



**AGENDA**  
**Committee on General Services**  
**Wednesday, August 17, 2016 @ 9:30 a.m.**  
**City Council Conference Room, City Hall 10<sup>th</sup> Floor**

Councilmember Tina Houghton, Chair  
Councilmember Carol Wood, Vice Chair  
Councilmember Patricia Spitzley, Member

**1. Call to Order**

**2. Approval of Minutes:**

- July 20, 2016

**3. Public Comment on Agenda Items**

**4. Discussion/Action:**

- A.) RESOLUTION – Appointment of Christine Zarkovich; Business Representative; Downtown Lansing Inc., Board; Term Expire June 30, 2018
- B.) RESOLUTION – Appointment of Summer Schriener; Neighborhood Representative; Downtown Lansing Inc., Board; Term Expire June 30, 2017
- C.) RESOLUTION – Claim #1261; 1833 Osband Avenue
- D.) RESOLUTION – Community Funding Request; Tech T. LLC; Pokemon Go-Cookout
- E.) Pothole Appeal; Safiya Cooper

**5. Place on File**

- Transfer of Ownership; SDM & SDD License; Kulwant Inc., 3325 S Martin Luther King Jr. Blvd.

**6. Other**

**7. Adjourn**



**MINUTES**

**Committee on General Services  
Wednesday, July 20, 2016 @ 9:30 a.m.  
City Council Conference Room, City Hall 10<sup>th</sup> Floor**

**CALL TO ORDER**

The meeting called to order at 9:53 a.m.

**ROLL CALL**

Councilmember Tina Houghton, Chair  
Councilmember Carol Wood, Vice Chair  
Councilmember Patricia Spitzley, Member

**OTHERS PRESENT**

Sherrie Boak, Council Office Manager  
Billie O'Berry, Assistant City Attorney  
Betty Draher  
Scott Sanford, Code Compliance – arrived at 10:00 a.m.  
Ann Conklin, Michigan Parks and Recreation  
Clarice Winkler  
David Livingston

**Public Comment on Agenda Items**

No Comment

**Minutes**

MOTION BY COUNCIL MEMBER WOOD TO APPROVE THE MINUTES FROM JUNE 13, 2016 AS PRESENTED. MOTION CARRIED 3-0.

MOTION BY COUNCIL MEMBER WOOD TO APPROVE THE MINUTES FROM JUNE 15, 2016 AS PRESENTED. MOTION CARRIED 3-0.

MOTION BY COUNCIL MEMBER WOOD TO APPROVE THE MINUTES FROM JUNE 27, 2016 AS PRESENTED. MOTION CARRIED 3-0.

**RESOLUTION – TRANSFER OF OWNERSHIP AND LOCATION OF CLASS C LICENSED – LOGG N SAUCE**

Council Staff confirmed all the transfers on the agenda were on the “gap” analysis spreadsheet.

MOTION BY COUNCIL MEMBER WOOD TO APPROVE THE RESOLUTION FOR THE TRANSFER OF OWNERSHIP OF CLASS C LICENSE FOR LOGG N SAUCE. MOTION CARRIED 3-0.

RESOLUTION – TRANSFER OF OWNERSHIP AND LOCATION OF RESORT CLASS C LICENSED- LOS RANCHEROS MEXICAN GRILL

MOTION BY COUNCIL MEMBER WOOD TO APPROVE THE RESOLUTION FOR THE TRANSFER OF OWNERSHIP OF RESORT CLASS C LICENSE FOR LOS RANCHEROS MEXICAN GRILL. MOTION CARRIED 3-0.

RESOLUTION – TRANSFER OF OWNERSHIP OF CLASS C LICENSE: SLAINTE VENTURES, INC.

MOTION BY COUNCIL MEMBER WOOD TO APPROVE THE RESOLUTION FOR THE TRANSFER OF OWNERSHIP OF CLASS C LICENSE FOR SLAINTE VENTURES, INC. MOTION CARRIED 3-0.

RESOLUTION – TRANSFER OF OWNERSHIP OF 2014 CLASS C LICENSE BUSINESS WITH SUNDAY SALES (PM) – HOA RESTAURANT HOLDER

Council Staff confirmed the owners of HOA are Hooters on Edgewood.

MOTION BY COUNCIL MEMBER WOOD TO APPROVE THE RESOLUTION FOR THE TRANSFER OF OWNERSHIP OF 2014 CLASS C LICENSE FOR HOA RESTAURANT HOLDER. MOTION CARRIED 3-0.

RESOLUTION – TRANSFER OF LIQUOR LICENSE; TSFR APPLE VENTURE, LLC

MOTION BY COUNCIL MEMBER WOOD TO APPROVE THE RESOLUTION FOR THE TRANSFER OF OWNERSHIP OF CLASS C LICENSE FOR TSFR APPLE VENTURE, LLC. MOTION CARRIED 3-0.

RESOLUTION – CLAIM APPEAL #1226; MOLEFI BRANSEN; 815 BAKER

Mr. Sanford outlined the time line which started with the citation on 12/11/2015 with compliance deadline of 12/18/2015, code compliance visit on 12/21/2015 with verification of still non-compliance so contractor called with contractor visit on 1/5/2016. Claimant states on 1/13/2016 there was no violation and this because the contractor had already cleaned it up.

Ms. Draher spoke in support of the enforcement.

Council Member Spitzley asked for clarification on whom the home depot receipts in the packet were from and who Leo Cole was. Mr. Sanford stated Mr. Cole is not the City contractor and the receipts were from the claimant.

MOTION BY COUNCIL MEMBER WOOD TO DENY THE CLAIM APPEAL #1226; M. BRANSEN AT 815 BAKER STREET. MOTION CARRIED 3-0.

RESOLUTION – CLAIM APPEAL #1234

Mr. Sanford outlined the time line which starts with the citation on 1/22/2016 with compliance deadline of 1/29/2016, code compliance visit on 2/1/2016 with verification of still non-compliance so contractor called with contractor visit on 2/18/2016.

Ms. Winkler was present and stated she had not received the letter, and encourage the City to use two forms of contract. Ms. Winkler then detail the items removed, pallets and an old door,

as items she was intending to use for a portable fencing in her back yard as a repurpose project. Ms. O'Berry clarified that Code Compliance follows the ordinance which states they notify the tax payer by letter, and it is not sent certified because it is cost prohibitive and some violators will not sign certified. Ms. Winkler wanted the Committee to know that since she did not get a letter when the items were first taken she report it as a theft to her neighborhood association. Council Member Wood asked Ms. O'Berry what the claims review committee determined. Ms. O'Berry noted they too denied the total claim. Council Member Spitzley asked if the claims review committee can adjust the amount and that as was confirmed by Ms. O'Berry.

Ms. Winkler asked the Committee to reconsider the wording of the ordinance, but Council Member Wood informed her that the ordinance is adopted by the State as it is from the State Property Maintenance Code, and encouraged her to talk to her State Representative, Andy Schor.

**MOTION BY COUNCIL MEMBER WOOD TO REDUCE THE TOTAL FEE BY \$100 FROM THE ADMINISTRATIVE FEE, WITH A NEW TOTAL OF \$620.00. MOTION CARRIED 3-0.**

Council Member Houghton stated that the claim will be in front of the whole Council on Monday, July 25<sup>th</sup> and Ms. Winkler can speak then also.

#### RESOLUTION – CLAIM APPEAL #1260

Mr. Sanford outlined the time line which started with the citation on 1/27/2016, with a due date 2/3/2016, and a Code Compliance second visit on 2/4/2016 where the violation was still present. The contractor arrived on 2/22/2016 for the cleanup of 35 yards of debris. The records also reflected a communication on 3/17/2016 where the owner of record Erin Lemke called Code Compliance and stated neither she nor her parents physically checked on property, and admitted they had not been to property in years. She also noted she wasn't even sure if there even was a garage. Mr. Sanford wanted it noted that the photos reflect that the damage to the garage door was not done by the contractor.

Mr. Livingston introduced himself as the owner of records father, and stated he takes care of the property and deals with the tenants. He state he had checked on the property and offered to clean it up but the tenant stated she would. Mr. Livingston concluded his opinion that the garage door was damaged by the City contractor. Lastly Mr. Livingston provided his opinion that Eric's Refuse, the City Code Compliance Contractor has fabricated their invoices for the City. Council Member Spitzley asked how long Mr. Livingston thought the door was off the tracks, and Mr. Livingston stated 1 week before the cleanup, and also believe it should not have been taken by the contractor as trash because he had intentions of fixing it. Mr. Sanford clarified for Mr. Livingston when a contractor is hired by the City it is different than a quote they would give to a resident. They must carry a \$1 million indemnity clause for public work and they also have the expense of sorting and pay commercial charge.

Council Member Houghton asked for clarification that Mr. Livingston was listed as the agent on the rental registration, then asked Mr. Livingston if he contacted the City when he to the letter. Mr. Livingston asked why he would call the City. When he got the notice he went to the property and offered to clean up but the tenant stated she would. Council Member Wood reminded Mr. Livingston that as agent and his daughter as owner are responsible.

Ms. O'Berry referred to the letter from Law after Claims Review where it was noted they had agreed to lower the amount by \$410.

MOTION BY COUNCIL MEMBER WOOD TO DENY THE CLAIM IN THE SAME AMOUNT AS CLAIMS REVIEW.

After discussion of the calculations of the invoice it was determined to adjust the bill by \$450 with the new amount of \$2,084. Council Member Wood adjusted her motion and added to her motion that the resolution should include the clause that that owner is advised to see compensation from the tenants on the damages.

Mr. Livingston was advised to register as the agent for the rental property; however Mr. Livingston informed the Committee they recently sold.

MOTION CARRIED 3-0.

Council Member Wood advised Law that if the resolution passed on Monday, July 25, they should send a letter to the new owner of this claim and resolution.

Council Member Wood asked Law to contact the Ingham County Treasurer and work with them on their property auctions to provide new owners with information. Ms. O'Berry stated she would contact Mr. Schertzing.

The Committee discussed options of the notifications, and Ms. O'Berry stated it would not be an amendment to the notice but a department policy to adopt.

RESOLUTION – RECOGNITION OF NON-PROFIT; MICHIGAN RECREATION AND PARK ASSOCIATION

Ms. Conklin provided information on the organization that has been in existence for 40 years. They planned to apply for raffle license for an event to be held January 2017. The Committee reviewed the documents and asked for a dissolution clause. Council staff was asked to provide the wording to Ms. Conklin and she confirmed she would take it to her Board to be added to the By-Laws.

MOTION BY COUNCIL MEMBER WOOD TO APPROVE THE RESOLUTION FOR RECOGNITION OF NON-PROFIT FOR MICHIGAN RECREATION AND PARK ASSOCIATION CONTINGENT THAT THEY UPDATE THEIR BY LAWS TO INCLUDE A DISSOLUTOIN CLAUSE BEFORE IT IS PRESENTED TO THE WHOLE COUNCIL. MOTION CARRIED 3-0.

PLACE ON FILE

Application for Transfer of Ownership of SDM License, Family Market, LLC, 5224 South Martin Luther King Jr. Blvd.

MOTION BY COUNCIL MEMBER WOOD TO PLACE ON FILE. MOTION CARRIED 3-0.

Council Member Wood asked if Eric's Refuse had been brought in to discuss their overall policy and invoicing. Ms. O'Berry stated would address that with the Claims Review Committee when they met on July 22, 2016. Council Member Houghton asked that they look at the bidding process and Council Member Spitzley asked that Claims Review also address the break down on their invoices.

Adjourned at 11:09 a.m.

Submitted by Sherrie Boak, Office Manager,  
Lansing City Council

Approved by the Committee on \_\_\_\_\_



**OFFICE OF THE MAYOR**

9th Floor, City Hall  
124 W. Michigan Avenue  
Lansing, Michigan 48933-1694  
(517) 483-4141 (voice)  
(517) 483-4479 (TDD)  
(517) 483-6066 (Fax)

Virg Bernero, Mayor

7-21-16

Council President Judi Brown Clarke and Councilmembers  
City Council Members  
10<sup>th</sup> Floor City Hall  
Lansing, MI 48933

Dear President Brown Clarke and City Councilmembers:

I herewith submit for your confirmation the appointment of Resolution – Appointment of Christine Zarkovich of 10668 Williams Road, Dewitt, MI, 48820, as a Business Representative to the Downtown Lansing Inc. Board for a term to expire June 30, 2018

Your confirmation of this appointment is appreciated.

Sincerely,

**Virg Bernero**  
Mayor

VB/rh  
Attachment

Date: 05/04/2016

Full name: \*: Christine M Zarkovich

Other name(s) by which you have been known, including maiden names: : Christine Constine

Date of Birth: \*: 03/09/1986

Address\*: 10668 Williams Rd  
Dewitt, Michigan 48820

Email\*: [czarkovich@lansingchamber.org](mailto:czarkovich@lansingchamber.org)

Gender\*: Female

Ward (1,2,3,4 or Regional)\*: 4

Precinct::

Best number to contact you: \*: 989-225-6628

Last four digits of Social Security #:   
\*:

In what year did you move to Lansing?\*: 0000

Additional I am a people person and experience joy when I can be a resource to help other

**information regarding experience and credentials :**

businesses grow, gain exposure, and celebrate their success in the Lansing Community.

Since I have been at the Lansing Chamber, my role as the Business Development Manager includes:

- \* Welcoming > 80 new businesses to membership in the past 10 months.
- \* Average retention rate of around 80% or higher.
- \* Facilitating > 20 ribbon cuttings celebrating growth, anniversaries, and expansion in the Lansing region.
- \* Serve on the DLI Business Development Committee
- \* Capital Clean Sweep Team Captain and volunteer.
- \* Emcee at the DLI Business Huddle Meetings.
- \* Actively participating in the community including Breast Cancer walks and attending events.

**Occupational Background :**

Occupational History includes:

- \* > 7 year background in hospitality industry.
- \* Manager at Tullymore & St Ives Golf Resorts.
- \* Auto-Owner's Insurance Underwriter > 4 years.
- \* Adam's Outdoor Advertising Account Executive.
- \* Lansing Regional Chamber of Commerce, Manager of Business Development (current occupation).
- \* Currently assist MABA (Meridian Area Business Association) with their ribbon cuttings and grand opening celebrations.

**Educational Background :**

Lansing Community College  
Advanced Certificate in Management  
Northwood University- Bachelor Degree in Business Management, minor in Marketing.

**Please attach a resume if available :**

**First choice for board to serve on:\***

Downtown Lansing Inc.

**Second choice of**

a board to serve  
on: :

Third choice of a  
board to serve  
on: :

Fourth choice of a  
board to serve  
on::

**Please comment  
briefly on why  
you wish to serve  
on a particular  
board or  
commission.  
Please be specific  
as to your goals  
and ideas about  
how you wish to  
contribute to the  
work of the board  
or commission: :**

I am very familiar and connected in the Lansing area. Explaining the importance of investing in the Lansing region, starting a business here, and place-making are tasks that I handle on a frequent basis. I am driven by helping Downtown Lansing flourish. My passion is within the community that I work in and enjoy volunteering and participating in events.

My goal is to help establish new and innovative ideas to make Lansing a competitive and more diverse place to live, work, and play. By being organized, volunteering, building relationships, and sharing connections, I feel I can be an asset to the Board. I am a problem solver, a leader, and know how to collaborate well with others.

**Qualifications  
and Eligibility – At  
this time, if you  
do not meet one  
or more of the  
qualifications or  
eligibility  
requirements  
listed at the top,  
please state here  
the requirement  
to be met and  
explain how you  
will be qualified**

or eligible before  
you would be  
sworn in to an  
appointed office::

Please type your  
name in this box  
to signify that you  
can serve on a  
board or  
commission and  
the information  
in this application  
is accurate to the  
best of your  
knowledge. \*:

Christine Zarkovich

Date Time : 05/04/2016

Consent and  
Certification: I agree

BY THE \_\_\_\_\_  
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Mayor made the appointment of Christine Zarkovich of 10668 Williams Road, DeWitt, MI, 48820, as a Business Representative to the Downtown Lansing Inc. Board for a term to expire June 30, 2018; and

WHEREAS, the nominee has been vetted and meets the qualifications as required by the City Charter; and

WHEREAS, the Committee on \_\_\_\_\_ met on \_\_\_\_\_ and took affirmative action.

