

**SPECIAL MEETING OF THE CITY COUNCIL
OF THE CITY OF LANSING, MICHIGAN
TONY BENAVIDES CITY COUNCIL CHAMBERS,
LANSING CITY HALL, 10TH FLOOR
124 W. MICHIGAN AVENUE**



AGENDA FOR JUNE 3, 2019

TO THE HON. MAYOR AND MEMBERS OF THE CITY COUNCIL:

Pursuant to Section 3-202.1 of the City Charter, Council President Wood and Vice-President Spadafore have called a special meeting of the City Council on Monday, June 3, 2019 at 6:30 p.m. at the Council Chambers, 10th Floor, City Hall.

I. ROLL CALL

II. MEDITATION AND PLEDGE OF ALLEGIANCE

III. SPEAKER REGISTRATION FOR PUBLIC COMMENT ON LEGISLATIVE MATTERS

IV. PUBLIC COMMENT ON AGENDA ITEMS (The public may comment for up to three minutes. *Speakers must sign up on white form.*)

V. COUNCIL CONSIDERATION OF LEGISLATIVE MATTERS

A. RESOLUTIONS FOR ACTION

1. Override of Veto Items in the Mayor's May 21, 2019 Notice of Veto and Suspension of Certain Amendments made to the Fiscal Year 2019-2020 City Budget, Resolution 2019-165

VI. MOTION OF EXCUSED ABSENCE

VII. REMARKS BY COUNCIL MEMBERS

VIII. REMARKS BY THE MAYOR OR EXECUTIVE ASSISTANT

IX. ADJOURNMENT

Chris Swope

CHRIS SWOPE, CITY CLERK

Persons with disabilities who need an accommodation to fully participate in this meeting should contact the City Clerk's Office at (517) 483-4131 (TDD (517) 483-4479). 24 hour notice may be needed for certain accommodations. An attempt will be made to grant all reasonable accommodation requests.



L A N S I N G
CITY COUNCIL

May 22, 2019

Chris Swope
City of Lansing, City Clerk

RE: Setting a Special City Council Meeting
Monday, June 3, 2019

We hereby call a Special Council Meeting for **Monday, June 3, 2019 @ 6:30 p.m. or immediately following the regularly scheduled Committee of the Whole meeting.**

This meeting will be for the purpose of the following:

- Override of Veto of Items in the Mayor's May 21, 2019 Notice of Veto and Suspension of Certain Amendments made to the Fiscal Year 2019-2020 City Budget, Resolution 2019-165.

Sincerely,

Carol Wood, Council President

Peter Spadafore, Council Vice President

RECEIVED
MAY 22 PM 2:22
CITY CLERK



Chris Swope
Lansing City Clerk

May 21, 2019

President and Members of the Lansing City Council
10th Floor City Hall
Lansing, MI 48933

Dear President Wood and Council Members:

This is to notify you that my office received at 4:36 p.m. on May 21, 2019 the attached Notice of Veto of items within Council Resolution 2019-165, pertaining to the Fiscal Year 2020 City Budget. This notice was filed in compliance with Article III, Chapter 3, Section 3-305 of the City Charter which states that such notice must be filed in the Office of the City Clerk before 5:00 p.m. of the third working day following the adoption of the ordinance or resolution being vetoed.

Article III, Chapter 3, Section 3-305 of the City Charter further states that the item being vetoed shall not become law without further affirmative vote of two-thirds of the Council members serving at a meeting held within two weeks of the Notice of Veto.

If my staff or I can provide further assistance or information, please contact us at 483-4131.

Sincerely,

A handwritten signature in cursive script that reads "Chris Swope".

Chris Swope, MMC/CMMC
Lansing City Clerk

Attachment

Andy Schor
Mayor



City Hall - 9th Floor
124 W. Michigan Avenue
Lansing, MI 48933-1694
PH: 517483.4141 - FAX: 517483.6066
Lansing.Mayor@lansingmi.gov

OFFICE OF THE MAYOR
CITY OF LANSING, MICHIGAN

May 21, 2019

Chris Swope, Lansing City Clerk
124 W. Michigan Ave. 9th Floor
Lansing, MI 48933

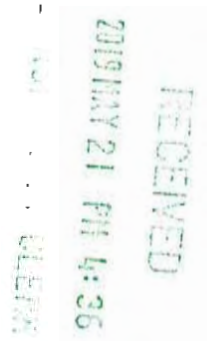
Dear Mr Clerk:

Enclosed for filing, please find my notice of veto and suspension of certain amendments made to the Fiscal Year 2019-2020 budget that I presented to City Council including the reasons for the veto and suspended portions of the budget amendment.

Please follow the procedures of the City Charter when transmitting to the City Council.

Sincerely,

Andy Schor
Mayor



Andy Schor
Mayor



City Hall - 9th Floor
124 W. Michigan Avenue
Lansing, MI 48933-1694
PH: 517.483.4141 - FAX: 517.483.6066
Lansing.Mayor@lansingmi.gov

OFFICE OF THE MAYOR CITY OF LANSING, MICHIGAN

May 21, 2019

Lansing City Council
c/o President Carol Wood
124 W Michigan Ave. 9th Floor
Lansing, MI

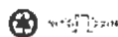
Dear President Wood and Councilmembers:

The budget that I presented to you on March 25, offered a budget that reflects our priorities including strong neighborhoods, public safety, economic development, and infrastructure. This budget was presented after hearing from residents at eight participatory budget sessions, and we were able to discuss the proposal at two Council budget forums and weeks of budget hearings. These budget sessions gave Lansing residents significant opportunity to help shape the budget, then reflect on what was presented to the Lansing City Council.

My proposed budget resulted in many things where there was agreement between the Administration and the Lansing City Council. We have agreed on the need for more public safety through an additional community policing officer and by significantly upgrading our police and fire infrastructure and equipment. We have agreed on the need for another economic development planner to ensure that all our requests are handled. We have agreed to create a new code compliance officer so that we can more effectively inspect rentals according to schedule and ensure the safety of our residents living in those rentals. We have agreed on the increased need for funding to fix our roads and sidewalks, and to separate our sanitary and storm sewers. We have agreed on the need for our parks millage to assist with playground equipment and many other recreation opportunities for our children and residents. I appreciate the hard work of the City of Lansing Finance Director and all department directors in crafting this budget that reflects the priorities of the City of Lansing.

