RESOLUTION #2010-159

BY THE COMMITTEE OF THE WHOLE

RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, in conformance with Article 7, Section 7-101 of the City Charter, on March 22, 2010, the Mayor submitted a proposed budget for the 2010/2011 fiscal year, which spans from July 1, 2010 through June 30, 2011; and

WHEREAS, the City Council held a series of televised public hearings to review the Mayor's budget recommendations; and

WHEREAS, the City Council held special Committee of the Whole meetings during evening hours at the Gier Community Center on April 15, 2010 and the South Side Community Center on April 22, 2010, and as part of the Council meetings, citizens were provided opportunities to comment on the proposed City budget; and

WHEREAS, in accordance with City Charter and the State Uniform Budgeting and Accounting Act, notice was published and a public hearing was held on April 26, 2010, for the fiscal year 2010/2011 budget and capital improvements program; and

WHEREAS, in light of the present economy, the City Council maintains that essential services such as police, fire, 911, and other public services remain strong; and

WHEREAS, the City Council wholeheartedly recognizes the importance of adopting a plan to allow essential services to be maintained during difficult budget times; and

WHEREAS, the City Council desires to establish certain budget policies for the fiscal year 2010/2011, and

WHEREAS, Public Act 2 of 1968 of the State of Michigan, as amended, provides that the budget resolution of the City shall set forth the total number of mills to be levied under the General Property Tax Act, the estimated revenues, by source, and amounts appropriated to defray expenditures and meet the liabilities of the City for the ensuing fiscal year;

NOW, THEREFORE, BE IT RESOLVED that 15.70 mills be levied under the General Property Tax Act for fiscal year 2010/2011 as follows:

City Operating: 15.44
City Debt: .26

BE IT FURTHER RESOLVED that the City's sewage rate shall be increased by 4% for FY 2011; and

BE IT FURTHER RESOLVED that the following changes to the City's fee and charges be adopted:

General Fund (101)		**Fee**
Planning & Neighborhood Development Department		
Rental Registration Fee - Code Compliance	New Registration	375.00
Rental Registration Fee - Code Compliance	Change of Ownership	200.00
Rental Registration Fee - Code Compliance	Certified Mail Fee	35.00
Public Service Department		
Trash Abatement	$/Work Unit (Table)	305.93
Temporary Sidewalk	Per square foot	7.28
Sidewalk Permit Fee	Owner-Initiated-Repair Waiver	(120.00)
Sidewalk Snow Removal	71.04 Admin + 45.29/20 Minutes	116.33
Sidewalk Snow Removal	20 Minute Added Segment	48.79
Parks Department		
Rent - Athletic Field	Per hour	5.00
Adult Baseball Team	Season	1,249.00
Youth Baseball Individual - Resident	Season	20.00
Youth Baseball Individual w/Shirts - Resident	Season	25.00
Youth Baseball Individual - Non-Resident	Season	31.00
Youth Baseball Individual w/Shirts - Non-Resident	Season	36.00
Adult Basketball Team - Resident	Season (Individual Only)	10.00
Adult Basketball Team - Non-Resident	Season (Individual Only)	15.00
Floor Hockey Team	Season	199.00
Youth Softball Team	Season	300.00
Senior Softball Team	Season	200.00
Youth Soccer Individual - Resident	Season - Age Group 3-4	20.00
Youth Soccer Individual - Resident	Season - Age Group 5-6	20.00
Youth Soccer Individual - Resident	Season - Age Group 7-8	20.00
Youth Soccer Individual w/Shirts - Resident	Season - Age Group 3-4	24.00
Youth Soccer Individual w/Shirts - Resident	Season - Age Group 5-6	24.00
Youth Soccer Individual w/Shirts - Resident	Season - Age Group 7-8	24.00
Youth Soccer Individual - Non-Resident	Season - Age Group 3-4	30.00
Youth Soccer Individual - Non-Resident	Season - Age Group 5-6	30.00
Youth Soccer Individual - Non-Resident	Season - Age Group 7-8	30.00
Youth Soccer Individual w/Shirts - Non-	Season - Age Group 3-4	34.00

Resident		
Youth Soccer Individual w/Shirts - Non-Resident	Season - Age Group 5-6	34.00
Youth Soccer Individual w/Shirts - Non-Resident	Season - Age Group 7-8	34.00
Adult Tennis Individual Resident	Season	20.00
Adult Tennis Individual Non-Resident	Season	25.00
Kids Camp Pre-Camp	Camp Rate	10.00/wk
Kids Camp Day-Camp	Camp Rate	10.00/wk
Kids Camp Post-Camp	Camp Rate	20.00/wk

Public Service - Major Streets Fund (202)