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, confirms the appointment of Christine Zarkovich of 10668 Williams Road, DeWitt, MI, 48820, as a Business Representative to the Downtown Lansing Inc. Board for a term to expire June 30, 2018.



**OFFICE OF THE MAYOR**

9th Floor, City Hall  
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(517) 483-6066 (Fax)

Virg Bernero, Mayor

7-21-16

Council President Brown Clarke and Councilmembers  
City Council Members  
10<sup>th</sup> Floor City Hall  
Lansing, MI 48933

Dear President Brown Clarke and City Councilmembers:

I herewith submit for your confirmation the appointment of Summer Schriener of 509 E. Grand River Avenue in Lansing, MI, 48906, as a Neighborhood Representative to the Downtown Lansing Inc. Board for a term to expire June 30, 2017.

Your confirmation of this appointment is appreciated.

Sincerely,

**Virg Bernero**  
Mayor

VB/rh  
Attachment

Date: 05/24/2016

Full name: \*: Summer T Schriener

Other name(s) by which you have been known, including maiden names: :

Date of Birth\*: 06/23/1978

Address\*: 509 E. Grand River  
Lansing, MICHIGAN 48906

Email\*: [summerschriener@hotmail.com](mailto:summerschriener@hotmail.com)

Gender\*: Female

Ward (1,2,3,4 or Regional)\*: 1

Precinct::

Best number to contact you: \*: 517-927-8628

Last four digits of Social Security #:   
\*:

In what year did you move to Lansing?\*: 1996

Additional I am a business and assessment paying property owner within the City of Lansing. I'd

**information regarding experience and credentials :**

love to get more involved in bridging the gap that's developed between Downtown and Old Town so that we can work better together. I appreciate the opportunity, and look forward to hearing back from you!

**Occupational Background :**

Attorney (2004 - present)  
Business Owner (Grace Boutique of Old Town 2007-present)

**Educational Background :**

Michigan State University  
Undergrad: 1996-2000 Bachelors in Political Science, International Relations, and Women's Studies  
Graduate: MSU College of Law 2001-2004, Juris Doctorate

**Please attach a resume if available :**

**First choice for board to serve on:\***

Downtown Lansing Inc.

**Second choice of a board to serve on :**

Downtown Lansing Inc.

**Third choice of a board to serve on :**

**Fourth choice of a board to serve on::**

**Please comment briefly on why you wish to serve on a particular**

I hope to serve on the DLI Board in order to give more of a voice to the Old Town assessment payers, and also to help build a stronger bridge between downtown and Old Town so that we can work together more. There's so much overlap in our interests and I'd love to see us working better as a team.

board or  
commission.  
Please be specific  
as to your goals  
and ideas about  
how you wish to  
contribute to the  
work of the board  
or commission: :

Qualifications  
and Eligibility – At  
this time, if you  
do not meet one  
or more of the  
qualifications or  
eligibility  
requirements  
listed at the top,  
please state here  
the requirement  
to be met and  
explain how you  
will be qualified  
or eligible before  
you would be  
sworn in to an  
appointed office::

Please type your  
name in this box  
to signify that you  
can serve on a  
board or  
commission and  
the information  
in this application  
is accurate to the  
best of your

Summer T Schriener

knowledge. \*:

Date Time : 05/24/2016

Consent and  
Certification: I agree

BY THE COMMITTEE ON \_\_\_\_\_  
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Mayor made the appointment of Summer Schriener of 509 E. Grand River Avenue in Lansing, MI, 48906, as a Neighborhood Representative to the Downtown Lansing Inc. Board for a term to expire June 30, 2017.; and

WHEREAS, the nominee has been vetted and meets the qualifications as required by the City Charter; and

WHEREAS, the Committee on \_\_\_\_\_ met on \_\_\_\_\_ and took affirmative action.

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, confirms the appointment of Summer Schriener of 509 E. Grand River Avenue in Lansing, MI, 48906, as a Neighborhood Representative to the Downtown Lansing Inc. Board for a term to expire June 30, 2017.



*I will be out of state  
May 7 through  
May 20.*

XV B1 RECEIVED APR 21 2016

# City of Lansing

OFFICE OF THE CITY ATTORNEY

1261

## Claim Form – Special Assessments

Please provide the following information so we can contact you regarding your claim.

NAME: Nancy L. Moans DATE: 4-20-16  
MAILING ADDRESS: 1833 Osband Ave  
CITY: Lansing STATE: Mi ZIP CODE: 48910  
TELEPHONE: Home (517) 4822428 Work ( ) \_\_\_\_\_  
Cell \_\_\_\_\_

Please provide the following information on the incident(s) for which you are filing a claim. IF YOU DO NOT PROVIDE ALL OF THE INFORMATION BELOW, WE MAY NOT BE ABLE TO PROCESS YOUR CLAIM.

ADDRESS: 1833 Osband Ave PARCEL NO. 33-01-01-21-361-051  
DATE OF INCIDENT: 4-13-16 AMOUNT YOU WERE BILLED: 1892.00  
TOTAL AMOUNT YOU ARE CONTESTING: 1892.00  
TYPE OF ASSESMENT: Admin Fee Contractor Fee Trash

Please give a detailed description of the circumstances surrounding the incident, including why you feel the City should not have charged you this fee. You may attach additional pages or documentation to this form as needed.

*I received a violation dated 3-18-16 letter. I had until 3-25-16. I called the fire marshall a couple (3-29-16) days after I explained I would move the pallets from behind the house to the back fence line. Mr Driver stated if I did this before they came to remove trash. I covered them with tarps. They were neatly stacked. I also had wood I had already cut up for use in my fire pit. That wood was covered also. The trash people came and trespassed on my property.*

A description of the claims review process is available on our website at: [http://www.lansingmi.gov/attorney/Claims\\_review\\_process.jsp](http://www.lansingmi.gov/attorney/Claims_review_process.jsp)

without my knowledge and removed all the pallets, cut up wood I had covered. I had cut up wood under a ramp on my back porch they removed. I had a cheb-house, my grandson built last summer with his friends. I had in it tools and stuff for making fire starters. They took a pool ladder that I used to help me cut up pallets & tree limbs. I also had buckets that I had cut up wood stored in them & empty ones they took. They took my compost pallets. I feel that they should have notified me they were here. I would have explained the fire marshal Mr. Driver had said if I straightened everything & organized I should be ok. My grandson came up for his spring break and we worked very hard to get the pallets moved & covered. We burnt alot of junk wood & brush. There needs to be a better communication between the fire marshal & the trash contractors that the home owner is trying to comply to a notice. Mr. Driver said they couldn't stop the contractors from taking debris once it was turned over to them. There should be a way that the fire marshal can stop the removal if the home owner is willing to comply. I am a widow and I didn't know I couldn't have wood piled in my own yard for use in my fire pit. Also I had most of the pallets to replace the old pallets with newer ones along my fence

line between my neighbor to the right of me. I can't afford a privacy fence so have been using the pallets to protect my dog from their dog. I have done this for many years. Thank you.

Nancy Moams

parcel 33-01-01-21-361-051

1833 Osband Ave.

Lansing Mich. 48910

PS I will be out of state May 7 through May 20. So I can not meet the May 13 deadline

PS I forgot to say they took at least 6-8 milk crates that had cut wood in them also covered.



**CITY OF LANSING**

316 N. CAPITOL SUITE C2

Lansing, MI 48933

Ph: (517) 483-4361

Fax: (517) 377-0100

DUE DATE 05/13/2016

INVOICE

04/18/2016

Bill To:

MOANS NANCY L

1833 OSBAND AVE

LANSING, MI 48910-9005

TOTAL AMOUNT DUE  
\$ 1,892.00



Invoice Number	Record No.	Address	Amount Due
 00072580	E16-02709	1833 OSBAND AVE	\$1892.00
04/13/2016			
Trash - Admin Fee			
Trash - Contractor Charge			
TOTAL DUE:			\$1892.00

Questions regarding this invoice: Contact **CODE COMPLIANCE** at 517.483.4361

**Payment Information:**

- Make checks payable to: City of Lansing
- Mail payments or pay in person at:  
City of Lansing Treasurers Office  
124 W Michigan Ave 1st Fl  
Lansing MI 48933
- In order to assure proper credit, please send the top portion of this bill along with your payment.
- Payment in full is due within 30 days from the billing date
- Any unpaid balance remains as a lien against this property and will be added to the next property tax bill.

**Appeals Process:**

If you intend to appeal this nuisance fee, you or your agent must file a written protest with the Claims Review Committee within 30 days after the nuisance fee is placed on the July or December Tax Roll. Claims forms are available in the City Attorney's Office and the City of Lansing's web address: [www.lansingmi.gov](http://www.lansingmi.gov). Return completed claim to: Lansing City Attorney's Office, 124 West Michigan Ave 5th Fl, Lansing, MI 48933

**Other Information:**

- July property taxes are due and payable on or before August 31st. December property taxes are due and payable on or before February 14th.
- For Red Tag Monitoring Fees Only – invoices not paid within 30 days are subject to a 5% penalty which will be applied on the 31st day.

**By Authority of the Lansing City Council - Ordinance Numbers 655, 676, 1060.08 and 1460.04**

Payments may be made online or in person Monday thru Thursday 8:00 a.m. - 4:30 p.m., at the above address or by mail



Mayor Virg Bernero

# Lansing Fire Department

Fire Marshal's Office

Code Enforcement Section

316 N. Capitol, Ste C-1, Lansing, MI 48933-1238

(517) 483-4361 FAX (517) 377-0100

## TRASH AND DEBRIS CORRECTION NOTICE

MOANS NANCY L or Current Occupant  
1833 OSBAND AVE  
LANSING, MI 48910-9005

Violation Date: 03/18/2016  
Violation Location: 1833 OSBAND AVE  
Parcel No: 33-01-01-21-361-051  
Compliance Due Date: March 25, 2016

You are hereby notified that this Office has found a violation of the City of Lansing Housing Code Section 302 EXTERIOR PROPERTY at the above referenced location.

*Violation: Deteriorated Lumber*

INSPECTOR COMMENTS: *Including but not limited to: debris in back yard and in driveway*

*Violation: Deteriorated Pallets*

*Violation: Deteriorated building materials*

INSPECTOR COMMENTS: *Including but not limited to: debris in back yard*

*Violation: Plastic Container(s) debris*

Failure to correct this violation by the Compliance Due Date shall cause this office to immediately hire a contractor to complete the cleanup. **If any other additional trash and/or debris (as defined in Section 302) is found on the premises by the contractor it will also be removed without additional notice.** The contractor's expenses plus a \$265.00 administrative services fee will be billed to you. If this bill is not paid within 30 days of the billing date, the amount will be assessed as a lien against your property. **Please be advised that, in an effort to discourage repeat offenses of this nature, the City will assess you an extra \$75.00 fee for each time there is an additional premise violation at the violation address above during this calendar year.** If you have any questions or concerns about complying within the time indicated, you may contact me Monday through Friday between the hours of 8-9 AM or 12-1 PM.

Pursuant to Section 107.2 of the IPMC, you have the right to appeal this notice of violation. In accordance with Section 106.3 any action taken by the City on such premises shall be charged against the real estate upon which the structure is located and shall be a lien upon such real estate.

Code Officer: Zachary Driver (517) 702 4750

"Equal Opportunity Employer"

Taxpayer's Copy



# City of Lansing

OFFICE OF THE CITY ATTORNEY

F. Joseph Abood, Interim City Attorney

June 22, 2016

Nancy Moans  
1833 Osband Avenue  
Lansing, MI 48910

Re: Claim – 1833 Osband Avenue

Dear Ms. Moans:

Please be advised that the Claims Review Committee reviewed the claim you submitted in the amount of \$1,892.00 for property located at 1833 Osband Avenue Lansing, Michigan, and denied the claims you filed with the City of Lansing.

You have the right to appeal the decision of the Claims Review Committee to the Lansing City Council. If you desire to do so, please submit your appeal in writing, within thirty (30) days of the date of this letter, to the Lansing City Clerk, 9th Floor, City Hall, Lansing, MI 48933, for placement on the Council's agenda.

If you have any questions concerning this matter, please contact this office.

Very truly yours

A handwritten signature in black ink, appearing to read "Rachel Pretzenhofer", is written over the typed name.

Rachel Pretzenhofer  
Legal Clerk

July 26, 2016

Nancy Moans  
1833 Osband Avenue  
Lansing, MI 48910

Re: Claim – 1833 Osband Avenue

Dear Ms. Moans:

Please be advised that the Claims Review Committee reviewed the claim you submitted in the amount of \$1,892.00 for property located at 1833 Osband Avenue Lansing, Michigan, and denied the claims you filed with the City of Lansing.

You have the right to appeal the decision of the Claims Review Committee to the Lansing City Council. If you desire to do so, please submit your appeal in writing, within thirty (30) days of the date of this letter, to the Lansing City Clerk, 9th Floor, City Hall, Lansing, MI 48933, for placement on the Council's agenda.

If you have any questions concerning this matter, please contact this office.

Very truly yours,

Rachel Prettenhofer  
Legal Clerk



# City of Lansing

OFFICE OF THE CITY ATTORNEY

F. Joseph Abood, Interim City Attorney

July 26, 2016

Nancy L. Moans  
1833 Osband Avenue  
Lansing, MI 48910

**Re: Claims Review Committee  
Claim for: 1833 Osband Avenue**

Dear Ms. Moans:

Please be advised that your claim is scheduled to be heard by the Claims Review Committee. The Committee is scheduled to begin hearings at **11:00 a.m. on Friday, June 17, 2016**. A copy of the appropriate Department's recommendation is enclosed for your review.

You are welcome to attend the hearing which will be located in the **City Attorney Conference Room, 5th Floor, City Hall, 124 W. Michigan Avenue**, Lansing, Michigan. If you plan to attend, please come to the City Attorney's Office on the date of the hearing and sign in at the Receptionist counter. Claims will be heard based on the order of sign-in.

Thank you.

Sincerely,

Rachel Prettenhofer  
Recording Secretary

Enclosure

Claim ID: 1261

Dear City Council

RECEIVED

2016 JUL 22 AM 10:51

LANSING CITY CLERK

I would like to schedule a hearing with you. At first I was not going to do it & I know I am about to run out of time but please schedule me a meeting. I have included copies of my paperwork I received.

I have talked to Zachary Driver multiple times in the code office, I met him 1 time.

I feel my rights were violated. They stole stuff from my property that should not have been taken. They came onto my property without notifying me they were on my property. They came through a hole in my fence and took almost everything in my backyard.

I have been living at my home since June of 1970. I started receiving citations April 30, 2012, 5/29/2013, 5/15/2014. I am not living any different than all these years.

I received a grass violation when I got back from seeing my daughters. I go 2 weeks a couple time a year to see them. Because of the other violation

I was charged \$75 because it was 2 violations in 1 year. I paid the fine.

I was denied an appeal, so I owe \$1,892.00 for trash removal. I can not pay this fee all at once. I am a widow since 1995 and retired in 2013. I am on a fixed income now.

Back to the grass. There is no way it was more than 8 inches. I mowed the grass the day before I left to see my daughters. I mowed my moms & mine the day after I got back and then again when I received the letter about the fine on a grass violation. I called Zachary Drivers that day to inform him I had cut it that day.

A few days later, I received the letter I owed \$75. I talked with Mr. Drivers in person as to why I was being fined. He explained about 2 violations in a year fine. I paid it.

Another problem I have. I sent a letter to you few days ago about the horrible condition the alleyway

between Bradley and Osband. I have taken pictures of the alley. The alley has not been cleaned in over 2 years. You can not get down the alley with out the brush & trees scraping your car or trailer.

I am fined this out of site fine and our dear city is not taking care of their property properly.

Please! Please! Please! schedule me for a hearing. How long would I have to present my case if I am granted a hearing.

Thank you.

