



MINUTES

**Committee on General Services
Wednesday, August 17, 2016 @ 9:30 a.m.
City Council Conference Room, City Hall 10th Floor**

CALL TO ORDER

The meeting called to order at 9:35 a.m.

ROLL CALL

Councilmember Tina Houghton, Chair
Councilmember Carol Wood, Vice Chair
Councilmember Patricia Spitzley, Member-arrived at 9:56 a.m.

OTHERS PRESENT

Sherrie Boak, Council Office Manager
Billie O'Berry, Assistant City Attorney
Scott Sanford, Code Compliance
Nancy Moan
Christine Zarkavich
Roberto Mendoza

Public Comment on Agenda Items

Public comment will be addressed during each agenda item.

Minutes

MOTION BY COUNCIL MEMBER WOOD TO APPROVE THE MINUTES FROM JULY 20, 2016 AS PRESENTED. MOTION CARRIED 2-0.

RESOLUTION – Appointment of Christine Zarkovich; Business Representative; Downtown Lansing Inc., Board; Term Expire June 30, 2018

Ms. Zarkovich detailed her work history with the Lansing Regional Chamber of Commerce, business history and current role on Business Development Team.

MOTION BY COUNCIL MEMBER WOOD TO APPROVE THE RESOLUTION FOR THE APPOINTMENT OF CHRISTINE ZARKOVICH TO THE DOWNTOWN LANSING INC. BOARD. MOTION CARRIED 2-0.

RESOLUTION – Appointment of Summer Schriener; Neighborhood Representative; Downtown Lansing Inc., Board; Term Expire June 30, 2017

Ms. Schriener was not in attendance; therefore the Committee set another meeting date to review the resolution for Monday, August 22, 2016 at 5:15 p.m. Council Staff was directed to contact Ms. Schriener for her attendance.

RESOLUTION – Claim #1261; 1833 Osband Avenue

Mr. Sanford informed the Committee that the property was city on March 18, 2016, there was a compliance date of March 25th, and when the officer went to inspect on March 28, 2016 the violations were still present. This was then submitted to the contractor for removal, however the claimant did call on March 30th for an extension, at which time was told a contractor was sent out and it would need to be cleaned before the contractor arrived. Mr. Sanford stated that at no time did his office tell Ms. Moan to place the debris along the fence line. The contractor arrived on April 7, 2016 and with the violations still present they removed the items. The department and the claims review committee both recommend denial. Mr. Sanford noted to Ms. Moan that she is not allowed to burn in her back yard without a burn permit, and his office verified for him the date of this meeting she did not have a permit.

Ms. Moan informed the Committee she was not aware that milk crates were a violation of the ordinance or that pallets could not be burned. She did also inform them that there was a ladder that was clearly not debris that the contractor took also. Ms. Moan opinion was that no one should be allowed on her property unless the owner is present. Council Member Houghton asked if she received the violation letter, which Ms. Moan confirmed she had but not in time to meet the compliance date. After review of the documents, and being provided information on what she can and cannot have, Ms. Moan acknowledged Mr. Sanford for the information, and stated she has cleaned up the area, and will not do it anymore.

MOTION BY COUNCIL MEMBER WOOD TO APPROVE THE RESOLUTION TO DENY THE CLAIM #1261 FOR 1833 OSBAND AVENUE BASED ON THE REPORT FROM CODE COMPLAINT AND THE CITY ATTORNEY. MOTION CARRIED 2-0.

Council Member Houghton informed Ms. Moan she can attend the Council meeting Monday where final action will be taken. Mr. Sanford provided Ms. Moan with his card. Ms. Moan then questioned if contractors and inspectors can legally come onto her property, and Ms. O’Berry confirmed per the ordinance the inspectors can to cite the violation, if there is no locked gate or fence to access the property. Mr. Sanford stated his research showed there was no burn permit; however Ms. Moan stated she had the paperwork for over a month. Mr. Sanford confirmed he would check again and contact Ms. Moan.

RESOLUTION – Community Funding Request; Tech T. LLC; Pokémon Go-Cookout

Mr. Mendoza outlined the project and event for August 21, 2016. The event will be free and the request is to help defray the costs of the park rental. The organization is not a non-profit, therefore Council Member Wood provided information on the Genesee Neighborhood Association, which is the association where the park is located, and asked for their assistance with the event. If GNA agrees, they will be listed on the application and resolution. Ms. O’Berry verified this would be complete if done before the Community Funding is awarded. Council Member Spitzley encouraged Mr. Mendoza to create a non-profit of his own for any future events.

MOTION BY COUNCIL MEMBER WOOD TO APPROVE THE RESOLUTION FOR COMMUNITY FUNDING FOR TECH T. LLC WITH THE CONDITION THAT THE GENESEE NEIGHBORHOOD ASSOCIATION PARTNERS WITH THE EVENT AS THE NON-PROFIT ENTITY. MOTION CARRIED 3-0.

Pothole Appeal; Safiya Cooper

Council Member Houghton asked Ms. O’Berry the details on why it was referred to Committee. Ms. O’Berry stated that it should not have come to Council, but is a type of claim it should have gone to Law. She confirmed she would send a letter to the claimant and copy Council on that letter.

MOTION BY COUNCIL MEMBER WOOD TO REFER THE CLAIM TO THE CITY ATTORNEY OFFICE. MOTION CARRIED 3-0.

Place on File

- Transfer of Ownership; SDM & SDD License; Kulwant Inc., 3325 S Martin Luther King Jr. Blvd.

Council Member Wood asked if the location was a party store, and that was confirmed by Ms. O’Berry.

Council Member Houghton placed the document on file.

Adjourned at 10:16 a.m.

Submitted by Sherrie Boak, Office Manager,
Lansing City Council

Approved by the Committee on September 21, 2016