



AGENDA
Committee on Ways and Means
Friday, January 18, 2019 @ 9:00 a.m.
City Council Conference Room, City Hall 10th Floor

Councilmember Spitzley, Chair
Councilmember Spadafore, Vice Chair
Council Member Dunbar, Member

1. Call to Order

2. Minutes

- Place on File – November 8, 2018

3. Public Comment on Agenda Items

4. Discussion/Action:

- A.) **RESOLUTION** - Reappointment; Michael DeMartelaere; At-Large Member; Income Tax Board of Review; Term to Expire June 30, 2022
- B.) **RESOLUTION** – Donation Acceptance; June Knostman Frances Park Fund
- C.) **DISCUSSION** – 2019 Committee Meeting Schedule

5. Other

6. Adjourn

DRAFT



MINUTES

**Committee on Ways and Means
Thursday, November 8, 2018 @ 8:00 a.m.
10th Floor Conference Room, City Hall**

CALL TO ORDER

The meeting was called to order at 8:01 a.m.

ROLL CALL

Council Member Jody Washington, Chair
Council Member Kathie Dunbar, Vice Chairperson – arrived at 8:03 a.m.
Council Member Carol Wood, Member

OTHERS PRESENT

LaSondra Crenshaw, Administrative Assistant
Eric Brewer, Council Internal Auditor
Joe Abood - Assistant City Attorney
Jim DeLine – LPD
Dean Johnson – Public Service Department

Minutes

MOTION BY COUNCIL MEMBER WASHINGTON TO APPROVE THE MINUTES FROM OCTOBER 25, 2018 AS PRESENTED. MOTION CARRIED 2-0.

Public Comment

No public comment at this time.

Discussion/Action

RESOLUTION – Grant Acceptance; FY 2018 Bulletproof Vest Partnership

Mr. DeLine advised the committee that this resolution is an Award not a grant. Lansing Police Department was awarded this grant in 2006 as well. With the current grant they are able to back date purchases since April 1st

Council Member Wood asked how many vests they would be purchasing. Mr. DeLine advised it would be 50-60 bulletproof vests.

MOTION BY COUNCIL MEMBER WOOD TO APPROVE THE RESOLUTION FOR FY 2018 BULLETPROOF VEST PARTNERSHIP AWARD. MOTION CARRIED 2-0

Sole Source Purchase; Lansing Police Department request for All City Management Services as the vendor for the staffing, training, and management of City of Lansing's School Crossing Guard Program.

Mr. Abood provided a follow up from the last meeting. He looked into why the City of Lansing is responsible for paying for school crossing guards and not the school. He found that in the function of law there is a Michigan Law stating that our citizens are our responsibility.

MOTION BY COUNCIL MEMBER WOOD TO RECEIVE AND PLACE ON FILE THE SOLE SOURCE PURCHASE LANSING POLICE DEPARTMENT REQUEST FOR ALL CITY MANAGEMENT SERVICES AS THE VENDOR FOR THE STAFFING, TRAINING, AND MANAGEMENT OF CITY OF LANSING'S SCHOOL CROSSING GUARD PROGRAM. MOTION CARRIED 3-0.

Sole Source Purchase; Lansing Police Department request for Elite Defense as the vendor for the purchase of helmets and face shields

Mr. DeLine advised this request was an approved list for FY 2019 with very specific criteria, including they must work with present night vision, interchangeable parts, and meet standards that are set. Stephanie Purchase and Sergeant Wilcox looked into other companies and Elite Defense was the only company that could meet all criteria

MOTION BY COUNCIL MEMBER WOOD TO RECEIVE AND PLACE ON FILE THE SOLE SOURCE PURCHASE LANSING POLICE DEPARTMENT REQUEST FOR ELITE DEFENCE AS THE VENDOR FOR THE PURCHASE OF HELMETS AND FACE SHIELDS. MOTION CARRIED 3-0

Sole Source Purchase; Public Service Department request for Engineering Inc. as the vendor for the purchase of engineering services for Frandora Hills Sanitary Sewer Rehabilitation.

Mr. Johnson advised the group that Frandora Hills neighborhood is northwest of the city north of Saginaw Street. Tributary to a proposed Montgomery drain project they found sewers and roads are in terrible condition. They would like to include the sewer rehabilitation in with the Montgomery drain project. The Commissioner that is doing the project could possibly do scoping for Frandora Hills as well.