Nancy Moans  
1833 Osband  
Lansing MI 48910  
5174852428  
Property Number  
33-01-21-361-051



**CITY OF LANSING**

316 N. CAPITOL SUITE C2  
Lansing, MI 48933  
Ph: (517) 483-4361  
Fax: (517) 377-0100

DUE DATE 05/13/2016

Bill To

MOANS NANCY L  
1833 OSBAND AVE  
LANSING, MI 48910-9005

INVOICE

04/18/2016

TOTAL AMOUNT DUE

\$ 1,892.00



Invoice Number	Record No.	Address	Amount Due
00072580	E16-02709	1833 OSBAND AVE	\$1892.00
04/13/2016			
Trash - Admin Fee			
Trash - Contractor Charge			

TOTAL DUE \$1892.00

Questions regarding this invoice: Contact **CODE COMPLIANCE** at 517.483.4361

**Payment Information:**

- Make checks payable to: City of Lansing
- Mail payments or pay in person at:  
City of Lansing Treasurers Office  
124 W Michigan Ave 1st Fl  
Lansing MI 48933
- In order to assure proper credit, please send the top portion of this bill along with your payment.
- Payment in full is due within 30 days from the billing date
- Any unpaid balance remains as a lien against this property and will be added to the next property tax bill.

**Appeals Process:**

If you intend to appeal this nuisance fee, you or your agent must file a written protest with the Claims Review Committee within 30 days after the nuisance fee is placed on the July or December Tax Roll. Claims forms are available in the City Attorney's Office and the City of Lansing's web address: [www.lansingmi.gov](http://www.lansingmi.gov). Return completed claim to: Lansing City Attorney's Office, 124 West Michigan Ave 5th Fl, Lansing, MI 48933

**Other Information:**

- July property taxes are due and payable on or before August 31st. December property taxes are due and payable on or before February 14th.
- For Red Tag Monitoring Fees Only – invoices not paid within 30 days are subject to a 5% penalty which will be applied on the 31st day.

**By Authority of the Lansing City Council - Ordinance Numbers 655, 676, 1060.08 and 1460.04**

Payments may be made online or in person Monday thru Thursday 8:00 a.m. - 4:30 p.m., at the above address or by mail



Mayor Virg Bernero

**Lansing Fire Department  
Fire Marshal's Office  
Code Enforcement Section**

316 N. Capitol, Ste C-1, Lansing, MI 48933-1238  
(517) 483-4361 FAX (517) 377-0100

**TRASH AND DEBRIS CORRECTION NOTICE**

**MOANS NANCY L or Current Occupant  
1833 OSBAND AVE  
LANSING, MI 48910-9005**

**Violation Date: 03/18/2016  
Violation Location: 1833 OSBAND AVE  
Parcel No: 33-01-01-21-361-051  
Compliance Due Date: March 25, 2016**

**You are hereby notified that this Office has found a violation of the City of Lansing Housing Code Section 302 EXTERIOR PROPERTY at the above referenced location.**

**Violation: Deteriorated Lumber**

**INSPECTOR COMMENTS: Including but not limited to: debris in back yard and in driveway**

**Violation: Deteriorated Pallets**

**Violation: Deteriorated building materials**

**INSPECTOR COMMENTS: Including but not limited to: debris in back yard**

**Violation: Plastic Container(s) debris**

Failure to correct this violation by the Compliance Due Date shall cause this office to immediately hire a contractor to complete the cleanup. ~~If any other additional trash and/or debris (as defined in Section 302) is found on the premises by the contractor it will also be removed without additional notice.~~ The contractor's expenses plus a \$285.00 administrative services fee will be billed to you. If this bill is not paid within 30 days of the billing date, the amount will be assessed as a lien against your property. **Please be advised that, in an effort to discourage repeat offenses of this nature, the City will assess you an extra \$75.00 fee for each time there is an additional premise violation at the violation address above during this calendar year.** If you have any questions or concerns about complying within the time indicated, you may contact me Monday through Friday between the hours of 8-9 AM or 12-1 PM.

Pursuant to Section 107.2 of the IPMC, you have the right to appeal this notice of violation. In accordance with Section 106.3 any action taken by the City on such premises shall be charged against the real estate upon which the structure is located and shall be a lien upon such real estate.

**Code Officer: Zachary Driver (517) 702 4750**



Lansing Fire Department  
Fire Marshal's Office  
Code Enforcement Section  
316 N. Capitol, Ste C-1, Lansing, MI 48933-1238  
(517) 483-4361 FAX (517) 377-0100

## Trash Authorization Form

Submitted to: Eric Crutcher on 03/28/2016

TAXPAYER: MOANS NANCY L, 1833 OSBAND AVE LANSING, MI 48910-9005

**Location of Work:**

Enf Num: E16-02709

Address: 1833 OSBAND AVE  
Lot No:  
Description:  
Parcel No: 33-01-01-21-361-051

Remove Trash and Debris

Work Authorized:

*Violation: Deteriorated Lumber*

INSPECTOR COMMENTS: *Including but not limited to: debris in back yard and in driveway*

*Violaton: Deterlorated Pallets*

*Violation: Deteriorated building materials*

INSPECTOR COMMENTS: *Including but not limited to: debris in back yard*

*Violation: Plastic Container(s) debris*

PLUS ANY OTHER INCIDENTAL TRASH / DEBRIS ON THE PROPERTY

Authorized Time required to complete work: 2

Authorized Cubic Yards: 8

Warning Comment:

Owner Occupied. Appears gone during normal hours.

This action is authorized by the Manager of Code Compliance



Mayor Virg Bernero

LANSING FIRE DEPARTMENT  
FIRE MARSHAL'S OFFICE  
Code Compliance Section

316 N. Capitol Avenue Ste. C-2

Lansing, MI 48933

Phone: 517-483-4361

Fax: 517-377-0100

ZD 3-30-16: Spoke with Nancy (482-2428). She was requesting an ext after submittal. I informed her that she will want to have the property cleaned before the trash contractors arrive.

16-T014

ZD 4-27-16:

4/27/2016-daughter Kimberly Moans called wanted to talk regarding her mother's assessment I explained to her the dates what was taken and the whole claims review process daughter called from 843-437-2823 from South Carolina she indicated her mother suffers from depression and sometimes things are hard for her to process. Her mother felt buy enclosing some of the violations with wood and tarps that took care of some of the violations I informed the daughter several of the stacks of pallets were not covered and that Zach explained to her that it needed to be put in the garage if left outside the contractor would remove those items. We also talked about the time line and I explained to her that everyone is given the same 7 days in which to resolve the issues and that her mother called on the 30th of March and the contactor didn't arrive until 4/07/2016 which gave her an additional 7 days to remove the violations/I explained to her about if the assessment was not paid it would be added to taxes she understood and understood there is not a formal payment arrangement but the treasury department would apply all payments to the assessment and when the Winter2016 taxes go out any remaining balance would be added to the taxes transferred her down to Treasury to see if they add on any fees for transferring property onto taxes/she also questioned the City providing a pro-bono attorney for her mother and I told her this was not a criminal case so there would not be an attorney assigned to her mother she might try legal aid but I explained this is not a criminal matter and money for an atty would be spent better on the assessment/she asked what I thought her chances of having the entire fee waived and I stated due to the pictures I highly doubted they would waive the entire assessment/I also suggested her mother bring a cell phone and put it on speaker so she could speak and hear what was going on if the claims review committee would grant that request/Imp



*I will be out of state  
May 7 through  
May 20.*

# City of Lansing

OFFICE OF THE CITY ATTORNEY

1261

## Claim Form – Special Assessments

# COPY

Please provide the following information so we can contact you regarding your claim.

NAME: Nancy L. Moans DATE: 4-20-16  
 MAILING ADDRESS: 1833 Osband Ave  
 CITY: Lansing STATE: Mi ZIP CODE: 48910  
 TELEPHONE: Home (517) 4822428 Work ( )  
 Cell

Please provide the following information on the incident(s) for which you are filing a claim. IF YOU DO NOT PROVIDE ALL OF THE INFORMATION BELOW, WE MAY NOT BE ABLE TO PROCESS YOUR CLAIM.

ADDRESS: 1833 Osband Ave PARCEL NO. 33-01-01-21-361-051  
 DATE OF INCIDENT: 4-13-16 AMOUNT YOU WERE BILLED: 1892.00  
 TOTAL AMOUNT YOU ARE CONTESTING: 1892.00  
 TYPE OF ASSESMENT: Admin Fee Contractor Fee Trash

Please give a detailed description of the circumstances surrounding the incident, including why you feel the City should not have charged you this fee. You may attach additional pages or documentation to this form as needed.

*I received a violation dated 3-18-16 letters. I had until 3-25-16. I called the fire marshall a couple (3-29-16) days after & explained I would move the pallets from behind the house to the back fence line. Mr. Drivers stated if I did this before they came to remove trash. I covered them with tarps. They were neatly stacked. I also had wood I had already cut up for use in my fire pit. That wood was covered also. The trash people came and trespassed on my property.*

A description of the claims review process is available on our website at: [http://www.lansingmi.gov/attorney/Claims\\_review\\_process.jsp](http://www.lansingmi.gov/attorney/Claims_review_process.jsp)

without my knowledge and removed all the pallets, cut wood I had covered. I had cut up wood under a ramp on my back porch they removed. I had a club house my grandson built last summer with his friends. I had tools and stuff for making fire starters. They took a pool ladder that I used to help me cut up pallets & tree limbs. I also had buckets that I had cut up wood stored in them & empty ones they took. They took my compost pallets. I feel that they should have notified me they were here. I would have explained the fire marshal Mr. Driver had said if I straightened everything & organized I should be ok. My grandson came up for his spring break and we worked very hard to get the pallets moved & covered. We burnt a lot of junk wood & brush. There needs to be a better communication between the fire marshal & the trash contractors that the home owner is trying to comply to a notice. Mr. Driver said they couldn't stop the contractors from taking debris once it was turned over to them. There should be a way that the fire marshal can stop the removal if the home owner is willing to comply. I am a widow and I didn't know I couldn't have wood piled in my own yard for use in my fire pit. Also I had most of the pallets to replace the old pallets with newer ones along my fence.

line between my neighbor to the right of me. I can't afford a privacy fence, so have been using the pallets to protect my dog from their dog. I have done this for many years. Thank you.

Nancy Moans

parcel 33-01-21-21-361-051

1833 Osband Ave.

Lansing Mich 48910

PS I will be out of state May 7 through May 20. So I can not meet the May 13 deadline.

PS I forgot to say they took at least 6-8 milk crates that had cut wood in them also covered.

DATE: 4/25/2016

PPN: 33-01-01-21-361-051  
 DATE SUBMITTED: 4/21/2016  
 ADDRESS OF VIOLATION: 1833 Osband Avenue  
 LISTED TAXPAYER OF RECORD: Moans, Nancy L.  
 OTHER TAXPAYER OF RECORD:  
 CLAIMANT: Moans, Nancy L.  
 CLAIMANT'S ADDRESS: 1833 Osband Avenue  
 Lansing, MI 48910

TYPE OF ACTIONS CONTESTED: Trash Removal  
 VIOLATION DATE: 03/18/2016  
 NOTIFICATION DATE: 03/18/2016  
 2<sup>ND</sup> NOTICE ASSESSMENT DATE:  
 AMOUNT OF ASSESSMENT: \$1892.00  
 CONTRACTOR NAME - INVOICE NO. - DATE: Crutcher 16-T014 4/07/2016  
 AMOUNT OF CLAIM: \$1892.00

ADDITIONAL ACTIONS CONTESTED:  
 VIOLATION DATE:  
 NOTIFICATION DATE:  
 2<sup>ND</sup> NOTICE ASSESSMENT DATE:  
 AMOUNT OF ASSESSMENT:  
 CONTRACTOR NAME - INVOICE NO. - DATE:  
 AMOUNT OF CLAIM:  
 MEMO DATE - INVOICE NO.:

HISTORY: Trash  
 Violation  
 3/18/2016

CITATIONS IN PREVIOUS YEARS: Trash Violation 4/30/2012      Trash Violation 5/29/2013      Grass Violation 5/15/2014

CLAIMANT'S CIRCUMSTANCES: See Attached

CODE OFFICER'S NOTES: This property was cited for a trash violation on 3/18/2016 with a compliance due date of 03/25/2016. The Premise Officer returned on 3/28/2016 and the violations were still present and they were submitted to the trash contractor for removal. Claimant did contact the Premise Officer on 3/30/2016 to request an extension but she was informed that the property had already been submitted to a contractor for removal and that she would need to clean the property prior to the contractor arriving to avoid any fees. I spoke with the officer as well and he indicated he did not tell the claimant it was okay to move the violations to the fence line he informed her she would need to store items that she did not want removed in her garage and if they were left outside the contractor would remove them. The contractor arrived on 4/07/2016 and per the pictures provided by the contractor there was a large amount of violations still present on the property and a cleanup was performed. This office recommends denial of the claim.

Account  
6-2-16

picked up mower 6-1 David Meloy  
fixed it



Mayor Virg Bernero

**Lansing Fire Department**  
**Fire Marshal's Office**  
**Code Enforcement Section**  
316 N. Capitol, Ste C-1, Lansing, MI 48933-1238  
(517) 483-4361 FAX (517) 377-0100

**GRASS AND WEEDS CORRECTION NOTICE**

MOANS NANCY L or Current Occupant  
1833 OSBAND AVE  
LANSING, MI 48910-9005

Violation date: 05/31/2016

Violation Location: 1833 OSBAND AVE  
Parcel No: 33-01-01-21-361-051  
Compliance Due Date: 06/07/2016

You are hereby notified that this Office has found a violation of the City of Lansing Housing Code Section 302 EXTERIOR PROPERTY AREA at the above referenced location.

**Description**

**Grass & Weeds: Entire Yard Grass must be below the 8" maximum allowed length.**

**Any Premises or portion thereof on which there exists growth of grass and/or weeds exceeding eight inches in height located anywhere on the premises - which includes but not limited to front, side, rear, back yard, driveway, next to fences, between curb and sidewalk or next to vehicles - shall be deemed, and hereby declared to be a substandard premises and is subject to abatement pursuant to Section 302.4 of the Lansing Housing Code.**

Failure to comply by the compliance due date will leave no alternative but to have the work completed by our contractor. All costs incurred, which consist of the contractors fees plus \$265.00 City service charge, shall be charged to you as an assessment against your property. Please be advised that, in an effort to discourage repeat offenses of this nature, the City will assess you an extra \$75.00 fee for each time there is an additional premise violation at the violation address above during this calendar year.

If you have any questions or concerns about complying within the time indicated, you may contact me at Monday through Friday between the hours of 8-9 - AM or 12-1 - PM

Pursuant to Section 107.2 of the IPMC, you have the right to appeal this notice of violation. In accordance with Section 106.3 any action taken by the City on such premises shall be charged against the real estate upon which the structure is located and shall be a lien upon such real estate.

Officer: Zachary Driver (517) 702 4750

Taxpayer's Copy



# City of Lansing

OFFICE OF THE CITY ATTORNEY

F. Joseph Abood, Interim City Attorney

June 9, 2016

Nancy L. Moans  
1833 Osband Avenue  
Lansing, MI 48910

**Re: Claims Review Committee**  
**Claim for: 1833 Osband Avenue**

Dear Ms. Moans:

Please be advised that your claim is scheduled to be heard by the Claims Review Committee. The Committee is scheduled to begin hearings at **11:00 a.m. on Friday, June 17, 2016**. A copy of the appropriate Department's recommendation is enclosed for your review.

You are welcome to attend the hearing which will be located in the **City Attorney Conference Room, 5th Floor, City Hall, 124 W. Michigan Avenue**, Lansing, Michigan. If you plan to attend, please come to the City Attorney's Office on the date of the hearing and sign in at the Receptionist counter. Claims will be heard based on the order of sign-in.

Thank you.

