



MEETING NOTICE

TIME CHANGE!

COMMITTEE ON WAYS AND MEANS

SCHEDULED FOR

TUESDAY, FEBRUARY 1, 2011

**IN THE CITY COUNCIL CONFERENCE ROOM
10TH FLOOR CITY HALL**

AT

4:00 PM

HAS BEEN RESCHEDULED

TO

3:00 PM



REVISED
AGENDA
Committee of the Ways and Means
Tenth Floor Conference Room - City Hall
February 1, 2011 - 3:00 p.m.

Councilmember Kathie Dunbar, Chair
Councilmember Tina Houghton, Vice Chair
Councilmember Eric Hewitt, Member

I. Call To Order

II. Roll Call

III. Approval of Minutes

IV. Public Comment

V. Discussion/Action

1. Budget Transfers
 - b. District Court Drug Court Grant Awarded
 - c. State 911 Dispatcher Training Grant Awarded
 - d. COPS Other Tech Grant to LPD for Vision JAIL System Detention Equipment
1. FY 2010 Budget Carryforwards
2. Amendment of the Employees' Retirement System Ordinance
3. Receipt of Tri-County Regional Planning Commission's Audit Report for FY 2010

VI. Other

VII. Adjourn

VIII. Pending

- Update on IRS New Rules on Tax Increase Prevention & Reconciliation Act
- Waste Management on Recycling and Refuse



OFFICE OF THE MAYOR

9th Floor, City Hall
124 W. Michigan Avenue
Lansing, Michigan 48933-1694
(517) 483-4141 (voice)
(517) 483-4479 (TDD)
(517) 483-6066 (Fax)

Virg Bernero, Mayor

From the 1-20-11 Council Meeting Packet
REFERRED TO THE COMMITTEE ON
WAYS AND MEANS AND THE
INTERNAL AUDITOR

TO: City Council President A'Lynne Robinson and Council Members
FROM: Mayor Virg Bernero
DATE: January 14, 2011
RE: Budget Transfer—District Court Drug Court Grant Awarded

The attached correspondence is forwarded for your review and appropriate action.

VB/rh
Attachment

BUDGET TRANSFER

FY2011

Prepared by :RJB
Transfer #11- _____

Administrative Appropriations
 Executive Change of Intent
 Personnel Other Costs Equipment
 Capital Projects Debt Service Operating Transfer

Returned to Department for signature on: 12/16/10

SOURCE: STATE/FEDERAL PROGRAMS
FROM: 011 MICHIGAN DRUG COURT GRANT PROGRAM (MDCGP)

| Order | Account Number(s) | Title | Request | Available Balance | as of: |
|-------|--------------------|---------------------|--------------|-------------------|----------|
| | 273.0.547000.17207 | State Grant Revenue | \$ 30,000.00 | \$ 0.00 | 12/16/10 |
| | | | | | |

EXPLANATION: The Supreme Court Administrative Office (SCAO) awarded a drug court expenditure reimbursement grant to 54A District Court for a treatment project using the state's Ten Key Components for operation of a drug court. SCAO contract number is SCAO-2011-043.

SUBJECT: STATE/FEDERAL PROGRAMS
TO: 011 MICHIGAN DRUG COURT GRANT PROGRAM (MDCGP)

| Order | Account Number(s) | Title | Request | Available Balance | as of: |
|-------|-------------------------|-------------------------|--------------|-------------------|----------|
| | 273.132201.707000.17207 | Temporary Help | \$ 22,080.00 | \$ 0.00 | 12/16/10 |
| | 273.132201.715000.17207 | Fringe Benefits | \$ 1,545.00 | \$ 0.00 | 12/16/10 |
| | 273.132201.741000.17207 | Miscellaneous Operating | \$ 6,375.00 | \$ 0.00 | 12/16/10 |
| | | | \$ 30,000.00 | | |

EXPLANATION: The Supreme Court Administrative Office (SCAO) awarded a drug court grant for the fiscal year period of October 1, 2010 – September 30, 2011. Expenses may include personnel costs for a part-time probation officer, contractual costs for treatment services, drug testing, initial assessment exams, and case management and monitoring, and certain miscellaneous supplies and operating costs.