While I am disappointed that the Lansing City Council has decided not to make Lansing the first 100% renewable energy community in Michigan, I have worked with members to create a Chief Strategy Officer (CSO) as recommended by the Financial Health Team. Unfortunately, the creation of this position also resulted in cuts to the Sister Cities program, and to the increases that were provided for arts and façade improvement. In the spirit of compromise, I have decided not to veto these amendments to the budget. I am proud that I provided increases for both public art and façade improvements, and am happy that some increases will remain in the budget even if they are less than originally proposed. I hope and expect that this CSO will identify efficiencies, including energy efficiencies, as part of the review of government functions and we can restore these cuts soon.

"Equal Opportunity Employer"

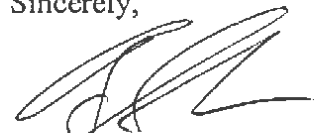


We do not agree on all of the parts of the budget, though, as is the normal process. The Administration and a majority of members of City Council can agree to disagree on certain issues. Pursuant to my authority under the Lansing City Charter, please be advised that I have vetoed and suspended certain portions of Resolution 2019-165, the Council's adopted budget for Fiscal Year 2019-20.

I have vetoed and suspended the elimination of the funding for the Neighborhoods position. Work in our neighborhoods is a very important part of my vision and administration. Lansing residents have recently affirmed this by ranking neighborhoods as the #2 issue for Lansing, after roads, in a poll conducted by the Lansing Regional Chamber of Commerce. I am proud to have created the Neighborhoods and Citizen Engagement Department, with the affirmation of the Lansing City Council. The work has been tremendous, with very successful programs such as SERVE Lansing, Citizens Academy, Walking Wednesdays, weekly newsletters to neighborhood leaders, monthly neighborhood summits, LOVE Lansing appreciation for Lansing neighborhood volunteers, Neighborhoods in Bloom, Neighborhood Advisory Board staffing, and other work. The N&CE department will be taking on greater capacity-building through innovation and work with partners such as the Bloomberg Philanthropies, National League of Cities, WhatWorksCities, GovEx, and others, and the establishment of a Neighborhoods Coordinator will ensure that we can satisfy all the needs of the city neighborhoods and the best citizen engagement. Additionally, this Neighborhoods Coordinator position will work with the new Chief Strategy Officer to find efficiencies and will be identifying new revenue and resources for our neighborhoods and community partners. As such, I veto and suspend the Lansing City Council's elimination of this position in the city budget.

I appreciate the positive working relationship that I have with the Lansing City Council and look forward to another productive year on behalf of the residents of Lansing.

Sincerely,



Andy Schor
Mayor

NOTICE OF VETO

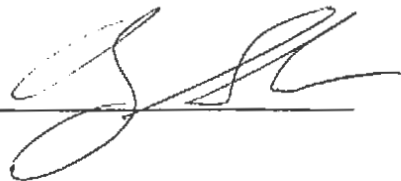
Pursuant to my authority under the Charter of the City of Lansing, I hereby veto and suspend the following amendments contained in Resolution #2019-165, the Fiscal Year 2019/2020 budget resolution, adopted May 20, 2019:

General Fund Expenditures:

Neighborhood & Citizen Engagement Department Personnel	\$(60,000)
Mayor's Office Operating - Restructuring - NCE personnel amendment	60,000

Work in our neighborhoods is a very important part of my vision and administration. Lansing residents have recently affirmed this by ranking neighborhoods as the #2 issue for Lansing, after roads, in a poll conducted by the Lansing Regional Chamber of Commerce. I am proud to have created the Neighborhoods and Citizens Engagement Department, with the affirmation of the Lansing City Council. The work has been tremendous, with very successful programs such as SERVE Lansing, Citizen Academy, Walking Wednesdays, weekly newsletters to neighborhood leaders, monthly neighborhood summits, LOVE Lansing appreciation for Lansing neighborhood volunteers, Neighborhoods in Bloom, neighborhood advisory board staffing, and other work. The N+CE department will be taking on greater capacity building through innovation and work with partners such as the Bloomberg Foundation, National League of Cities, WhatWorksCities, GovEx, and others, and the establishment of a neighborhoods coordinator will ensure that we can satisfy all the needs of the city neighborhoods and the best citizen engagement. Additionally, this neighborhoods coordinator position will work with the new Chief Strategy Officer to find efficiencies, and will be identifying new revenue and resources for our neighborhoods and community partners. As such, I exercise my authority under the City Charter and issue this veto, which maintains a balanced budget.

Dated: 5-21-19

Signed: 

**RESOLUTION #2019-165
BY COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING**

WHEREAS, in conformance with Article 7, Section 7-101 of the City Charter, on March 25, 2019, the Mayor submitted a proposed budget for the 2019/2020 fiscal year, which spans from July 1, 2019 through June 30, 2020; and

WHEREAS, the City Council held a series of televised public hearings to review Mayor's budget recommendations; and

WHEREAS, the City Council held special Committee of the Whole meetings during evening hours at the Foster Community Center on May 2, 2019 and at the Alfreda Schmidt Community Center on May 9, 2019, and as part of the Council meeting to provide opportunities for citizens to comment on the proposed City budget; and

WHEREAS, in accordance with City Charter and the State Uniform Budgeting and Accounting Act, notice was published and a public hearing was held on May 13, 2019, for the fiscal year 2019/2020 budget and capital improvements program; and

WHEREAS, Public Act 2 of 1968 of the State of Michigan, as amended, provides that the budget resolution of the City shall set forth the total number of mills to be levied under the General Property Tax Act, the estimated revenues, by source, and amounts appropriated to defray expenditures and meet the liabilities of the City for the ensuing fiscal year; and

WHEREAS, the City Council desires to establish certain budget policies for the fiscal year 2019/2020,

NOW, THEREFORE, BE IT RESOLVED that 19.44 mills be levied under the General Property Tax Act for fiscal year 2019/2020 as follows:

City Operating: 19.44

BE IT FURTHER RESOLVED that the City's sewage rate shall be increased by 3.0% for FY 2019/2020;

BE IT FURTHER RESOLVED that the following changes to the City's fee and charges be adopted:

	<u>From Current FY 2019</u>	<u>To Adopted FY 2020</u>
Parks & Recreation Department - Sports & Leisure		
Baseball Field Rentals	New fee	\$ 50.00
Flashlight Easter Egg Hunt	\$ 5.00	\$ 8.00
Cardboard Sled for Sled Races	\$ 7.00	\$ 10.00
Indoor Rummage Sale	\$ 15.00	\$ 20.00
Foster Center Room Rental Clean-up Fee	New fee	\$ 30.00
Foster Center Room 211 Rental Fee - Wi-Fi & Projector	\$ 10.00	\$ 25.00
Foster Center Room 211 Rental Fee -Wi-Fi, Projector, Screen	\$ 15.00	\$ 30.00
Foster Center Room 213 Sound System Rental Fee	\$ 10.00	\$ 20.00
Foster Center Portable Projector Rental Fee	\$ 10.00	\$ 20.00
Foster Center - Additional Tables & Chairs > 30	New fee	\$ 10.00
MARVA Volleyball Tournament - 9-Courts - No Equipment	\$ 175.00	\$ 265.00
MARVA Volleyball Tournament - 6-Courts - No Equipment	\$ 150.00	\$ 225.00
MARVA Volleyball Tournament - 3-Courts - No Equipment	\$ 125.00	\$ 190.00
MARVA Volleyball Tournament - 9-Courts with Equipment	\$ 200.00	\$ 300.00
MARVA Volleyball Tournament - 6-Courts with Equipment	\$ 175.00	\$ 265.00
MARVA Volleyball Tournament - 3-Courts with Equipment	\$ 150.00	\$ 225.00
Youth Floor Hockey - Individual Fee	New fee	\$ 30.00
Adult Individual Sports Registration Fee - Resident	New fee	\$ 55.00
Adult Individual Sports Registration Fee - Non-resident	New fee	\$ 65.00
Adult Individual Sports Registration Fee, After Deadline - Resident	New fee	\$ 65.00
Adult Individual Sports Registration Fee, After Deadline - Non-resident	New fee	\$ 75.00
Free Agent Fee - Substitute Player System	New fee	\$ 75.00
Men's Baseball Team Fee	\$ 1,249.00	\$ 1,349.00
Men's Over-30 Baseball Team Fee	\$ 1,249.00	\$ 1,349.00
Men's Over-40 Baseball Team Fee	\$ 907.00	\$ 1,007.00
Turner Dodge School Tours (max. 30 students)	\$ 60.00	\$ 75.00

	From Current FY 2019	To Adopted FY 2020
Parks & Recreation Department - Cemeteries		
Cemetery Notary Fee	New fee	\$ 25.00
Adult Single Grave - Resident	\$ 1,100.00	\$ 1,375.00
Adult Single Grave - Non-resident	\$ 1,650.00	\$ 2,050.00
Child Single Grave	\$ 500.00	\$ 625.00
Infant Single Grave	\$ 300.00	\$ 450.00
Two-Grave Monument - Resident	\$ 2,750.00	\$ 3,400.00
Two-Grave Monument - Non-resident	\$ 4,125.00	\$ 5,100.00
Three-Grave Monument - Resident	\$ 4,000.00	\$ 5,000.00
Three-Grave Monument - Non-resident	\$ 6,000.00	\$ 7,500.00
Four-Grave Monument - Resident	\$ 5,500.00	\$ 6,800.00
Five-Grave Monument - Non-resident	\$ 8,250.00	\$ 10,200.00
Five-Grave Monument - Resident	\$ 8,250.00	\$ 10,200.00
Three-Grave Monument - Non-resident	\$ 12,375.00	\$ 15,300.00
New Mount Hope Cemetery Grave Space - One Adult - Resident	\$ 1,650.00	\$ 2,025.00
New Mount Hope Cemetery Grave Space - One Adult - Non-resident	\$ 2,475.00	\$ 3,100.00
Open/Close Grave - Adult	\$ 975.00	\$ 1,200.00
Open/Close Grave - Child	\$ 500.00	\$ 625.00
Open/Close Grave - Infant	\$ 300.00	\$ 450.00
Open/Close Grave - Cremains	\$ 500.00	\$ 625.00
Columbarium Interment	\$ 300.00	\$ 450.00
Open/Close Grave Additional Charge - Weekday After 3:00 p.m.	\$ 400.00	\$ 500.00
Open/Close Grave Additional Charge - Saturday Before 1:00 p.m.	\$ 475.00	\$ 600.00
Open/Close Grave Additional Charge - Saturday After 1:00 p.m.	\$ 600.00	\$ 750.00
Open/Close Grave Additional Charge - Sunday & City Observed Holidays	\$ 800.00	\$ 1,000.00
Disinterment/Reinternment within Cemetery	\$ 2,425.00	\$ 3,600.00
Disinterment/Reinternment to Different Cemetery	\$ 1,450.00	\$ 2,400.00
Child/Infant Disinterment within Cemetery	\$ 875.00	\$ 1,875.00
Child/Infant Disinterment to Different Cemetery	\$ 425.00	\$ 1,250.00
Cremated Remains Move within Cemetery	\$ 875.00	\$ 1,875.00
Cremated Remains Move to Different Cemetery	\$ 425.00	\$ 1,250.00
Columbarium Niche - Fifth Row - Resident	\$ 900.00	\$ 1,125.00
Columbarium Niche - Fifth Row - Non-resident	\$ 1,350.00	\$ 1,690.00
Columbarium Niche - Fourth Row - Resident	New fee	\$ 1,225.00
Columbarium Niche - Fourth Row - Non-resident	New fee	\$ 1,850.00
Columbarium Niche - Second/Third Rows - Resident	New fee	\$ 1,425.00
Columbarium Niche - Second/Third Row - Non-resident	New fee	\$ 2,150.00
Columbarium Niche - First Row - Resident	New fee	\$ 1,325.00
Columbarium Niche - First Row - Non-resident	New fee	\$ 1,990.00

Economic Development & Planning - Parking System

Transient Parking Rates:		
Special Event	\$ 7.00	\$ 10.00
Baseball/Soccer	\$ 5.00	\$ 5.00
Permit Late Fee	\$ 10.00	\$ 15.00
Boot Fee	\$ 100.00	\$ 150.00
Meter Paper Capping Fee (per meter)	New fee	\$ 1.00
Meter Bagging Administrative Fee (>24 hour notice)	New fee	\$ 20.00
Meter Bagging Administrative Fee (<24 hour notice)	New fee	\$ 40.00
Lot Rates:		
Lot #1	\$ 85.00	\$ 90.00
Lot #8 per half hour	New fee	\$ 0.75
Lot #17	\$ 35.00	\$ 40.00
Lot #49	\$ 60.00	\$ 63.00
Lot #49A	\$ 60.00	\$ 63.00
Lot #50	\$ 30.00	\$ 35.00
Lot #52	\$ 70.00	\$ 73.00
Lot #53	\$ 70.00	\$ 73.00
Lot #55	\$ 80.00	\$ 85.00
Lot #56 Per half-hour charge	New fee	\$ 0.75
Lot #56 (maximum daily rate)	New fee	\$ 10.00
Lot #56 permit	\$ 25.00	\$ 45.00