Utility Cut - PASER condition rating 10	Per square foot - street	63.51
Utility Cut - PASER condition rating 9	Per square foot - street	63.51
Utility Cut - PASER condition rating 8	Per square foot - street	63.51
Utility Cut - PASER condition rating 7 or less	Per square foot - street	21.17
ROW Permit Fee - 1 Day	Flat Base	0.00
ROW Permit Fee - 2-7 Days	Flat Base	0.00
ROW Permit Fee - 8-21 Days	Flat Base	0.00
ROW Permit Fee - 22-30 days	Flat Base	0.00
ROW Permit Fee - Up to One Year	Flat Base	0.00
ROW Application Fee	Flat Base	100.00
ROW Daily Permit Fee	Per Day	7.00
Sidewalk Replacement	Per square foot - 4 inch	10.92
Sidewalk Replacement	Per square foot - 6 inch	11.44
Sidewalk Replacement	Per square foot - 8 inch	11.96
Special Transportation Permit	Annual - 1 Power Unit + Load	100.00
Special Transportation Permit	Single Trip - 1 Power Unit + Load	50.00
Traffic Control Plan - Review & Oversight Fee	Permitted ROW - Standard Plan	30.00
Traffic Control Plan - Review & Oversight Fee	Permitted ROW - Complex Plan	95.00

Public Service - Local Streets Fund (203)

Utility Cut - PASER condition rating 10	Per square foot - street	33.69
Utility Cut - PASER condition rating 9	Per square foot - street	33.69
Utility Cut - PASER condition rating 8	Per square foot - street	33.69
Utility Cut - PASER condition rating 7 or less	Per square foot - street	11.23
Sidewalk Replacement	Per square foot - 4 inch	10.92
Sidewalk Replacement	Per square foot - 6 inch	11.44
Sidewalk Replacement	Per square foot - 8 inch	11.96

Code Compliance Mowing	Minimum 1-Hour, then Prorata	114.24

PND - Building Safety Fund (249)

Sign Permit Fee	Base Fee per Sign	60.00
Building Permit Fee	Re-Roof Residential	70.00
Building Permit Fee	Siding Residential	60.00
Building Permit Fee	Demolition Residential	60.00
Building Permit Fee	Calculation Table Revision	varies
Plan Review Fee	55% of Bldg Permit Fee	same %

Principal Shopping District Fund (298)

Business Extension Permit Fee	Per Linear Foot	10.00

Municipal Cemeteries Fund (516)

Adult Plot Sales - Evergreen - Resident	Single Adult Plot	600.00
Adult Plot Sales - Evergreen - Resident	Two-Grave Monument Plot	1,600.00
Adult Plot Sales - Evergreen - Non-Resident	Single Adult Plot	900.00
Adult Plot Sales - Evergreen - Non-Resident	Two-Grave Monument Plot	2,400.00

PND - Municipal Parking System Fund (585)

Parking Permits:

Monthly Permit - Lot #1 (Grand & Lenawee)	Monthly	69.00
Monthly Permit - Lot #2 (Capitol & Shiawassee)	Monthly	82.00
Monthly Permit - Lot #44 (Old City Market)	Monthly	44.00
Monthly Permit - Lot #49 (Kalamazoo & Cedar)	Monthly	48.00
Monthly Permit - Lot #52 (Stadium SW)	Monthly	55.00
Monthly Permit - Lot #53 (Stadium SE)	Monthly	52.00
Monthly Permit - Lot #55 (Cedar & Michigan)	Monthly	55.00
Monthly Permit - Outlying Lots Daytime (7am-6pm)	Monthly	22.00
Monthly Permit - Outlying Lots Evening (6pm-7am)	Monthly	7.00
Monthly Permit - Outlying Lots - 24/7 & Reserved	Monthly	25.00
Monthly Permit - Ramp Roof - South Capital & North Grand	Monthly	82.00
Monthly Permit - Ramp Roof - North Capitol	Monthly	71.00
Monthly Permit - Ramp Basement - South Capitol	Monthly	108.00
Monthly Permit - Ramp Covered - South Capitol	Monthly	106.00

Monthly Permit - Ramp Covered - North Grand	Monthly	118.00
Monthly Permit - Ramp Covered - North Capitol	Monthly	89.00
Monthly Permit - Ramp Reserved - South Capitol & North Capitol	Monthly	135.00
Monthly Permit - Ramp Reserved - North Grand	Monthly	138.00
Monthly Permit - Ramp Reserved - Townsend B/1	Monthly	165.00
Monthly Permit - Ramp General - North Capitol	Monthly	89.00
Monthly Permit - Ramp General - Townsend 6-8	Monthly	125.00
Monthly Permit - Ramp General - Townsend 2-6	Monthly	135.00
Monthly Permit - Motorcycle - All Ramps	Monthly	26.00

Parking - Other:

Lot Rental - Downtown Lots	Daily	Sp Event Max
Lot Rental - Outlying Lots	Daily	5.00
All Ramps - $/ Half Hour	First 30 Minutes - effective min.	1.00
All Ramps - $/ Half Hour	First 60 Minutes - actual	1.00
All Ramps - $/ Half Hour	Daily Maximum	10.00
All Ramps - $/ Half Hour	Debit Card (VIP)	0.70
Special Event Parking	Minimum	6.00
Special Event Parking	Maximum	12.00
Lost Entry Ticket Fee	Same Day, Varies by Daily Max.	2x Daily Max

Parking Fines - Regulation Level 1 and 2

Improper Parking - Level 1	Paid Within 14 Days	10.00
	Paid After 14 Days	20.00
	Paid After 28 Days	30.00
Pay Within 2 Hours of Ticket - Expired Meter	Additional Time NA	7.00

Parking Fines - Safety Level 3 and 4

Snow Emergency - No Parking 2-5am - Lvl 3	Paid Within 14 Days	25.00
	Paid After 14 Days	35.00
	Paid After 28 Days	45.00
Improper Parking - Level 3	Paid Within 14 Days	25.00

	Paid After 14 Days	35.00
	Paid After 28 Days	45.00
No Parking Zone - Level 3	Paid Within 14 Days	25.00
	Paid After 14 Days	35.00
	Paid After 28 Days	45.00
No Parking in Alley - Level 3	Paid Within 14 Days	25.00
	Paid After 14 Days	35.00
	Paid After 28 Days	45.00
All Other Violations - Level 3	Paid Within 14 Days	25.00
	Paid After 14 Days	35.00
	Paid After 28 Days	45.00
Blocking Drive or Sidewalk - Level 4	Paid Within 14 Days	40.00
	Paid After 14 Days	50.00
	Paid After 28 Days	60.00
Blocking Traffic Lane - Level 4	Paid Within 14 Days	40.00
	Paid After 14 Days	50.00
	Paid After 28 Days	60.00
Fire Lane - Level 4	Paid Within 14 Days	40.00
	Paid After 14 Days	50.00
	Paid After 28 Days	60.00
No Stopping, Standing, or Parking - Level 4	Paid Within 14 Days	40.00
	Paid After 14 Days	50.00
	Paid After 28 Days	60.00
Parking Fines - Handicap Parking - Level 5	Paid Within 14 Days - No Chg	75.00
	Paid After 14 Days - No Chg	85.00
	Paid After 28 Days	95.00
Public Service - Refuse Fund (596)		
Refuse Cart - 30-Yard Dumpster Fee	Daily Special Event	540.00
Public Service - Recycling Fund (597)		
Recycling Bin w/Wheels	Nominal One-Time Fee	10.00

BE IT FURTHER RESOLVED that the following appropriations and revenue projections are adopted as the City's budget for the FY 2010/2011 fiscal year:

I. GENERAL FUND

	FY 2011 Proposed	Council Changes	FY 2011 Adopted
Estimated Revenues		-	
Property Taxes	37,038,845		37,038,845
Income Taxes	29,700,000		29,700,000
State Shared Revenues	15,114,127		15,114,127
Licenses and Permits	1,601,840		1,601,840
Charges for Services	8,819,788		8,819,788
Fines and Forfeitures	3,764,100		3,764,100
Interest and Rents	583,000		583,000
Other Revenue	12,499,300		12,499,300
Transfers	300,000		300,000
Total Revenue	109,421,000	-	109,421,000
Appropriations			
City Council			
Personnel	469,983		469,983
Operating	121,700		121,700
Capital	10,000		10,000
Debt Service	-		-
Transfers	-		-
Total	601,683	-	601,683

	FY 2011 Proposed	Council Changes	FY 2011 Adopted
Internal Audit			
Personnel	136,161		136,161
Operating	8,049		8,049
Capital	1,500		1,500
Debt Service	-		-
Transfers	-		-
Total	145,710	-	145,710
Courts			
Personnel	4,317,142		4,317,142
Operating	748,285		748,285
Capital	-		-
Debt Service	-		-
Transfers	-		-
Total	5,065,427	-	5,065,427
Mayor's Office			
Personnel	610,352		610,352
Operating	94,690		94,690
Capital	-		-
Debt Service	-		-
Transfers	-		-
Total	705,042	-	705,042

	FY 2011 Proposed	Council Changes	FY 2011 Adopted
Office of Community Media			
Personnel	177,406		177,406
Operating	10,000		10,000
Capital	-		-
Debt Service	-		-
Transfers	-		-
Total	187,406	-	187,406
City Clerk' Office			
Personnel	674,856		674,856
Operating	134,956		134,956
Capital	10,000		10,000
Debt Service	-		-
Transfers	-		-
Total	819,812	-	819,812
Planning & Neighborhood Development			
Personnel	2,352,128		2,352,128
Operating	760,255		760,255
Capital	-		-
Debt Service	-		-
Transfers	-		-
Total	3,112,383	-	3,112,383

