



City of Lansing

Candidate Filing Information

City Offices to be elected in 2013

Mayor

City Clerk

Council Member At-Large (Two Positions)

Second Ward Council Member

Fourth Ward Council Member

All terms to expire 01/01/2018

Filing Deadline: Tuesday, May 14, 2013 at 4:00 p.m.

Primary Election: Tuesday, August 6, 2013¹

General Election: Tuesday, November 5, 2013

- I. To request the necessary forms, please complete the Candidate Information Sheet
- II. Documents that must be filed in the Lansing City Clerk's Office by May 14, 2013 at 4:00 p.m.:
 - A. Signed & Notarized² Affidavit of Identity and Receipt of Filing
 - B. Signed & Notarized² Candidate Qualification and Eligibility Affidavit
 - C. Filing fee or Petitions containing the Required Number of Valid Signatures
 1. For Citywide offices – \$100.00 filing fee or at least 400 but not more than 600 valid signatures from City of Lansing residents who are registered voters at the time of signing.
 2. For Ward offices – \$100.00 filing fee or at least 100 but not more than 150 valid signatures from City of Lansing residents who are registered voters *in the ward* at the time of signing.
- III. Requirements for Candidates:
 - A. Must be a registered voter in the City of Lansing and a resident of the city for one year prior to January 1, 2014.
 - B. A candidate for a Ward office shall be a resident of that ward.
 - C. Must have sworn to the Candidate Qualification and Eligibility Affidavit.
 - D. *In addition to the above requirements, you must comply with Michigan Campaign Finance reporting requirements through the Ingham County Clerk's Office.*
- IV. Withdrawal Deadline:
 - A. Candidates wishing to withdraw their nomination must do so by Friday, May 17, 2013 at 4:00 p.m. by submitting a signed request. A form is available in the Clerk's Office.

¹Note: If more than twice the number to be elected file for any office, that office will appear on the Primary Election ballot. Twice the number of candidates to be elected for that office will advance to the General Election.

² Notarization available in the Clerk's Office

Candidate Information Form

I, _____, hereby request the necessary paperwork to file for the office of:

- Mayor
- City Clerk
- Council Member At-Large
- Council Member Ward _____
- Lansing School District Board of Education

Year of Election _____

I intend to file by submitting:

- Petition Signatures
- Filing Fee
- Unsure

INFORMATION EXACTLY AS TO BE PLACED ON FORMS

Name _____

Address _____

CONTACT INFORMATION

Home Phone _____

Work Phone _____

Cell Phone _____

Campaign Phone _____

Email Address _____

Website _____

I understand that information on this form is public and may be released to the public and media.

Signature _____

Date _____