	From Current FY 2019	To Adopted FY 2020
Economic Development & Planning - Parking System (continued)		
Lot Rates (continued):		
Motorcycle (Ionia Street)	\$ 26.00	\$ 30.00
Motorcycle (South Capitol Ramp)	\$ 26.00	\$ 30.00
Parking Fines:		
Expired Meter Violation	\$ 20.00	\$ 25.00
Expired Meter Violation Fine - After 14 Days	\$ 30.00	\$ 35.00
Expired Meter Violation Fine - After 28 Days	\$ 40.00	\$ 45.00
Payment within 2 hours	\$ 10.00	\$ 15.00
Time Limit Violation	\$ 20.00	\$ 25.00
Time Limit Violation - After 14 Days	\$ 30.00	\$ 35.00
Time Limit Violation - After 28 Days	\$ 40.00	\$ 45.00
Handicap Parking Zone	\$ 90.00	\$ 110.00
Handicap Parking Zone - After 14 Days	\$ 100.00	\$ 120.00
Handicap Parking Zone - After 28 Days	\$ 110.00	\$ 130.00
No Parking Zone	\$ 20.00	\$ 25.00
No Parking Zone - After 14 Days	\$ 30.00	\$ 35.00
No Parking Zone - After 28 Days	\$ 40.00	\$ 45.00
No Stopping/Standing/Parking	\$ 30.00	\$ 35.00
No Stopping/Standing/Parking - After 14 Days	\$ 40.00	\$ 45.00
No Stopping/Standing/Parking - After 28 Days	\$ 50.00	\$ 55.00
No Parking - 2 a.m. to 5 a.m.	\$ 20.00	\$ 25.00
No Parking - 2 a.m. to 5 a.m. - After 14 Days	\$ 30.00	\$ 35.00
No Parking - 2 a.m. to 5 a.m. - After 28 Days	\$ 40.00	\$ 45.00
No Parking - 2 a.m. to 5 a.m. (Snow Emergency)	\$ 25.00	\$ 35.00
No Parking - 2 a.m. to 5 a.m. (Snow Emergency) - After 14 Days	\$ 35.00	\$ 45.00
No Parking - 2 a.m. to 5 a.m. (Snow Emergency) - After 28 Days	\$ 45.00	\$ 55.00
Improper Parking	\$ 20.00	\$ 25.00
Improper Parking - After 14 Days	\$ 30.00	\$ 35.00
Improper Parking - After 28 Days	\$ 40.00	\$ 45.00
Permit Parking Area	\$ 20.00	\$ 25.00
Permit Parking Area - After 14 Days	\$ 30.00	\$ 35.00
Permit Parking Area - After 28 Days	\$ 40.00	\$ 45.00
Private Parking Area	\$ 20.00	\$ 25.00
Private Parking Area - After 14 Days	\$ 30.00	\$ 35.00
Private Parking Area - After 28 Days	\$ 40.00	\$ 45.00
No Parking in Alley	\$ 25.00	\$ 30.00
No Parking in Alley - After 14 Days	\$ 35.00	\$ 40.00
No Parking in Alley - After 28 Days	\$ 45.00	\$ 50.00
Blocking Drive or Sidewalk	\$ 35.00	\$ 40.00
Blocking Drive or Sidewalk - After 14 Days	\$ 45.00	\$ 50.00
Blocking Drive or Sidewalk - After 28 Days	\$ 55.00	\$ 60.00
Blocking Traffic Lane	\$ 30.00	\$ 45.00
Blocking Traffic Lane - After 14 Days	\$ 40.00	\$ 55.00
Blocking Traffic Lane - After 28 Days	\$ 50.00	\$ 65.00
Special Parking District	\$ 45.00	\$ 50.00
Special Parking District - After 14 Days	\$ 55.00	\$ 60.00
Special Parking District - After 28 Days	\$ 65.00	\$ 70.00
Failure to Pay Prescribed Fee	\$ 20.00	\$ 25.00
Failure to Pay Prescribed Fee - After 14 Days	\$ 30.00	\$ 35.00
Failure to Pay Prescribed Fee - After 28 Days	\$ 60.00	\$ 45.00
Fire Lane	\$ 60.00	\$ 100.00
Fire Lane - After 14 Days	\$ 70.00	\$ 110.00
Fire Lane - After 28 Days	\$ 80.00	\$ 120.00
All Other Violations	\$ 20.00	\$ 30.00
All Other Violations - After 14 Days	\$ 30.00	\$ 40.00
All Other Violations - After 28 Days	\$ 40.00	\$ 50.00

Public Service Department Major Streets Fund

Antenna/Tower Permit	\$ 295.00	\$ 300.00
Collocated Antenna	\$ 180.00	\$ 200.00
Collocated Antenna Annual Fee (Zone 1)	\$ 480.00	\$ 20.00
Collocated Antenna Annual Fee (Zone 2)	\$ 240.00	\$ 20.00
Antenna/Tower Annual Fee (Zone 1)	\$ 1,800.00	\$ 125.00
	From	To

	<u>Current FY 2019</u>	<u>Adopted FY 2020</u>
Public Service Department Major Streets Fund (continues)		
Antenna/Tower Annual Fee (Zone 2)	\$ 900.00	\$ 125.00
Collocated Antenna/City Owned Pole or Structure	\$ 480.00	\$ 30.00

Public Service Department Refuse and Recycling Funds

Refuse Fund:		
Refuse Bags	\$ 2.25	\$ 2.60
32 Gallon Cart - quarterly	\$ 44.00	\$ 48.00
65 Gallon Cart - quarterly	\$ 49.00	\$ 52.00
95 Gallon Cart - quarterly	\$ 55.00	\$ 56.00
Special Collection Fee	\$ 28.50	\$ 35.00
Cart Repossession Fee	\$ 28.50	\$ 35.00
Recycling Fund:		
Recycling Collection Fee	\$ 105.00	\$ 110.00