	FY 2011 Proposed	Council Changes	FY 2011 Adopted
Finance			
Personnel	7,250,395		7,250,395
Operating	2,423,309		2,423,309
Capital	25,000		25,000
Debt Service	-		-
Transfers	-		-
Total	9,698,704	-	9,698,704
Human Resources			
Personnel	1,151,428		1,151,428
Operating	536,342		536,342
Capital	-		-
Debt Service	-		-
Transfers	-		-
Total	1,687,770	-	1,687,770
City Attorney			
Personnel	1,172,697		1,172,697
Operating	96,223		96,223
Capital	-		-
Debt Service	-		-
Transfers	-		-
Total	1,268,920	-	1,268,920

Police	FY 2011 Proposed	Council Changes	FY 2011 Adopted
Personnel	29,790,102		29,790,102
Operating	3,231,033		3,231,033
Capital	90,965		90,965
Debt Service	-		-
Transfers	-		-
Total	33,112,100	-	33,112,100
Fire			
Personnel	25,199,143		25,199,143
Operating	3,762,157		3,762,157
Capital	35,000		35,000
Debt Service	-		-
Transfers	-		-
Total	28,996,300	-	28,996,300
Public Service			
Personnel	780,125		780,125
Operating	5,450,875		5,450,875
Capital	1,000		1,000
Debt Service			-
Transfers	-		-
Total	6,232,000	-	6,232,000

	FY 2011 Proposed	Council Changes	FY 2011 Adopted
Human Relations & Community Service			
Personnel	599,912		599,912
Operating	64,858		64,858
Capital	-		-
Debt Service	-		-
Transfers	-		-
Total	664,770	-	664,770
Parks & Recreation			
Personnel	5,587,381		5,587,381
Operating	2,056,764		2,056,764
Capital	-		-
Debt Service	-		-
Transfers	-		-
Total	7,644,145	-	7,644,145
Human Services			
Operating	1,435,000		1,435,000
Total	1,435,000	-	1,435,000
City-Supported Agencies			
Operating	48,400		48,400
Total	48,400	-	48,400

	FY 2011 Proposed	Council Changes	FY 2011 Adopted
Non-Departmental			
Vacancy Factor	(1,500,000)		(1,500,000)
Library Lease	160,000		160,000
Debt Service	4,361,676		4,361,676
Transfers	4,973,752		4,973,752
Total	7,995,428	-	7,995,428
Total Appropriations	109,421,000	-	109,421,000

II. SPECIAL REVENUE FUNDS

MAJOR STREETS FUND

Estimated Revenues			
Gas & Weight Tax Receipts	6,030,000		6,030,000
Utility Permit Fees (Metro Act)	398,000		398,000
Reimbursements	1,137,331		1,137,331
Interest Income	25,000		25,000
Miscellaneous Revenue	66,040		66,040
Use of Fund Balance	1,077,523		1,077,523
Transfer from General Fund	385,156		385,156
Total Revenue	9,119,050	-	9,119,050
Appropriations			
Personnel	2,680,082		2,680,082
Operating	3,496,100		3,496,100

	FY 2011 Proposed	Council Changes	FY 2011 Adopted
Capital	1,286,000		1,286,000
Debt Service	566,868		566,868
Transfers	1,090,000		1,090,000
Total Appropriations	9,119,050	-	9,119,050

LOCAL STREETS FUND

Estimated Revenues			
Gas & Weight Tax Receipts	1,705,000		1,705,000
Reimbursements	712,837		712,837
Interest Income	22,000		22,000
Transfers	2,309,660		2,309,660
Use of Fund Balance	624,303		624,303
Total Revenue	5,373,800	-	5,373,800
Appropriations			
Personnel	2,160,362		2,160,362
Operating	1,969,278		1,969,278
Capital	24,000		24,000
Debt Service	1,220,160		1,220,160
Transfers	-		-
Total Appropriations	5,373,800	-	5,373,800

	FY 2011 Proposed	Council Changes	FY 2011 Adopted
911 DISPATCH FUND			
Estimated Revenues			
Grants	-		
Cost-Sharing - Ingham County	5,183,218		5,183,218
Transfer from General Fund	261,422		261,422
Use of Fund Balance	-		-
Total Revenue	5,444,640	-	5,444,640
Appropriations			
Personnel	5,096,540		5,096,540
Operating	348,100		348,100
Capital	-		-
Debt Service	-		-
Transfers	-		-
Total Appropriations	5,444,640	-	5,444,640
STADIUM FUND			
Estimated Revenues			
Operating Revenues	280,500		280,500
Olds Park Stadium Naming Rights	115,000		115,000
Interest Income	300		300
Transfer from General Fund	609,200		609,200
Use of Fund Balance	-		-

