



AGENDA
Committee on General Services
Wednesday, June 15, 2016 @ 9:30 a.m.
City Council Conference Room, City Hall 10th Floor

Councilmember Tina Houghton, Chair
Councilmember Carol Wood, Vice Chair
Councilmember Patricia Spitzley, Member

- 1. Call to Order**
- 2. Approval of Minutes:**
 - May 18, 2016
- 3. Public Comment on Agenda Items**
- 4. Discussion/Action:**
 - A.) RESOLUTION – Claims Appeal; Claim #1222, Thomas Collins for trash removal fee at 2420 Lyons Avenue
 - B.) RESOLUTION – Community Funding; Men Making a Difference, 2016 Family Community Cookout Festival
 - C.) RESOLUTION – Community Funding; NorthWest Initiative, M.A.D.D. Camp
 - D.) RESOLUTION - Community Funding; NorthWest Initiative, Back to School Camp
 - E.) RESOLUTION – Transfer of Ownership escrowed 2014 Class C & SOM Licensed business with specific purpose permit (food); Pizza Hut of America
 - F.) RESOLUTION – Transfer of Ownership of 2014 Class C and SDM license; LAF Fine Dining Inc.
 - G.) RESOLUTION – Transfer of Ownership of 2013 B-Hotel Liquor License; Izabella HMC, LLC
 - H.) UPDATE – City Clerk Update on Liquor License Gap Analysis
- 5. Place on File**
- 6. Other**
- 7. Adjourn**



MINUTES

**Committee on General Services
Wednesday, May 18, 2016 @ 9:30 a.m.
10th Floor Conference Room, City Hall**

CALL TO ORDER

The meeting called to order at 9:31 a.m.

ROLL CALL

Councilmember Tina Houghton, Chair
Councilmember Carol Wood, Vice Chair
Councilmember Patricia Spitzley, Member

OTHERS PRESENT

Courtney Vincent, Administrative Assistant
Mark Dotson, Deputy City Attorney
Billie O'Berry, City Attorney's Office
Scott Sanford, Code Compliance
Alec Malvetis, Public Service
Brian Jackson, Deputy City Clerk – arrived 9:36 a.m.
Marilyn Plummer, P.E.E.R.S.
Brandon Grzegorzczuk, Wolverine Fireworks
Ulyana Maystrenko, Claimant
Gail Fournier, Appointee
Sherly Ellis, LEMATA, Inc.
Robin Menefee, Native American Arts and Crafts Council
Doug Furman, Consumers Energy
Ali Trimzy, Claimant – arrived 9:45 a.m.

Approval of Minutes

Councilmember Houghton noted the dates of the approved minutes listed in the April 20, 2016 draft minutes needed to be corrected from "February 17, 2016" to "February 29, 2016" and a motion added for the approval of the March 16, 2016 minutes.

MOTION BY COUNCILMEMBER WOOD TO APPROVE THE MINUTES FROM APRIL 20, 2016, AS AMENDED. MOTION CARRIED 3-0.

Public Comment on Agenda Items

No public comment.

Discussion/Action:**RESOLUTION – Claim Appeal; Claim #1201, Kinna Khan for trash removal fee at 1118 Dakin Ave.**

Councilmember Houghton noted the claimant was not in attendance.

Mr. Sanford detailed the appeal, noting a citation for trash violation had been issued on December 30, 2015, with a compliance date of January 6, 2016. Some trash had been removed, but not all issues had been addressed when Code Enforcement returned on January 14, 2016. The issue was submitted to the trash contractor and the violation was still present when the contractor arrived on February 8, 2016, 40 days past the issuance of the citation. The contractor removed the violation. Mr. Sanford recommended denial of the claim. He also noted there had been three previous trash violations for the claimant in 2015 and one previously in 2014.

Councilmember Houghton asked if the claimant had taken care of the past violations. Mr. Sanford said he was unsure of the outcome of the previous violations.

Councilmember Wood noted the claimant lived out of state and asked if there was a registered agent on file with Code Enforcement. Mr. Sanford replied there was a registered agent, and a notice had been sent to the agent as well as to the tenant. A notice had also been sent to the owner at an address in Ohio.

Councilmember Wood noted that the claim had gone before the Claims Review Committee on March 7, 2016, and asked who from the City Attorneys' Office had attended the meeting. Mr. Dotson replied that Ms. Yolanda Bennett had attended the meeting.

Councilmember Houghton noted the claimant's name was misspelled on the agenda and the correct spelling was "Hinna."

MOTION BY COUNCILMEMBER SPITZLEY TO DENY CLAIM #1201 AT 1118 DAKIN STREET IN THE AMOUNT OF \$1,264.00. MOTION CARRIED 3-0.

RESOLUTION – Claim Appeal; Claim #1229, Ulyana Maystrenko for trash removal fee at 222 Moores River Dr.

Mr. Sanford detailed the appeal, noting a citation had been issued on December 30, 2016, with a compliance date of January 6, 2016. The violation was still present during recheck on January 7, 2016 so the issue was submitted to the trash contractor for removal. The violation was still present when the trash contractor arrived on February 1, 2016. In a statement sent to Code Enforcement it was noted the owner was out of town. Pictures indicate proper actions were taken by the officer and trash contractor. Mr. Sanford recommended denial of the claim.

Ms. Maystrenko, the claimant, stated she had left the country for a month on January 4, 2016 and had not been aware the furniture on her porch was against the City Code. The letter had been dated December 30, 2016 but the envelope was postmarked January 4, 2016. Ms. Maystrenko stated she would have been able to remove the violations if she had received the notice earlier and the items taken had not been garbage. She explained she had missed the Claims Review Committee hearing because she had been out of town, and asked for the fee to be waived or reduced.