BE IT FURTHER RESOLVED that the following appropriations and revenue projections are adopted as the City's budget for the FY 2019/2020 fiscal year:

	<u>FY 2020 Proposed</u>	<u>Council Changes</u>	<u>FY 2020 Adopted</u>	
Estimated Revenues				
Property Taxes	\$ 42,875,000		\$ 42,875,000	
Income Taxes	39,400,000		39,400,000	
State Shared Revenues	19,817,000		19,817,000	
Licenses and Permits	1,889,000		1,889,000	
Charges for Services	9,351,800		9,351,800	
Fines and Forfeitures	2,149,200		2,149,200	
Interest and Rents	415,000		415,000	
Return on Equity	23,100,000		23,100,000	
Other Revenue	403,000		403,000	
Transfers	100,000		100,000	
Use of/(Contribution to) Fund Balance	-		-	
Total Revenue	<u>\$ 139,500,000</u>	<u>\$ -</u>	<u>\$ 139,500,000</u>	
Appropriations				
City Council				
Personnel	\$ 498,516		\$ 498,516	
Operating	231,484	(3,023)	228,461	
Total	<u>\$ 730,000</u>	<u>\$ (3,023)</u>	<u>\$ 726,977</u>	
Internal Audit				
Personnel	\$ 182,115		\$ 182,115	
Operating	13,885		13,885	
Total	<u>\$ 196,000</u>	<u>\$ -</u>	<u>\$ 196,000</u>	
Courts				
Personnel	\$ 5,121,945		\$ 5,121,945	
Operating	1,401,055	(6,048)	1,395,007	
Total	<u>\$ 6,523,000</u>	<u>\$ (6,048)</u>	<u>\$ 6,516,952</u>	
Mayor's Office				
Personnel	\$ 1,059,636		\$ 1,059,636	
Operating - Renewable Energy	227,364	(655)	226,699	
Operating - Restructuring - NCE personnel amendment	-	60,000	60,000	\$ 0
Operating - Restructuring - City Supported Agency reductions	-	17,500	17,500	
Operating - Restructuring - ED&P façade program reduction	-	12,500	12,500	
Operating - Restructuring - Renewable Energy initiative reduction	-	104,700	104,700	
Total	<u>\$ 1,287,000</u>	<u>\$ 194,035</u>	<u>\$ 1,481,035</u>	<u>\$ 1,421,035</u>

	FY 2020 Proposed	Council Changes	FY 2020 Adopted	
Office of Community Media				
Personnel	\$ 438,347		\$ 438,347	
Operating	39,653		39,653	
Total	\$ 478,000	\$ -	\$ 478,000	
City Clerk' Office				
Personnel	\$ 990,367		\$ 990,367	
Operating	413,633	(1,814)	411,819	
Total	\$ 1,404,000	\$ (1,814)	\$ 1,402,186	
Neighborhood and Citizen Engagement				
Personnel	\$ 832,604	\$ (60,000)	\$ 772,604	\$832,604
Operating	333,396		333,396	
Total	\$ 1,166,000	\$ (60,000)	\$ 1,106,000	\$1,166,000
Economic Development and Planning				
Personnel	\$ 3,278,728		\$ 3,278,728	
Operating	2,468,272	(12,681)	2,455,591	
Total	\$ 5,747,000	\$ (12,681)	\$ 5,734,319	
Finance				
Personnel	\$ 4,454,386		\$ 4,454,386	
Operating	1,226,614	(7,197)	1,219,417	
Total	\$ 5,681,000	\$ (7,197)	\$ 5,673,803	
Human Resources				
Personnel	\$ 1,333,106		\$ 1,333,106	
Operating	893,894	(1,373)	892,521	
Total	\$ 2,227,000	\$ (1,373)	\$ 2,225,627	
City Attorney				
Personnel	\$ 1,941,252		\$ 1,941,252	
Operating	241,748	(2,117)	239,631	
Total	\$ 2,183,000	\$ (2,117)	\$ 2,180,883	
Police				
Personnel	\$ 37,802,547		\$ 37,802,547	
Operating	7,082,453	(25,218)	7,057,235	
Total	\$ 44,885,000	\$ (25,218)	\$ 44,859,782	
Fire				
Personnel	\$ 30,772,490		\$ 30,772,490	
Operating	5,293,510	(15,422)	5,278,088	
Total	\$ 36,066,000	\$ (15,422)	\$ 36,050,578	
Public Service				
Personnel	\$ 2,855,553		\$ 2,855,553	
Operating	9,317,447	(10,314)	9,307,133	
Total	\$ 12,173,000	\$ (10,314)	\$ 12,162,686	
Human Relations & Community Service				
Personnel	\$ 1,460,296		\$ 1,460,296	
Operating	197,704	(1,089)	196,615	
Total	\$ 1,658,000	\$ (1,089)	\$ 1,656,911	
Parks & Recreation				
Personnel	\$ 5,246,923		\$ 5,246,923	
Operating	3,385,077	(30,239)	3,354,838	
Total	\$ 8,632,000	\$ (30,239)	\$ 8,601,761	
Human Services				
Operating	\$ 1,725,000		\$ 1,725,000	
Total	\$ 1,725,000	\$ -	\$ 1,725,000	
City-Supported Agencies				
Operating	\$ 334,000	\$ (17,500)	\$ 316,500	
Total	\$ 334,000	\$ (17,500)	\$ 316,500	

	FY 2020 <u>Proposed</u>	Council <u>Changes</u>	FY 2020 <u>Adopted</u>
Non-Departmental			
Vacancy Factor	\$ (700,000)		\$ (700,000)
Library Lease	150,000		150,000
Debt Service	1,265,000		1,265,000
Transfers	5,690,000		5,690,000
Total	<u>\$ 6,405,000</u>	<u>\$ -</u>	<u>\$ 6,405,000</u>
Total Appropriations	<u>\$ 139,500,000</u>	<u>\$ -</u>	<u>\$ 139,500,000</u>

II. SPECIAL REVENUE FUNDS

MAJOR STREETS FUND

Estimated Revenues			
Gas & Weight Tax Receipts	\$ 10,443,000		\$ 10,443,000
Utility Permit Fees (Metro Act)	516,000		516,000
Reimbursements	559,000		559,000
Miscellaneous Revenue	132,000		132,000
Use of/(Contribution to) Fund Balance	5,450,000		5,450,000
Total Revenue	<u>\$ 17,100,000</u>	<u>\$ -</u>	<u>\$ 17,100,000</u>
Appropriations			
Personnel	\$ 3,598,101		\$ 3,598,101
Operating	3,769,699		3,769,699
Capital	4,823,000		4,823,000
Debt Service	838,200		838,200
Transfers	4,071,000		4,071,000
Total Appropriations	<u>\$ 17,100,000</u>	<u>\$ -</u>	<u>\$ 17,100,000</u>