Council Member Wood stated she heard if the sewer rehabilitation was combined with the drain project there is potential of assessing the residential properties and she is opposed to this. Mr. Johnson advised it is a possibility; however, the final decision has not been made. The City Council will have input if they decide to go that route.

Mr. Abood advised a huge bill for the city would be attached. He tried to place this topic on the City Councils radar early on. This would be a significant benefit to the city to get this done at the same time as the Montgomery drain project.

Council Member Dunbar asked why we cannot just pay the drain commissioner. Mr. Johnson advised that is an alternative but first we need to scope what our needs are, then we will decide how we will package it. After scoping, it is quite likely the Public Service Department will come back and ask for a sole source for a design to complete the plans and specification.

MOTION BY COUNCIL MEMBER WOOD TO RECEIVE AND PLACE ON FILE THE SOLE SOURCE PURCHASE REQUEST FOR ENG INC. AS THE VENDOR FOR THE PURCHASE OF ENGINEERING SERVICES FOR FRANDORA HILLS SANITARY SEWER REHABILITATION. MOTION CARRIED 3-0

DRAFT

OTHER

No other topics of discussion

ADJOURN

Adjourn at 8:14 a.m.

Submitted by,

LaSondra Crenshaw, Administrative Assistant

Lansing City Council

Approved by the Committee on _____

Boak, Sherrie

From: qruhsdq flylfsxvfrp
Sent: Iujd | #ghfhp eh#54/#534;#=#;#P
To: Soxp p hu#P dub|q
Subject: R qdqh#rup #/xep lwd#Dssdfdwlrq#ru#Dssrlwp hq#wr#Erduj#ru#Frpp lwlrq

Application for Appointment to Board or Commission

Thank you for your interest in serving on a Lansing Board, Commission or Committee.

Certain boards, commissions or committees require appointees to be a registered elector in the City of Lansing (Charter Section 2-102) and be a resident of Lansing for one year prior to taking office (Charter Section 2-102).

Appointees to every board, commission or committee must not be in default to the City at the time of taking office (Charter Section 2-103.2) and not have been convicted, within 20 years of taking office, of a violation of the election laws of the City of Lansing, State of Michigan, or the United States; a violation of public trust; or any felony (Charter Section 2-103.1).

(Section Break)

Date	12/21/2018
First Name	Michael
Middle	<i>Field not completed.</i>
Last Name	DeMartelaere
Other name(s) by which you have been known, including maiden names	<i>Field not completed.</i>
Date of Birth	██████████
Address	3732 Stratford Ave
City	LANSING
State	MI
Zip Code	48911
Email	demartelaere@sbcglobal.net

Gender	<i>Field not completed.</i>
Ward	3
Precinct	<i>Field not completed.</i>
Best phone number to contact you	██████████
Last 4 digits of social security number	████
In what year did you move to Lansing?	1996
Additional information regarding experience and credentials	<i>Field not completed.</i>
Occupational Background	<i>Field not completed.</i>
Educational Background	<i>Field not completed.</i>
Please attach a resume if available	<i>Field not completed.</i>
First choice for board to serve on	Income Tax Board of Review
Second choice of a board to serve on	<i>Field not completed.</i>
Third choice of a board to serve on	<i>Field not completed.</i>
Fourth choice of a board to serve on	<i>Field not completed.</i>
Please comment briefly on why you wish to serve on a particular board or commission. Please be specific as to your goals and ideas about how you wish to contribute to the work of the board or commission	<i>Field not completed.</i>
Qualifications and Eligibility – At this time, if you do not meet one or	<i>Field not completed.</i>

more of the qualifications or eligibility requirements listed at the top, please state here the requirement to be met and explain how you will be qualified or eligible before you would be sworn in to an appointed office

Background Check Authorization I agree

Please type your name in this box to signify that you can serve on a board or commission and the information in this application is accurate to the best of your knowledge Michael DeMartelaere

Date & Time 12/21/2018 2:00 PM

Email not displaying correctly? [View it in your browser.](#)

BY THE COMMITTEE ON WAYS AND MEANS
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Mayor made the following reappointment as stated below:

Income Tax Board of Review:

Michael DeMartelaere as an At-Large Member for a term to expire June 30, 2022; and

WHEREAS, the Mayor's office has verified that the nominee has been vetted and meets the qualifications as required by the City Charter; and

WHEREAS, the Committee on Ways and Means took affirmative action.