O'Berry confirmed the claimant could have requested an extension and noted the City was not responsible for the length of time for delivery after placing the notice in the mail. The delivery

date of the notice might be relevant if the compliance date had been the same date as the collection date, but there had been time for the violation to be removed since the contractor did not remove the violation until February 1, 2016.

Councilmember Wood noted the dried corn cobs which had been removed by the contractor might not have been trash. Mr. Sanford explained the trash contractor removed all trash and debris from the property at the time of service.

Councilmember Spitzley asked if the contractor decided what was considered trash. Mr. Sanford explained the violation letter stated any additional trash or debris found on premise will be removed. Councilmember Spitzley expressed concern that the contractors were removing items that might not be trash. Ms. Maystrenko asked what defined trash. Mr. Sanford provided examples including anything that was not meant to be kept outside such as upholstered furniture, as well as brush, tall grass, weeds, and actual household trash.

Councilmember Wood expressed concern regarding the cost for removal of the two chairs and suggested amending the claim to reduce the administrative fee by \$100.00, bringing the total to \$568.00, and denying the claim. Councilmember Spitzley supported the suggestion.

MOTION BY COUNCILMEMBER WOOD TO REDUCE THE ADMINISTRATIVE FEE BY \$100.00, AND TO DENY CLAIM #1229 AT 222 MOORES RIVER DRIVE IN THE AMOUNT OF \$568.00. MOTION CARRIED 3-0.

RESOLUTION – Claim Appeal; Claim #1201, Kinna Khan for trash removal fee at 1118 Dakin Ave., continued

Councilmember Houghton stated the claimant for Claim #1201 had arrived. Since the claimant had been noticed, the Committee would hear his claim.

Mr. Sanford repeated the claim information which he had reviewed earlier in the meeting. Mr. Trimzy, representing the claimant, asked if they were addressing two separate bills. It was clarified that there were two claims currently open for the claimant and that Mr. Sanford had originally addressed the incorrect claim. Mr. Sanford detailed the correct claim scheduled for the meeting, stating that a citation had been issued on September 11, 2015, compliance date of September 18, 2015, with a recheck date of September 21, 2015. The violation was still present so the claim was submitted to the trash contractor for removal. Trash contractor arrived on October 7, 2015 and removed the violation, which consisted of a large tree lying across the front yard of the house. Notice had been sent to the owner on record, who had an address in New Jersey at the time, as well as to the local agent and the occupant of the property. Mr. Sanford recommended denial of the claim.

Mr. Trimzy explained the property was owned by his wife, the claimant, and the notice had been incorrectly sent to 7000 Boulevard East in New Jersey. He stated he had not received the citation and noted he or the property manager always took care of violations when notified of them. He explained the tree had been there since purchase of the property in 2013, and the property had passed a rental inspection in 2014 with no comment made against the tree at that time. Councilmember Houghton asked if the violation regarding the tree would have come up during a rental inspection. Mr. Sanford explained rental inspections pointed out premise violations.

Councilmember Spitzley asked what the correct address was. Mr. Trimzy replied the Ohio address was correct; he had updated it with the Assessor's Office. Councilmember Wood asked

if a letter had been sent to the property manager on record. Mr. Sanford replied a letter had been sent to the New Jersey address, the PO Box on file, and to the tenant.

Councilmember Wood asked if Mr. Trimzy or another representative for the claimant had been present for the Claims Review hearing addressing the claim. Mr. Trimzy replied he had been out of state at the time; he had received notification of the hearing and had tried to reschedule. He noted the property manager had been on file at the time and should have been receiving notices as well. Councilmember Houghton asked if Mr. Sanford had record of who the property manager was at that time. Mr. Sanford replied the property manager was on record now, but he did not know what happened on September 11, 2015.

Councilmember Wood stated there had been a motion to deny the claim and she would not make a motion to reconsider it. Councilmember Houghton agreed. Denial of the claim stands.

RESOLUTION – Community Funding; Native American Arts & Crafts Council; Riverbank Traditional Pow Wow

Mr. Menefee stated the Committee had approved the initial request for Community Funding in November of 2015, for \$500.00 to be put towards the park fee for the 14th annual Riverbank Traditional Pow Wow. The request for the additional \$150.00 was to cover the remainder of the park fee.

MOTION BY COUNCILMEMBER WOOD TO APPROVE THE COMMUNITY FUNDING REQUEST IN THE AMOUNT OF \$150.00 TO DEFRAY PARK FEES FOR THE RIVERBANK TRADITIONAL POW WOW. MOTION CARRIED 3-0.

RESOLUTION – Community Funding; Cristo Rey Community Center; Cristo Rey Fiesta

Councilmember Wood stated the request for Community Funding in the amount of \$500.00 was to defray City costs. Last year the Committee granted \$1,700.00.

MOTION BY COUNCILMEMBER WOOD TO APPROVE THE COMMUNITY FUNDING REQUEST IN THE AMOUNT OF \$1,000 TO DEFRAY CITY COSTS FOR THE CRISTO REY FIESTA. MOTION CARRIED 3-0.

RESOLUTION – Community Funding; P.E.E.R.S.; Annual Juneteenth Celebration

Ms. Plummer stated the request for Community Funding in the amount of \$500.00 was to defray City costs for the annual Juneteenth Celebration. Last year the Committee approved \$1,700.00.

Councilmember Wood suggested granting \$1,500.00 because there were additional funds available at the end of the fiscal year.

MOTION BY COUNCILMEMBER WOOD TO APPROVE THE COMMUNITY FUNDING REQUEST IN THE AMOUNT OF \$1,500.00 TO DEFRAY CITY COSTS FOR THE ANNUAL JUNETEENTH CELEBRATION. MOTION CARRIED 3-0.

RESOLUTION – Non-Profit Status; LEMATA, Inc.