	FY 2011 Proposed	Council Changes	FY 2011 Adopted
Total Revenue	1,005,000	-	1,005,000
Appropriations			
Personnel	-		-
Operating	60,000		60,000
Capital	-		-
Debt Service	945,000		945,000
Transfers	-		-
Total Appropriations	1,005,000	-	1,005,000

BUILDING DEPARTMENT FUND

Estimated Revenues			
Licenses & Permits	1,599,500		1,599,500
Charges for Services	7,900		7,900
Miscellaneous	-		-
Transfer from General Fund	349,000		349,000
Use of Fund Balance	-		-
Total Revenue	1,956,400	-	1,956,400
Appropriations			
Personnel	1,509,892		1,509,892
Operating	441,508		441,508
Capital	5,000		5,000
Debt Service	-		-

	FY 2011 Proposed	Council Changes	FY 2011 Adopted
Transfers	-		-
Total Appropriations	1,956,400	-	1,956,400

CDBG FUND

Estimated Revenues			
Federal Grants	2,195,131		2,195,131
Total Revenue	2,195,131	-	2,195,131
Appropriations			
Personnel	791,448		791,448
Operating	1,403,683		1,403,683
Capital	-		-
Debt Service	-		-
Transfers	-		-
Total Appropriations	2,195,131	-	2,195,131

HOME GRANT FUND

Estimated Revenues			
Federal Grants	929,849		929,849
Program Income	-		-
Total Revenue	929,849	-	929,849
Appropriations			
Personnel	72,672		72,672
Operating	857,177		857,177

	FY 2011 Proposed	Council Changes	FY 2011 Adopted
Capital	-		-
Debt Service	-		-
Transfers	-		-
Total Appropriations	929,849	-	929,849

EMERGENCY SHELTER GRANT FUND

Estimated Revenues			
Federal Grants	96,357		96,357
Total Revenue	96,357	-	96,357
Appropriations			
Personnel	-		-
Operating	96,357		96,357
Capital	-		-
Debt Service	-		-
Transfers	-		-
Total Appropriations	96,357	-	96,357

DRUG LAW ENFORCEMENT FUND

Estimated Revenues			
Drug Forfeiture Revenues	900,000		900,000
Contributions from Local Units	-		-
Private Donations	-		-
Interest Income	4,000		4,000

	FY 2011 Proposed	Council Changes	FY 2011 Adopted
Use of Fund Balance	(365,880)		(365,880)
Total Revenue	538,120	-	538,120
Appropriations			
Personnel	303,805	-	303,805
Operating	142,103	-	142,103
Capital	19,500	-	19,500
Debt Service	-	-	-
Transfers	72,712	-	72,712
Total Appropriations	538,120	-	538,120

DRUG LAW ENFORCEMENT FUND - TRI-COUNTY METRO

Estimated Revenues			
Drug Forfeiture Revenues	335,000		335,000
Contributions from Local Units	435,000		435,000
Private Donations	-		-
Interest Income	2,805		2,805
Use of Fund Balance	-		-
Total Revenue	772,805	-	772,805
Appropriations			
Personnel	76,205	-	76,205
Operating	672,600	-	672,600
Capital	9,000	-	9,000

	FY 2011 Proposed	Council Changes	FY 2011 Adopted
Debt Service		-	-
Transfers	15,000	-	15,000
Total Appropriations	772,805	-	772,805

PRINCIPAL SHOPPING DISTRICT

Estimated Revenues			
Special Assessments	403,000		403,000
Grants	10,000		10,000
Miscellaneous	102,810		102,810
Transfer from General Fund	39,180		39,180
Total Revenue	554,990	-	554,990
Appropriations			
Personnel	153,740		153,740
Operating	401,250		401,250
Capital	-		-
Debt Service	-		-
Transfers	-		-
Total Appropriations	554,990	-	554,990

III. ENTERPRISE FUNDS

	FY 2011 Proposed	Council Changes	FY 2011 Adopted
CEMETERIES FUND			
Estimated Revenues			
Cemetery Service Revenue	145,366		145,366
Sale of Lots	112,100		112,100
Other	1,500		1,500
Transfer from Perpetual Care	16,300		16,300
Transfer from General Fund	451,334		451,334
Total Revenue	726,600	-	726,600
Appropriations			
Personnel	464,527		464,527
Operating	262,073		262,073
Capital	-		-
Debt Service	-		-
Transfers	-		-
Total Appropriations	726,600	-	726,600
GOLF FUND			
Estimated Revenues			
Greens Fees	311,000		311,000
Equipment Rentals	107,000		107,000
Concessions	14,000		14,000

	FY 2011 Proposed	Council Changes	FY 2011 Adopted
Transfers In - General Fund	-		-
Transfers In - Parks Millage	275,000		275,000
Total Revenue	707,000	-	707,000
Appropriations			
Personnel	307,500		307,500
Operating	291,500		291,500
Capital	5,000		5,000
Debt Service	103,000		103,000
Transfers	-		-
Total Appropriations	707,000	-	707,000

