



AGENDA
Committee of the Whole
City Council Chambers, 10th Floor, City Hall
Monday, September 27, 2010
6:00 p.m.

Council President A'Lynne Robinson
Council Vice President Kathie Dunbar

- I. Call To Order
- II. Roll Call
- III. Approval of Minutes:
- IV. Public Comment
- V. Discussion/Action:
 1. Michigan Department of Corrections – Office of Community Corrections Funding Application for 2010-2011
 2. Budget Policies and Priorities
- VI. Other
- VII. Adjourn
- VIII. Pending
 - LPD Annual Report

BY THE COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the State Community Corrections Advisory Board, the Ingham County Board of Commissioners, and the City of Lansing approved the Ingham County/City of Lansing Community Corrections Comprehensive Plan; and

WHEREAS, the State Community Corrections Advisory Board, the Ingham County Board of Commissioners, and the City of Lansing approved the Application for State of Michigan Community Corrections Act Funds for FY 2010-2011; and

WHEREAS, the FY 2010-2011 Application provides for the continuation of the following CCAB Plans and Services programming and the Drunk Driving Jail Reduction and Community Treatment Program (DDJR/CTP) with a portion of Ingham County's allocation of State Community Corrections funds; Relapse Prevention and Recovery (\$47,200) and House of Commons Program Enhancements (H.O.P.E) (\$46,347) to be provided by C.E.I. Community Mental Health, Pathways Employment Services (\$64,600) to be provided by Peckham Vocational Industries, Inc; Jail-Based Case Management services (\$12,500) to be provided by CCAB staff; and Cognitive Change Groups (\$34,650) to be provided by National Council on Alcoholism, and Day Reporting (\$43,350) to be provided by a vendor to be determined through an RFP process; and

WHEREAS, the FY 2010-2011 grant award provides Ingham County with the use of 28 beds per day with Michigan Department of Corrections (MDOC) contracting directly with residential providers rather than with local jurisdictions in an amount not to exceed \$485,450; and

WHEREAS, pursuant to the FY 2010-2011 Application, residential services are to be provided by Community Programs, Inc., Pine Rest Christian Mental Health Services, Kalamazoo Probation Enhancement Program, Inc., the Home of New Vision, National Council on Alcoholism, and C.E.I. Community Mental Health – House of Commons; and

WHEREAS, pursuant to the FY 2010-2011 grant award, the County may enter into subcontracts for the purpose of implementing Plans and Services and DDJR/CTP programs and services identified in the Community Corrections Plan and Application; and

WHEREAS, the Subcontractors for Plans and Services and DDJR/CTP programming are willing and able to provide the services that the County requires;

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, authorizes entering into an Agreement with the Michigan Department of Corrections for Ingham County/City of Lansing Community Corrections for FY 2010-2011 for \$279,300 in CCAB Plans and Services and administration funds, \$31,347 in Drunk Driving Jail Reduction and Community Treatment Program funds for a total of \$310,647, and for the

use of 28 residential beds per day for a value amounting to \$485,450, for the time period of October 1, 2010 through September 30, 2011;

BE IT FURTHER RESOLVED, that the Lansing City Council authorizes entering into subcontracts for CCAB Plans and Services programming from October 1, 2010 through September 30, 2011 with National Council on Alcoholism for Cognitive Change Groups for the actual cost of services not to exceed \$34,560; with Peckham Vocational Industries, Inc. for the actual cost of employment services not to exceed \$64,600; and with C.E.I Community Mental Health for the actual cost of Relapse Prevention and Recovery services not to exceed \$47,200;

BE IT FURTHER RESOLVED, that the Lansing City Council authorizes entering into a subcontract for DDJR/CTP and Plans and Services programming with C.E.I. Community Mental Health for program enhancements (H.O.P.E) at the House of Commons not to exceed \$46,347;

BE IT FURTHER RESOLVED, that entering into the subcontracts is contingent upon entering into the Agreement with the State;

BE IT FURTHER RESOLVED, that the subcontracts are contingent throughout the subcontract period on the availability of grant funds from the State of Michigan for these purposes;

BE IT FURTHER RESOLVED, that the Board Chairperson and County Clerk are authorized to sign any necessary contracts/subcontracts consistent with this resolutions subject to approval as to form by the City Attorney.