LOCAL STREETS FUND

Estimated Revenues			
Gas & Weight Tax Receipts	\$ 3,480,000		\$ 3,480,000
Miscellaneous Revenue	180,000		180,000
Transfer from Other Funds	6,216,000		6,216,000
Use of/(Contribution to) Fund Balance	837,000		837,000
Total Revenue	<u>\$ 10,713,000</u>	<u>\$ -</u>	<u>\$ 10,713,000</u>
Appropriations			
Personnel	\$ 3,335,534		\$ 3,335,534
Operating	2,767,066		2,767,066
Capital	3,325,000		3,325,000
Debt Service	985,400		985,400
Transfers to Other Funds	300,000		300,000
Total Appropriations	<u>\$ 10,713,000</u>	<u>\$ -</u>	<u>\$ 10,713,000</u>

STADIUM FUND

Estimated Revenues			
Operating Revenues	\$ 400,000		\$ 400,000
Stadium Naming Rights	120,000		120,000
Reimbursements	125,000		125,000
Transfers In	697,000		697,000
Use of/(Contribution to) Fund Balance	-		-
Total Revenue	<u>\$ 1,342,000</u>	<u>\$ -</u>	<u>\$ 1,342,000</u>
Appropriations			
Debt Service	\$ 1,342,000		\$ 1,342,000
Total Appropriations	<u>\$ 1,342,000</u>	<u>\$ -</u>	<u>\$ 1,342,000</u>

	FY 2020 Proposed	Council Changes	FY 2020 Adopted
BUILDING DEPARTMENT FUND			
Estimated Revenues			
Licenses & Permits	\$ 2,618,900		\$ 2,618,900
Charges for Services	1,000		1,000
Miscellaneous	100		100
Transfers from Other Funds	40,000		40,000
Use of/(Contribution to) Fund Balance	-		-
Total Revenue	\$ 2,660,000	\$ -	\$ 2,660,000

Appropriations			
Personnel	\$ 2,086,513		\$ 2,086,513
Operating	573,487		573,487
Total Appropriations	\$ 2,660,000	\$ -	\$ 2,660,000

CDBG FUND

Estimated Revenues			
Federal Grants	\$ 2,204,648		\$ 2,204,648
General Fund Transfer	-		-
Total Revenue	\$ 2,204,648	\$ -	\$ 2,204,648

Appropriations			
Personnel	\$ 1,015,744		\$ 1,015,744
Operating	1,188,904		1,188,904
Total Appropriations	\$ 2,204,648	\$ -	\$ 2,204,648

HOME GRANT FUND

Estimated Revenues			
Federal Grants	\$ 837,629		\$ 837,629
General Fund Transfer	-		-
Total Revenue	\$ 837,629	\$ -	\$ 837,629

Appropriations			
Personnel	\$ 205,031		\$ 205,031
Operating	632,598		632,598
Total Appropriations	\$ 837,629	\$ -	\$ 837,629

EMERGENCY SHELTER GRANT FUND

Estimated Revenues			
Federal Grants	\$ 170,259		\$ 170,259
Total Revenue	\$ 170,259	\$ -	\$ 170,259

Appropriations			
Operating	\$ 170,259		\$ 170,259
Total Appropriations	\$ 170,259	\$ -	\$ 170,259

FEDERAL DRUG LAW ENFORCEMENT SPECIAL REVENUE FUND

Estimated Revenues			
Drug Forfeitures	\$ -		\$ -
Interest Income	5,000		5,000
Use of/(Contribution to) Fund Balance	90,000		90,000
Total Revenue	\$ 95,000	\$ -	\$ 95,000

Appropriations			
Personnel	\$ -	\$ -	\$ -
Operating	95,000	-	95,000
Total Appropriations	\$ 95,000	\$ -	\$ 95,000

FY 2020 Proposed Council Changes FY 2020 Adopted
STATE/LOCAL DRUG LAW ENFORCEMENT SPECIAL REVENUE FUND

Estimated Revenues			
Drug Forfeitures	\$ -		\$ -
Interest Income	10,000		10,000
Use of/(Contribution to) Fund Balance	189,000		189,000
Total Revenue	\$ 199,000	\$ -	\$ 199,000
Appropriations			
Operating	\$ 169,000	\$ -	\$ 169,000
Capital	30,000		30,000
Total Appropriations	\$ 199,000	\$ -	\$ 199,000

DRUG LAW ENFORCEMENT FUND - TRI-COUNTY METRO

Estimated Revenues			
Drug Forfeiture Revenues	\$ 382,000		\$ 382,000
Contributions from Local Units	425,000		425,000
Total Revenue	\$ 807,000	\$ -	\$ 807,000
Appropriations			
Personnel	\$ 88,500	\$ -	\$ 88,500
Operating	718,500		718,500
Transfers	-		-
Total Appropriations	\$ 807,000	\$ -	\$ 807,000

DOWNTOWN LANSING, INC.

Estimated Revenues			
Special Assessments	\$ 423,700		\$ 423,700
Grants	10,000		10,000
Miscellaneous	91,700		91,700
Transfer from General Fund	93,000		93,000
Use of/(Contribution to) Fund Balance	15,600		15,600
Total Revenue	\$ 634,000	\$ -	\$ 634,000
Appropriations			
Personnel	\$ 162,000	\$ -	\$ 162,000
Operating	472,000		472,000
Total Appropriations	\$ 634,000	\$ -	\$ 634,000

III. ENTERPRISE FUNDS

CEMETERIES FUND

Estimated Revenues			
Cemetery Service Revenue	\$ 206,000		\$ 206,000
Sale of Lots	75,000		75,000
Other	-		-
Transfer from Parks Millage	595,000		595,000
Use of/(Contribution to) Fund Balance	-		-
Total Revenue	\$ 876,000	\$ -	\$ 876,000
Appropriations			
Personnel	\$ 558,382	\$ -	\$ 558,382
Operating	290,618		290,618
Transfers	27,000		27,000
Total Appropriations	\$ 876,000	\$ -	\$ 876,000