PARKING FUND

Estimated Revenues			
Parking Revenue	6,373,340		6,373,340
Baseball Revenue	20,000		20,000
Parking Fines	570,000		570,000
Interest	100,000		100,000
Capital Lease Payment	4,140,000		4,140,000
Use of Fund Equity	630,560		630,560
Other Revenue	-		-
Total Revenue	11,833,900	-	11,833,900

	FY 2011 Proposed	Council Changes	FY 2011 Adopted
Appropriations			
Personnel	2,187,158		2,187,158
Operating	1,763,242		1,763,242
Capital	1,718,500		1,718,500
Debt Service	6,165,000		6,165,000
Transfers	-		-
Total Appropriations	11,833,900	-	11,833,900

WASTEWATER FUND

Estimated Revenues			
Sewer Charges	27,140,000		27,140,000
Interest Income	50,000		50,000
Low Income Credit	(5,000)		(5,000)
Miscellaneous Income	10,000		10,000
Transfer from General Fund	815,000		815,000
Existing Bond Proceeds	4,254,100		4,254,100
Use of Fund Balance	-		-
Total Revenue	32,264,100	-	32,264,100
Appropriations			
Personnel	5,837,301		5,837,301
Operating	8,007,403		8,007,403
Capital	713,500		713,500

Debt Service	17,405,896		17,405,896
Transfers	300,000		300,000
Total Appropriations	32,264,100	-	32,264,100

REFUSE FUND

Estimated Revenues			
Operating Income	1,492,240		1,492,240
Interest Income	2,160		2,160
Transfer from General Fund	-		-
Use of Fund Balance	-		-
Total Revenue	1,494,400	-	1,494,400
Appropriations			
Personnel	682,479		682,479
Operating	811,921		811,921
Capital	-		-
Debt Service	-		-
Transfers	-		-
Total Appropriations	1,494,400	-	1,494,400

RECYCLING FUND

Estimated Revenues			
Operating Income	2,591,292		2,591,292
Sale of Recycled Materials	60,945		60,945
Interest Income	2,000		2,000
Transfer from General Fund	-		-

	FY 2011 Proposed	Council Changes	FY 2011 Adopted
Use of Fund Balance	524,463		524,463
Total Revenue	3,178,700	-	3,178,700
Appropriations			
Personnel	1,910,214		1,910,214
Operating	1,268,486		1,268,486
Capital	-		-
Debt Service	-		-
Transfers	-		-
Total Appropriations	3,178,700	-	3,178,700

IV. CAPITAL PROJECT FUNDS

CAPITAL IMPROVEMENT (CIP) FUND

Estimated Revenues			
Transfer from the General Fund	740,000		740,000
PEG (Cable Capital) Revenues	600,000		600,000
Use of Fund Balance	35,000		35,000
Total Revenue	1,375,000	-	1,375,000
Appropriations			
Facilities	460,000		460,000
Public Safety Equipment	-		-
Technology Improvements	100,000		100,000
Public Cable Access (PEG)	600,000		600,000

	FY 2011 Proposed	Council Changes	FY 2011 Adopted
Master Planning	35,000		35,000
Infrastructure Improvements	180,000		180,000
Total Appropriations	1,375,000	-	1,375,000

PARKS MILLAGE FUND

Estimated Revenues			
Transfer from the General Fund	1,375,500		1,375,500
Use of Fund Balance	84,500		84,500
Total Revenue	1,460,000	-	1,460,000
Appropriations			
Park Improvements	795,000		795,000
Park Facility Improvements	150,000		150,000
Parks Maintenance & Repair	80,000		80,000
Rivertrail Improvements & Repairs	160,000		160,000
Transfer to Golf Fund	275,000		275,000
Total Appropriations	1,460,000	-	1,460,000

BE IT FURTHER RESOLVED that within the Human Service Agency allocation as proposed by the Mayor, the Discretionary allocation is changed to $19,150 and an allocation of $1,500 for the LPD Youth Explorers program is included; and

BE IT FURTHER RESOLVED that the Administration is encouraged to maintain a forty hour work week, preserve public services, achieve necessary cost savings and efficiencies through the implementation of a maximum of 208 furlough hours for non-emergency personnel, and allow city employees the utmost flexibility in scheduling these furlough hours; and

BE IT FINALLY RESOLVED that the following policies are, hereby, established for the 2010/2011 fiscal year:

BUDGET POLICIES

1. Encumbrances
   Authority is provided to re-appropriate available capital project balances as of June 30, 2010, into the FY 2010-11 budget. All non-capital, unencumbered balances require Council approval for re-appropriation.

   Authority is provided to re-appropriate outstanding encumbered obligations which are less than $5,000 into the FY 2010-11 budget, and the Administration is requested to present Council with a detailed report listing each encumbrance and its corresponding amount by September 2010. Notwithstanding, the above encumbrances which are less than $5,000 and more than 8 months old shall require Council approval.