Ms. Ellis stated LEMATA, Inc. was going into its sixth year as a non-profit. Once a year LEMATA, Inc. hosts “Model for the Cure,” a fundraiser fashion show where cancer survivors walk the runway as models and tell their stories. The next “Model for the Cure” will be on September 11, 2016.

Ms. O’Berry confirmed the paperwork was in order for the request.

MOTION BY COUNCILMEMBER WOOD TO APPROVE THE RESOLUTION FOR THE NON-PROFIT STATUS REQUEST FOR LEMATA, INC. MOTION CARRIED 3-0.

RESOLUTION – Application for Public Display of Fireworks License; Wolverine Fireworks for the City of Lansing Independence Day Celebration

Mr. Grzegorzczuk stated Wolverine Fireworks had recruited him to run the Lansing's 4th of July fireworks show.

MOTION BY COUNCILMEMBER WOOD TO APPROVE THE RESOLUTION FOR THE APPLICATION FOR PUBLIC DISPLAY OF FIREWORKS LICENSE FOR WOLVERINE FIREWORKS FOR THE CITY OF LANSING INDEPENDENCE DAY CELEBRATION.

Councilmember Wood asked what the rain date was for the event. Mr. Grzegorzczuk stated the rain date is July 5, 2016.

Councilmember Wood requested the resolution be amended to include the rain date of July 5th.

Ms. O'Berry asked Mr. Jackson if the application fee and certificates had been received. Mr. Jackson replied that he assumed they were. Councilmember Houghton asked Mr. Jackson to confirm that everything was in order for the City Council meeting on Monday, May 23rd.

MOTION BY COUNCILMEMBER WOOD TO APPROVE RESOLUTION FOR THE APPLICATION FOR PUBLIC DISPLAY OF FIREWORKS LICENSE FOR WOLVERINE FIREWORKS FOR THE CITY OF LANSING INDEPENDENCE DAY CELEBRATION, INCLUDING AMENDMENT TO RESOLUTION STATING A RAIN DATE OF JULY 5, 2016. MOTION CARRIED 3-0.

RESOLUTION – Noise Waiver requested by Consumers Energy for the Installation of Natural Gas Pipeline on N. Martin Luther King Jr. Blvd.

Mr. Malvetis stated the request for the noise waiver was because some of the work was required by Public Service to be outside normal work hours in an effort to be mindful of residents and transport issues. He gave the example of boring under railroads, which was required for this project, explaining that once boring began it could not be stopped without risking complications. Mr. Furman distributed maps showing the location of the construction project with the boundary of the Noise Waiver request, an aerial photo of the project area, and a map highlighting the residences within a 400-foot perimeter around the project which would receive notice of the public hearing for the Noise Waiver request. The project would run down Martin Luther King Jr. Blvd. from the city limit at North Sheridan Rd. to just south of North Grand River. Mr. Malvetis noted that the majority of the properties surrounding the project were commercial, and Notice of Public Hearing would be sent to residential properties within 300 feet of the project.

Councilmember Wood requested notices be sent to residential properties within 500 feet of the project. Mr. Furman noted the properties highlighted in blue on the map showing residential properties were within 400 feet of the project. Councilmember Spitzley asked if notices had been mailed and Mr. Malvetis stated they would be mailed at the Committee's direction. Councilmember Houghton pointed out a 500 feet perimeter would only increase the number of properties to be noticed by 12 properties. Mr. Malvetis agreed to have the additional notices sent. Councilmember Wood requested a copy of the Notice of Public Hearing be sent to City Council at the same time it is mailed to the residential properties.

Mr. Furman noted the boundary for the Noise Waiver did not extend past Sheridan Rd. because that marked the end of city limits.

MOTION BY COUNCILMEMBER WOOD TO APPROVE RESOLUTION SETTING A PUBLIC HEARING FOR THE NOISE WAIVER REQUEST FROM CONSUMERS ENERGY FOR THE INSTALLATION OF A NATURAL GAS PIPELINE ON N. MARTIN LUTHER KING JR. BLVD. FOR JUNE 27, 2016, AND REQUIRING NOTICE OF PUBLIC HEARING BE SENT TO 12 ADDITIONAL PROPERTIES WITHIN A 500 FEET RADIUS OF THE PROJECT WITHIN CITY LIMITS. MOTION CARRIED 3-0.

RESOLUTION – Appointment of Gail Fournier as an At-Large Member to the Human Relations & Community Services Board for a term to expire June 30, 2019

Councilmember Houghton noted this item was supposed to have been on the agenda.

Councilmember Wood noted Ms. Fournier's appointment had been vetted by administration.

MOTION BY COUNCILMEMBER WOOD TO APPROVE THE RESOLUTION FOR THE APPOINTMENT OF GAIL FOURNIER AS AN AT-LARGE MEMBER TO THE HUMAN RELATIONS & COMMUNITY SERVICES BOARD FOR A TERM TO EXPIRE JUNE 30, 2019. MOTION CARRIED 3-0.

UPDATE – City Clerk Update on Liquor License Gap Analysis

Mr. Jackson provided an updated spreadsheet for the Liquor License Gap Analysis, noting the list was down to 17 establishments. The list included two establishments with pending applications, eight establishments that had received second notices, and three establishments that were not listed on the MLCC database of liquor licenses. Mr. Dotson asked what absence from the database meant. Mr. Jackson explained the absence from the list meant he did not know if the request for the transfer had been denied, withdrawn, or where the license was now. The City Clerk sent a letter to the MLCC requesting they look into the transfer requests for those three establishments.

Mr. Dotson asked how the Notice of Transfer was initiated. Mr. Jackson replied the MLCC sent notices to the City Clerk when applications or new or transfer liquor licenses were received. Councilmember Houghton noted the City did not receive notice when an application was denied or withdrawn.

