



AGENDA
Committee on Ways and Means Special Meeting
Monday, April 12, 2021 @ 4:30 p.m.

Access the meeting via: <https://us02web.zoom.us/j/81382997422> ; ID 813 8299 7422 Dial In: 646-876-9923
email comments prior to the meeting at sherrie.boak@lansingmi.gov

All Council Members will participate virtually. They may be contacted prior at city.council@lansingmi.gov or (517) 483-4177

Councilmember Wood, Chair
Councilmember Hussain, Vice Chair
Council Member Spadafore, Member

- 1. Call to Order**
- 2. Public Comment on Agenda Items**
- 3. Minutes**
 - March 19, 2021
- 4. Discussion/Action:**
 - A.) RESOLUTION –Board of Water & Light External Auditor Selection; Baker Tilly
- 5. Other**
- 6. Adjourn**

To mitigate the spread of COVID-19 and to provide essential protections to vulnerable Michiganders and this State's health care system and other critical infrastructure, it is crucial that all Michiganders take steps to-limit in-person contact, particularly in the context of large groups. Therefore, the above meetings will be conducted via audio/video conference.

The meetings are being held virtually in accordance with the Open Meetings Act, as amended in an effort to protect the health and safety of the public. Members of the public wishing to participate in the meeting may do so by logging into or calling into the meetings using the website or phone number above, and meeting ID provided. To provide input or ask questions on any item that is listed on the agenda, members of the public may contact the email address listed above under the meeting link.

Persons with disabilities who need an accommodation to fully participate in these meetings should contact the City Council Office at 517-483-4177 (TTY 711) 24 hour notice may be needed for certain accommodations. An attempt will be made to grant all reasonable accommodation requests.

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MINUTES

Committee on Ways and Means Friday, March 19, 2021 @ 3:15 p.m.

<https://us02web.zoom.us/j/81382997422>; ID 813 8299 7422 Dial In: (646) 876 9923

Held virtually in an effort to protect the health and safety of the public & to mitigate the spread of COVID 19

CALL TO ORDER

The meeting was called to order at 3:15 p.m.

Members Present via audio/video

Council Member Carol Wood, Chair, remotely from Lansing, Michigan

Council Member, Adam Hussain, Vice Chair, remotely from Lansing, Michigan

Council Member Peter Spadafore, remotely from Lansing, Michigan

OTHERS PRESENT

Sherrie Boak, City Council Office Manager

Joseph Abood, OCA

Lisa Hagen, OCA

Eric Brewer, Council Internal Auditor

Dan Danke, Public Service

Public Comment

No public comment at this time.

Minutes

MOTION BY COUNCIL MEMBER HUSSAIN TO APPROVE THE MINUTES FROM MARCH 5, 2021. AS PRESENTED. ROLL CALL VOTE, MOTION CARRIED 3-0.

Discussion/Action:

RESOLUTION –Grant Application, Michigan Department of Transportation Local Bridge Program

Mr. Danke started by noting to the Committee that every year the City applies for funding on bridge projects, and usually there are 5 bridges. Historically they get awarded 1-2 per year. The application does require Council approval in a resolution, and with new standards from MDOT they have been able to apply for eight (8) bridges. The first few were noted as ones the City has applied for in the past, and placed in a priority order. This time there is one application for nine (9) bridges that need riprap placement. Mr. Danke then highlighted each project listed in the resolution, first noting there was a typo on 4. – should be “Pennsylvania Avenue”, not “River”. It was noted by Mr. Danke that MDOT confirmed the funding would stay the same, and the Lansing District could be up to \$8-\$10 million. Council Member Wood asked if the match money can be out of the Tri-County Planning funds the City gets. Mr. Danke did not know that response. Council Member Wood asked if funds from the last approval were and what they were used for. Mr. Danke

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did not have the information at the time of the meeting but provided the following via email after the meeting:

