and specific the minimum requirements for the Director of each department.

Interested Persons are invited to attend this Public Hearing
ORDINANCE NO. __________

AN ORDINANCE OF THE CITY OF LANSING, MICHIGAN, TO AMEND THE LANSING CODIFIED ORDINANCES BY AMENDING CHAPTER 288 SECTION 288.10 and 288.14 AND ADDING 288.20 TO CORRECT THE NAMES OF VARIOUS CITY DEPARTMENTS AND SPECIFY THE MINIMUM REQUIREMENTS FOR THE DIRECTOR OF EACH DEPARTMENT.

THE CITY OF LANSING ORDAINS:

Section 1. That Chapter 288, Section 288.10, 288.14, AND 288.20, of the Codified Ordinances of the City of Lansing, Michigan, be and are hereby amended to read as follows:

288.10. - Director of ECONOMIC DEVELOPMENT AND PLANNING planning and neighborhood development.

The Director of Planning and Neighborhood Development ECONOMIC DEVELOPMENT AND PLANNING shall satisfy the following minimum qualifications:

(a)Training and Experience. He or she shall have a bachelor's degree in urban planning, public administration, business administration or a related field and five years of professional management experience in positions of increasing responsibility, two years of which must have been with a state or local governmental agency. Additionally, the candidate shall have completed 16 quarter hours or equivalent semester hours of college level course work in supervisory management. An equivalent combination of training and experience in related activities may be substituted for supervisory experience and up to eight quarter hours of the required supervisory management course work.
(b) Knowledge and Skills. He or she shall have comprehensive knowledge of the principles and practices of organizational development, community planning and public management, as applied to municipal development, and of State and local legislation, codes and ordinance enforcement as related to city planning. He or she shall have considerable knowledge of the principles of building construction and real estate development and of research methods and techniques and application and utilization in the data processing field. He or she shall have some knowledge of marketing practices. He or she shall have considerable skill in expressing oneself clearly and concisely, orally and in writing, and in establishing and maintaining effective relationships with contractors, developers and diverse citizen groups. He or she shall have comprehensive skill in planning, scheduling and directing the work of professional personnel and in planning and administering long and short-range programs for effective Municipal development. He or she shall have considerable skill in Federal, State and local law interpretation.

288.14. - Director of HUMAN RESOURCES personnel and training. The HUMAN RESOURCES Personnel and Training Director shall satisfy the following minimum requirements QUALIFICATIONS:

(a) Training and Experience. He or she shall have a bachelor's degree in psychology, public personnel administration, labor and industrial relations or a related field and six years of professional personnel management experience, three of which must have been with a state or local government agency. Additionally, the candidate shall have completed 16 quarter hours or equivalent semester hours of college level course work in supervisory management. An equivalent combination of training and experience in related activities may be substituted for
supervisory experience and up to eight quarter hours of the required supervisory management course work.

(b) Knowledge and Skills. He or she shall have comprehensive knowledge of the standard principles, practices, methods and techniques of public personnel administration and of analysis of departmental personnel requirements and structuring of required programs; considerable knowledge of local government organization and its department operating requirements, and of recent developments, current literature and sources of information in public personnel management. He or she shall have considerable skill in expressing oneself clearly and concisely, orally and in writing, and in establishing and maintaining effective working relationships with City officials and personnel. He or she shall have considerable knowledge of and experience in collective bargaining and labor contract administration; in administering State and Federal public employment programs; and in administering and evaluating personnel testing and evaluation procedures.

288.20 DIRECTOR OF NEIGHBORHOODS AND CITIZEN ENGAGEMENT

THE NEIGHBORHOODS AND CITIZEN ENGAGEMENT DIRECTOR SHALL SATISFY THE FOLLOWING MINIMUM QUALIFICATIONS:

(A) TRAINING AND EXPERIENCE. HE OR SHE SHALL HAVE A BACHELOR’S DEGREE IN EITHER ECONOMICS, POLITICAL SCIENCE, COMMUNICATIONS, PUBLIC ADMINISTRATION, BUSINESS ADMINISTRATION OR A RELATED FIELD AND FOUR (4) YEARS OF SUPERVISORY LEVEL EXPERIENCE. ADDITIONALLY, THE CANDIDATE SHALL HAVE COMPLETED SIXTEEN (16) QUARTER CREDIT HOURS OR TWELVE (12) SEMESTER CREDIT HOURS OF COLLEGE LEVEL COURSE WORK
IN SUPERVISORY MANAGEMENT. AN EQUIVALENT COMBINATION OF TRAINING AND EXPERIENCE IN RELATED ACTIVITIES MAY BE SUBSTITUTED FOR SUPERVISORY EXPERIENCE AND UP TO EIGHT (8) QUARTER HOURS OF THE REQUIRED SUPERVISORY MANAGEMENT COURSE WORK.