	FY 2020 Proposed	Council Changes	FY 2020 Adopted
GOLF FUND			
Estimated Revenues			
Transfers In - Parks Millage	\$ 166,000		\$ 166,000
Total Revenue	<u>\$ 166,000</u>	\$ -	<u>\$ 166,000</u>

Appropriations			
Operating	\$ 166,000		\$ 166,000
Total Appropriations	<u>\$ 166,000</u>	\$ -	<u>\$ 166,000</u>

	FY 2020 Proposed	Council Changes	FY 2020 Adopted
PARKING FUND			
Estimated Revenues			
Parking Revenue	\$ 5,867,000		\$ 5,867,000
Baseball Revenue	55,000		55,000
Parking Fines	600,000		600,000
Other Revenue	767,910		767,910
Use of/(Contribution to) Fund Equity	4,096,090		4,096,090
Total Revenue	<u>\$ 11,386,000</u>	\$ -	<u>\$ 11,386,000</u>

Appropriations			
Personnel	\$ 2,282,275		\$ 2,282,275
Operating	2,738,565		2,738,565
Capital	4,880,000		4,880,000
Debt Service	1,485,160		1,485,160
Total Appropriations	<u>\$ 11,386,000</u>	\$ -	<u>\$ 11,386,000</u>

	FY 2020 Proposed	Council Changes	FY 2020 Adopted
WASTEWATER FUND			
Estimated Revenues			
Sewer Charges	\$ 35,763,000		\$ 35,763,000
Interest Income	136,000		136,000
Low Income Credit	(2,000)		(2,000)
Miscellaneous Income	4,500		4,500
Use of/(Contribution to) Fund Equity	1,578,500		1,578,500
Total Revenue	<u>\$ 37,480,000</u>	\$ -	<u>\$ 37,480,000</u>

Appropriations			
Personnel	\$ 8,238,252		\$ 8,238,252
Operating	9,002,902		9,002,902
Capital	5,709,700		5,709,700
Debt Service	14,529,146		14,529,146
Total Appropriations	<u>\$ 37,480,000</u>	\$ -	<u>\$ 37,480,000</u>

	FY 2020 Proposed	Council Changes	FY 2020 Adopted
REFUSE FUND			
Estimated Revenues			
Operating Income	\$ 2,225,000		\$ 2,225,000
Interest Income	7,000		7,000
Use of/(Contribution to) Fund Equity	(7,000)		(7,000)
Total Revenue	<u>\$ 2,225,000</u>	\$ -	<u>\$ 2,225,000</u>

Appropriations			
Personnel	\$ 1,365,848		\$ 1,365,848
Operating	859,152		859,152
Capital	-		-
Total Appropriations	<u>\$ 2,225,000</u>	\$ -	<u>\$ 2,225,000</u>

	FY 2020 Proposed	Council Changes	FY 2020 Adopted
RECYCLING FUND			
Estimated Revenues			
Operating Income	\$ 4,423,950		\$ 4,423,950
Sale of Recycled Materials	-		-
Interest Income	-		-
Use of/(Contribution to) Fund Equity	428,050		428,050
Total Revenue	\$ 4,852,000	\$ -	\$ 4,852,000

Appropriations			
Personnel	\$ 2,591,962		\$ 2,591,962
Operating	1,804,452		1,804,452
Debt Service	455,586		455,586
Capital	-		-
Total Appropriations	\$ 4,852,000	\$ -	\$ 4,852,000

IV. CAPITAL PROJECT FUNDS

CAPITAL IMPROVEMENT (CIP) FUND

Estimated Revenues			
Transfer from the General Fund	\$ 507,000		\$ 507,000
Transfer from Local Streets (Sidewalks)	300,000		300,000
Loan Revenue	180,000		180,000
PEG (Cable Capital) Revenues	575,000		575,000
Use of/(Contribution to) Fund Balance	223,000		223,000
Total Revenue	\$ 1,785,000	\$ -	\$ 1,785,000

Appropriations			
Capital	\$ 1,030,000		\$ 1,030,000
PEG Capital	475,000		475,000
Debt Service	180,000		180,000
Transfer to General Fund	100,000		100,000
Total Appropriations	\$ 1,785,000	\$ -	\$ 1,785,000

PARKS MILLAGE FUND

Estimated Revenues			
Transfer from the General Fund	\$ 2,108,000		\$ 2,108,000
Total Revenue	\$ 2,108,000	\$ -	\$ 2,108,000

Appropriations			
Transfers to Golf/Cemetery Funds	\$ 761,000		\$ 761,000
Operating	10,000		10,000
Capital	1,337,000		1,337,000
Total Appropriations	\$ 2,108,000	\$ -	\$ 2,108,000

BE IT FINALLY RESOLVED, that the following policies are hereby established for the 2019/2020 fiscal year:

FY 2019/2020 Budget Policies

In accordance with the State Uniform Budget and Accounting Act (Public Act 2 of 1968), the City of Lansing's annual appropriations, as set forth in the annual budget resolution, shall be made in accordance with Generally Accepted Accounting Principles (GAAP) and shall apply to all funds except internal service funds, debt service funds, permanent funds, and trust and agency funds.

The City's fiscal year is July 1 through June 30. In accordance with the City Charter, on or before the fourth Monday in March, the Mayor submits to the City Council a proposed operating budget for the fiscal year commencing the following July 1. No later than the third Monday in May, the Council adopts the budget and sets the property tax rates for the ensuing fiscal year.

Appropriations are set forth in the annual budget resolution. Authority to transfer between appropriations is dictated by City Charter; however, additional administrative budget transfer authority is granted for the following instances. The Administration is requested to submit to Council quarterly reports of such transfers.

Wastewater Funds – the transfer residual State Revolving Fund (SRF) loan and/or bond proceeds between projects and project segments.

Flood Control – the transfer of funds for flood control and/or storm sewer purposes to address flooding or unanticipated storm sewer maintenance needs.

Major and Local Street (Act 51) Funding – Transfer authority is not limited by departmental allocation, and administrative authority is included for appropriation of MDOT special authorization funding.

Parking System – the transfer of capital project accounts from operating accounts is permitted to meet bid or unforeseen capital needs.

Debt Service Funds – the transfer of residual balances between general obligation bond debt service accounts.