2. Residency Incentive
   In the event that funds advanced for home purchases are returned from employees, such funds shall be administratively re-appropriated to the City's Residency Incentive Program. Any amounts remaining in the City's Residency Incentive Program at the end of FY 2009-10 will be carried forward to FY 2010-11 and placed into the Residency Incentive Program account. The Administration is requested to identify other potential funding sources to be used for the City's Residency Incentive Program and report its findings to Council by January 1, 2011.

3. Labor Relations
   Authority is included to transfer wage reserves and fringes to Departmental line items upon contract settlements.

4. Vacant and Unfunded Positions and Position Eliminations
   Positions shown in the various Departmental budgets as eliminated in the FY 2010-11 budget are removed from Departmental Tables of Organization. The Administration is requested to present to Council on or before July 1, 2010, a City wide organizational chart reflecting all FY 2010-11 budged positions (funded-filled or vacant) and provide a list, by Department, of each position including position title, FTE, wages and fringes, and whether the position is filled or vacant.

5. Vacancy factor/funded and unfilled Positions
   The budget includes an attrition vacancy allowance of $1,000,000. The Administration is requested to provide Council on July 1, 2010, and every month, thereafter, a list of vacant positions by department. The Administration is also

requested to provide, on a quarterly basis, a detailed list by Department of all positions by title, FTE, wages and fringes, and impact programs and/or services which are included within this allowance. The personnel wages and fringes associated with all positions identified above as of July 1, 2010, and any such position vacated, thereafter, shall be placed in a budget control account, and will require City Council approval for expenditure.

6. Infrastructure / Sewage / CSO
   Sewage rates shall be maintained at the scheduled 4% increase. Authorization is provided to transfer Sewage funding and State Revolving Loan Fund proceeds to expenditure accounts within the 592 Capital Projects Fund Series and recover residual funding from completed project segments in CSO funds to the Sewage Fund. Authority is provided for the administrative appropriation of 2003 Sewer Bond proceeds for the ineligible share of Combined Sewer Overflow projects and for such other Sewage Fund projects as are within the provisions of the bond covenant. This authority includes re-appropriation of residual funds for the design phase of succeeding project segments. Authority is provided to administratively appropriate funding from the Lansing Board of Water and Light when the Board chooses to participate in infrastructure repairs which may be accomplished during the CSO project by the City contractor. The Administration is requested to submit to Council detailed quarterly reports beginning September 1st of each year outlining the transfers made pursuant to the above authorization.

7. Public Service
   Authority is provided to administratively transfer funding for flood control and storm sewer purposes if such funding is necessary to address flooding or unanticipated storm sewer maintenance needs. Administrative transfer authority is authorized for expenditure of 1990-II Environmental Bond Fund proceeds and to transfer Technical Equipment Replacement funding to the Service Garage fund and to create appropriate expenditure accounts. The Administration shall submit to Council detailed quarterly reports beginning September 1st of each year outlining the transfers made pursuant to the above authorization.

8. Act 51 Major and Local Streets
   Transfer authority is not limited by departmental allocation. Administrative authority is included for appropriation of MDOT special authorization funding. Authorization is included to carry forward residual appropriations from FY 2009/2010 Traffic Maintenance accounts for matching the ITS Signal Pre-emption Grant. The Administration shall submit to Council detailed quarterly reports beginning September 1st of each year outlining the transfers made pursuant to the above authorization.

9. Parking System Fund
   Authority is provided to administratively transfer to Capital Project accounts from Operating Cost accounts to meet bid or unforeseen major maintenance cost requirements. The Administration shall submit to Council detailed quarterly reports

and funding activity on a budget basis beginning September 1st of each year outlining the transfers made pursuant to the above authorization.

10. Fees
Approval is herein given to charge fees as listed in the budget fee schedules.

11. Grants
The Administration shall present to Council every application for any grant and, upon notification of the award of a grant, shall submit the grant to Council for acceptance. Administrative authority is given to create the necessary accounts and transfers in accordance with the requirements of the grantor. Any grant that can be applied for administratively should be submitted for Council review within 10 days of the application.

12. Debt Service
Authority is provided to transfer residual balances between General Obligation Bond Funds, upon completion of repayment, to meet funding needs in other General Obligation issues and to close funds. The Administration shall submit to Council detailed quarterly reports beginning September 1st of each year outlining the transfers made pursuant to the above authorization.