Oct. 1, 2010

INGHAM COUNTY/CITY OF LANSING
OFFICE OF COMMUNITY CORRECTIONS

121 E. Maple St., P. O. Box 319, Mason, MI 48854 Telephone (517) 676-7232 FAX (517) 676-7214

Mary E. Sabaj, J.D.
CCAB Manager
msabaj@ingham.org

James Webster
CCAB Staff Consultant
jwebster@ingham.org

August 9, 2010

From the 8-16-10 Council Meeting Packet

REFERRED TO THE COMMITTEE OF
THE WHOLE

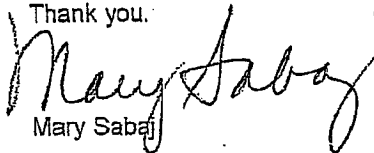
Terese Horn
City Council
City of Lansing
124 W. Michigan Ave.
Lansing, MI 48933

Ms. Horn,

I am writing to request that the City Council review and approve the Michigan Department of Corrections - Office of Community Corrections Funding Application for 2010-2011. I have attached a copy of the County Resolution approving the application along with a PDF file containing the application document. The third page of the application contains a brief Summary.

Please let me know when this will go to Committee and I will plan on attending to address any questions.

Thank you.


Mary Sabaj

RECEIVED
2010 AUG 12 AM 11:09
LANSING CITY CLERK

Introduced by the Law Enforcement and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING SUBMISSION OF A GRANT APPLICATION AND ENTERING INTO A CONTRACT WITH THE MICHIGAN DEPARTMENT OF CORRECTIONS FOR INGHAM COUNTY/CITY OF LANSING COMMUNITY CORRECTIONS AND AUTHORIZING ENTERING INTO SUBCONTRACTS FOR COMMUNITY CORRECTIONS PROGRAMS FOR FY 2010-2011

RESOLUTION #10-210

WHEREAS, the State Community Corrections Advisory Board, the Ingham County Board of Commissioners, and the City of Lansing approved the Ingham County/City of Lansing Community Corrections Comprehensive Plan; and

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WHEREAS, the FY 2010-2011 Application provides for the continuation of the following CCAB Plans and Services programming and the Drunk Driving Jail Reduction and Community Treatment Program (DDJR/CTP) with a portion of Ingham County's allocation of State Community Corrections funds; Relapse Prevention and Recovery (\$47,200) and House of Commons Program Enhancements (H.O.P.E.) (\$46,347) to be provided by C.E.I. Community Mental Health, Pathways Employment Services (\$64,600) to be provided by Peckham Vocational Industries, Inc; Jail-Based Case Management services (\$12,500) to be provided by CCAB staff; and Cognitive Change Groups (\$34,650) to be provided by National Council on Alcoholism, and Day Reporting (\$43,350) to be provided by a vendor to be determined through an RFP process; and

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WHEREAS, pursuant to the FY 2010-2011 Application, residential services are to be provided by Community Programs, Inc., Pine Rest Christian Mental Health Services, Kalamazoo Probation Enhancement Program, Inc., the Home of New Vision, National Council on Alcoholism, and C-E-I Community Mental Health - House of Commons; and

WHEREAS, pursuant to the FY 2010-2011 grant award, the County may enter into subcontracts for the purpose of implementing Plans and Services and DDJR/CTP programs and services identified in the Community Corrections Plan and Application; and

WHEREAS, the Subcontractors for Plans and Services and DDJR/CTP programming are willing and able to provide the services that the County requires.

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BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes entering into subcontracts for CCAB Plans and Services programming from October 1, 2010 through September 30, 2011 with National Council on Alcoholism for Cognitive Change Groups for the actual cost of services not to exceed \$34,650; with Peckham Vocational Industries, Inc. for the actual cost of employment services not to exceed \$64,600; and with C-E-I Community Mental Health for the actual cost of Relapse Prevention and Recovery services not to exceed \$47,200.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a subcontract for DDJR/CTP and Plans and Services programming with C-E-I Community Mental Health for program enhancements (H.O.P.E.) at the House of Commons not to exceed \$46,347.