Councilmember Spitzley noted some inconsistencies in the spreadsheet. Mr. Jackson said he would correct the spreadsheet and submit it electronically to the Committee. Councilmember Spitzley asked if the \$400 fee was for the application. Mr. Jackson explained \$400 was the fee for an establishment that is not new. If inspections are required or it is a new establishment then the fee would increase.

Councilmember Houghton asked what the next step was for the City Clerk. Mr. Jackson replied he and the City Clerk had met with Mr. Dotson and Ms. O'Berry, who agreed two weeks would be adequate time for establishments to respond to the notice. If no response was received, a letter would be drafted stating the establishment was in violation of City ordinance and in jeopardy of having the liquor license revoked. These notices will be sent via registered mail and included a copy of the entire ordinance pertaining to approval of liquor licenses. Mr. Jackson also stated no additional notice will be sent to establishments without Business I.D. numbers until an ID number has been received.

Councilmember Wood suggested contacting Lansing Police Department's Liquor Enforcement to check establishments to confirm whether any on the list is currently serving alcohol. Councilmember Spitzley supported the suggestion. Mr. Jackson noted some of the licenses could be in escrow.

Councilmember Houghton asked if the City worked with a representative of the MLCC. Mr. Jackson replied that was not the case. Councilmember Houghton stated the Liquor License Gap Analysis would remain on the agenda for the next couple of months to allow Mr. Jackson to provide further updates on the project. She also asked for Mr. Jackson to provide an update on Cabaret Licenses in the city and an explanation of the application process.

Place on File

Nothing to place on file

Other

The Committee had a discussion on assessments.

After further discussion, the Committee agreed to amend the resolution approving Community Funding for the Cristo Rey Fiesta to approve increasing the funding from \$1,000 to \$1,500.

Adjourned at 11:06 a.m.

Submitted by

Courtney Vincent, Administrative Assistant

Lansing City Council

Approved by the Committee on _____



City of Lansing

OFFICE OF THE CITY ATTORNEY

F. Joseph Abood, Interim City Attorney

April 11, 2016

Thomas G. Collins
2420 Lyons Avenue
Lansing, MI 48910

Re: Claim – 2420 Lyons Avenue

Dear Mr. Collins:

Please be advised that the Claims Review Committee reviewed the claim you submitted for \$700.00 for property located at 2420 Lyons Avenue, Lansing, Michigan, and denied the claims you filed with the City of Lansing.

You have the right to appeal the decision of the Claims Review Committee to the Lansing City Council. If you desire to do so, please submit your appeal in writing, within thirty (30) days of the date of this letter, to the Lansing City Clerk, 9th Floor, City Hall, Lansing, MI 48933, for placement on the Council's agenda.

If you have any questions concerning this matter, please contact this office.

Very truly yours,

Rachel Prettenhofer
Legal Assistant

RECEIVED
MAY 10 11 01 AM '16
CITY OF LANSING

Thomas Collins
517-303-4008

2420 LYONS AVE

I AM TOM COLLINS AND I GOT A LETTER SAYING THAT I OWED 700. RUFFLE FOR A COUCH AND CARPET THAT WAS ON MY TRAILER TO TAKE TO THE DUMP AND THEN IT WAS GONE AND THEN I GOT A LETTER FOR PAYMENTS OF REMOVAL AND I NEVER RECEIVED A LETTER TELLING ME I NEEDED TO REMOVE SAID STUFF FROM PROPERTY - HAD I RECEIVED ENOUGH ON REMOVAL ~~IT~~ I WOULD HAVE DONE SO ~~LIKE~~ LIKE I AM SAYING IT WAS ON MY TRAILER AND I WAS GOING TO PUT A COUPLE MORE THINGS BEFORE I TOOK IT TO THE DUMP. I'M NOT SAYING THAT I DON'T HAVE TO PAY THE AMOUNT TO TAKE A TRAILER THAT WAS ALREADY LOADED SAY AROUND 75 \$

RECEIVED
MAY 10 1984
CITY OF

BUT ~~IT~~

700 IS WRONG WHEN I NEVER GOT A LETTER IN THE FIRST PLACE

~~MY~~ MY FAMILY HAS LIVED ~~AT~~ AT ~~THE~~ HOUSE

FOR ALMOST 100 YEARS IT NOT LIKE WE ARE PIGING UP THE CITY OR NEIGHBORHOOD I HAVE RECEIVED LAWN NOTICES BEFORE NEVER NOT COMPLY

Thomas J Collins #

DATE: 2/12/2016

PPN: **33-01-01-28-286-141**
 DATE SUBMITTED: **1/25/2016**
 ADDRESS OF VIOLATION: **2420 Lyons Avenue**
 LISTED TAXPAYER OF RECORD: **Collins, Thomas G.**
 OTHER TAXPAYER OF RECORD:
 CLAIMANT: **Collins, Thomas G.**
 CLAIMANT'S ADDRESS: **2420 Lyons Avenue
Lansing, MI 48910**

TYPE OF ACTIONS CONTESTED: **Trash Removal**
 VIOLATION DATE: **12/08/2015**
 NOTIFICATION DATE: **12/08/2015**
 2ND NOTICE ASSESSMENT DATE:
 AMOUNT OF ASSESSMENT: **\$772.00**
 CONTRACTOR NAME - INVOICE NO. - DATE: **Crutcher 16-T002 1/04/2016**
 AMOUNT OF CLAIM: **\$772.00**

ADDITIONAL ACTIONS CONTESTED:
 VIOLATION DATE:
 NOTIFICATION DATE:
 2ND NOTICE ASSESSMENT DATE:
 AMOUNT OF ASSESSMENT:
 CONTRACTOR NAME - INVOICE NO. - DATE:
 AMOUNT OF CLAIM:
 MEMO DATE – INVOICE NO.:

HISTORY: **Trash
Violation
12/08/2015**

CITATIONS IN PREVIOUS YEAR: **Grass
Violation
5/21/2014**

CLAIMANT'S CIRCUMSTANCES: **See Attached**

CODE OFFICER'S NOTES: This property was cited on 12/08/2015 for a trash violation with a compliance due date of 12/15/2016. The Premise Office returned to recheck the violation on 12/16/2015 and the violation was still present and was submitted for removal. The contractor arrived on 1/04/2016, 28 days after the initial notice was sent and the violation was still present and it was removed. This office recommends denial of the claim.



