



**ARTS AND CULTURE AGENDA**  
**January 3, 2019**

1. Approval of Agenda
2. Approval of November Minutes
3. Committee Reports
4. New Business
5. SWOT Analysis Review
6. Other General Discussion
7. Adjourn



## **ARTS AND CULTURE MINUTES**

**November 1, 2018**

### **1. Welcome and introduction**

- a. Kelly Stuible Clark made a motion supported by Debbie Mikula to approve the agenda as presented.

### **2. Adopt minutes of the previous meeting**

- a. Dominic Cochran made a motion supported by Tom Muth to approve the previous meeting minutes.

### **3. SWOT analysis with Redhead**

- a. Redhead Design led the commission through the process of a SWOT analysis with Racha taking notes of the discussion

### **4. Charter discussion**

- a. Madame Chair gave an overview of the proposed changes that have been drafted with the City Attorney. She asked for feedback and comments from the other commissioners on those changes and there were none.
- b. Kate Hude recommended that the order of “economic development” in the vision statement be revised so that it isn’t the first item listed.
- c. It was also suggested to change the word of “citizens” to “residents” in the vision statement.
- d. Mike Marriott suggested that after the 3rd statement in the mission add “artists.”
- e. Jack Davis asked why the committees were omitted from the charter. Madame Chair confirmed that there will be a focus on committees driving the work of this commission, but they didn’t need to be written into the charter. We need to discuss what committees would actually be affective to move action forward.
- f. Debbie Mikula made a motion to recommend to Mayor Andy Schor, to approve the charter with the discussed revisions. Supported by Jack Davis

### **5. Adopt meeting schedule**

- a. It is proposed that the commission will meet every-other month on the first Thursday of the month at 3 p.m. and will go for a period of two hours.
- b. Barb Whitney made a motion supported by Dominic Cochran to accept the meeting schedule as proposed.

### **6. Other general discussion**

- a. Committee Structures
  - i. Proposed Committees:
    1. Facilities / Infrastructure
    2. Public Art
    3. Campus Relations

4. Education
5. Talent / Economic Development
6. Communication / Advocacy
7. Governance
  - a. Mission, Vision and Diversity/Inclusion
8. Executive Committee
  - ii. Conversation amongst commissioners took place to establish the overall committees to propose.
  - iii. Madame Chair asked that commissioners think about which committees they would like to sit on so that they can be assigned by January 2019.
- b. Roundabout Sculpture
  - i. Laurie Baumer stated that she is hosting hours in her office over the next week to seek input from arts commission members on how the community foundation should proceed.

## **7. Adjourn**

- a. At 5:00 p.m. a motion was made to adjourn was made by Stephanie Vasko. After a vote of the commission, it was voted 1 in favor and the rest opposed.
- b. The meeting was adjourned at 5:28 p.m.

## **ARTS EDUCATION COMMITTEE 12/13/18 Report**

Members: Barb Whitney, Kelly Stuible-Clark, Mark Harvey, Missy Lilje, Alice Brinkman, and Clara Martinez.

Erin Schor joined the conversation along with Barb, Missy, Alice, and Clara. We:

1. made brief introductions about ourselves and our roles related to arts education
2. briefly assessed our current arts education landscape in Lansing - particularly informed by Lansing School District Board Member Missy Lilje regarding the increasingly positive arts situation in the Lansing Public Schools.
3. agreed on the need to develop an arts education strategic plan from a committee standpoint based on best practices
4. considered how/when to expand the conversation to include other committee members to represent our community
5. established a regular meeting schedule for the second Tuesday of each month on a rotating basis:

Tuesday, February 12 at 3:30 p.m. - REACH Studio Art Center, Alice Brinkman hosting

Tuesday, April 9 at 3:30 p.m. - Everett High School, Clara Martinez hosting

Tuesday, June 11 at 3:30 p.m. - Happendance Lansing, Missy Lilje hosting

Tuesday, August 13 at 3:30 p.m - location TBD

Tuesday, October 8 at 3:30 p.m. - location TBD

## **CAMPUS RELATIONS COMMITTEE**

## 12/14/18 Meeting Report

Committee welcomed additional members/representatives (non-MAACC members):  
Janet Lillie, Michigan State University, AVP Community Relations  
Tonya Causley, L.C.C., President's Office Project Coordinator