BE IT FURTHER RESOLVED, that entering into the subcontracts is contingent upon entering into the Agreement with the State.

BE IT FURTHER RESOLVED, that the subcontracts are contingent throughout the subcontract period on the availability of grant funds from the State of Michigan for these purposes.

BE IT FURTHER RESOLVED, that the Board Chairperson and County Clerk are authorized to sign any necessary contracts/subcontracts consistent with this resolution subject to approval as to form by the County Attorney.

LAW ENFORCEMENT: Yeas: Holman, Koenig, Copedge, Celentino, Tsernoglou, Schafer
Nays: None Absent: None Approved 6/10/10

FINANCE: Yeas: Grebner, Tennis, Schor, Holman, Dougan
Nays: None Absent: Bahar-Cook Approved 6/16/10

MICHIGAN DEPARTMENT OF CORRECTIONS

"Expecting Excellence Every Day"

Office of Community Corrections

Community Corrections Plan and Application Fiscal Year 2011

CCAB Name:

Email the application to:
and

MDOC-OCC@michigan.gov

Send one copy of the application to:

DEPARTMENT OF CORRECTIONS
Office of Community Corrections
Grandview Plaza Building, 1st Floor
P.O. Box 30003
Lansing, Michigan 48909

Due Date: June 1, 2010

Note: Counties with multi-year contracts are required to complete Section I: Introduction, and a new Comprehensive Plans and Services Program Description Plan for any program proposed to be changed.

C. Summary

Please provide in this section a clear understanding of local issues, long and short term goals, local priorities and strategies to address local issues and the State Community Corrections Board Priorities.

Briefly summarize the key points of the Community Corrections Plan and provide an explanation for the following:

Tip: Excel maintains a 200 character limit per cell. Once you have entered 200 characters, "wrap text" will not work. Use "Alt Enter" to create a hard return for your text. Additional Cells have been provided for this question in order to avoid the 200 character limitation.

a. How will the state prison commitment rate be reduced or maintained if low as a result of the implementation of the plan?

Ingham County's overall 2009 prison commitment rate (PCR) of 11.1% continues to be significantly lower than the State's average rate of 20.6%. PCRs also remain lower than State average rates in all subcategories. The FY2011 Plan focuses on the continuation of policies, practices and programs that have successfully maintained low PCRs. Probation supervisor review of all agent recommended prison sentences will continue to identify and modify recommendations where local retention is appropriate. Priority target populations for local retention will continue to be straddle cell offenders and probation violators. Ingham County's ability to control jail overcrowding continues to be critical to successfully maintain a low PCR. Community Corrections, along with other criminal justice departments will be working with Dr. Marie VanNostrand yet this FY to evaluate the pretrial jail population and to implement recommendations for reducing this population. Education and training focused on increasing program utilization for targeted populations will also continue to be a priority.

b. How will the use of the jail be improved as a result of the implementation of the plan?

OUIL III, probation violators and pretrial defendants will continue to be targeted populations for reduced jail stays. Earned Early Release policies will continue, including day for day credit for inmate workers and credit for in-jail program participation. Probation supervisor review of all agent recommended jail sentences will focus on reducing jail time; targeting probation violators for Day Reporting or repeat PRS commitments in lieu of or in reduction of jail time. Efforts will continue to maximize utilization of the electronic monitoring program (implemented in FY09) for use by the Sheriff's Office as an early release mechanism for work release and other sentenced inmates and Pretrial Services; and, by using CCAB Jail Based Case Management Services to facilitate the timely transfer of all inmates (felonies and misdemeanors) sentenced to residential treatment. Efforts to reduce the incarcerated pretrial will focus on working with Dr. Marie VanNostrand yet this FY to evaluate the pretrial jail population and to implement recommendations for reducing this population. Early releases pursuant to the Jail Population Management Plan will continue as needed.

c. How will community correction funds (including residential services) be used to meet your objectives?