Vacancy Factor/funded and unfilled Positions - The budget includes an attrition vacancy allowance of \$700,000. The Administration is requested to provide Council on July 1, 2019 and on a quarterly basis, thereafter, a list of vacant positions by department. The Administration is also requested to provide, on a quarterly basis, a detailed list by Department of all positions by title, FTE, wages and fringes, and impact on programs and/or services which are included within this allowance. The personnel wages and

fringes associated with all positions identified above as of July 1, 2019 and any such position vacated, thereafter, shall be placed in a budget control account, and will require City Council approval for expenditure.

In addition, administrative authority is granted for the transfer of wage and fringe benefit reserves to departmental budgets upon settlement of a collective bargaining agreement.

Carryforwards

Authority is granted to reappropriate available capital project balances as of June 30, 2019 into the FY 2020 budget. All non-capital balances require City Council approval to carryforward, except for encumbered (purchase order) obligations less than \$5,000 and not more than 8 months old.

- Human Services and Community Supported Agencies Funding

The plan for funding Agencies submitted to Council designate particular Agencies. If any agency does not apply for or use their funding, all funds will remain in their respective account(s) for additional appropriation and approval by Council for Human Services and Community Supported Agencies use pursuant to the Charter transfer authority. The Administration/Human Relations Community Services Department is requested to submit to Council a quarterly report on the status of the Human Services and Community Supported Agencies' funding. This report should include the accounting level detail appropriation; amount spent, balance, and a notation as to whether the balance of funds is expected to be spent by the end of the Fiscal Year; if not, why.

General Fund Reserve Policy

The City's General Fund reserves consist of the General Fund fund balance and the Budget Stabilization Fund. Use of and contributions to the Budget Stabilization Fund are dictated by Ordinance section 218.05.

The targeted unrestricted balance for the combination of the General Fund fund balance and the Budget Stabilization Fund is a minimum of 12% of General Fund expenditures and a maximum of 15% of General Fund expenditures. If events necessitate that the combined balances drop below 12% of General Fund expenditures, annual appropriations of a minimum of \$500,000 will be made until the 12% target is reached. In the event that combined reserves are projected to exceed 15% of General Fund revenues, the excess amount will be used to supplement pension and/or retiree healthcare prefunding.

Debt Management

Appropriations are made to adequately fund annual debt service obligations. Adherence will be made to required debt service reserves, where applicable, as well as to the provision of annual disclosures as required by outstanding bond obligations.

Investment Policy

Management of cash investments is governed by the City's investment policy and in accordance to State statute, with the objective being the maximization of return on the City's governmental funds through pooling of funds where appropriate and permitted, monitoring of interest rates and fee structures. Investments of the Employee Retirement System, the Police and Fire Retirement System, and the VEBA, are governed those respective boards and dictated by their respective investment policies.

Strategic Planning and Budget Development

In working toward the goal of the incorporation of strategic planning into the budget process, this next year, Administration is encouraged to work towards developing a multi-year budgeting process. This process should align the City's master plan, strategic goals, and performance metrics to short-term and long-term budget priority-setting by Council in accordance with Financial Health Team recommendations.

Civil Actions, Claims, and Damages

Whenever a claim is made or any civil action is commenced against the Mayor, a City Council member, a non-bargaining unit employee, or a Lansing retirement board trustee (collectively in this provision "the Employee") for damages caused by an act or acts of the Employee within the scope of his or her authority and while in the course of his or her employment with the City or his or her duties on behalf of the retirement board, the City will pay for, engage, or furnish the services of an attorney to advise the Employee as to the claim and to appear for and represent the Employees in the action. If the City Attorney does not provide the attorney services, the attorney selection shall be made by the City Attorney in the manner the City Charter requires. The City may compromise, settle, and pay a claim before or after the commencement of any civil action. Whenever any judgment for damages caused by the act or acts of the Employee covered under this provision is awarded against the Employee as the result of a civil action, the City will indemnify the Employee or will pay, settle, or compromise the judgment. The City's obligations under this provision, however, is contingent upon the Employee giving prompt notice of the commencement of the action and upon the Employee cooperating in the preparation, defense, and settlement of the action. The term "scope of authority" under this provision does not include any act or acts of Employee (i) fraud, (ii) dishonesty, (iii) willful, intentional, or deliberate violation of the law or breach of fiduciary duty, (iv) criminal act, or (v) traffic violation; nor does this provision abrogate or diminish governmental immunity.

Grants

In order to receive timely Council consideration of the approval of any grant award, every application for any grant requiring legislative approval shall be submitted to Council, and, upon notification of the award of such a grant, the acceptance shall be submitted to Council. Once accepted administrative authority is granted to create necessary accounts and transfers in accordance with the requirements of the grantor. Any grant that can be applied for administratively should be submitted for Council review within 10 days of the application.

Transparency and Accountability in Government

Council will review, and when necessary, pass policies, procedures and ordinances to achieve improved transparency and accountability with respect to economic incentives, outsourcing of service and contracting within City government.

Non-Motorized Vehicle Safety

Public Service is encouraged to develop a strategy and program to protect bike lanes at busy intersections to increase rider safety and educate motorists on proper interaction with bike lanes at intersections. If possible, the barriers should be removable to facilitate street sweeping and snow plowing.

Environmental Stewardship

The City of Lansing is concerned about its environment and strives to be a good steward of such. The City recognizes the importance of sustainability as determined in its commitment to the goals in the Paris Agreement. The City will recognize a proactive approach and work to use \$175,300 of non-general fund dollars to reduce the City's net emissions output, increase its energy efficiency and improve its wastewater treatment and waste management programs.

Lansing Home Ownership Program for Employees (L-Hope)

L-Hope shall cover these groups, all full time and part time year round employees, whose bargaining units have agreed to participate in the program, and the following non-bargaining employee groups: Executive Management Group, Non-Bargaining Group, Mayoral Staff, District Court employees, and the City Council Staff employees, and shall continue as funded.

Chief Strategy Officer

The Lansing City Council is establishing a Chief Strategy Officer. City Council will work with the Administration, Financial Health Team and Unions to establish an ordinance and/or contract outlining expectation and reporting. This process will begin no later than June 30, 2019.

After the establishment of a Chief Strategy Officer, City Council will also consider the appointment of a standing committee to exam the recommendations from the Chief Strategy Officer and issues involving the long term liabilities.



Chris Swape, CMMC/MMC
Lansing City Clerk

I hereby certify that the foregoing is true
and is a complete copy of the action
adopted by the Lansing City Council