13. Civil Actions, Claims, and Damages
Whenever a claim is made or any civil action is commenced against the Mayor, a City Council member, a non-bargaining unit employee, or a Lansing retirement board trustee (collectively in this provision “the Employee”) for damages caused by an act or acts of the Employee within the scope of his or her authority and while in the course of his or her employment with the City or his or her duties on behalf of the retirement board, the City will pay for, engage, or furnish the services of an attorney to advise the Employee as to the claim and to appear for and represent the Employees in the action. If the City Attorney does not provide the attorney services, the attorney selection shall be made by the City in the manner the City determines. The City may compromise, settle, and pay a claim before or after the commencement of any civil action. Whenever any judgment for damages caused by the act or acts of the Employee covered under this provision is awarded against the Employee as the result of a civil action, the City will indemnify the Employee or will pay, settle, or compromise the judgment. The City’s obligations under this provision, however, is contingent upon the Employee giving prompt notice of the commencement of the action and upon the Employee cooperating in the preparation, defense, and settlement of the action. The term “scope of authority” under this provision does not include any act or acts of Employee (i) fraud, (ii) dishonesty, (iii) willful, intentional, or deliberate violation of the law or breach of fiduciary duty, (iv) criminal act, or (v) traffic violation; nor does this provision abrogate or diminish governmental immunity.

14. Consolidated Law Enforcement Building

The Administration is requested to submit to Council a detailed analysis and business plan for Consolidated Law Enforcement Building to include the centralization of all police facilities and operations, 911 Center, and 54A District Court. This analysis should be submitted by January 1st and include the efficiencies that will be achieved, detail analysis of cost savings, and the elimination of redundancies.

15. Capital Improvement Projects
The Internal Auditor will provide an annual report to Council on all projects completed in the prior fiscal year regarding the Capital Improvement Project budgets and all cost overruns or under expenditures. This report will be submitted by January 31st each year for consideration by Council.

16. City's Road Maintenance/Construction Capital Improvement Plan
The Administration is requested to update on an annual basis and submit to Council by January 1st each year.

17. 425 Agreements/Project Labor Agreements
Council will review language to be incorporated in all future City 425 Agreements and Project Labor Agreements that addresses employment opportunities for City of Lansing residents and other issues that will protect the interests of the City.

18. Contracts
The Administration is requested to submit to Council by September 15, 2010, a detailed analysis and recommendations as to which contractual services above $50,000, which were previously identified, could be brought "in-house", either in part or in total. The analysis should include projected costs and efficiencies.

19. Community Resource Officers
The Chief of Police provided four officers to assigned schools; the City Council strongly suggests that the Lansing School District reimburse the City for half the officers' wages and fringes.

20. Human Services and Community Supported Agencies Funding
The plan for funding Agencies submitted to Council designate particular Agencies. If any agency does not apply for or use their funding, all funds will remain in their respective account(s) for additional appropriation and approval by Council for Human Services and Community Supported Agencies use pursuant to the Charter transfer authority. The Administration/Human Relations Community Services Department is requested to submit to Council a quarterly report on the status of the Human Services and Community Supported Agencies' funding. This report should include the accounting level detail appropriation; amount spent, balance, and a notation as to whether the balance of funds is expected to be spent by the end of the Fiscal Year; if not, why?

21. Personnel and Fringe Accounts

Administrative transfer authority shall be as set forth in Section 7-107.3 of the City Charter.

22. Event Costs
The Administration is requested to present Council with a detailed analysis by January 1, 2011, of the costs spent by the City on all public events which occurred from July 1, 2010, through December 31, 2011. This analysis is to include a breakdown, by event, the related City costs such as police, public service time, parks, etc. The Administration is to collect this data on a continuous basis and report its findings to Council on January 1st of the calendar year.

23. Pedway
The Administration is requested to submit to Council by October 1, 2010, a detailed plan and budget for the renovation the Pedway.

24. City Capital Improvement and Maintenance
The City's Capital Improvement and Maintenance Plan is referred to Committee of the Whole for review and consideration by January 1, 2011**.**

25. Wood Street Sidewalk
Administration is requested to review whether a sidewalk on Wood Street is needed.

26. Light on Fairview and Saginaw
Administration is requested to work with MDOT on changing the caution light at Fairview and Saginaw to a full phase traffic signal light and installing a full phase traffic signal light and pedestrian crossway at Marshall and Grand River.

27. Davis Park
The Parks Department is requested to review with Council the Master Plan for Davis Park by September 1, 2010, to determine the priority of the ball diamond and the modular skate park.

28. Sidewalks
The Council supports installation of sidewalks to fill gaps on all streets as outlined in the Public Service Department's 2005 Sidewalk Analysis.

29. Surveillance Cameras
The Mayor has raised sufficient private funds to lease and maintain all surveillance cameras for fiscal year 2010-2011. The Mayor may until he is able to privately fund the remaining cameras, shift camera locations to provide for the widest possible coverage until such time that additional cameras may be procured through private funding.

30. AMBULANCE SERVICES
Administration is to submit a plan on administering an annual rate Subscription Ambulance Service program to City Council by June 1, 2010.

31. Council's Budget Policy Statement
It is Council's intent and understanding that adoption of the FY 2010-11 budget constitutes the City's official budget priorities and policy.