All PA511 funded programs, including residential are used for targeted populations pursuant to identified objectives for maintaining a low PCR and improving jail utilization. All programs, including residential services are used in lieu of or in reduction of incarceration. Treatment and services address criminal thinking and criminal conduct, substance abuse, and add monitoring and supervision for targeted populations to reduce recidivism..

BY THE COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Charter of the City of Lansing requires the Council to adopt an annual statement of Budget Policies and Priorities serving to guide the Administration in developing and presenting the Fiscal Year 2010-2011 budget; and

WHEREAS, the City Council recognizes that the State's continuing budget problems and the economy's slow recovery from recession will make the Fiscal Year 2010-2011 budget process difficult and challenging; and

WHEREAS, in light of the present economy, the City Council maintains that public and emergency services be protected from budget cuts to the extent possible and that tax increases be considered; and

WHEREAS, the City Council would like to continue its commitment, if funding is available:

- Maintain and improve the City's infrastructure
- Preserve and ensure clean, safe, well-maintained housing and neighborhoods;
- Provide comprehensive and affordable recreational programs and youth and family services;
- Automate work programs for improved efficiency in service and delivery; and

WHEREAS, in considering these Fiscal Year 2010-2011 budget priorities, the Administration is encouraged to ascertain the feasibility of funding any new programs through the reduction of spending in existing program areas; and

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, acknowledges that the City will likely need to adopt, at best, a budget which recognizes the structural changes that are the result of lost revenues and encourages the Administration to prudently develop next year's budget with the following conditions:

- Protection of public and emergency services;
- Use of the Budget Stabilization Fund to prevent layoffs;
- Consider a property tax increase to fund additional patrol officers;

BE IT FURTHER RESOLVED that the Administration review the attached statement of policies and priorities and implement those items that would boost efficiencies to increase productivity or reduce costs, that could replace existing programming, or if funding becomes available, that could be considered as new programming.

GENERAL ADMINISTRATION

Training: All Departments should continue their work to improve community relations and reaffirms the City's commitment to ensure equality and freedom for all people regardless of actual or perceived race, sex, religion, ancestry, national origin, color, age, height, weight,

student status, marital status, familial status, housing status, military discharge status, sexual orientation, gender identification or expression, mental or physical limitation, and legal source of income.

Arts Commission: The Administration should work in conjunction with the Committee on General Services to develop an Arts Commission and submit both the policy and recommendation of members to Council for their approval.

Environmental & Public Health Commission: The Administration should develop a liaison with Ingham County Health Department to develop an Environmental & Public Health Commission and submit both the policy and recommendation of members to Council for their approval.

Facilities Plan: The Administration is requested to submit a five and ten year Master Facilities Plan. City Council is also requesting that the Administration continue to work on the delayed maintenance issues with regard to all City Facilities. The Administration should develop a plan for consolidation of the North and South Precincts, Central Police Operation, and 54-A District Court and report back to Council within a sufficient amount of time to implement prior to expiration dates on leases.

FINANCE DEPARTMENT

1. Administration is to develop a line item budget.
2. Develop and analyze a cost recovery schedule for City services.
3. Develop a return on investment analysis for all proposed changes in City services
4. Identify and provide a complete analysis of the City's structural deficits and the Administration's plan to eliminate the same.

PUBLIC SAFETY

Enhanced Protection for Safety Personnel: The Administration should conduct a study to determine need and implementation for placement of DBA's within City owned and leased properties.

FIRE DEPARTMENT

City-wide Emergency Preparedness: The Administration should allocate sufficient funding for the Emergency Management Division to prepare City Employees with appropriate emergency training, continue efforts to prepare the public and neighborhood groups to assist in emergencies, and provide basic search and rescue operations and necessary emergency equipment at key City

facilities, and communicate the plan to the public. The Administration should assist residents in times of unforeseen disasters.

Firefighters: The Administration in conjunction with the Internal Auditor is to determine if it is more advantageous to hire additional firefighters rather than increase overtime.

Fire Facilities Maintenance: The Administration is to conduct a study of the maintenance needs of all fire stations.