City of Lansing

OFFICE OF THE CITY ATTORNEY

Janene McIntyre, City Attorney

Claim Form – Special Assessments

Please provide the following information so we can contact you regarding your claim.

NAME: Thomas G Collins DATE: 1-25-16

MAILING ADDRESS: 2420 Lyons Ave

CITY: Lansing STATE: Mich ZIP CODE: 48910

TELEPHONE: Home (517) 303-4008 Work (517) 3034008

Please provide the following information on the incident(s) for which you are filing a claim. IF YOU DO NOT PROVIDE ALL OF THE INFORMATION BELOW, WE MAY NOT BE ABLE TO PROCESS YOUR CLAIM.

ADDRESS: 2420 Lyons Ave PARCEL NO. _____

DATE OF INCIDENT: 1-13-2016 AMOUNT YOU WERE BILLED: \$772.00

TOTAL AMOUNT YOU ARE CLAIMING: 700.

TYPE OF ASSESMENT: _____

Please give a detailed description of the circumstances surrounding the incident, including why you feel the City should not have charged you this fee. You may attach additional pages or documentation to this form as needed.

I never received the letter from the city therefore I never knew anything about them coming to get my old couch and carpet that was on my trailer I was going to load a couple more things and take it to Grainger and then all the sudden its gone and then I get a letter saying I owe \$772.00 and I never seen a letter I have no problem paying for what it would cost me to take it to the dump. Both of my parents work in the post office so I know letters dont always make it

A description of the claims review process is available on our website at: http://www.lansingmi.gov/attorney/Claims_review_process.jsp



CITY OF LANSING

316 N. CAPITOL SUITE C2

Lansing, MI 48933

Ph: (517) 483-4361

Fax: (517) 377-0100

DUE DATE 02/12/2016

INVOICE

01/19/2016

Bill To

COLLINS THOMAS G

2420 LYONS AVE

LANSING, MI 48910-3352

TOTAL AMOUNT DUE
\$ 772.00



	00068695	E15-10520	2420 LYONS AVE	\$772.00
	01/13/2016	Trash - Admin Fee		
		Trash - Contractor Charge		
				\$772.00

Questions regarding this invoice: Contact **CODE COMPLIANCE** at 517.483.4361

Payment Information:

- Make checks payable to: City of Lansing
- Mail payments or pay in person at:
City of Lansing Treasurers Office
124 W Michigan Ave 1st Fl
Lansing MI 48933
- In order to assure proper credit, please send the top portion of this bill along with your payment.
- Payment in full is due within 30 days from the billing date
- Any unpaid balance remains as a lien against this property and will be added to the next property tax bill.

Appeals Process:

If you intend to appeal this nuisance fee, you or your agent must file a written protest with the Claims Review Committee within 30 days after the nuisance fee is placed on the July or December Tax Roll. Claims forms are available in the City Attorney's Office and the City of Lansing's web address: www.lansingmi.gov. Return completed claim to: Lansing City Attorney's Office, 124 West Michigan Ave 5th Fl, Lansing, MI 48933

Other Information:

- July property taxes are due and payable on or before August 31st. December property taxes are due and payable on or before February 14th.
- For Red Tag Monitoring Fees Only – invoices not paid within 30 days are subject to a 5% penalty which will be applied on the 31st day.

By Authority of the Lansing City Council - Ordinance Numbers 655, 676, 1060.08 and 1460.04

Payments may be made online or in person Monday thru Thursday 8:00 a.m. - 4:30 p.m., at the above address or by mail



Mayor Virg Bernero

**Lansing Fire Department
Fire Marshal's Office
Code Enforcement Section**

316 N. Capitol, Ste C-1, Lansing, MI 48933-1238
(517) 483-4361 FAX (517) 377-0100

TRASH AND DEBRIS CORRECTION NOTICE

**COLLINS THOMAS G or Current Occupant
2420 LYONS AVE
LANSING, MI 48910-3352**

**Violation Date: 12/08/2015
Violation Location: 2420 LYONS AVE
Parcel No: 33-01-01-28-286-141
Compliance Due Date: December 15, 2015**

You are hereby notified that this Office has found a violation of the City of Lansing Housing Code Section 302 EXTERIOR PROPERTY at the above referenced location.

Violation: Deteriorated furniture

INSPECTOR COMMENTS: *on a trailer.*

Failure to correct this violation by the Compliance Due Date shall cause this office to immediately hire a contractor to complete the cleanup. **If any other additional trash and/or debris (as defined in Section 302) is found on the premises by the contractor it will also be removed without additional notice.** The contractor's expenses plus a \$265.00 administrative services fee will be billed to you. If this bill is not paid within 30 days of the billing date, the amount will be assessed as a lien against your property. **Please be advised that, in an effort to discourage repeat offenses of this nature, the City will assess you an extra \$75.00 fee for each time there is an additional premise violation at the violation address above during this calendar year.** If you have any questions or concerns about complying within the time indicated, you may contact me Monday through Friday between the hours of 8-9 AM or 12-1 PM.

Pursuant to Section 107.2 of the IPMC, you have the right to appeal this notice of violation. In accordance with Section 106.3 any action taken by the City on such premises shall be charged against the real estate upon which the structure is located and shall be a lien upon such real estate.

