Virg Bernero
Mayor

PETITION FOR SPECIAL LAND USE

CITY OF LANSING
PLANNING OFFICE

Reset Form

Print Form

FILE NUMBER:_____

DATE SUBMITTED:_____

To the Honorable Mayor and City Council:

The undersigned do hereby petition for approval of a Special Land Use on the following described property:

_____

full street address, including zip code, or location of property

Legal description:

Applicant: _____

Address *(including zip code)*: _____

Phone number(s): _____

Name of owner(s): _____

Owner address *(including zip code)*: _____

Owner phone number(s): _____

Interest in property *(please check one)*:

☐ Option to buy ☐ Owner

☐ Lessee ☐ Represent owner

☐ Other *(please specify)*: _____

IF MORE SPACE IS NEEDED FOR THE ITEMS LISTED BELOW, PLEASE ATTACH EXTRA SHEETS

Proposed Special Land Use: _____

☐ Child Care *(13 or more)* ☐ Residential Care Facility *(7 or more)*

Zoning of the property: _____

Size of Parcel:

Width: _____ ft. Length: _____ ft. Area: _____ Sq. ft.

Irregular: *(specify and attach scale drawing with dimension)*

Please describe your proposal:

include specific background information and copies of permits, approvals, and program information

Submit the following:

Lot Plan (showing location of existing structure and include adjacent properties and setback dimensions).

Site Plan (showing parking areas, driveways, accessory buildings, trash receptables).

Landscape, screening, and buffering plan in accordance with Chapter 1290.

Photographs of the site.

Flood plain elevations, if applicable.

Copies of permits from other agencies, if applicable.

FEES:

Less than one (1) acre:	$500.00
One (1) to three (3) acres:	$650.00
Greater than three (3) acres:	$800.00

Please review the application and file it with the Planning Office. The Planning Office will transmit it to the City Clerk for official submission.

Signature of applicant:_____

Name: _____

For assistance, please contact:

PLANNING OFFICE
316 N. CAPITOL AVE., SUITE D-1
LANSING, MI 48933-1236
(517) 483-4066
FAX: (517) 483-6036