Fire Stations: All current fire station structures need to remain open unless one is closed in order to open a new station. If there is consideration of a reduction of the level of personnel at a station, it must be promptly brought before Council for approval. City Council encourages the Administration to study the possibility of utilizing regional fire facilities. The Administration should conduct a study on a combined fire facility to service areas 3 and 7.

POLICE DEPARTMENT

Police-Community Relations: The Department should continue to ensure and work on improving police-community relations. Reaffirm the City's commitment to equality and freedom for all people regardless of actual or perceived race, sex, religion, ancestry, national origin, color, age, height, weight, student status, marital status, familial status, housing status, military discharge status, sexual orientation, gender identification or expression, mental or physical limitation, and legal source of income.

Crime Prevention: The Administration is requested and encouraged to invest in programs for long-term crime prevention strategies.

Expedite Hiring Process: The Administration should fill all the vacant funded positions and "front load" positions for the LPD to ensure that all critical positions are filled at all times. These positions are to be filled at all times even if it is on a temporary basis due to officers retiring or being called for reserves. The Administration should look at filling positions with civilians or volunteers allowing more officers on patrol.

LPD Personnel: The Administration is requested to review the way the police department is structured to determine if civilian personnel or police officers could be deployed differently in order to increase the number of patrol officers on the street.

Allocate Overtime for Zero Tolerance Areas: The Administration should earmark sufficient overtime funds for patrol officers to address problem solving to help curtail crime in zero tolerance areas. The Council recommends that overtime funds should not be taken from the current overtime budgeted line item.

HUMAN RELATIONS AND COMMUNITY SERVICES

Audits of Organizations: The Administration should work with the Internal Auditor to provide the Ways and Means Committee with an analysis of the Federal 990 Statement and any annual

audit or financial statement that is compiled by or for the organization that receives funding from HRCS or in-kind contributions in excess of \$5,000 from the City.

Carry Forward Funding: In accordance with the ordinance requiring 1.25% of the revenues set aside for funding of the Human Relations and Community Service programming, City Council wants all of these funds to be carried forward and distributed, which could entail a one time grant to qualified programs to ensure service to the community.

Emergency Housing: The Administration should establish a fund for temporary emergency housing needs, which may not be met by outside agencies.

Special Events: The Administration should develop a mechanism to measure the City's costs associated with special events filed with the City. Identify all additional money or donated items given to the City to host or sponsor special events.

PARKS AND RECREATION DEPARTMENT/PLANNING AND NEIGHBORHOOD DEVELOPMENT DEPARTMENT/PUBLIC SERVICES DEPARTMENT

Consolidation of Ground Maintenance: The Administration should pursue the consolidation of equipment and management for all grounds-related maintenance.

Trail/Greenways: The Administration should encourage the Parks and Recreation Department to work collaboratively with the Tri-County Planning Commission to develop/expand our citywide/regional trail system and seek opportunities to reduce expenses in this effort. Additionally, look at the feasibility of connecting the River Trail (through bike lanes/Greenways to Trails) where there is currently no access to the trail.

Mid-Michigan Football Youth League: The City Council encourages Administration to pursue all grants and outside funding sources to be identified for building a home facility for our local Mid-Michigan Youth Football League.

PARKS AND RECREATION DEPARTMENT

Baker/Donora Facility: City Council understands the service that is given at Baker/Donora Focus Center, which affects the community in and around the center. Because of the opportunity, which now avails itself with the Greater Lansing Housing Coalition and the NPP, City Council requests the Administration to make every effort possible in facilitating and utilizing the funding available to implement the plan for a new building.

Park Millage Usage: Park Millage money should be used for maintenance, programs, and improvements to our existing park facilities.

Golf: The Administration should pursue the recommendations made by the Public Service Committee by means of a 2006 Committee Report and approved by Council through a resolution.

Park Restrooms: The Administration should submit a plan, which will allow for restroom facilities in the City's park system to be utilized during the daytime hours, including weekends, and to analyze the cost and feasibility of installing semi-permanent restroom facilities.

Forestry: The Administration should make no further cuts to forestry/cemetery staff. Further, the Administration should pursue expanding forestry services, including staffing, by requiring "in-sourcing" of these services in all City contracts where applicable.