Sincerely,



Rachel Prettenhofer  
Recording Secretary

Enclosure

Claim ID: 1261



**Nuisance Fees**  
 City of Lansing Treasurers Office  
 124 W Michigan Ave 1st Floor  
 Lansing, MI 48933  
 Ph: (517) 483-4361 Fx: (517) 377-0169

# Nuisance Fee Billing Statement

Date Created: 04/13/2016  
 Due Date: 05/13/2016  
 Pay Invoice In Full



MOANS NANCY L  
 1833 OSBAND AVE  
 LANSING MI 48910-9005

Inv Number: 00072580  
 Parcel: 33-01-01-21-361-051  
 Address: 1833 OSBAND AVE



Parcel: 33-01-01-21-361-051

### Bill Detail

Invoice Number	Date of Service	Enforcement Num	Address	Amount Due
00072580		E16-02709	1833 OSBAND AVE	\$1,892.00
<b>Fee Details:</b>				<b>Quantity</b>
			<b>Description</b>	<b>Balance</b>
		1.000	Trash - Admin Fee	\$ 265.00
		1627.000	Trash - Contractor Charge	\$ 1,627.00
<b>Total Amount Due</b>				<b>\$ 1,892.00</b>

Questions regarding this invoice: Contact **CODE COMPLIANCE** at 517.483.4361

### Payment Information:

- Make checks payable to: City of Lansing
- Mail payments or pay in person at:  
 City of Lansing Treasurers Office  
 124 W Michigan Ave 1st Fl  
 Lansing MI 48933
- In order to assure proper credit, please send the top portion of this bill along with your payment.
- Payment in full is due within 30 days from the billing date
- Any unpaid balance remains as a lien against this property and will be added to the next property tax bill.

### Appeals Process:

If you intend to appeal this nuisance fee, you or your agent must file a written protest with the Claims Review Committee within 30 days after the nuisance fee is placed on the July or December Tax Roll. Claims forms are available in the City Attorney's Office and the City of Lansing's web address: [www.lansingmi.gov](http://www.lansingmi.gov). Return completed claim to: Lansing City Attorney's Office, 124 West Michigan Ave 5th Fl, Lansing, MI 48933

### Other Information:

- July property taxes are due and payable on or before August 31st. December property taxes are due and payable on or before February 14th.
- For Red Tag Monitoring Fees Only – invoices not paid within 30 days are subject to a 5% penalty which will be applied on the 31st day.

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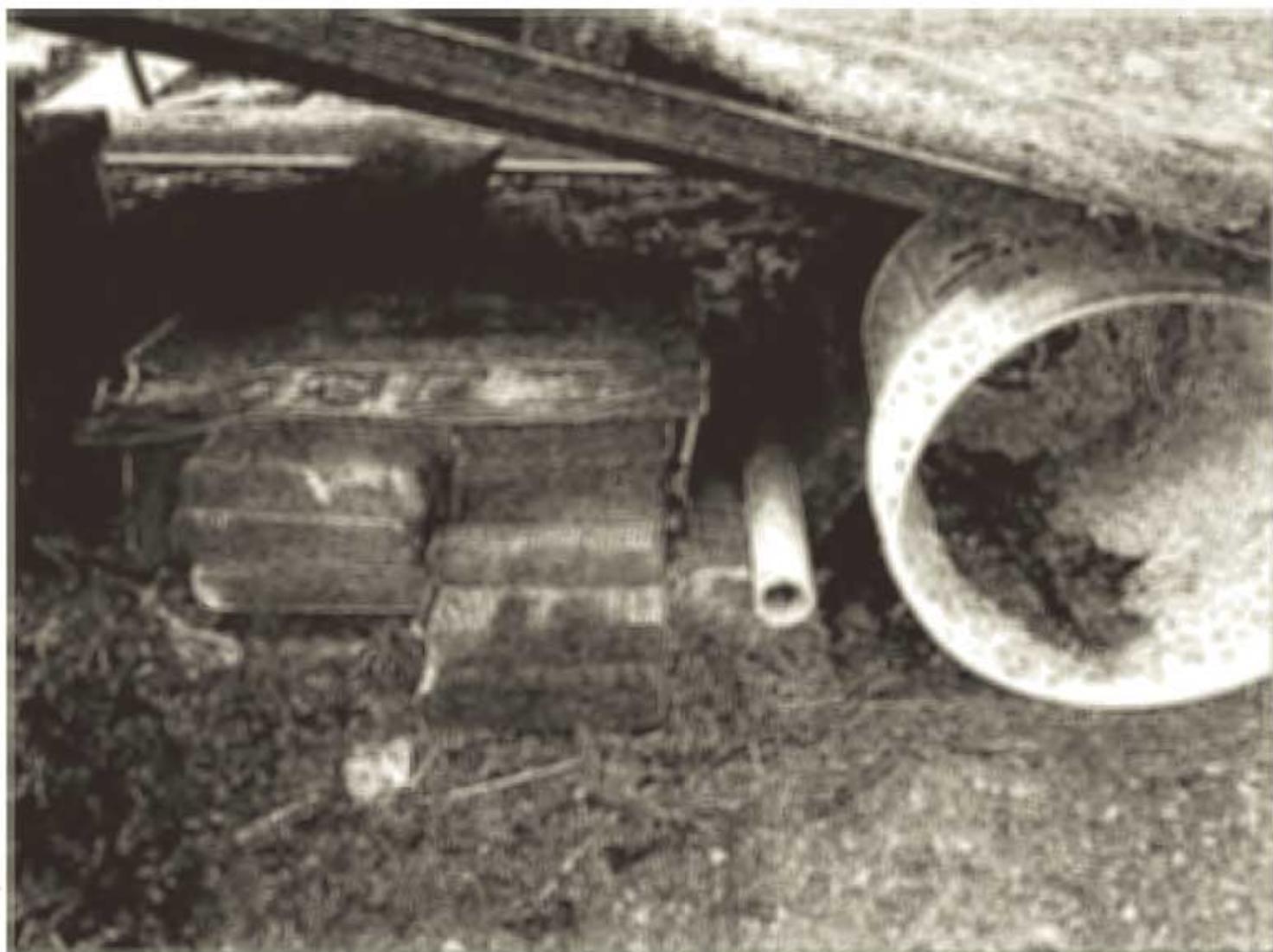


Deck wood stacked under a ramp I built for my 16 year old arthritic dog to be able to go bathroom. She was a black lab, australian sheperd. Helped her a lot. to get outside. She was to heavy for me to carry her

1033 Osband Ave (3)

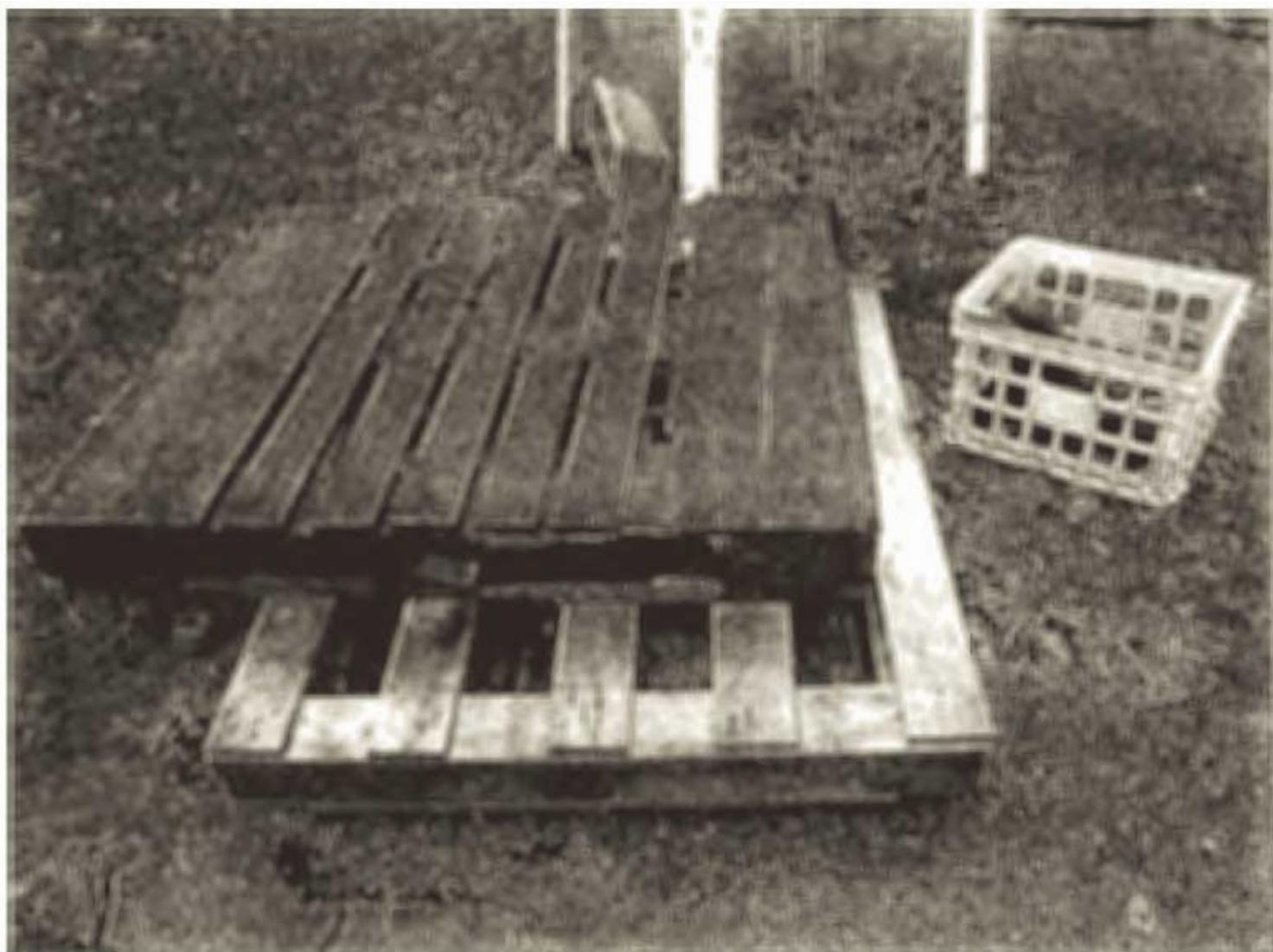
down the steps

I received this packet of pictures on 6-12-16

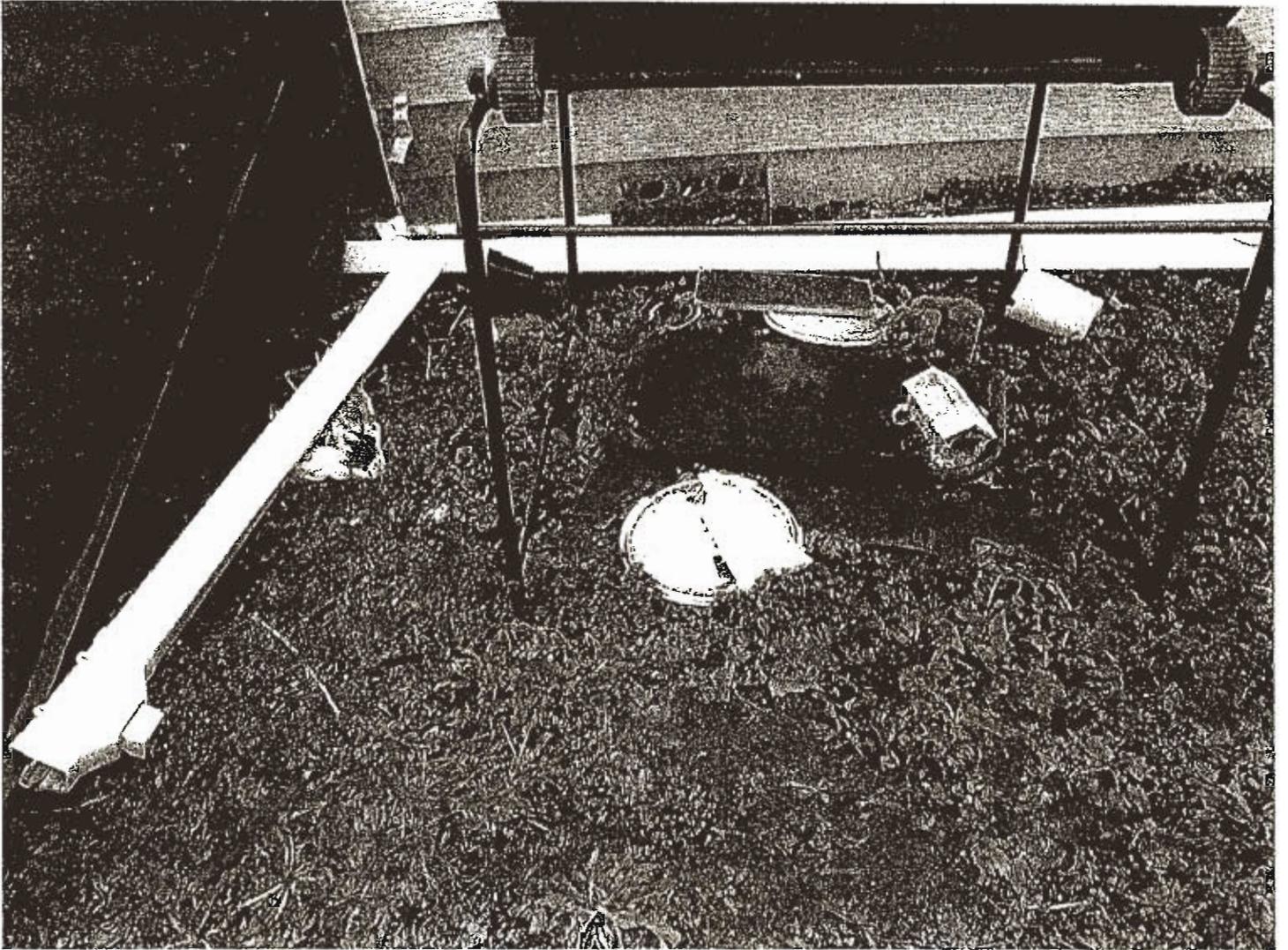




1833 Osband Ave (5)



Was moving all pallets to back along side fence until I could get them cut up.



Leaves fell. Have to wait until one of daughters comes to help me put them back up.

Didn't have time to cut up



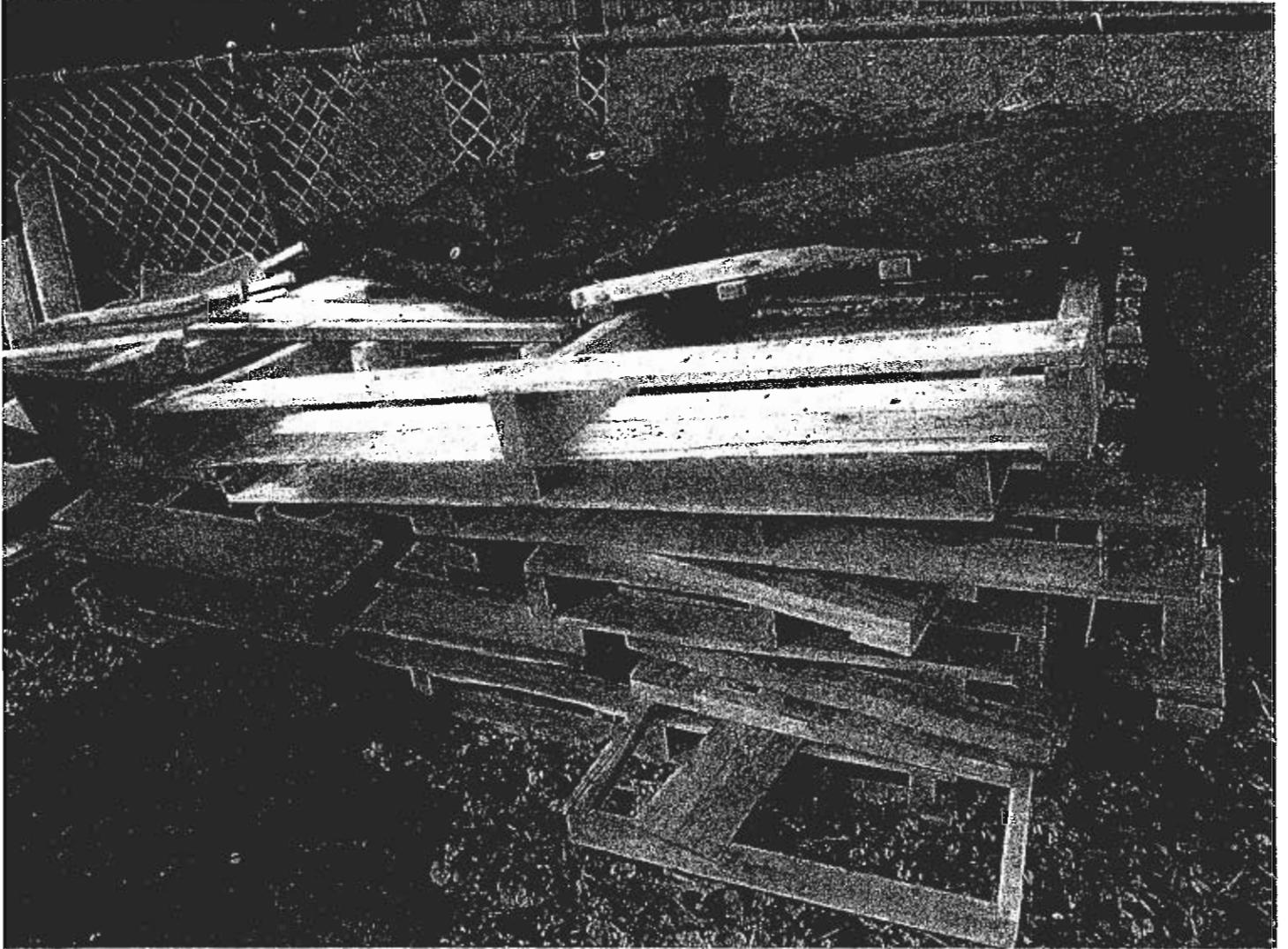
I built the big fire pit and used it to burn the scrap wood up, I didn't know I needed a fire pit permit. I now have one and learned the rules. I have tore it down and just using my little fire pit.