Code Officer: Jacob Odom (517) 483 4378

"Equal Opportunity Employer"

Taxpayer's Copy



Mayor Virg Bernero

**Lansing Fire Department
Fire Marshal's Office
Code Enforcement Section**

316 N. Capitol, Ste C-1, Lansing, MI 48933-1238
(517) 483-4361 FAX (517) 377-0100

Trash Authorization Form

Submitted to: Eric Crutcher on 12/16/2015

TAXPAYER: COLLINS THOMAS G, 2420 LYONS AVE LANSING, MI 48910-3352

Location of Work:

Enf Num: E15-10520

**Address: 2420 LYONS AVE
Lot No:
Description:
Parcel No: 33-01-01-28-286-141**

Remove Trash and Debris

Work Authorized:

Violation: Deteriorated furniture

INSPECTOR COMMENTS: *on a trailer.*

PLUS ANY OTHER INCIDENTAL TRASH / DEBRIS ON THE PROPERTY

Authorized Time required to complete work: 1

Authorized Cubic Yards: 4

Warning Comment:

<NONE>

Submitted By: Jacob Odom (517) 483 4378

This action is authorized by the Manager of Code Compliance



Nuisance Fees
 City of Lansing Treasurers Office
 124 W Michigan Ave 1st Floor
 Lansing, MI 48933
 Ph: (517) 483-4361 Fx: (517) 377-0169

Nuisance Fee Billing Statement

Date Created: 01/13/2016

Due Date: 02/12/2016

Pay Invoice in Full



COLLINS THOMAS G
 2420 LYONS AVE
 LANSING MI 48910-3352

Inv Number: 00068695

Parcel: 33-01-01-28-286-141

Address: 2420 LYONS AVE



Parcel: 33-01-01-28-286-141

Bill Detail

Invoice Number	Date of Service	Enforcement Num	Address	Amount Due
00068695		E15-10520	2420 LYONS AVE	\$772.00
Fee Details:				Quantity
				Description
				Balance
				1.000
				Trash - Admin Fee
				\$ 265.00
				507.000
				Trash - Contractor Charge
				\$ 507.00
Total Amount Due				\$ 772.00

Questions regarding this invoice: Contact **CODE COMPLIANCE** at 517.483.4361

Payment Information:

- Make checks payable to: City of Lansing
- Mail payments or pay in person at:
 City of Lansing Treasurers Office
 124 W Michigan Ave 1st Fl
 Lansing MI 48933
- In order to assure proper credit, please send the top portion of this bill along with your payment.
- Payment in full is due within 30 days from the billing date
- Any unpaid balance remains as a lien against this property and will be added to the next property tax bill.

Appeals Process:

If you intend to appeal this nuisance fee, you or your agent must file a written protest with the Claims Review Committee within 30 days after the nuisance fee is placed on the July or December Tax Roll. Claims forms are available in the City Attorney's Office and the City of Lansing's web address: www.lansingmi.gov. Return completed claim to: Lansing City Attorney's Office, 124 West Michigan Ave 5th Fl, Lansing, MI 48933

Other Information:

- July property taxes are due and payable on or before August 31st. December property taxes are due and payable on or before February 14th.
- For Red Tag Monitoring Fees Only – invoices not paid within 30 days are subject to a 5% penalty which will be applied on the 31st day.

By Authority of the Lansing City Council - Ordinance Numbers 655, 676, 1060.08 and 1460.04

Payments may be made online or in person Monday thru Friday 8:00 a.m. - 4:30 p.m., at the above address or by mail









2420 Lyons Ave (1)

BY THE COMMITTEE ON GENERAL SERVICES
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, Thomas Collins sought to eliminate a special assessment of \$700.00 for trash and debris removal fees, and all associated penalties and interest, on the property tax bill for 2420 Lyons Avenue (Tax ID #33-01-01-28-286-141); and

WHEREAS, upon filing a claim to the Committee on General Services, the claim in the total amount of \$700.00 was **denied/approved** on June 15, 2016; and

NOW, BE IT RESOLVED, that the City Council, hereby, **denies/approves** the claim of Thomas Collins in the amount of \$700.00 for trash and debris removal fees and all associated penalties and interest on the property tax bill for 2420 Lyons (Tax ID #33-01-01-28-286-141).

BE IT FURTHER RESOLVED, that the City Attorney shall take the appropriate steps to process this claim.

Application for Community Funding

09-30-13

Organization Name: Men Making a Difference Inc.

Tax Id#: 45-2324230

Mailing Address: P.O Box 16105 Lansing Mi 48901

City, State, Zip: Lansing Mi. 48911

Contact Person(s) and Title(s): Dewayne Garner (Vice President) Andrew Brewer (President)

Daytime Phone: 517 706-9744, 517 930-1041

Fax Number: _____

E-mail Address: Menmakingadifference@hotmail.com

Amount Requested: \$500

Event Title & Type: Family Community Cookout Fest. 2016 (Community Event)

Reason for Request: (check all that apply)

Defray costs for Rental of Facility Defray costs for Set Up

Defray costs for Rental of the Showmobile Defray costs for Misc. Rental

Defray costs for Other _____ Please Explain: _____

Facility Requested For Event and or Equipment (please check)

City Park City Building _____ Oldsmobile Park _____

Lansing Center _____ Showmobile (mobile stage unit) _____ Other Equipment _____

What is the expected rental rate for the facility requested and or equipment? 2600

Date(s) and Time(s) of Event: Saturday July 16 2016

Total Estimated Attendance: Last year 1000 This year 1000-1300

Estimated Lansing Residents in Attendance: 95%

If your organization has applied for other City funding for this event, please list each

Department and amount requested: N/A

Please list all other organizations that are sponsoring or participating in your event: _____