- Last year (FY2023 funding), the City was awarded preventative maintenance money for Pennsylvania Avenue over NS RR (\$140,000 total; City match \$7,000) and for E Cesar Chavez Avenue over the Grand River (\$86,000 total; \$4,300 City match).
- For FY2022 funding, the City was awarded preventative maintenance money for S Washington over the Grand River (\$315,000 total; City match \$15,750) and for Shiawassee Street over the Grand River (\$168,000 total; City Match \$8,400).
- For FY2021 funding, the City was awarded preventative maintenance money for N ML King Jr Boulevard over the Grand River (\$158,000 total; City match \$7,900) and awarded rehabilitation money for N Grand River Avenue over the Grand River (\$1,501,000; City match of \$75,500)
- For FY2020 funding, the City was awarded replacement money for Aurelius Road over the GTWRR (\$2,649,000 total; City match of \$132,4500)

MOTION BY COUNCIL MEMBER SPADAFORET TO APPROVE THE RESOLUTION FOR THE MDOT GRANT. ROLL CALL VOTE, MOTION CARRIED 3-0.

OTHER

Council Member Wood asked that the powerpoint submitted after the March 5, 2021 meeting by Ms. Kehler be added to the minutes from the March 5, 2021 meeting.

ADJOURN

Adjourned at 3:25 p.m.

Submitted by,

Sherrie Boak, Council Office Manager

Lansing City Council

Approved by the Committee on _____

RESOLUTION 2021-03-05

Lansing Board of Water & Light External Auditor Recommendation

WHEREAS, Lansing City Charter Section 3-404.1 requires an independent audit of all accounts of the City government, including the Board of Water and Light (BWL), at the close of each fiscal year, and all such audits shall be made by a Certified Public Accountant designated by the City Council; and

WHEREAS, BWL staff engaged in its normal public procurement process for the purpose of soliciting and evaluating proposals from a variety of independent public accounting firms that have municipal utility audit experience to perform an audit of the BWL as required by Lansing City Charter Section 3-404 for fiscal years ending June 30 on the following respective years: 2021, 2022, 2023, 2024, and 2025; and

WHEREAS, based on the public procurement evaluation of the proposals received, the BWL staff recommends the firm of Baker Tilly to perform these BWL audits; and

RESOLVED, that the Board of Commissioners support BWL staff's recommendation; and

FURTHER RESOLVED, the Board of Commissioners recommends that Lansing City Council approve and designate Baker Tilly to perform the annual financial audit for each of the fiscal years ending June 30 on the following respective years: 2021, 2022, 2023, 2024, and 2025 in accordance with Lansing City Charter 3-404.1; and

FURTHER RESOLVED, that the Corporate Secretary is hereby directed to submit this resolution on behalf of the Board of Commissioners to City Council requesting their approval of Baker Tilly as recommended by the Board of Commissioners.

Motion by Commissioner Lenz, **Seconded** by Commissioner Mullen, to approve the Resolution for Lansing Board of Water & Light External Auditor Recommendation.

Roll Call Vote:

Yeas: Commissioners David Price, Beth Graham, Deshon Leek, David Lenz, Tony Mullen, Ken Ross, Tracy Thomas, and Sandra Zerkle.

Nays: None.

Action: Motion Carried.

BY THE COMMITTEE ON WAYS AND MEANS
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Lansing City Charter Section 3-404.1 requires an independent audit of all accounts of the City government, including the Board of Water and Light (BWL), at the close of each fiscal year, and all such audits shall be made by a Certified Public Accountant designated by the City Council; and

WHEREAS, BWL staff engaged in its normal public procurement process for the purpose of soliciting and evaluating proposals from a variety of independent public accounting firms that have municipal utility audit experience to perform an audit of the BWL as required by Lansing City Charter, Section 3-404 for fiscal years ending June 30 on the following respective years: 2021, 2022, 2023, 2024 and 2025; and

WHEREAS, based on public procurement evaluation of the proposals received, the BWL staff recommends the firm of Baker Tilly to perform these BWL audits; and

WHEREAS, the Board of Commissioners support BWL staff's recommendations; and recommends that Lansing City Council approve and designate Baker Tilly to perform the annual financial audit for each of the fiscal years ending June 30 on the following respective years: 2021, 2022, 2023, 2024 and 2025 in accordance with Lansing City Charter Section 3-404.1.

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby supports the BWL Board of Commissioners recommendations to designate Baker Tilly to perform the annual financial audit for each of the fiscal years ending June 30 on the following respective years: 2021, 2022, 2023, 2024 and 2025 in accordance with Lansing City Charter Section 3-404.1