New members were excited to participate in arts and culture focused collaboration.  
Charter and mission of MAACC was discussed.  
MAACC Committees were discussed so new members would be aware of various support efforts. Committee will meet bi-monthly or as needed.  
Committee is to focus on service to Lansing, staying with Mayor's purview.  
Committee generally will advance the purpose/charter established for MAACC through:

- Timely communications of activities & initiatives
- Connecting services and needs to support city/campus art & culture objectives

Committee will prepare report out to MAACC Chair, and/or present at regular MAACC meetings. General Ideas shared included:

- Find MSU resources, Artists-Scholars
- 517 App
- Lansing groups like 501, GR Connect
- MSU Service Learning, Student Resources connecting to Lansing art & culture agencies

New Member Contact Info for Minutes/Agenda etc: Janet Lillie: 353-9001; [lillieja@msu.edu](mailto:lillieja@msu.edu)  
Tonya Causley: 483-1856; [vandert1@lcc.edu](mailto:vandert1@lcc.edu)

## GOVERNANCE COMMITTEE 12/18/18 Meeting Report

The Governance Committee held its 1<sup>st</sup> meeting on Tuesday, December 18, 2018, at 1200, at Hude Legal Services, PLLC, 824 N. Capitol Ave., Lansing, MI 48906. Present were Governance Committee members Yvette Collins, Kate Hude, Erin Schor (MAACC Chair), and Sarah Gonzales Triplett

### 1) Charter Review

- The charter has been revised per feedback provided by the MAACC and, based on information and belief, the Mayor has signed the revised charter. The Governance Committee discussed further revisions to the charter and decided to table this issue until a later time, as it seems to be more appropriate at this time to work on crafting policies and procedures.

### 2) Bylaws/additional policies & procedures for commission

- The Governance Committee will be looking at current City of Lansing ordinances, as well as other city ordinances (e.g., East Lansing) for guidance on crafting ordinance details into policies and procedures.
- The Governance Committee will be reviewing City of Lansing commissions' authority and advisory board functions and making recommendations for policies and procedures and/or codification, as applicable.
- Erin Schor and Sarah Triplett will provide the following, respectively, for review and further discussion by the Governance Committee – Cultural Economic Development Plan

for the Tri-County Area of the Capital Region and Americans for the Arts' Best Practices. Other items of interest will be shared on Google drive.

### **3) Soliciting feedback/information from other committees**

- Discussion on a process from taking reports from committees that impact governance to the committee of the whole; this may lead to recommendations for joint committee meetings from time-to-time.

### **4) Committee Description**

- Goal is for a Governance Committee description to be drafted by April 2019 at the latest.

### **5) Misc. business**

- Governance Committee Meeting dates & times (all meetings to be held at Hude Legal Services, PLLC): Tuesday, January 22, 2019 at 1200  
Tuesday, February 26, 2019 at 1200  
Tuesday, April 2, 2019 at 1200

## **COMMUNICATIONS & ADVOCACY COMMITTEE**

### **12/20/18 Report**

1. Introductions: Committee Chair Dominic Cochran, members Quinn Jiles, Tom Muth, and Mike Marriott were present. MAACC Chair Erin Schor was also in attendance.
2. Goals/Role of the Committee
  - Some initial startup action items the Committee requested of Chair Cochran are 1) reach out to City Attorney's Office and Mayor to see if they want the Commission as a whole to receive communications from the public in the same way that other City Boards do, via a single e-mail address(i.e. [artscommission@lansingmi.gov](mailto:artscommission@lansingmi.gov)) that then gets forwarded to individual e-mails. 2) Reach out to Creative Many to "let them know we're here" and see if they have any ideas for us, make sure we aren't duplicating any work, best practices etc. 3) Talk to Redhead about how the Commission or Committee might provide feedback and/or help amplify the City's new branding campaign to an Arts audience.
  - Quinn presented the idea of inviting different groups to come engage with the Committee and perhaps the Commission about overcoming possible challenges to communicating to underserved communities. Supported unanimously, and we will start with the Committee for now.
  - Discussion arose about whether the Commission should have a social media presence which also ties in to how and when we will communicate with the public as mentioned in the earlier action item. The question also arose of whether and how this Committee might serve the other Committees in terms of how and when they communicate as well.
3. Meeting schedule ideas
  - Committee unanimously decided to meet on the third Thursdays at 10am, location being at the Lansing Public Media Center for now. Next meeting January 17th