

References – Provide the names of three (3) people, who you have known at least two (2) years. Do not list relatives or former employers.

Name _____
Home Phone _____
Work Phone _____

Address _____
Years Known _____

Name _____
Home Phone _____
Work Phone _____

Address _____
Years Known _____

Name _____
Home Phone _____
Work Phone _____

Address _____
Years Known _____

How did you hear of this vacancy?

Newspaper* _____ Channel 12 _____ Internet* _____ Job Hotline _____
Friend _____ College Placement Office* _____ Employment Agency* _____ Other* _____

*Please specify _____

The City of Lansing is an equal opportunity employer and does not discriminate in its employment policies or practices on the basis of religion, race, color, national origin, gender, sexual orientation, age, marital status, height, weight, arrest record, or disability of any individual.

I certify that the information I have given on this form or at any time during the application process, including during any medical examination or interview is true and complete to the best of my knowledge. I understand and agree that any misrepresentation, material omission or falsehood will be cause for rejection of this application and for dismissal, if discovered after I have been hired. I agree to undergo a physical examination including drug/alcohol screening at any time, at the City's expense, to determine if I can perform the essential functions of this job, with or without reasonable accommodation. I authorize the City of Lansing to verify any statement contained within this application or offered at any time during the application process, including during any medical examination or interview and by signing below authorizes the City to request the release of any information required. If I am hired, I agree to conform to the Policies and Procedures of the City of Lansing, and/or the applicable bargaining unit agreement. I agree that if I am hired, my employment is not for any definite term, and my employment and compensation can be terminated with or without cause, and with or without notice, at any time, at the option of either the City of Lansing or myself unless my employment is expressly other than at-will pursuant to the Policies and Procedures of the City of Lansing, a duly-executed collective bargaining agreement or contract. I understand that no representative of the City of Lansing other than the Director of Human Resources or Mayor or his/her designee has any authority to enter into any agreement of employment.

Print Full Name

Date

Signature

Rev 02/2007