707  
rak



Stacked from back of house, Moved covered with tarp,

Took All

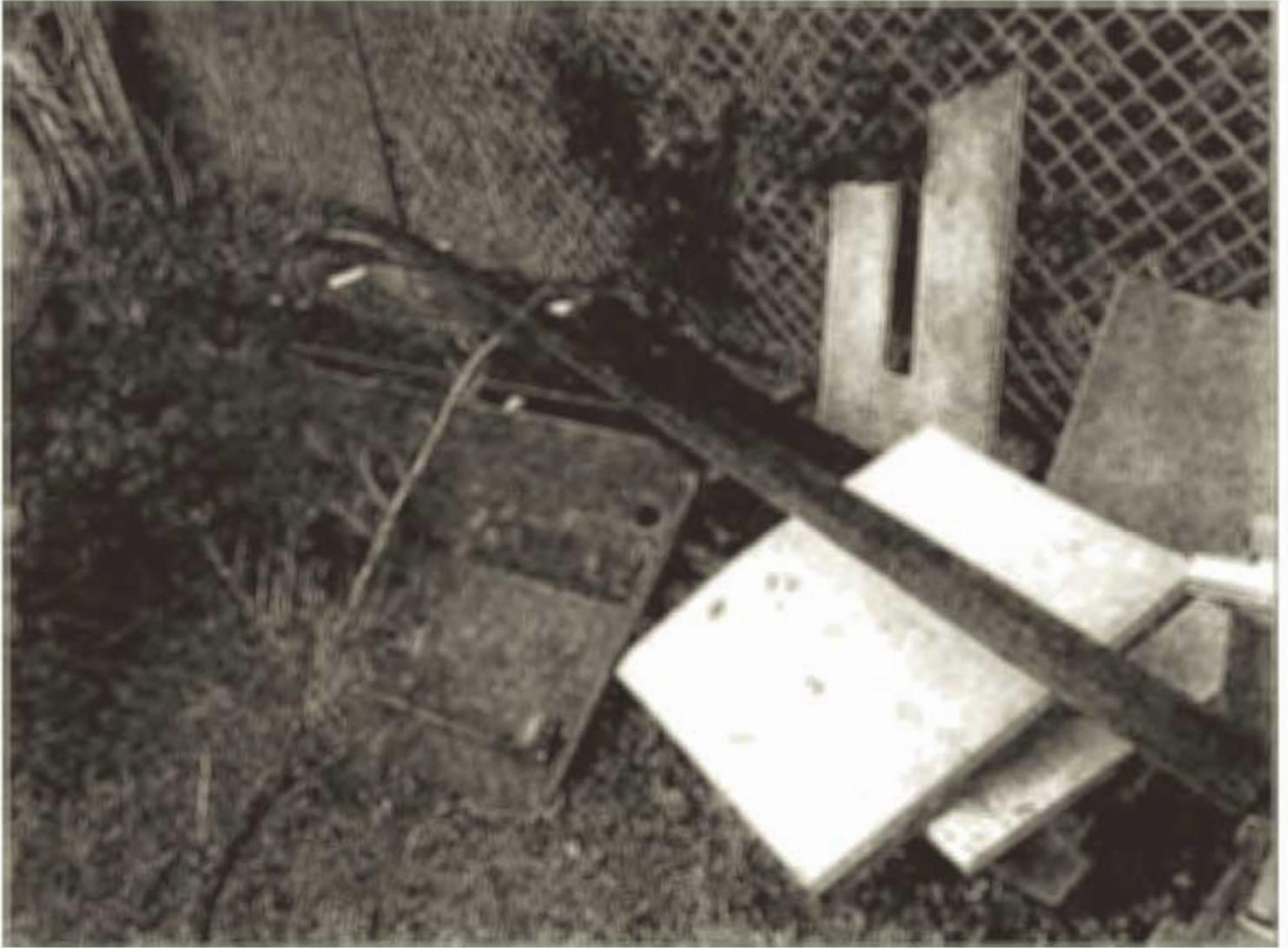


Stacked and covered with tarp Thought  
I had gotten into compliance



lumber I had cut up  
for fire pit. Needed to  
be cut smaller  
Covered with tarp

↳ Took  
All



Debris my neighbor who moved. He asked if I would like to have some old wood for my fire pit. I said sure, I didn't know what kind of wood he meant until I got back from my visit to South Carolina.

Took All It 1



Stored smaller pallets from Hager Fox they used to ship furnaces to them. The windows were from my neighbor who moved out while I was gone to see my girls. He asked if I wanted some wood. He threw a lot of trash wood over fence. Crates have cut up wood in them. It was covered with a tarp.



We were in the process of breaking up the pallet.  
My grandson helped me a lot to try and get in  
compliance.



Grandson and neighbor boys built last summer. It was their clubhouse. They were very sad. Grandson comes / time a summer to spend 1-3 weeks with me. He is from South Carolina



Took Pool Ladder I used to cut up wood and pallet pieces.



**CITY OF LANSING**

316 N. CAPITOL SUITE C2  
Lansing, MI 48933  
Ph: (517) 483-4361  
Fax: (517) 377-0100

DUE DATE 05/13/2016

Bill To: [REDACTED]

MCANS NANCY I  
1833 OSBAND AVE  
LANSING, MI 48910-9005

INVOICE

04/18/2016

TOTAL AMOUNT DUE

\$ 1,892.00



Invoice Number	Record No.	Address	Amount Due
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04/13/2016

Trash - Admin Fee

Trash - Contractor Charge

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Mayor Virg Bernero

**Lansing Fire Department  
Fire Marshal's Office  
Code Enforcement Section**  
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**INSPECTOR COMMENTS: Including but not limited to: debris in back yard**

*Violation: Plastic Container(s) debris*

Failure to correct this violation by the Compliance Due Date shall cause this office to immediately hire a contractor to complete the cleanup. **If any other additional trash and/or debris (as defined in Section 302) is found on the premises by the contractor it will also be removed without additional notice.** The contractor's expenses plus a \$265.00 administrative services fee will be billed to you. If this bill is not paid within 30 days of the billing date, the amount will be assessed as a lien against your property. **Please be advised that, in an effort to discourage repeat offenses of this nature, the City will assess you an extra \$75.00 fee for each time there is an additional premise violation at the violation address above during this calendar year.** If you have any questions or concerns about complying within the time indicated, you may contact me Monday through Friday between the hours of 8-9 AM or 12-1 PM.

Pursuant to Section 107.2 of the IPMC, you have the right to appeal this notice of violation. In accordance with Section 106.3 any action taken by the City on such premises shall be charged against the real estate upon which the structure is located and shall be a lien upon such real estate.

**Code Officer: Zachary Driver (517) 702 4750**



Most lumber from pallets cut up. Was covered with tarp. Hadn't had a chance to cut up pallets yet.



Handwritten text on a white sign: "New place to store until..."

Handwritten text on the right edge: "ow to it,"

Took  
Have cut up wood stored in black carts



A pile I hadn't been able to get to yet to cut up nailless wood for my little fire pit.



Was starting a compost pile



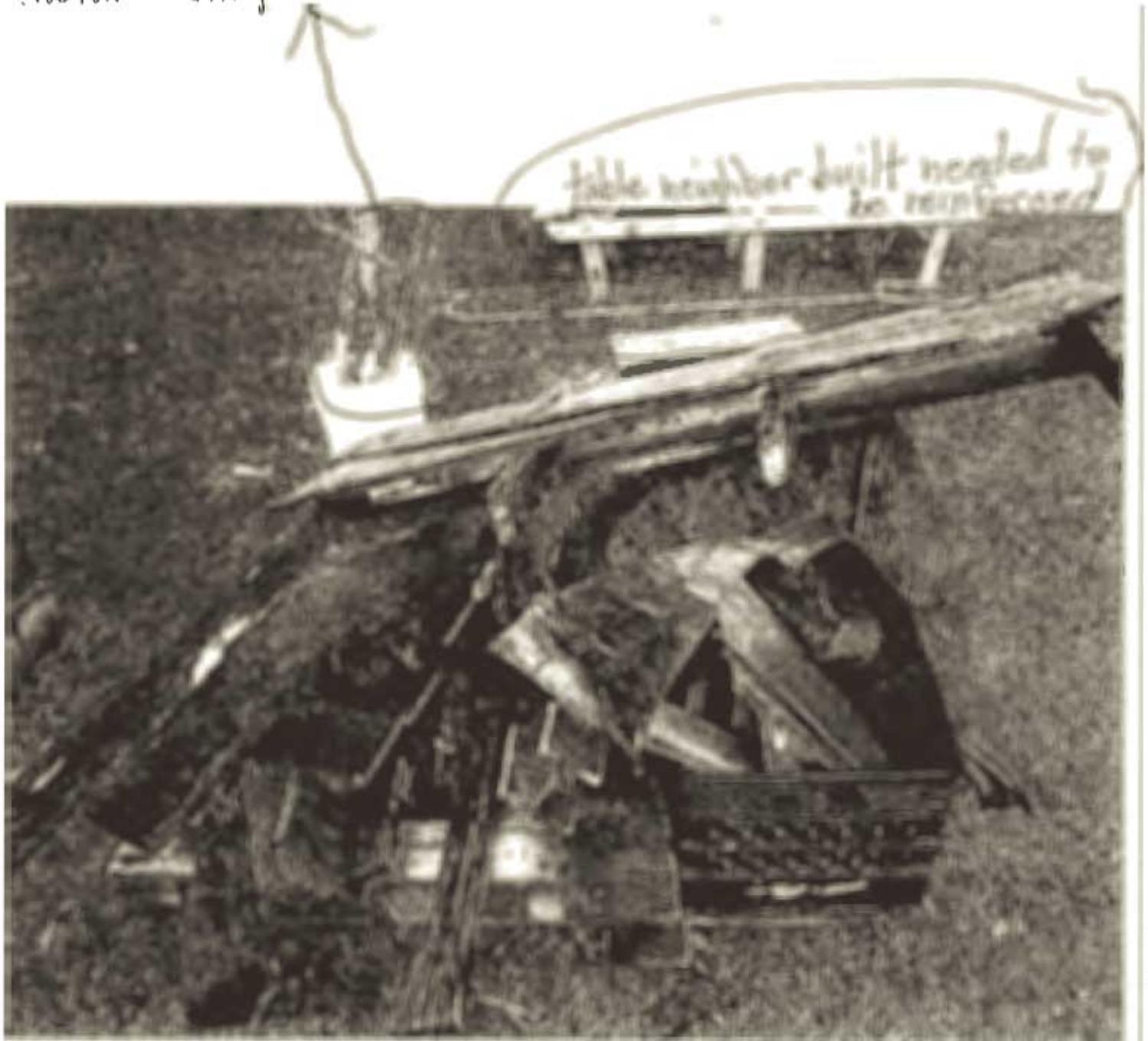
Covering hole in fence



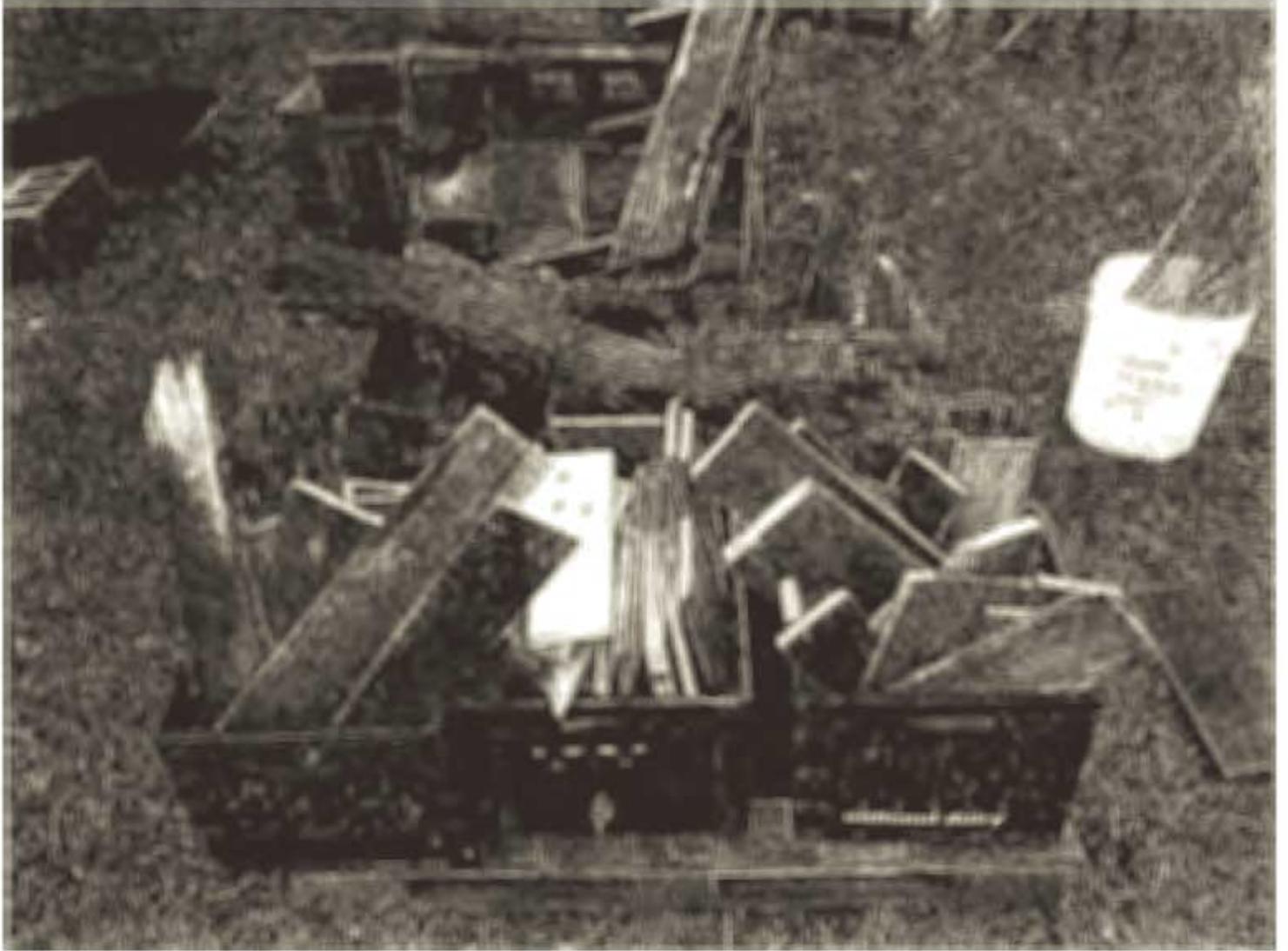
Took

Pallets I had cut up for my little firepit. Stacked in pails for easy access. Had it covered with tarp

metal from pallets I burnt.



