



AGENDA
Committee on Ways and Means
Friday, March 8, 2019 @ 8:30 a.m.
City Council Conference Room, City Hall 10th Floor
Updated 3/6/2019 P.M.

Councilmember Spitzley, Chair
Councilmember Spadafore, Vice Chair
Council Member Dunbar, Member

1. Call to Order

2. Approval of Minutes

- February 22, 2019

3. Public Comment on Agenda Items

4. Discussion/Action:

- A. RESOLUTION** – Grant Acceptance; HRCS Collaborative Application for Continuum of Care for Lansing under the Emergency Solutions Grant Notice of Funding Availability
- B. RESOLUTION** – Grant Acceptance; Ingham County Parks & Trails Millage Funding
- C. DISCUSSION** - Repeated comments on the external audit and how the City is progressing

5. Other

6. Adjourn

DRAFT



MINUTES

**Committee on Ways and Means
Friday, February 22, 2019 @ 4:00 p.m.
10th Floor Conference Room, City Hall**

CALL TO ORDER

The meeting was called to order at 4:00 p.m.

ROLL CALL

Council Member Patricia Spitzley, Chair
Council Member Peter Spadafore, Vice Chairperson
Council Member Kathie Dunbar, Member – excused

OTHERS PRESENT

LaSondra Crenshaw, Administrative Assistant
Eric Brewer, Council Internal Auditor
Jim Smiertka - City Attorney
Lt. Robert Backus, LPD
Joe McClure, LPD
Angela Bennett, Finance Director

Minutes

MOTION BY COUNCIL SPADAFORE MEMBER TO APPROVE THE MINUTES FROM JANUARY 18, 2019 AS PRESENTED. MOTION CARRIED 2-0.

Public Comment

No public comment at this time.

Discussion/Action

RESOLUTION – Reappointment; Kenneth Salzman; At-Large Member; Income Tax Board of Review/ Term to Expire June 30, 2022

No discussion

MOTION BY COUNCIL MEMBER SPADAFORE TO APPROVE THE RESOLUTION FOR REAPPOINTMENT OF KENNETH SALZMAN TO THE INCOME TAX BOARD OF REVIEW. MOTION CARRIED 2-0

RESOLUTION – Grant Acceptance; Byrne Justice Assistance Grant (JAG) Lansing Police Department

Ms. Bennett advised that the Tri County Narcotics squad grant for \$132,000.00 covers small portions of the Administrative Assistant position, one LPD officer, two Michigan State Police Detective Sergeant's, and one Ingham County Deputy. The grant period is from Oct 1st – Sept 30th.

Mr. Backus had nothing further to add

MOTION BY COUNCIL MEMBER SPADAFORE TO APPROVE THE RESOLUTION FOR BYRNE JUSTICE ASSISTANCE GRANT (JAG) LANSING POLICE DEPARTMENT. MOTION CARRIED 2-0

RESOLUTION – Grant Acceptance; Michigan Office of Highway Safety Planning (OHSP) Grant, Lansing Police Underage Drinking Enforcement Program

Mr. McClure explained that the funds will be used for underage decoys, reimbursement for time spent for officers and decoys, and pay for staffing of officers at events where there may be underage drinking including concerts, and last day of school, etc.

DRAFT

MOTION BY COUNCIL MEMBER SPADAFORE TO APPROVE THE RESOLUTION FOR MICHIGAN OFFICE OF HIGHWAY SAFETY PLANNING (OHSP) GRANT LANSING POLICE UNDERAGE DRINKING ENFORCEMENT PROGRAM. MOTION CARRIED 2-0

RESOLUTION – Grant Acceptance; Byrne Justice Assistance Grant (JAG) for Technology, Lansing Police Department

Mr. Backus stated that the Lansing Police Department requested these funds for two computerized components to test narcotics, and a mobile fingerprint identification unit cellular device to take fingerprints of people being booked in and positively identify them

MOTION BY COUNCIL MEMBER SPADAFORE TO APPROVE THE RESOLUTION FOR BYRNE JUSTICE ASSISTANCE GRANT FOR TECHNOLOGY LANSING POLICE DEPARTMENT. MOTION CARRIED 2-0

DISCUSSION – FY19/20 City Council and Internal Auditor Budget

Council Member Spadafore advised the group that leadership made some recommendations, they include adding a Legislative Analyst position, and a level increase for the Office Manager. Council Member Spitzley stated that she agreed with the recommendations and asked Mr. Brewer to get the final documents to Ms. Bennett.

OTHER

No other topics of discussion

ADJOURN

Adjourn at 4:09 p.m.

Submitted by,

LaSondra Crenshaw, Administrative Assistant

Lansing City Council

Approved by the Committee on _____

LANSING CITY COUNCIL

GRANT INFORMATION FORM

(Required for all grant applications and acceptances)

REFERRAL DATE: 2/6/2019

GRANT NAME: MICHIGAN STATE HOUSING DEVELOPMENT AUTHORITY (MSHDA) EMERGENCY SOLUTIONS
GRANT (ESG)

DEPARTMENT: HRCS

CONTACT PERSON (INCLUDE EMAIL AND PHONE): Dr. Joan Jackson Johnson 483-4482

APPLICATION DATE: One Year Renewal

AWARD DATE: 10/1/2018-9/30/2019

FUND AMOUNT: \$ 453,579 Total

CITY MATCH (IF APPLICABLE): \$ NONE

GRANT CYCLE: 10/1/2018-9/30/2019 Check One: Annual

One-Time



GRANT PAYS FOR: Ongoing support to communities carrying out the mission of preventing and ending homelessness in Michigan. The City is the collaborative applicant for the Ingham County CoC agencies that receive funding to provide emergency shelter. This grant also provides support for the Housing Assessment and Resource Agency (HARA) which is the centralized intake system for those experiencing a housing crisis in Ingham County.

