

Draft to Clerk February , 2009  
Approved February , 2009  
To Clerk February , 2009

**Minutes of the Regular Meeting  
LANSING PLANNING BOARD  
6:30 p.m., Main Level  
Fire Station #1, Community Room  
120 E. Shiawassee Street  
Tuesday, January 20, 2009**

**1. OPENING SESSION**

The meeting was called to order at 6:40 p.m. by Chairman Frederick

- A. Roll call: Present: Frederick, Graham, Cordill, Ruge, Williams, Nelson (arrived at 6:58)
- B. Staff Attending: Rieske, Stanley, Boone
- C. Absent: Bruch, Tobe

**2. APPROVAL OF AGENDA**

Mr. Williams made a motion, seconded by Ms. Graham to approve the agenda with the change that the CDBG Funding Allocation is placed on the consent agenda. On a voice vote, the motion carried unanimously (5-0).

**3. COMMUNICATIONS – None.**

**4. HEARINGS - None**

**5. COMMENTS FROM THE AUDIENCE**

Bob Peterson, Director of Engineering, Ingham County Road Commission, introduced himself to the Board. He said that he is available to answer questions regarding Act-19-08.

**6. RECESS was not taken by the Board.**

**7. BUSINESS SESSION**

- A. **Consent Items**

1. **Minutes for Approval:** December 2, 2008

The minutes of December 2, 2008 were approved, as printed, without objection.

2. **Proposed funding allocation for CDBG, HOME & ESG, FY 2010 (7/1/09 - 6/30/10)**

The proposed funding allocation for CDBG, HOME & ESG, FY 2010 (7/1/09 - 6/30/10) was approved, as proposed, without objection.

3. **Act-19-2008, Waverly Gold Course Easements**

Mr. Rieske stated that this is a request by the Ingham County Road Commission (ICRC) and the Michigan Department of Transportation (MDOT) for an easement to accommodate roadway drainage and traffic signalization on the western edge of Waverly Golf Course, along the east side of Waverly Road. He said that these are separate applications over the same stretch of roadway, both involving the Waverly Golf Course, and are designated as Act-19-08 Parts A and B.

**Act-19-08 Part A. Ingham County Road Commission Proposal**

The ICRC requests two easements, one for drainage, and another for signal improvements.

**#1 - Drainage Easement.**

The ICRC proposes a 10-foot easement the entire length of Waverly Road from Michigan Avenue to Saginaw Street (1/2 Mile in length), so that the existing roadside ditch between the roadway and the fence can be maintained by road commission crews.

As an alternative, the road commission requests the north 940 feet of the west 43 feet of the parcel (the 10' easement and 33' to the centerline of the Waverly RO.W.)

The effect of this proposal is to give ICRC full control of the ROW needed to make road and drainage improvements to Waverly Road from Willow to St. Joseph. The drainage facilities would be in a properly recorded easement and would allow the use of federal funds for the improvements.

**#2 - Signal Improvements.**

The ICRC also proposes signal improvements to the Waverly and Michigan intersection. The current signal equipment is located on Waverly Golf Course property, without a properly recorded

easement. The ICRC requests a triangular easement, with 30-foot legs and a 42.35 foot hypotenuse that would put the existing signal, plus improvements, within the easement, and make the project eligible for federal funding.

**Act-19-08 Part B. MDOT Proposal**

MDOT proposes to upgrade the traffic signal at Saginaw and Waverly, and install ADA qualifying pedestrian ramps, and improve access to bus transportation. (See attached photo - there is a bus stop at the SE corner of Saginaw and Waverly.) MDOT requests a triangular easement, with legs of about 55.5 feet, and a hypotenuse of nearly 78 feet.

Mr. Ruge asked if 10 feet is adequate room to accommodate sidewalk. He also asked if there are any plans to construct sidewalk on Waverly Road between Michigan and Saginaw Streets.