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, confirms the reappointment as stated below:

Income Tax Board of Review:

Michael DeMartelaere as an At-Large Member for a term to expire June 30, 2022.

BY THE COMMITTEE _____
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the June Knostman Living Trust has bestowed to the Department of Parks and Recreation a fund in the amount of Two Hundred Thousand and 00/100 dollars (\$200,000.00)

WHEREAS, the June Knostman Frances Park Fund will be used to make improvements to the City of Lansing's Frances Park, Rose Garden and Overlook; and

WHEREAS, meetings were held with neighbors, Friends of Frances Park and Trustee Gordon Hall to receive input on the improvements; and

WHEREAS, the Fund will be the exclusive property of the City of Lansing Parks and Recreation Department; and

WHEREAS, distributions from the Fund may be used to pay for contracted services and improvement projects, but may not be used to pay wages or benefits for City of Lansing employees; and

NOW, THEREFORE BE IT RESOLVED that the City Council approves the acceptance of the June Knostman Frances Park Fund; and

BE IT FINALLY RESOLVED, that, the Administration is authorized to create appropriate accounts and to make the necessary appropriations and transfers for the expenditure and control of the balance of the funds.

**2019 Lansing City Council
Standing Committee and Board/Commission
Assignments and Schedule**

Committee of the Whole	<i>Days: Monday Time: 5:30 p.m.</i>	Committee on Public Safety	<i>Days: 1st & 3rd Thurs. Time: 3:30 p.m.</i>
Carol Wood- Chairperson	<i>Before each scheduled Council Mtg.</i>	Carol Wood- Chair	
Peter Spadafore–Vice Chair	<i>& 1st Monday of the month</i>	Patricia Spitzley- Chair	
		Adam Hussain- Member	
Committee on General Services	<i>Days: 2nd & 4th Mon. Time: 3:30 p.m.</i>	Committee on Development and Planning	<i>Days: 1st & 3rd Monday Time: 4:00 p.m.</i>
Jody Washington – Chair		Adam Hussain-Chair	
Brian T Jackson- Chair		Jeremy Garza- Vice Chair	
Carol Wood– Member		Jody Washington-Member	
Committee on Intergovernmental Relations	<i>Pending</i>	Committee on Ways and Means	<i>Pending</i>
Brian T. Jackson- Chair		Patricia Spitzley – Chair	
Jeremy Garza- Vice Chair		Peter Spadafore- Vice Chair	
Kathie Dunbar- Member		Kathie Dunbar- Member	
Committee on Public Services	<i>Pending</i>	Committee on Personnel	
Peter Spadafore- Chair		Peter Spadafore – Chair	
Kathie Dunbar–Vice Chair		Carol Wood- Vice Chair	
Jeremy Garza- Member		Patricia Spitzley - Member	
		Brian T. Jackson- Member	

2019 Council Member Board and Commission Assignments

Capital Area Michigan Works Admin. Board: *Jody Washington, Adam Hussain, Jeremy Garza*

Capital Region Airport Authority: *Jeremy Garza*

City of Lansing & Charter Township of Lansing Liaison Commission: *Carol Wood*

Community Corrections Advisory Board: *Brian T. Jackson*

Downtown Lansing, Inc.: *Brian T. Jackson*

Employee Retirement: *Jody Washington*

Police & Fire Retirement: *Carol Wood*

Entrepreneur Institute of Mid-Michigan: *Kathie Dunbar*

Greater Lansing Convention & Visitors Bureau (liaison): *Jody Washington*

Lansing Entertainment & Public Facilities Authority: *Jeremy Garza*

Planning Board: *Adam Hussain, Jeremy Garza, Jody Washington*

Tri-County on Aging Consortium Board: *Brian T. Jackson, Kathie Dunbar*

Tri-County Regional Planning Commission: *Peter Spadafore, Patricia Spitzley, Brian T. Jackson*