GOODS & SERVICES see above

PERSONNEL N/A

CONSTRUCTION N/A

LAND N/A

FUND ALLOCATIONS (Please describe the purpose of the grant and allowable uses): * See Attached Grant Agreement

BY THE COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Department of Human Relations and Community Services (HRCS) was renewed as the Collaborative Applicant for the Continuum of Care for the Lansing, East Lansing, Ingham County area, to the Michigan State Housing Development Authority (MSHDA) under the 2018-2019 Emergency Solutions Grant Notice of Funding Availability (NOFA) process; and

WHEREAS, the HRCS is planning to manage the Emergency Services Grant (ESG) and apply for any available new funding for at least the following agencies: Child and Family Charities - Gateway Division, Haven House, Advent House Ministries, Loaves and Fishes Ministries, Mid-Michigan Recovery Services, Holy Cross Services, and the HRCS- HMIS and Grant Administration funds. This is a one-year renewal to support the existing Continuum of Care initiatives; and

WHEREAS, the HRCSD will manage the MSHDA funds for an amount at least \$453,579 total; and

WHEREAS, MSHDA is not requiring any cash and/or in-kind match for the 2018-2019 MSHDA NOFA;

NOW, THEREFORE, BE IT RESOLVED the City of Lansing, Michigan, accepts the terms of the grant renewal as stipulated by MSHDA and the City of Lansing does hereby specifically agree, but not by way of limitation, as follows:

1. That the administration is authorized to create appropriate accounts and transfer necessary funds to administer and monitor the grants and to appropriate such additional funds as shall be necessary to complete the project subject to the City Council transfer policies.
2. To maintain satisfactory financial accounts, documents, and records to make them available to MSHDA for auditing at reasonable times.
3. To implement the project and provide such funds, services, and materials as may be necessary to satisfy the terms of said Agreements.
4. To authorize the Mayor of the City of Lansing or designee to be the local authorized representative to sign documents in behalf of the City of Lansing.
5. To comply with any and all terms of said MSHDA agreements, including all terms not specifically set forth in the foregoing portion of this resolution.



LANSING CITY COUNCIL

GRANT INFORMATION FORM

(Required for all grant applications and acceptances)

REFERRAL DATE:

GRANT NAME: Ingham County Trails and Parks Millage

DEPARTMENT: Parks and Recreation

CONTACT PERSON (INCLUDE EMAIL AND PHONE): Brett Kaschinske, 483-4042, brett.kaschinske@lansingmi.gov

APPLICATION DATE 8/31/18

AWARD DATE: 2/12/19

GRANT CYCLE: Check One: ___Annual One-Time

FUND AMOUNT: \$2,034,026 (Breakdown below should total this amount)

GOODS & SERVICES	\$
PERSONNEL	\$ 15,000
CONSTRUCTION	\$2,019,026
LAND	\$
OTHER (Training)	

CITY MATCH (IF APPLICABLE): \$400,000 for the bridges

GRANT PAYS FOR: Bridge repairs to 5 bridges and new trail connection

FUND ALLOCATIONS (Please describe the purpose of the grant and allowable uses):

Cambridge also has \$300,000 from State of Michigan; this was also approved by City Council to apply for DNR Trust Fund Grant.

BY THE COMMITTEE _____
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, in November 2014, the Ingham County electorate approved a countywide trails and parks millage level of 50/100 (.50) of one mill to be used for the purpose of creating and maintaining a county system of recreational trails and adjacent parks trail system, which may incorporate trails or parks created by local units of government, including Lansing’s River Trail, and may acquire rights of way to connect and extend existing trails; and

WHEREAS, the Ingham County Board of Commissioners Resolution #18-257 approved a fourth round of applications that would address new construction as identified as regional priority corridors in figure 24 of the Ingham County Trails and Parks Comprehensive Report, and special projects (including blue ways) as well as repairs, rehabilitation, and long-term maintenance projects; and

WHEREAS, the Parks & Recreation Department of the City of Lansing received approval from the Ingham County Board of Commissioners for up to \$2,034,026 in trails and parks millage funding; and

WHEREAS, the funding will be used for seven (7) projects within the trail system within the City of Lansing as follows;

Trail connect – Cambridge to Frances Park	\$400,030.00
Volunteer Trail Ambassador/Coordinator	\$15,000.00
Bridges (#13, 14, 15, 18 and 31)	\$1,618,996.00

And

WHEREAS, the Parks and Recreation Department is requesting acceptance of the Ingham County trails and parks millage funding; and

WHEREAS, the City of Lansing recognizes the importance of the continued maintenance of these and other enhancements and has committed to implementing a maintenance plan/program over the design life of the facilities and has budgeted specific monies to ensure the continued maintenance of the enhancements; and

WHEREAS, the Administration and the City Council recognize the importance and need for safe recreation and non-motorized transportation facilities;

NOW, THEREFORE, BE IT RESOLVED, the Lansing City Council, hereby, approves acceptance of the Ingham County parks and trails millage funding.

BE IT FINALLY RESOLVED, the Administration is authorized to receive the funds, create the necessary accounts, and make necessary transfers for their administration in accordance with the requirements of the grantor.