Mr. Rieske stated that the City Transportation Engineer has indicated that 10 feet is adequate to provide sidewalk.

Mr. Peterson also said that the 10 foot easement would accommodate sidewalk, although there are no plans to do so at this time due to lack of funding. He said that they may be able to obtain transportation enhancement grant funds to install sidewalk along Waverly Road but not as part of this project because of the timing.

The Board reviewed the location, character and extent of both proposals, and found that that:

- \* Part A, the **ICRC proposal**, is necessary for the ICRC to fulfill its function of maintaining the Waverly ROW, and the easements will facilitate the use of federal funds for this purpose. The 940' easement would address the current need, and an easement for the full length of Waverly from Saginaw to Michigan as requested may eliminate the need for a request for the remainder at some future date.
- \* Part B, the **MDOT proposal**, will facilitate traffic signal and pedestrian improvements at a busy intersection in the Lansing region.

Act-19-2008 was recommended for approval, without objection, as follows:

- \* Act 19-08 Part A, the triangular easement for signal improvements (Part #2), and Part #1 - the 10' easement for drainage facilities (either 940' or the full length), provided that that the road would not be widened or reconstructed in such a manner that there is insufficient width behind the

back of curb or edge of pavement to accommodate the construction of a sidewalk or shared use path along the east side of Waverly and the north side of Michigan Avenue in the future, and

- \* Act-19-08 Part B, MDOT's request for a triangular easement for traffic signal and pedestrian facility improvements.

The Board further recommended that the City work with Lansing Township and the ICRC on a non-motorized path for the east side of Waverly, between Michigan and Saginaw.

**B. Committee Reports**

1. Zoning and Ordinance Committee, Mr. Ruge

Next meeting, Wednesday, February 11, 2009, at 4:00 p.m.,  
316 N. Capitol Ave., Department Conference Room

2. URBAN DEVELOPMENT COMMITTEE, Mr. Williams

Next meeting, Tuesday, January 27, 2009, at 4:00 p.m.  
316 N. Capitol Ave., Department Conference Room.

3. COMMITTEE OF THE WHOLE

4. EXECUTIVE COMMITTEE

**C. Old Business – None.**

**D. Report from Planning Manager – None.**

**E. Pending Items: Future action required**

1. Zoning and Ordinance Committee
2. Urban Development Committee
  - a. Master Plan Project
3. Committee of the Whole
  - a. SLU-5-2008, 528 N. Pine Street
4. Planning Board

Mr. Rieske said that the master plan project is a still a work in progress. He also said that there has been no progress on SLU-5-08.

**8. NEW BUSINESS – None.**

**9. COMMENTS FROM CHAIRPERSON - None****10. COMMENTS FROM BOARD MEMBERS**

Mr. Ruge said that there is a cell phone tower on US-23, just south of Ann Arbor that has been designed to look like a piece of art. He said that it is approximately 100 feet tall, painted blue and the pole has a zigzag pattern that makes it look unique.

**11. BOARD MEMBER CODE ENFORCEMENT NOTIFICATION REPORTS – None.**

- a. Dollar Store - Willow Street & MLK Blvd. - landscaping & buffering (May 20, 2003)
- b. W. Willow Street - Grace Tabernacle Church - no landscaping (May 4, 2004)
- c. 2702 S. Cedar Street - no landscaping (May 18, 2004)
- d. 2410 S. Pennsylvania Ave. - no landscaping (November 3, 2004)
- e. The Firm – review requirements for fenced outdoor patio (December 5, 2006)
- f. Washington Square Tavern – permanent outdoor patio & inadequate room on the sidewalk (November 20, 2007)

Ms. Nelson said that the RV in her neighbor's yard is gone after having been here for 4 years.

Mr. Frederick stated that the City Public Service Department has been dumping excess snow in his neighborhood.

**12. ADJOURNMENT - Meeting was adjourned at 7:05p.m.**

Respectfully submitted,

William C. Rieske  
Secretary, Planning Board