Wood I did not have a chance to get cut up yet.



Took Everything was covered in tarp

I burned all this ~~scrap~~ wood in a big fire pit I built





Stacked and covered with tarp  
Took it all



1833 Osband Ave (20)

Took





Storing it for neighbor who moved. They had to find a truck to come get it.

It is gone now. They put it in the backyard while I was gone to see my daughters. I didn't see it until I got

1833 Osband Ave (39)

back.



1033 Osband Ave (1)



1833 Osband Ave (2)

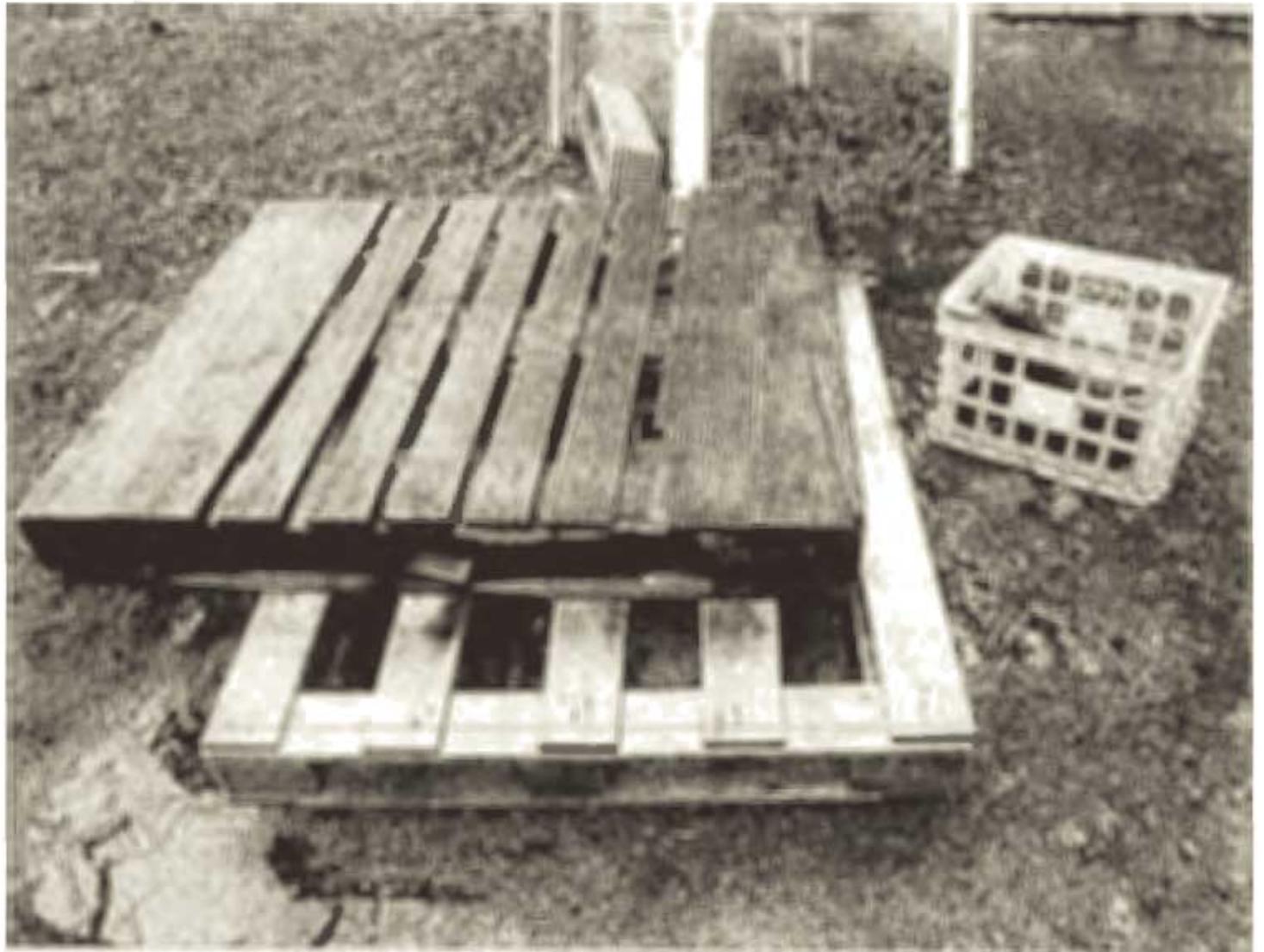


1833 Osband Ave (3)



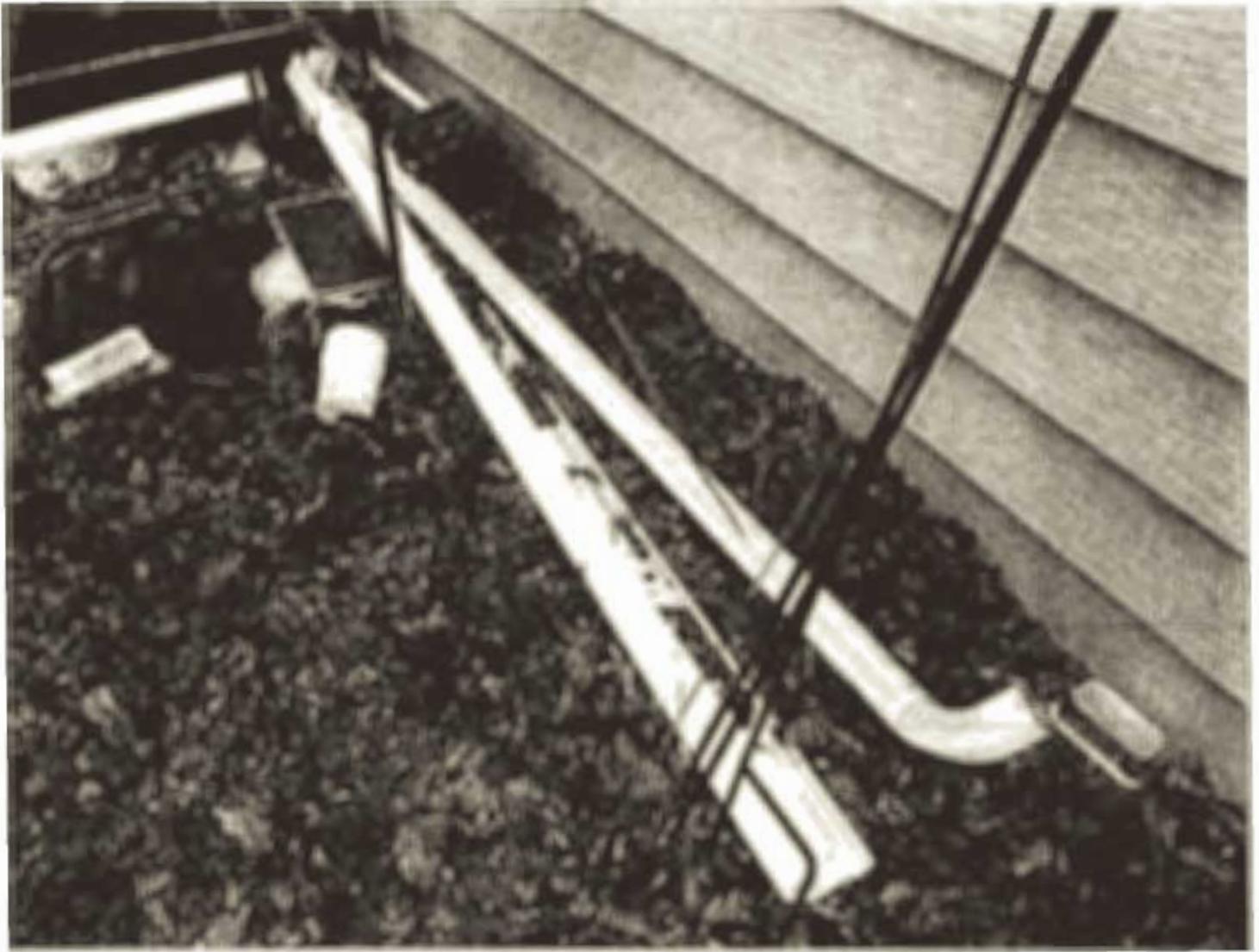


1833 Osband Ave (5)





1033 Osband Ave (7)



1033 Osband Ave (8)



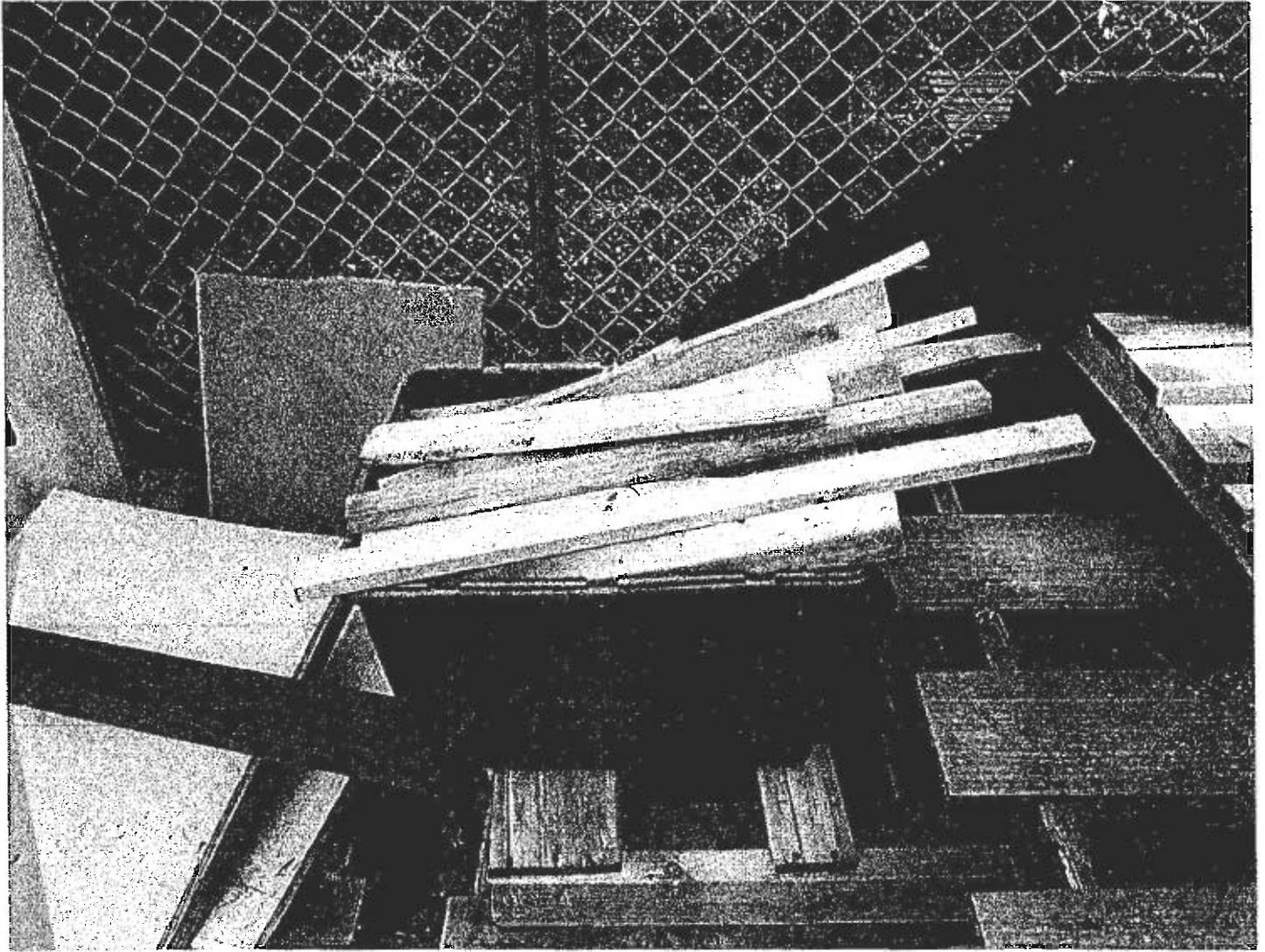
1033 Osband Ave (9)



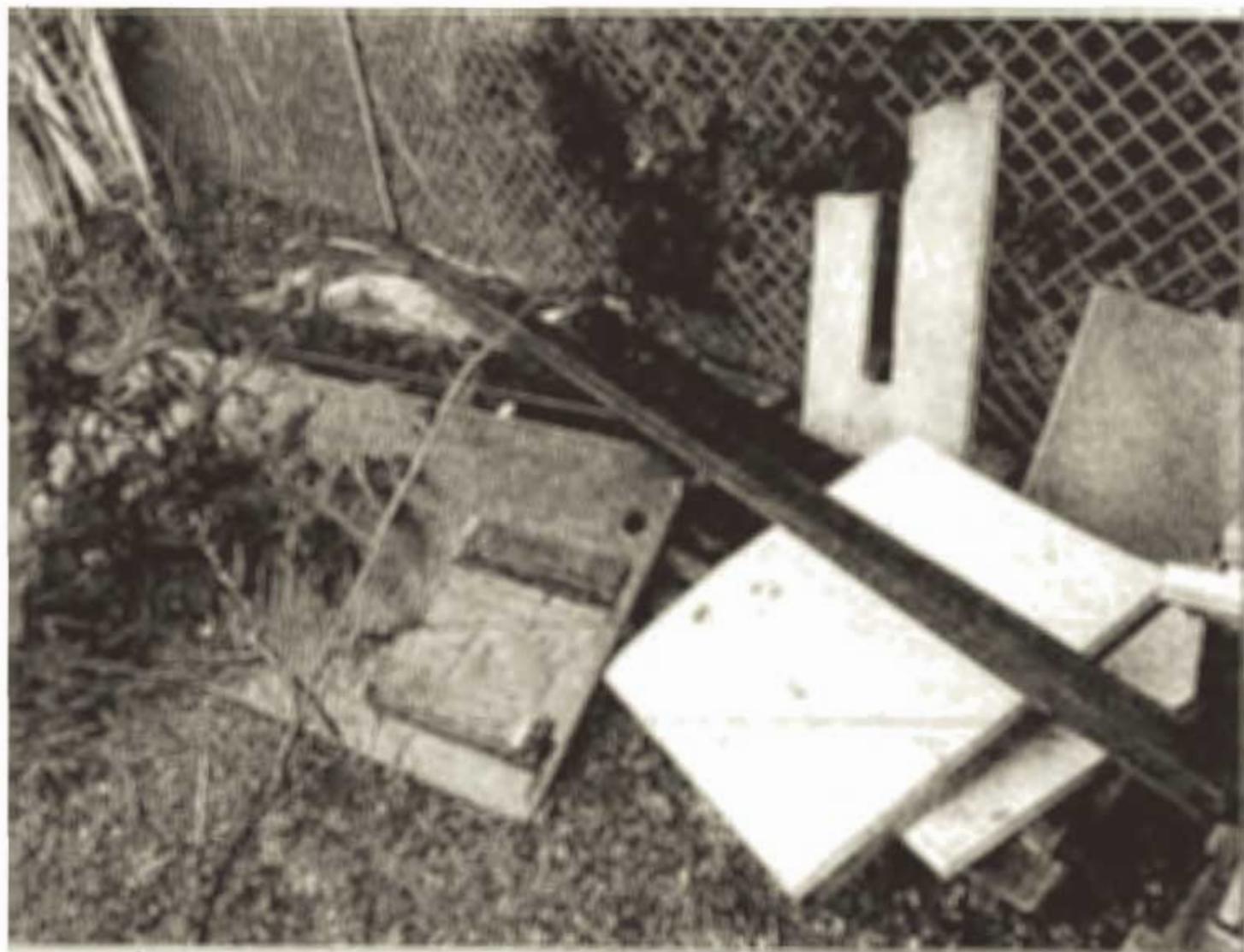
1833 Osband Ave (10)