The proposed transfer: has not resulted from or will not result in a material change in scope of services.
 represents a material change in scope of services.

REQUESTED BY: *Manuel Kelly for AB*
Department Director

DATE: 12/16/10

APPROVED BY: *[Signature]*
Executive Assistant to Mayor

DATE: 12/16/10

Approved by Ways & Means _____ Approved by Council: _____ Resolution # _____

2/16/11



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Virg Bernero, Mayor

From the 1-20-11 Council Meeting Packet
REFERRED TO THE COMMITTEE ON
WAYS AND MEANS AND THE
INTERNAL AUDITOR

TO: City Council President A'Lynne Robinson and Council Members
FROM: Mayor Virg Bernero
DATE: January 14, 2011
RE: Budget Transfer—State 911 Dispatcher Training Grant Awarded

The attached correspondence is forwarded for your review and appropriate action.

VB/rh
Attachment

BUDGET TRANSFER

FY2011

Prepared by: RJB
Transfer #11-000

Administrative Appropriations
 Executive Change of Intent
 Personnel Other Costs Equipment
 Capital Projects Debt Service Operating Transfer

Returned to Department for signature on: 12/04/11

TRANSFER FROM: STATE/FEDERAL PROGRAMS
SOURCE: 911 COMMUNICATIONS CENTER

| Order | Account Number(s) | Title | Request | Available Balance | as of: |
|-------|--------------------|---|--------------|-------------------|----------|
| | 273.0.547000.14330 | Estimated State Revenue - 911 Dispatch Training | \$ 21,457.00 | \$ NA | 12/04/11 |
| | | | | | |
| | | | | | |

EXPLANATION: Semi-annual formula distribution has been received from the state for 911 dispatch training. This is the second (last) of two expected in calendar 2010.

TRANSFER TO: STATE/FEDERAL PROGRAMS
SUBJECT: 911 COMMUNICATIONS CENTER

| Order | Account Number(s) | Title | Request | Available Balance | as of: |
|-------|-------------------------|-----------------------|--------------|-------------------|----------|
| | 273.343230.747000.14330 | 911 Dispatch Training | \$ 21,457.00 | \$ 20,870.00 | 12/04/11 |
| | | | | | |
| | | | | | |

EXPLANATION: Distributions from the state for 911 dispatch training generally arrive in May-June and October-December. Funds will be available for expenditure until December 31, 2012.

The proposed transfer has not resulted from or will not result in a material change in scope of services.
 represents a material change in scope of services.

REQUESTED BY: *[Signature]*
 Department Director

DATE: 01/04/11

APPROVED BY: *[Signature]*
 Executive Assistant to Mayor

DATE: 1/4/11

Approved by Ways & Means _____ Approved by Council: _____ Resolution # _____



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From the 12-20-10 Council Meeting Packet

REFERRED TO THE COMMITTEE ON
WAYS AND MEANS AND THE
INTERNAL AUDITOR

Virg Bernero, Mayor

TO: City Council President A'Lynne Robinson and Council Members
FROM: Mayor Virg Bernero
DATE: December 16, 2010
RE: Budget Transfer— COPS Other Tech Grant to LPD for Vision JAIL System
Detention Equipment

The attached correspondence is forwarded for your review and appropriate action.

VB/rh
Attachment

BUDGET TRANSFER

FY2011

Prepared by: RJB
Transfer #11-006

Administrative Appropriations
 Executive Change of Intent
 Personnel Other Costs Equipment
 Capital Projects Debt Service Operating Transfer

Returned to Department for signature on: 12/16/10

TRANSFER FROM: ST/FED PROGRAMS
SOURCE: COPS OTHER TECH

| Order | Account Number(s) | Title | Request | Available Balance | as of: |
|-------|--------------------|---------------------------|---------------|-------------------|----------|
| | 273.0.527001.17090 | Estimated Federal Revenue | \$ 500,000.00 | \$ NA | 12/16/10 |

EXPLANATION: The COPS Other Tech grant was awarded in 2009 to the Lansing Police Department (LPD) as a US Department of Justice 100% federal-award-only technology and equipment project. Grant application # 2009-CK-WX-0499. The grant period extends from March 11, 2009 to March 10, 2012.