Sir Pizza, MSUFCU, Pro Styles Barber Shop Trusting Heart and UAW Local 2256

If your organization received funding from the Lansing City Council previously please list

the amount, year, and purpose: \$1000- 2015, \$2000-2014, \$500-2013 and \$500-2011

Total amount of funds and sources granted by the City this year: 0

Total amount of funds and sources granted by the City in the previous year: \$1000

Please list any admission fee or registration fee for this event: N/A

ALONG WITH THIS COMPLETED FORM YOU MUST ATTACH THE FOLLOWING:

(Please check after each is completed and attach)

- A BUDGET FOR YOUR EVENT _____
- A LIST OF POTENTIAL FUNDING SOURCES AND HOW EACH FUNDING SOURCE WILL BE USED TOWARDS THE EVENT _____
- LIST OF YOUR ORGANIZATION-S OFFICERS _____
- A COPY OF COMPLETED RESERVATION FORM OR CONTRACT FOR FACILITY FOR THE EVENT _____

If your request is granted, you must provide an accounting of how the funds received were spent and a written analysis of the event to the City Council within 60 days after the event. Attached please find a Community Funding Reporting Statement - it must be completed and returned along with the written analysis after the event has taken place to be eligible for Community Funding for the next fiscal or future fiscal years.

SIGNED: Andrew D Brewer Jr.

DATE: April 19, 2016
~~March 10 2016~~

DO NOT WRITE BELOW THIS LINE

Approved by the Committee on General Services and City Council

Date Approved _____ Resolution # _____ Signature _____

Men Making a Difference Inc. Community Cookout Fest. Budget 2016

Donations & Expenses

Total Expenses	Donations	Expense
	\$3,750.00	\$4,530.00

	Estimated	Actual
Potential Donors		
City of Lansing	\$500.00	\$500.00
Sir Pizza	\$200.00	\$200.00
Trusting Heart	\$250.00	\$250.00
Fundraising	\$1,800.00	\$1,500.00
Totals	\$2,750.00	\$2,450.00

Insurance		
Nationwide Insurance	\$300.00	\$300.00
Totals	\$300.00	\$300.00

Publicity		
Graphics work	\$50.00	\$50.00
Photocopying/Printing	\$200.00	\$250.00
Postage	\$50.00	\$50.00
Totals	\$300.00	\$350.00

Miscellaneous		
Paper & Plastic Products	\$200.00	\$150.00
Trash Bags	\$30.00	\$30.00
Stationery supplies	\$15.00	\$20.00
Codiments	\$45.00	\$50.00
Totals	\$290.00	\$250.00

	Estimated	Actual
Refreshments		
Food	\$600.00	\$500.00
Drinks	\$200.00	\$180.00
Linens	\$30.00	\$50.00
Tables	\$75.00	\$0.00
Totals	\$905.00	\$730.00

Program		
Audio & Speakers	\$100.00	\$0.00
Park Rental & Rentals	\$750.00	\$2,300.00
Large Tent with Table	\$650.00	\$650.00
Small Tent	\$500.00	\$300.00
Puppet Show		\$50.00
Totals	\$2,000.00	\$3,300.00

Prizes		
Ribbons/Plaques/Trophies	\$30.00	\$0.00
Gifts		
Totals	\$30.00	\$0.00

Pot. Donors \$2,450 Cost \$4,580

Officers
 President Andrew Brewer
 Vice President Dwayne Garner
 Secretary Howard Davenport
 Treasurer Bobby Bradford

City of Lansing

200 North Foster Street
2nd Floor
Lansing, MI 48912

Att: Carol Munroe

Statement

RECEIVED
MAY 16 2016
LANSING CITY COUNCIL

Phone: (517) 483-4276

Fax: (517) 483-6062

E-mail: cmunroe@lansingmi.gov

Statement #: <No.1>

Due Date: June 20, 2016

Customer ID: 2016 Men Making a Difference Community Festival

Bill To: Dwayne Garner & Andrew Brewer

Men Making A Difference

P.O. 16105

Lansing, Michigan 48901

2016 MEN MAKING A DIFFERENCE COMMUNITY FESTIVAL - JULY 16, 2016

Date	Type	Invoice #	Description	Amount	Payment	Balance
			Special Event Application Fee Total	\$ -		\$ -
			Parks and Recreation Permit Fee	\$ 50.00		\$ 50.00
			Park Rental Fee	\$ 150.00		\$ 150.00
			Parks Damage Deposit	\$ -		\$ -
			Rivertrail Permit	\$ -		\$ -
			Inflatable Rental Total	\$ -		\$ -
			Showmobile Set-up (Resident) Total	\$ 375.00		\$ 375.00
			Showmobile Set-up (Non-resident) Total	\$ -		\$ -
			Trash Can Rental (40 gal)	\$ -		\$ -
			ROW Permit Fee	\$ -		\$ -
			Neighborhood Block Party (Refundable)	\$ -		\$ -
			Approved Route Total	\$ -		\$ -
			Traffic Control Plan (Complex)	\$ -		\$ -
			Traffic Control Plan (Typical)	\$ -		\$ -
			Barricading/Banners Total	\$ -		\$ -
			<i>Additional Public Service Labor for Sundays is 20% of barricading cost</i>	\$ -		\$ -
			Trash Cans (40 gal) 1st Five Carts	\$ -		\$ -
			Dumpster (20 yd)	\$ -		\$ -
			Recycling Racks (1 liner w/ each rack)	\$ -		\$ -
			Fence Installation	\$ -		\$ -
			Street / lot Sweeping	\$ -		\$ -
			Site Improvement	\$ -		\$ -
			Power Washing	\$ -		\$ -
			Material Handling	\$ -		\$ -
			Leisure Services Set-up	\$ -		\$ -
			Access to Electric	\$ 507.00		\$ 507.00
			City Water Hookup	\$ 507.00		\$ 507.00
			I LARGE TANK			
			Gray Water Tank	\$ 20.00		\$ 20.00
			Tables	\$ -		\$ -
			Chairs	\$ -		\$ -
			Parking Meter Capping Total	\$ -		\$ -
			Parking Lot Rental (city owned)	\$ -		\$ -
			Parking Lot Tent Stake Rental	\$ -		\$ -
			Support Personnel	\$ -		\$ -