(B) KNOWLEDGE AND SKILLS. HE OR SHE SHALL HAVE CONSIDERABLE KNOWLEDGE OF ORGANIZATION DEVELOPMENT, BUDGET ADMINISTRATION, AND GRANT WRITING TO SECURE FUNDING RELATED TO COMMUNITY OUTREACH PROGRAMS. HE OR SHE SHALL HAVE CONSIDERABLE SKILL IN WORKING WITH NEIGHBORHOOD, COMMUNITY, COMMERCIAL, AND FAITH-BASED GROUPS TO IMPROVE NEIGHBORHOOD RESIDENT INVOLVEMENT. HE OR SHE SHALL HAVE CONSIDERABLE SKILL IN SOURCING, SECURING, AND MANAGING RESOURCES FROM THE COMMUNITY. HE OR SHE SHALL HAVE CONSIDERABLE SKILL IN PLANNING AND DIRECTING THE WORK OF OTHERS; IN ESTABLISHING EFFECTIVE WORKING RELATIONSHIPS WITH OTHERS; AND IN COMMUNICATING WITH TAXPAYERS, COMMUNITY AND NEIGHBORHOOD GROUPS, AND OTHER GOVERNMENTAL OFFICIALS.

Section 2. All ordinances, resolutions or rules, parts of ordinances, resolutions or rules inconsistent with the provisions are repealed.

Section 3. Should any section, clause or phrase of this ordinance be declared to be invalid, the same shall not affect the validity of the ordinance as a whole, or any part thereof other than the part so declared to be invalid.
Section 4. This ordinance shall take effect on the 30th day after enactment, unless given immediate effect by City Council AND SHALL EXPIRE DECEMBER 31, 2028.

Approved as to form:

________________________  
________________________  
City Attorney

Dated: ________________________________
January 9, 2019

John Simmons
c/o Simmons Properties, LLC
info@glelevators.com

RID # 1901-00057 Reference/Transaction: Transfer Location 2018 Resort Class C & SDM License With Sunday Sales Permit (AM), Sunday Sales Permit (PM), Outdoor Service (1 Area), Catering Permit, (2) Bars And Dance-Entertainment Permit, (Original 550 Resort License, Not At Its Original Location, Must Meet Seating And Food Requirements) From 7786 E Us 10, Walhalla To 419 Spring St, Lansing And Transfer Governmental Unit From Branch Twp, Mason County To Lansing City, Ingham County

Please let this letter serve as notice the Michigan Liquor Control Commission has referred your application to our Enforcement Division for investigation of your request.

Applicant/Licensee: Simmons Properties, LLC

Business address and phone number: 419 Spring St, Lansing MI 48912, Ingham County

Home address and phone number of partner(s)/subordinates:

As part of the licensing process, an investigation is required by the Michigan Liquor Control Commission Enforcement Division. The Enforcement investigation will be conducted from the following designated District Office:

Lansing District Office (866) 813-0011

You may contact your designated District Office regarding any appointments or questions on documentation requested by the Investigator. **Failure to provide requested information or to keep scheduled appointments will cause the application to be returned to the Lansing office for cancellation.**

Since this request is a transfer under MCL 436.1529(1), approval of the local unit of government is not required. However, a copy of this notice is also being provided to **Local Governmental Unit** should they wish to submit an opinion on the application or advise of any local non-compliance issues.

Under administrative rule R 436.1105, the Commission shall consider the opinions of the local residents, local legislative body, or local law enforcement agency with regard to the proposed business when determining whether an applicant may be issued a license or permit.

Under administrative rule R 436.1003, the licensee shall comply with all state and local building, plumbing, zoning, sanitation, and health laws, rules, and ordinances as determined by the state and local law enforcements officials who have jurisdiction over the licensee. The licensee must obtain all other required state and local licenses, permits, and approvals before using this license for the sale of alcoholic liquor. Approval of this license by the Michigan Liquor Control Commission does not waive any of these requirements.

MICHIGAN LIQUOR CONTROL COMMISSION
Retail Licensing Division
(866) 813-0011

cc: Lansing City Clerk
Section 4. This ordinance shall take effect on the 30th day after enactment, unless given immediate effect by City Council.

Approved as to form:

________________________________________
City Attorney

Dated: ________________________________