TRANSFER TO: ST/FED PROGRAMS
SUBJECT: COPS OTHER TECH

| Order | Account Number(s) | Title | Request | Available Balance | as of: |
|-------|-------------------------|---------------------|---------------|-------------------|----------|
| | 273.343251.977000.17090 | Vision JAIL System | \$ 195,100.00 | \$ 0.00 | 12/16/10 |
| | 273.343251.977000.17090 | Technical Equipment | \$ 304,900.00 | \$ 0.00 | 12/16/10 |
| | | Total | \$ 500,000.00 | | |

EXPLANATION: A total of \$500,000 is available for technical-equipment acquisitions: Vision JAIL System update for LPD detention facilities (\$195,100) has been planned for December simultaneous contract purchase with Ingham County jail, to make the two jail facilities system-compatible going forward. Other technical equipment projects are still under development in LPD for later programming.

The proposed transfer has not resulted from or will not result in a material change in scope of services. represents a material change in scope of services.

REQUESTED BY: Denise A. Pymavorka
Department Director

DATE: 12-15-10

APPROVED BY: [Signature]
Executive Assistant to Mayor

DATE: 12-16-10

Approved by Ways & Means _____ Approved by Council: _____ Resolution # _____

XV 16 ii



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Virg Bernero, Mayor

TO: City Council President A'Lynne Robinson and Council Members
FROM: Mayor Virg Bernero
DATE: January 20, 2011
RE: Resolution— FY 2010 Budget Carryforwards

The attached correspondence is forwarded for your review and appropriate action.

VB/rh
Attachment

BY THE COMMITTEE OF WAYS AND MEANS
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING
That the following remaining balances as of 6/30/2010 be reappropriated in Fiscal Year FY2010/2011 in the accounts indicated:

| <u>Account</u> | <u>Department/Fund</u> | <u>PO#</u> | <u>Account/Vendor Name</u> | <u>Description</u> | <u>Encumbered (Outstanding Purchase Orders)</u> | <u>Unencumbered</u> |
|---------------------------|--------------------------|------------|--------------------------------|--|---|-------------------------|
| GENERAL FUND | | | | | | |
| 101.343201.708103.00000 | Police | | SPECIAL OVERTIME | Donation Account | | 1,665.00 ⁽¹⁾ |
| 101.343201.741880.00000 | Police | | DONATIONS/CONTRIBUTIONS | Donation Account | | 1,742.80 ⁽¹⁾ |
| 101.343201.741892.00000 | Police | | DONATIONS-GUN BUY BACK | Donation Account | | 267.00 ⁽¹⁾ |
| 101.343201.741893.00000 | Police | | DONATIONS-GANG RESISTANCE | Donation Account | | 8,400.00 ⁽¹⁾ |
| 101.343201.741894.00000 | Police | | PRINTS FOR LIFE | Donation Account | | 1,000 ⁽¹⁾ |
| 101.343501.741880.00000 | Fire | | DONATIONS/CONTRIBUTIONS | Donation Account | | 37,878 ⁽¹⁾ |
| 101.833710.960120.00000 | Human Services Agencies | | HUMAN SERVICES DISCRETIONARY | Human Services Ordinance | | 12,201 ⁽¹⁾ |
| 101.833710.960205.00000 | Human Services Agencies | | GRANT MATCH FUND | Human Services Ordinance | | 40,492 ⁽¹⁾ |
| 101.833710.960284.00000 | Human Services Agencies | | GLA CMMSSN ON RACE & DIVERSITY | Human Services Ordinance | | 7,400 ⁽¹⁾ |
| 101.833715.960152.00000 | Human Services Agencies | | COMMUNITY MENTAL HEALTH BOARD | Human Services Ordinance | | 2,696 ⁽¹⁾ |
| 101.833715.960154.00000 | Human Services Agencies | | HEALTH DEPARTMENT | Human Services Ordinance | | 569 ⁽¹⁾ |
| 101.833715.960313.00000 | Human Services Agencies | | MSU PAS | Human Services Ordinance | | 477 ⁽¹⁾ |
| 101.833720.960272.00000 | Human Services Agencies | | NETWORK CENTERS - BAKER/DONOR | Human Services Ordinance | | 27,497 ⁽¹⁾ |
| 101.833720.960304.00000 | Human Services Agencies | | KIDS CAFE AFTER SCHOOL NUTRITI | Human Services Ordinance | | 5,332 ⁽¹⁾ |
| 101.833720.960307.00000 | Human Services Agencies | | MSU GIRLS MENTORING | Human Services Ordinance | | 7,000 ⁽¹⁾ |
| 101.833720.960308.00000 | Human Services Agencies | | BOY SCOUTS | Human Services Ordinance | | 5,570 ⁽¹⁾ |
| 101.833730.960062.00000 | Human Services Agencies | | CHRONIC HOMELESS OUTREACH | Human Services Ordinance | | 1,781 ⁽¹⁾ |
| 101.833730.960117.00000 | Human Services Agencies | | ST VINCENT CATHOLIC CHARITIES | Human Services Ordinance | | 20,000 ⁽¹⁾ |
| 101.833730.960305.00000 | Human Services Agencies | | ONE CHURCH ONE FAMILY HOUSING | Human Services Ordinance | | 50,000 ⁽¹⁾ |
| 101.833730.960306.00000 | Human Services Agencies | | PROJECT HOMELESS CONNECT | Human Services Ordinance | | 699 ⁽¹⁾ |
| | | | | | | 232,667 |
| MAJOR STREETS FUND | | | | | | |
| 202.453631.743000.00000 | Major Streets Fund | P082186 | AECOM USA OF MICHIGAN INC | BRIDGE INSPECTIONS | 10,962 | |
| 202.453636.741000.00000 | | P082037 | JJR LCC | NON-MOTORIZED NETWORK PLAN DEVELOPMENT | 3,000 | |
| 202.453636.742500.00000 | Major Streets Fund | P082246 | RATHCO SAFETY SUPPLY INC | 6-30N 30X6 | 8,674 | |
| 202.453636.742500.00000 | Major Streets Fund | P082247 | 3M CORPORATION | CATEGORY E:TRANSPARENT ACRYLIC | 13,116 | |
| | Major Streets Fund Total | | | | 35,752 | - |
| PARKING FUND | | | | | | |
| 585.453643.741000.00000 | Parking Fund | P081988 | TRAFFIC & SAFETY CONTROL SYST | INSTALLATION | 33,315 | |
| 585.453641.743000.00000 | Parking Fund | P082111 | FISHBECK THOMPSON & HUBER INC | CONCEPTUAL DESIGN | 45,921 | |
| 585.453641.741000.00000 | Parking Fund | P082152 | RE REED & CO INC | CASHKEYS | 6,015 | |
| | Parking Fund Total | | | | 85,251 | - |
| WASTEWATER FUND | | | | | | |
| 590.453671.746200.00000 | Wastewater Fund | P082051 | KAMMINGA AND ROODVOETS INC | REPAIR OF FORCE MAIN AT TECUMSEH RIVER | 20,000 | |
| | Wastewater Fund Total | | | | 20,000 | - |
| RECYCLING FUND | | | | | | |
| 597.453685.741000.00000 | Recycling Fund | P082243 | ORBIS CORPORATION | 14 GALLON GREEN RECYCLING BINS | 14,025 | |
| | Recycling Fund Total | | | | 14,025 | - |

⁽¹⁾ Restricted funds that are required to be carried forward



Chris Swope

Lansing City Clerk

From the 1/10/11 Council Meeting Packet

REFERRED TO THE COMMITTEE ON
WAYS AND MEANS AND THE
INTERNAL AUDITOR

January 7, 2011

City Council President Robinson and Lansing City Council Members
10th Floor City Hall
Lansing, MI 48933

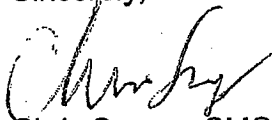
Dear President Robinson and Council Members:

On January 3, 2011, my office received and placed on file the following:

Tri-County Regional Planning Commission's Audit Report for Fiscal Year 2010

This document is available for review at the office of the City Clerk and on the City Clerk's website (www.lansingmi.gov/clerk).

Sincerely,



Chris Swope, CMC
Lansing City Clerk