

**Minutes of the Regular Meeting  
LANSING PLANNING BOARD  
6:35 p.m., Main Level  
Fire Station #1, Community Room  
120 E. Shiawassee Street  
Tuesday, January 6, 2009**

**1. OPENING SESSION**

The meeting was called to order at 6:35 p.m. by Chairman Frederick

- A. Roll call: Present: Frederick, Cordill, Ruge, Graham
- B. Staff Attending: Rieske, Witherspoon, Stanley
- C. Absent: Bruch, Williams, Nelson, Tobe

Mr. Frederick stated that there are only four Board members present which is not enough for a quorum and therefore, no action can be taken at this meeting. He said that the Board will still hold the public hearing.

**2. APPROVAL OF AGENDA**

**3. COMMUNICATIONS**

- A. Email from Susan Shoultz, Executive Director, EVE, Inc. stating that she appreciates the continuing support through Emergency Shelter Grant funds for the emergency shelter program for the victims of domestic violence. Ms. Shoultz said that these funds are used for repairs and maintenance, security systems, utilities, shelter supplies and waste materials.
- B. Letter from the Greater Lansing Homeless Resolution Network thanking the city for its continued support of its program to prevent and end homelessness. The letter states that the funding provided by ESG funds is necessary to support area shelters and homeless services.

**4. HEARINGS**

**A. Proposed funding allocation for CDBG, HOME & ESG, FY 2010  
(7/1/09 - 6/30/10)**

Doris Witherspoon stated that this is the time for a public hearing which will provide an opportunity for citizens to comment on the proposed objectives, goals and projected use of community development fund resources, including the Community Development Block Grant, HOME

and Emergency Shelter Grant programs, to be included in the city's consolidated strategy and plan submission for Fiscal Year 2010. The city expects to receive approximately \$2.9 million in new funding through the CDBG, HOME and ESG programs during the next Fiscal Year commencing on July 1, 2009 and ending June 30, 2010.

Ms. Witherspoon stated that any person in the audience that wishes to address the Planning Board on this matter should come to the microphone, state their name and address and provide their comments. She said that written comments will also be accepted for consideration.

**Rob Plunkett, Urban Options**, asked if the monetary figures have been finalized.

Ms. Witherspoon stated that they have not been finalized.

Mr. Plunkett suggested that Urban Options create a program, in conjunction with the City Development Office, to replace furnaces and water heaters that have resulted in homes being red-tagged. He said that the inefficient furnaces/water heaters could be replaced with more efficient equipment in order to save energy and prevent pipes from freezing.

Ms. Witherspoon suggested that Mr. Plunkett submit a proposal to Dorothy Boone, Manager of the City Development Office.

**Delores Burley, Avenue of Michigan BC**, asked if it would be possible to have a joint management effort between Old Town and E. Michigan Avenue.

Ms. Graham asked if the furnace replacement proposal that Mr. Plunkett mentioned would be for owner-occupied units only.

Mr. Plunkett said that the program would be for owner occupied units only.

Seeing no one else wishing to speak, Mr. Frederick closed the public hearing for the proposed funding allocations and referred the matter to the Committee of the Whole.

Ms. Witherspoon stated that the final document has to be submitted to HUD by May 14, 2009.

**5. COMMENTS FROM THE AUDIENCE (3 minutes each)**

**6. RECESS** was not taken by the Board.

**7. BUSINESS SESSION**

**A. Committee Reports**

1. Zoning and Ordinance Committee, Mr. Ruge  
 Next meeting, Tuesday, January 14, 2009, at 4:00 p.m.,  
 316 N. Capitol Ave., Department Conference Room
2. URBAN DEVELOPMENT COMMITTEE, Ms. Cordill  
 Next meeting, Tuesday, January 27, 2009, at 4:00 p.m.  
 316 N. Capitol Ave., Department Conference Room.
3. COMMITTEE OF THE WHOLE
4. EXECUTIVE COMMITTEE

**B. Old Business**

**C. Report from Planning Manager**

**D. Pending Items: Future action required**

1. Zoning and Ordinance Committee
2. Urban Development Committee
  - a. Master Plan Project
3. Committee of the Whole
  - a. SLU-5-2008, 528 N. Pine Street
4. Planning Board

**8. NEW BUSINESS**

**9. COMMENTS FROM CHAIRPERSON**

**10. COMMENTS FROM BOARD MEMBERS**

**11. BOARD MEMBER CODE ENFORCEMENT NOTIFICATION REPORTS**

- a. Dollar Store - Willow Street & MLK Blvd. - landscaping & buffering (May 20, 2003)
- b. W. Willow Street - Grace Tabernacle Church - no landscaping (May 4, 2004)
- c. 2702 S. Cedar Street - no landscaping (May 18, 2004)
- d. 2410 S. Pennsylvania Ave. - no landscaping (November 3, 2004)
- e. The Firm – review requirements for fenced outdoor patio (December 5, 2006)
- f. Washington Square Tavern – permanent outdoor patio & inadequate room on the sidewalk (November 20, 2007)

Mr. Ruge stated that two issues were raised at the December meeting and should be noted in the minutes.

- A. Brown trailer at Amos Auto Sales on E. Michigan Avenue
- B. Sign on the urgent care facility on E. Michigan Avenue

Mr. Frederick asked that the Transportation Office be notified of a one-way sign missing at Grand & Lenawee.

12. **ADJOURNMENT** - Meeting was adjourned at 6:50 p.m.

Respectfully submitted,

William C. Rieske  
Secretary, Planning Board