1833 Caband Ave (11)



1033 Osband Ave (12)



1833 Osband Ave (13)



1033 Osband Ave (14)











1833 Osband Ave (19)

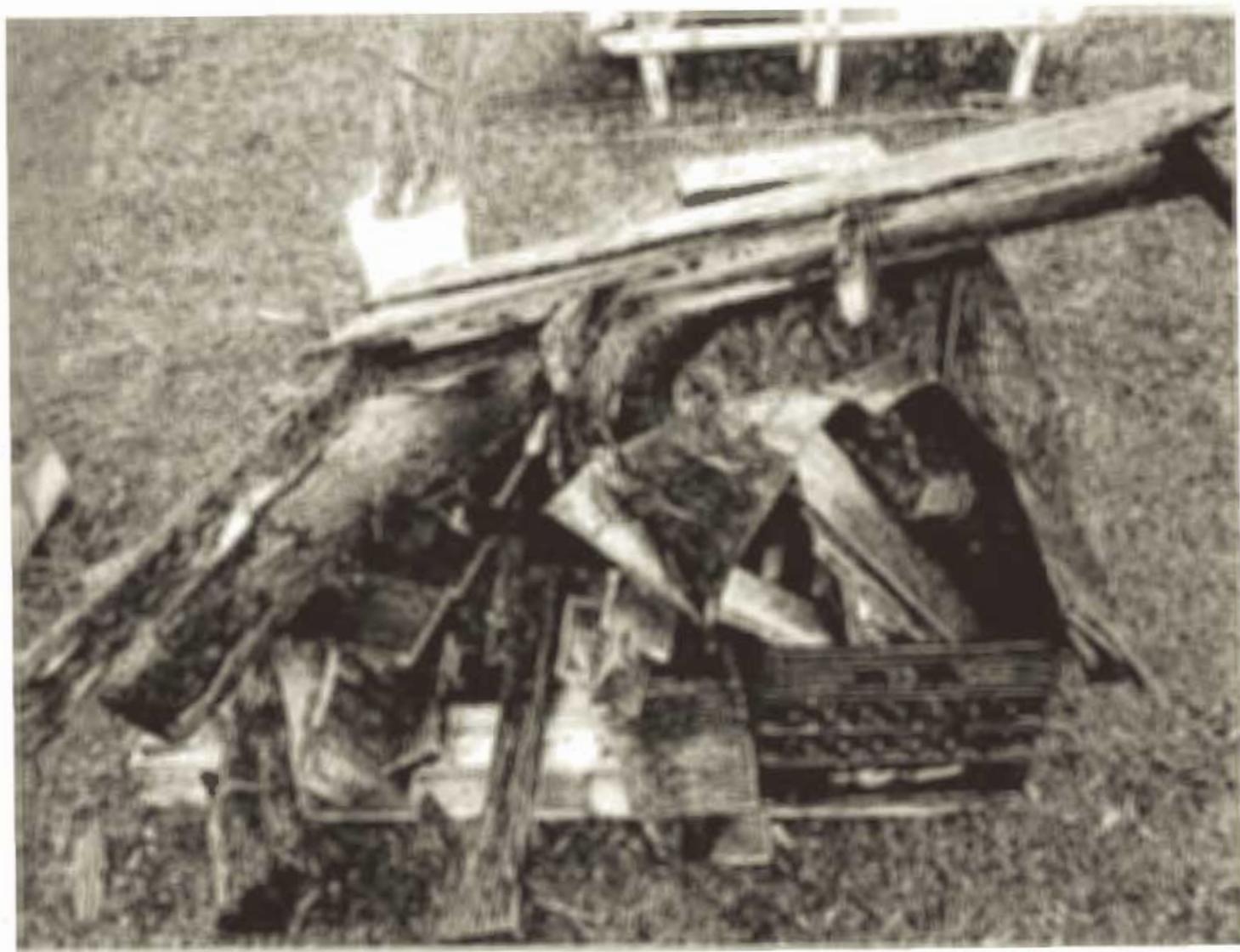


1833 Osband Ave (20)

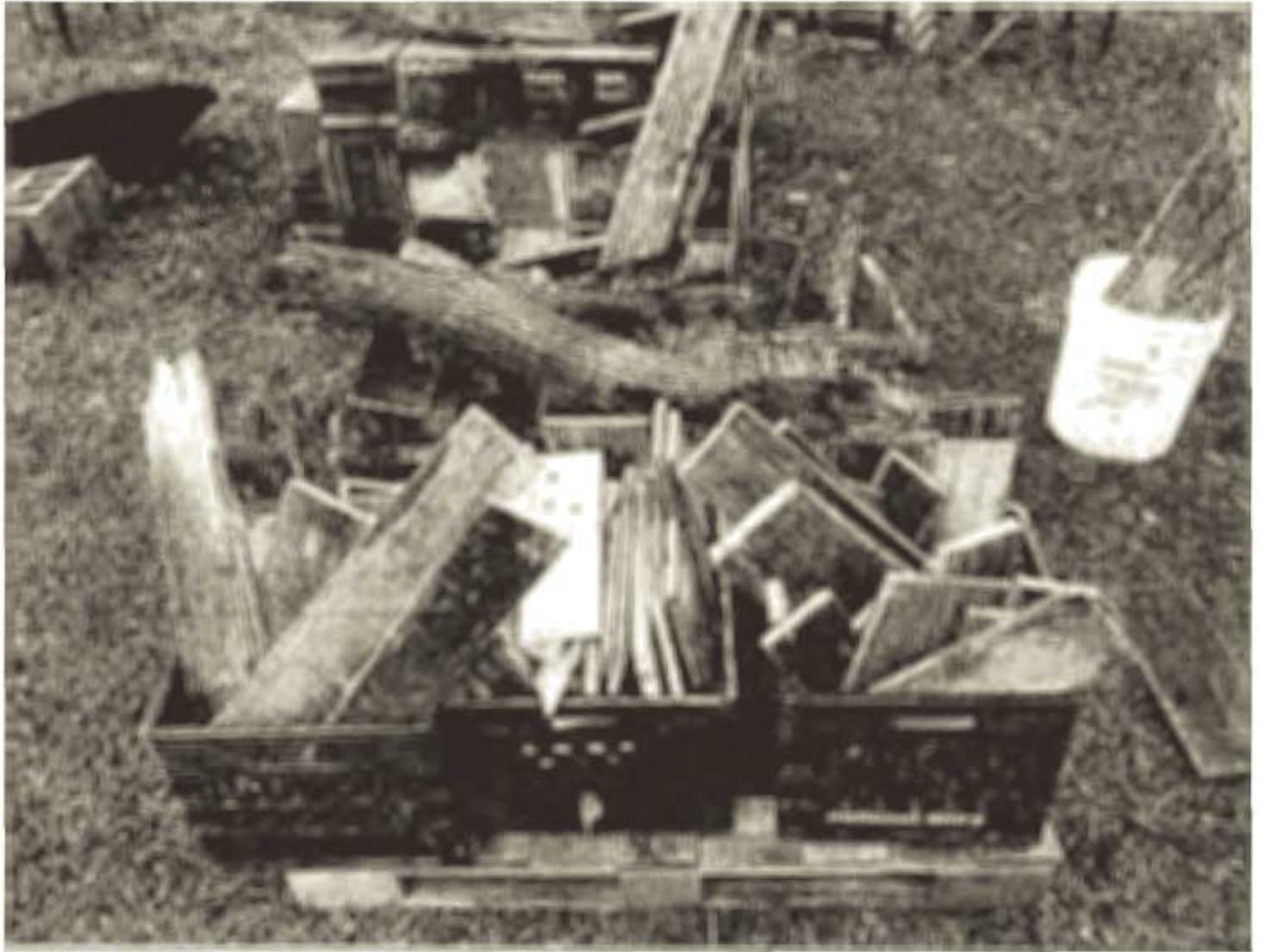








1833 Osband Ave (24)







1833 Osband Ave (27)



1833 Osband Ave (20)



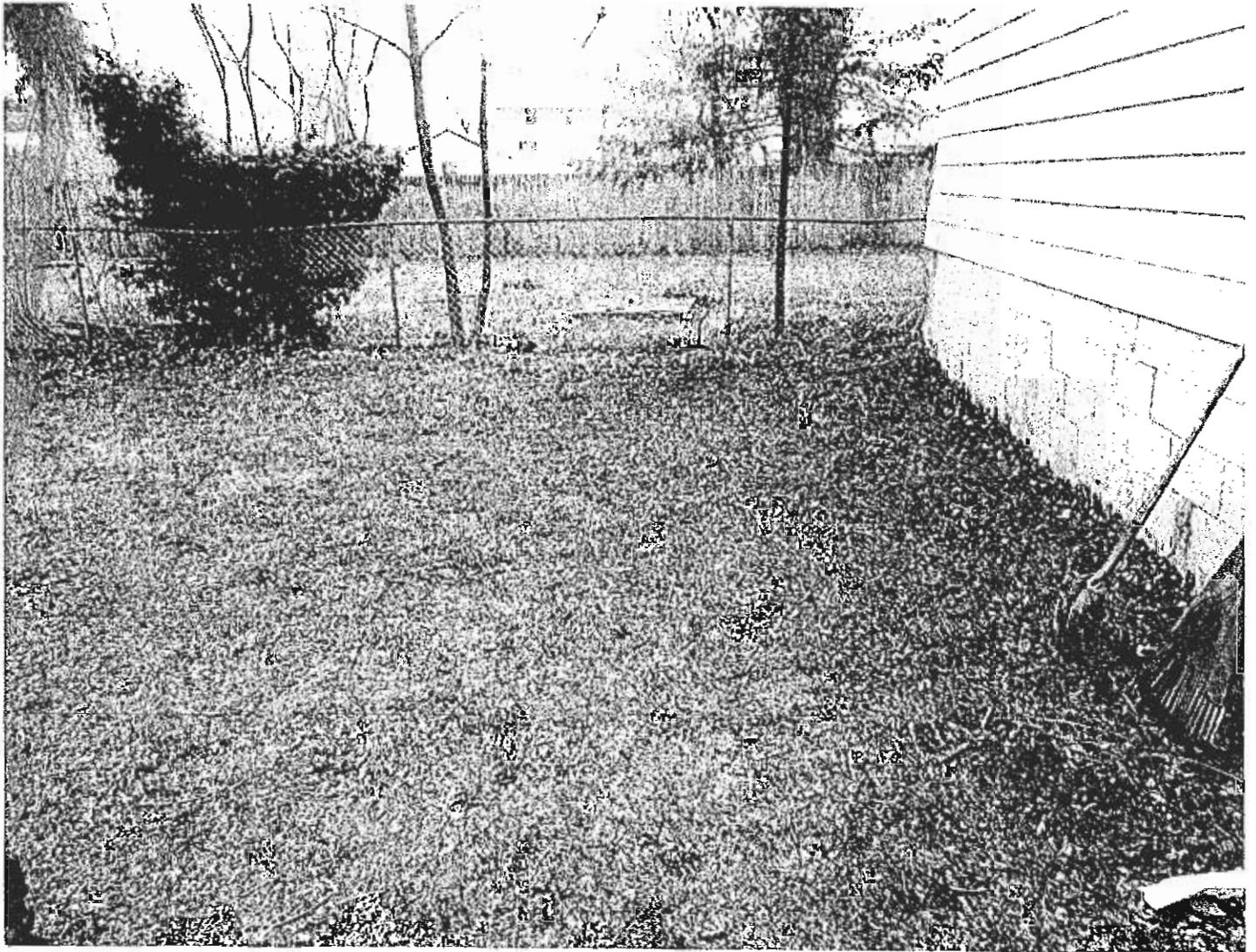
1033 Osband Ave (29)



1033 Osband Ave (30)













1833 Osband Ave (36)







1033 Osband Ave (39)

8/15  
e'

Application for Community Funding

09-30-13

Organization Name: Tech T LLC

Tax Id#: \_\_\_\_\_

Mailing Address: 2325 South Cedar

City, State, Zip: Lansing MI 48910

Contact Person(s) and Title(s): Roberto Mendoza - CEO

Daytime Phone: 517 224 6249

Fax Number: \_\_\_\_\_

E-mail Address: RobertoMiguelMendoza@gmail.com

Amount Requested: \$500

Event Title & Type: Pokemon GO - COO Bout

Reason for Request: (check all that apply)

Defray costs for Rental of Facility  Defray costs for Set Up \_\_\_\_\_

Defray costs for Rental of the Showmobile \_\_\_\_\_ Defray costs for Misc. Rental \_\_\_\_\_

Defray costs for Other \_\_\_\_\_ Please Explain: \_\_\_\_\_

Facility Requested For Event and or Equipment (please check)

City Park  City Building \_\_\_\_\_ Oldsmobile Park \_\_\_\_\_

Lansing Center \_\_\_\_\_ Showmobile (mobile stage unit) \_\_\_\_\_ Other Equipment \_\_\_\_\_

What is the expected rental rate for the facility requested and or equipment \$877

Date(s) and Time(s) of Event: Aug. 21 - 2pm to 9pm

Total Estimated Attendance: 500

Estimated Lansing Residents in Attendance: 500

If your organization has applied for other City funding for this event, please list each

Department and amount requested: N/A

Please list all other organizations that are sponsoring or participating in your event: \_\_\_\_\_

N/A

If your organization received funding from the Lansing City Council previously please list

the amount, year, and purpose: N/A

Total amount of funds and sources granted by the City this year: N/A

Total amount of funds and sources granted by the City in the previous year: N/A

Please list any admission fee or registration fee for this event: N/A

**ALONG WITH THIS COMPLETED FORM YOU MUST ATTACH THE FOLLOWING:**

(Please check after each is completed and attach)

- A BUDGET FOR YOUR EVENT \_\_\_\_\_
- A LIST OF POTENTIAL FUNDING SOURCES AND HOW EACH FUNDING SOURCE WILL BE USED TOWARDS THE EVENT \_\_\_\_\_
- LIST OF YOUR ORGANIZATION=S OFFICERS \_\_\_\_\_
- A COPY OF COMPLETED RESERVATION FORM OR CONTRACT FOR FACILITY FOR THE EVENT \_\_\_\_\_

**If your request is granted, you must provide an accounting of how the funds received were spent and a written analysis of the event to the City Council within 60 days after the event. Attached please find a Community Funding Reporting Statement - it must be completed and returned along with the written analysis after the event has taken place to be eligible for Community Funding for the next fiscal or future fiscal years.**

SIGNED: [Signature]

DATE: 08-10-16

**DO NOT WRITE BELOW THIS LINE**

Approved by the Committee on General Services and City Council

Date Approved \_\_\_\_\_ Resolution # \_\_\_\_\_ Signature \_\_\_\_\_

<b>Total Cost</b>	
Park Rental	-\$877
Food	-330
DJ	-400
Bathrooms	-355
Granger	-355
Security	-350
Others (I.E Trash Cans/ Flyers/ Signs etc ..	-250
	-\$2,917

<b>Funding</b>	
Personal	800
Selling Shirts	1000
	1800

<b>Total Expenses Left</b>	<b>-\$1,117</b>
----------------------------	-----------------

**Organization Officers**  
 Roberto Miguel Mendoza  
 Joe Diamond  
 Michael Herritt

**Facility Contact**  
 Carol Munroe 517-483-4276

**FACILITY SALES RECEIPT**

Receipt # **238193**  
 Payment Date: 08/10/2016  
 Household #: 67479  
 Home Phone: (517) -  
 Work Phone: (517) -



ROBERTO MENDOZA  
 TECH T. LLC  
 2325 SOUTH CEDAR  
 LANSING MI 48910

LANSING PARKS AND RECREATION  
 Foster Center - 2nd Floor  
 200 North Foster Street  
 Lansing MI 48912  
 Phone: (517)483-4277  
 www.lansingmi.gov

**Facility Reservation Details**

Facility: **FERRIS PARK, ENTIRE PARK**  
 Reserv. Contact: **ROBERTO MENDOZA, Cell: (517)224-6249**  
 Reserv. Number: 28586 Status: Firm  
 Purpose: 2016 POKEMON GO COOK OUT - EVENT TIME - 12PM - 9PM - NO use of Soccer Field

Date	Day	Time	Fees + Tax	Discount	Prev Paid	Cur Paid	Amount Due
08/21/2016	Sun	8:00A to 10:00P	200.00	0.00	0.00	0.00	200.00

Fee Description	Amount	Count	Discount	Sales Tax	Total Fee
MISC PK APP/PRO	50.00	1.00	0.00	0.00	50.00
MISC PARK RENTS	150.00	1.00	0.00	0.00	150.00

Facility Comments: No alcoholic beverages are allowed on any City of Lansing properties without special, written permission.