PLANNING AND NEIGHBORHOOD DEVELOPMENT DEPARTMENT

Neighborhood Preservation Program: The Administration should monitor the commitments made by City departments and non-profits as part of the Neighborhood Preservation Program and assess the program and recommendation for a new plan.

Traffic: The Administration should provide a plan to be pro-active for the replacement of signage (stop signs, traffic signs, etc.)

Focus on Home Ownership: The Administration should direct the Planning Department to designate the City's HOME dollars for owner-occupied housing.

Beautification: The Administration should include a beautification standard/expectation in all proposed development projects, including those capital projects that are financed with City funds. Such standards should serve as a planning and economic development tool that will enhance property values, create jobs, and revitalize neighborhoods and business areas.

Corridor: City Council encourages the Administration to develop a plan to revitalize and enhance major corridors that lead into the City.

Allocation of Code Compliance Time: The Code Compliance officers should spend an equal amount of their time between rental registration inspections and quality-of-life issues and complaints from residents that may not generate revenue.

Code Compliance: The Code Compliance Office should develop a plan for coverage of code compliance issues during evenings and weekends.

Expedite Improving Abandoned Residential and Commercial Buildings: The City Attorney and the Planning and Neighborhood Development Department should expedite the forced improvements or closure of abandoned, neglected, and burned out houses and commercial buildings, and develop a commercial building code.

Housing Court: The Court, City Council, and the Administration should work to create a Housing Court to expedite code enforcement and housing issues.

Specialty Grocery Market: The Administration and the City of Lansing Economic Development Corporation should pursue, as a destination location, a specialty grocery market such as a Whole Foods Market, Fresh Market, or Trader Joe's in Lansing.

Grocery Stores: The Administration and the City of Lansing Economic Development Corporation should pursue grocery stores in the urban core.

PUBLIC SERVICE DEPARTMENT

Mainstreet: The Administration should ensure money is allocated for the maintenance of the alleys, rain gardens, and other public areas.

Street Sweeping: The Administration should develop a plan for maintenance of the street right-of-way, which includes increasing street sweeping, trash, and brush removal. Additionally, Administration should establish priority zones for bike lanes.

Residential Solid Waste: City Council encourages the Administration to analyze the costs and benefits of providing all residential solid waste services through the city.

Compost Material: The Administration is requested to provide a final report to City Council regarding the cost/benefit of retrofitting yard waste trucks with hydraulic lifts and providing rigid recycling bins that would be compatible with such trucks.

Sidewalks: The Administration should ensure that sidewalks are installed, maintained, and free of snow in high traffic areas to provide the public, especially children, with safe routes to and from schools and shopping areas. The Administration should also submit plans to upgrade the skywalks to make them handicap accessible. The Administration should ensure that all sidewalks in all areas identified in the 2005 Public Service Gap Closure Analysis are addressed in order of their priority unless construction is scheduled.

Sidewalk Repairs: The Administration should provide Council, for their review, the ordinance and mechanism to enact the Sidewalk Inspection Due on Sale of Property Program as well as guidelines that would allow property owners to pay for the replacement/repair of deteriorating sidewalks and be reimbursed by the City for its share of the cost and ensure that all temporary repairs meet ADA standards for "Rise and Run".

Rain Gardens: The Administration is requested to provide a comprehensive design plan and costs for adding to or transitioning from traditional storm sewers to rain gardens, wherever feasible. Every effort should be made to coordinate installation with existing and planned construction projects. The Administration should provide information about and encourage the use of rain gardens on all new development. Once the plan is approved by City Council, the Administration shall install rain gardens according to the plan.

Bike Lanes: The Administration is encouraged to expedite the Walkable/Bikeable Plan as outlined in the current ordinance.

Utilities: The Administration should make every effort to coordinate with utility providers to bury utilities where and whenever possible.

CSO Projects: The Administration should collaborate with City Council to engage residents affected by CSO in a project review, survey, and evaluation of the City's CSO Control Project with a focus on the existing project approach of total separation of the remaining combined sewer system.

CSO Project Funding: The Administration should review and determine long-term strategies for financing and funding CSO projects, which do not primarily rely on sewer rates.