Processed on 08/10/16 @ 16:25:22 by CLM

FEES CHARGED ON NEW LINE ITEMS (+)	200.00
DISCOUNT APPLIED AGAINST THESE FEES (-)	0.00
TAX CHARGED ON NEW FEES (+)	0.00
HH DEPOSIT/VISIT CHARGED	0.00
<b>NEW AMOUNT DUE</b>	<b>200.00</b>
PREVIOUS NET HOUSEHOLD BALANCE	0.00
<b>TOTAL DUE</b>	<b>200.00</b>
NEW FEES PAID ON THIS RECEIPT (-)	0.00
NEW DEPOSIT PAID (-)	0.00
<b>TOTAL PAID</b>	<b>0.00</b>
NEW NET HOUSEHOLD BALANCE	200.00

# City of Lansing

200 North Foster Street  
 2nd Floor  
 Lansing, MI 48912

Att: Carol Munroe

Phone: (517) 483-4276

Fax: (517) 483-6062

E-mail: [cmunroe@lansingmi.gov](mailto:cmunroe@lansingmi.gov)

## Statement

Statement #: <No.1>

Due Date: DUE UPON RECEIPT OF BILL

Customer ID: TECH T. LLC

Bill To: ROBERTO MIGUEL MENDOZA - PRESIDENT

TECH T. LLC

2325 SOUTH CEDAR

LANSING, MICHIGAN 48910

### 2016 POKEMON GO COOK OUT - AUGUST 21, 2016 - FERRIS PARK

Date	Type	Invoice #	Description	Amount	Payment	Balance
			Special Event Application Fee Total	\$ -		\$ -
			Parks and Recreation Permit Fee	\$ 50.00		\$ 50.00
			Park Rental Fee	\$ 150.00		\$ 150.00
			Parks Damage Deposit	\$ -		\$ -
			Rivertrail Permit	\$ -		\$ -
			Inflatable Rental Total	\$ -		\$ -
			Showmobile Set-up (Resident) Total	\$ -		\$ -
			Showmobile Set-up (Non-resident) Total	\$ -		\$ -
			Trash Can Rental (40 gal)	\$ -		\$ -
			ROW Permit Fee	\$ -		\$ -
			Neighborhood Block Party (Refundable)	\$ -		\$ -
			Approved Route Total	\$ -		\$ -
			Traffic Control Plan (Complex)	\$ -		\$ -
			Traffic Control Plan (Typical)	\$ -		\$ -
			Barricading/Banners Total	\$ -		\$ -
			<i>Additional Public Service Labor for Sundays is 20% of barricading cost</i>	\$ -		\$ -
			Trash Cans (40 gal) 1st Five Carts	\$ -		\$ -
			Dumpster (20 yd)	\$ -		\$ -
			Recycling Racks (1 liner w/ each rack)	\$ -		\$ -
			Fence Installation	\$ -		\$ -
			Street / lot Sweeping	\$ -		\$ -
			Site Improvement	\$ -		\$ -
			Power Washing	\$ -		\$ -
			Material Handling	\$ -		\$ -
			Leisure Services Set-up	\$ -		\$ -
			Access to Electric	\$ 507.00		\$ 507.00
			City Water Hookup	\$ -		\$ -
			Gray Water Tank	\$ 20.00		\$ 20.00
			Tables	\$ -		\$ -
			Chairs	\$ -		\$ -
			Parking Meter Capping Total	\$ -		\$ -
			Parking Lot Rental (city owned)	\$ -		\$ -
			Parking Lot Tent Stake Rental	\$ -		\$ -
			Support Personnel	\$ -		\$ -
			<   Electrical Panels	\$ 150.00		\$ 150.00

	Additional < 3 Electrical Panels	\$	-	\$	-
	Generator	\$	-	\$	-
	< 3 Water Manifolds	\$	-	\$	-
	Water Fill Station	\$	-	\$	-
	Electrical Cords	\$	-	\$	-
	Potable water hose	\$	-	\$	-
	Plumbing Supv Additional Work	\$	-	\$	-
	Plumbing Crew Additional Work	\$	-	\$	-
	Electrical Supv Additional Work	\$	-	\$	-
	Electrical Crew Additional Work	\$	-	\$	-
	Special Event Coordinator	\$	-	\$	-
	Uniform LPD Officer Hourly Rate	\$	-	\$	-
	Safety Inspection	\$	-	\$	-
		\$	877.00	Total Due	\$ 877.00

**Reminder:** Please include the statement number on your check.

**Terms:** Balance due 30 days prior to event .

**REMINISANCE**

**Customer Name:** TECH T. LLC  
**Customer ID:** TECH T. LLC  
**Statement #:** <No.1>  
**Date:** **DUE UPON RECEIPT OF BILL**  
**Amount Due:** **\$877.00**  
**Amount Enclosed:**

**Jackson, Brian**

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**From:** Zuchowski, Monica  
**Sent:** Friday, July 29, 2016 3:31 PM  
**To:** Jackson, Brian  
**Subject:** FW: URGENT: Safiya Cooper - Pothole Appeal

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**From:** Safiya Cooper [<mailto:safiya.cooper@yahoo.com>]  
**Sent:** Friday, July 29, 2016 2:59 PM  
**To:** Clerk, City  
**Subject:** URGENT: Safiya Cooper - Pothole Appeal

To whom it may concern,

I am appealing the decision dated July 25, 2016, and addressed to Ms. Alzner although my name is Safiya Cooper, and the address is my permanent address. This decision that states the city is not liable because the city did not have prior notice of a pothole at the location in the vicinity of 300 West Washtenaw St and South Washington Square, in the parking spots behind the "Knapp's" building (please see attachments) is heinous, and I was not expecting such a decision from a city with an excuse of not having prior notice of the pothole. It is impossible to have a service for pothole claims that sends employees out (even on the weekend), but states a defense of not knowing about the pothole, in order to protect the city's pocket. The pothole is open and obvious and the only reason I did not see the pothole, was because it was raining and snowing on or about April 10, 2016, and the pothole was filled with snow and ice and I realized what it was when the front of my car fell into the pothole when I pulled into the parking spot. Please see attachments. I've looked on Google maps, and I found a few images and the dates they were taken. I contacted Google on or about July 29th at approximately 1:06P.M. to find out the dates of the images on Google maps. The images are attached below and the dates they were taken were in or around September 2015. I have pointed out the pothole while also including the original image. The pictures clearly show the same pothole that damaged my car, yet, the city of Lansing claims they had no knowledge about the pothole. That is extremely hard to believe. I know for sure that the pothole that damaged my vehicle has been there long enough for a city employee to notice it. Please carefully review my documents and the pictures attached below. In addition, feel free to take a look at google maps inputting the address, 300 W Washtenaw St and South Washington Square, Lansing MI, to zoom in and see exactly what I'm seeing now. My vehicle has been damaged since April 2016, and it took four months to get a response as if my claim was not important. I would appreciate if someone can respond in a timely fashion and will answer the phone when I try to follow up on my claim and/or will return my phone calls. Something that was not previously done. Thank you.

Safiya Cooper

Contact information:

Email: [Safiya.cooper@yahoo.com](mailto:Safiya.cooper@yahoo.com)  
Phone number: 9176031552  
Address: 965 West seventh st.  
Plainfield, NJ 07063

Damage to my vehicle from pulling into the parking spot and the front of my car falling into the pothole. Taken on or about April 10, 2015.



Pothole filled with snow and ice. Taken on or about April 10, 2015.



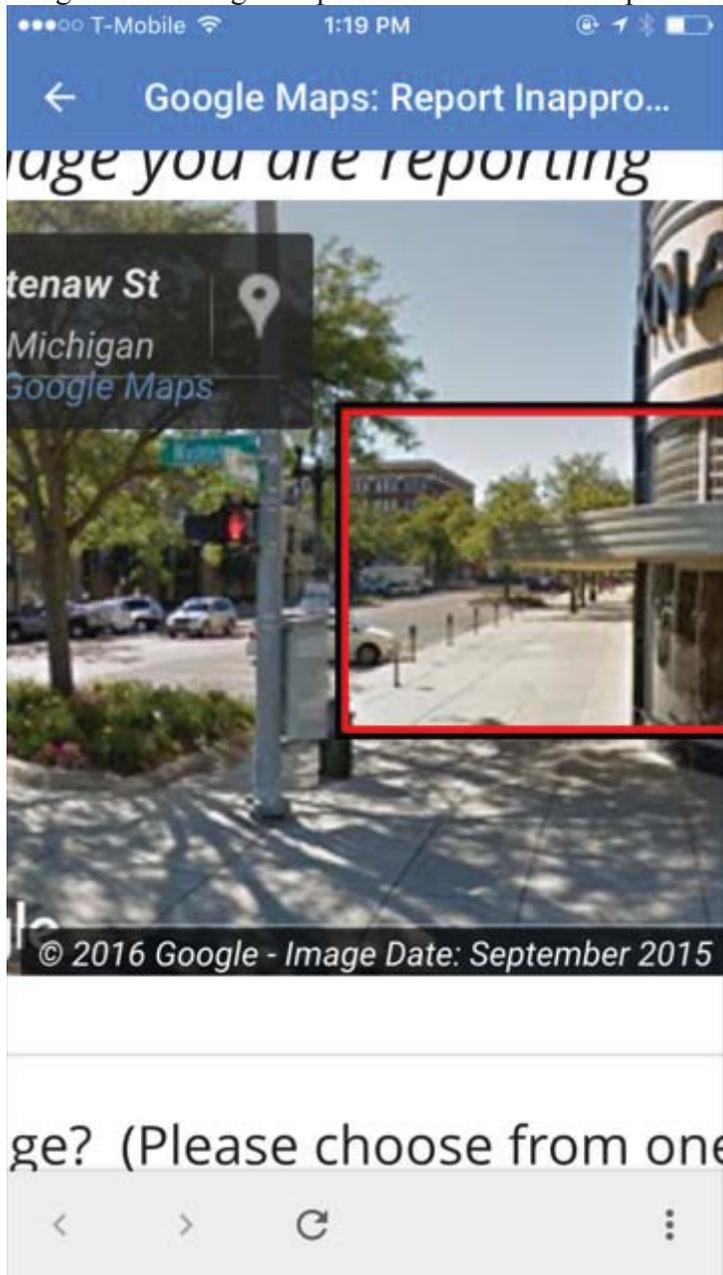
My leg in the pothole the front of my car fell into. Taken on or about April 10, 2015.



Pothole filled with snow and ice. Taken on or about April 10, 2015.



Images from Google maps dated in or around September 2015.

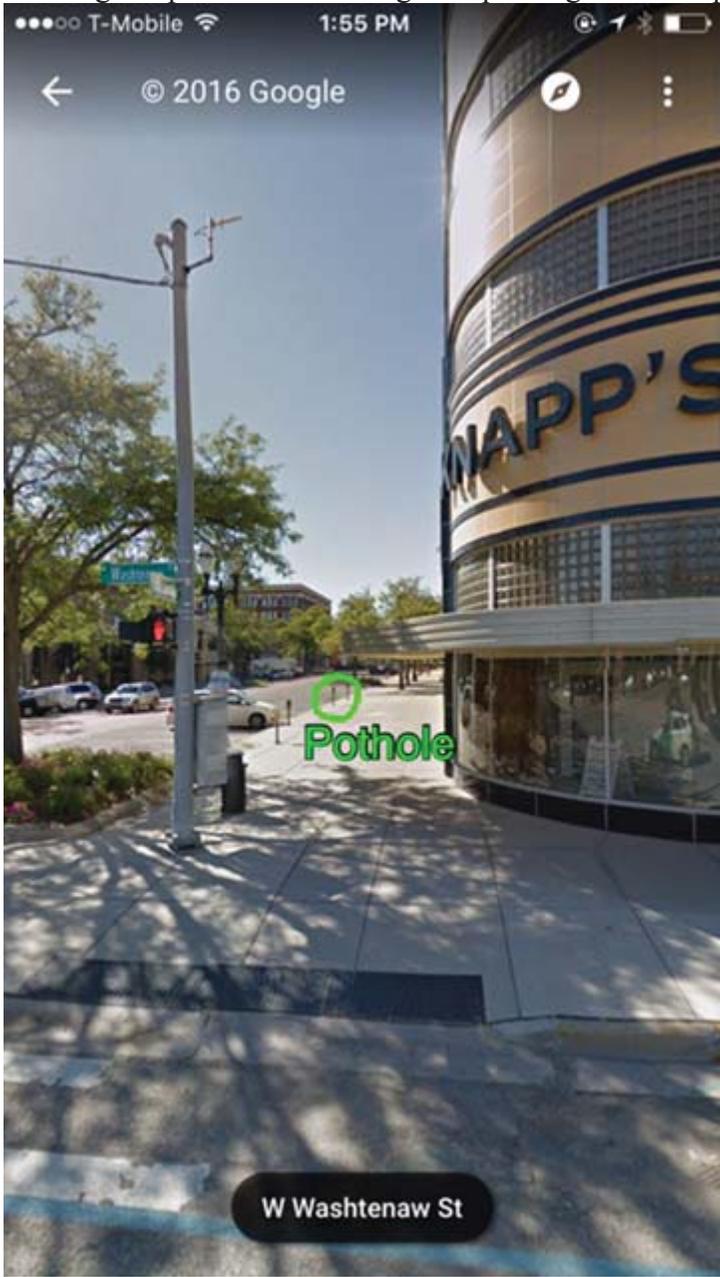








Pointing out pothole from Google maps image dated September 2015.









RICK SNYDER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
MICHIGAN LIQUOR CONTROL COMMISSION  
ANDREW J. DELONEY  
CHAIRMAN

Shelly Edgerton  
DIRECTOR

July 25, 2016

City Clerk  
Lansing City  
city.clerk@lansingmi.gov

The purpose of this letter is to notify this local legislative body that the Michigan Liquor Control Commission has received an application for a license, as follows:

**Request ID#: 850854**

**Transfer ownership of SDM and SDD license**

**Name of applicant(s): Kulwant, Inc.**

**Business address and phone: 3325 S Martin Luther King Jr Blvd, Lansing MI 48910, Ingham County**

**Home address and phone number of partner(s)/subordinates:**  
Kulwant Singh, 3109 Shabay Drive, Flushing, MI 48433 – C 810-333-1565

Under administrative rule R 436.1105, the Commission shall consider the opinions of the local residents, local legislative body, or local law enforcement agency with regard to the proposed business when determining whether an applicant may be issued a license or permit. Since this request is a transfer under MCL 436.1529(1), approval of the local unit of government is not required.

Under administrative rule R 436.1003, the licensee shall comply with all state and local building, plumbing, zoning, sanitation, and health laws, rules, and ordinances as determined by the state and local law enforcements officials who have jurisdiction over the licensee. The licensee must obtain all other required state and local licenses, permits, and approvals before using this license for the sale of alcoholic liquor.

Approval of this license by the Michigan Liquor Control Commission does not waive any of these requirements.

MICHIGAN LIQUOR CONTROL COMMISSION  
Retail Licensing Division  
(866) 813-0011