	< 3 Electrical Panels	\$ 150.00		\$ 150.00
	Additional < 3 Electrical Panels	\$ -		\$ -
	Generator	\$ 290.00		\$ 290.00
	< 2 Water Manifolds	\$ 50.00		\$ 50.00
	Water Fill Station	\$ -		\$ -
	Electrical Cords	\$ -		\$ -
	Potable water hose	\$ -		\$ -
	Plumbing Supv Additional Work	\$ -		\$ -
	Plumbing Crew Additional Work	\$ -		\$ -
	Electrical Supv Additional Work	\$ -		\$ -
	Electrical Crew Additional Work	\$ -		\$ -
	Special Event Coordinator	\$ -		\$ -
	Uniform LPD Officer Hourly Rate	\$ -		\$ -
	Safety Inspection	\$ -		\$ -
		\$ 2,099.00	Total Due	\$ 2,099.00

Reminder: Please include the statement number on your check.

Terms: Balance due 30 days prior to event .

REMITTANCE

Customer Name: Men Making a Difference

Customer ID: 2016 Men Making a Difference Community Festival

Statement #: <No.1>

Due Date: June 20, 2016

Amount Due: ##### \$2,099.00

Amount Enclosed:

BY THE COMMITTEE ON GENERAL SERVICES
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, Men Making a Difference has requested \$500.00 to defray costs associated with facility, Showmobile, and miscellaneous rental fees as well as set up costs for the 2016 Family Community Cookout Fest to be held July 16, 2016; and

WHEREAS, the Committee on General Services met on June 15, 2016 and reviewed the request; and

WHEREAS, the maximum total amount of the Community Funding Account to be awarded to an organization in one fiscal year is \$500.00.

NOW BE IT RESOLVED that the Lansing City Council, hereby approves an allocation from Community Funding Account to Men Making a Difference who has requested \$500.00 to defray costs associated with facility, Showmobile, and miscellaneous rental fees as well as set up costs for the 2016 Family Community Cookout Fest to be held July 16, 2016; and

NOW BE IT FURTHER RESOLVED that the Mayor and the Finance Department shall process this request by charging \$500.00 to the Council Community Promotion Account – 101.112101.741289.0;

BE IT RESOLVED that Men Making a Difference shall submit a written analysis of the event, including information regarding the number of attendees, a detailed account as to contributors, funds received, expended and residual funds to the Lansing City Council within 60 days after the event.

Application for Community Funding

09-30-13

Organization Name: NorthWest Initiative & First Presbyterian Church

Tax Id#: 06-1674223

Mailing Address: 510 W. Ottawa St., 2nd Floor

City, State, Zip: Lansing, MI 48933

Contact Person(s) and Title(s): Peggy Vaughn-Payne / Sallie Campbell

Daytime Phone: 517-999-2894 517-482-0668

Fax Number: 517-999-2897 517-482-8662

E-mail Address: Peggy@nwlausing.org / scampbell@lausingfirstpres.org

Amount Requested: \$ 500.00

Event Title & Type: MADD (Music, Art, Drama + Dance) Camp

Reason for Request: (check all that apply)

Defray costs for Rental of Facility _____ Defray costs for Set Up _____

Defray costs for Rental of the Showmobile _____ Defray costs for Misc. Rental _____

Defray costs for Other Please Explain: supplies such as music rights, art supplies, recreational equipment for use at Ferris Park, etc

Facility Requested For Event and or Equipment (please check)

City Park City Building _____ Oldsmobile Park _____

Lansing Center _____ Showmobile (mobile stage unit) _____ Other Equipment _____

What is the expected rental rate for the facility requested and or equipment? _____

Date(s) and Time(s) of Event: July 11-14, 2016 Noon - 2pm

Total Estimated Attendance: 50

Estimated Lansing Residents in Attendance: 45

If your organization has applied for other City funding for this event, please list each

Department and amount requested: None

Please list all other organizations that are sponsoring or participating in your event: _____

First Presbyterian Church

If your organization received funding from the Lansing City Council previously please list

the amount, year, and purpose: FPC / Ø - NWI - \$500 for 2010 Westside Summer celebration event

Total amount of funds and sources granted by the City this year: FPC \$5,000 / NWI - \$17,000 / HRCS + served as fiduciary for Mayor's NAB grant - April 2016

Total amount of funds and sources granted by the City in the previous year: FPC \$5,000 - / NWI - \$17,000 * HRCS for Food Pantry

Please list any admission fee or registration fee for this event: None

*Services to low income residents

ALONG WITH THIS COMPLETED FORM YOU MUST ATTACH THE FOLLOWING:

(Please check after each is completed and attach)

- A BUDGET FOR YOUR EVENT _____
- A LIST OF POTENTIAL FUNDING SOURCES AND HOW EACH FUNDING SOURCE WILL BE USED TOWARDS THE EVENT _____
- LIST OF YOUR ORGANIZATION-S OFFICERS _____
- A COPY OF COMPLETED RESERVATION FORM OR CONTRACT FOR FACILITY FOR THE EVENT _____

If your request is granted, you must provide an accounting of how the funds received were spent and a written analysis of the event to the City Council within 60 days after the event. Attached please find a Community Funding Reporting Statement - It must be completed and returned along with the written analysis after the event has taken place to be eligible for Community Funding for the next fiscal or future fiscal years.

SIGNED: Peggy Vaughn Payne

DATE: 5/13/2016

DO NOT WRITE BELOW THIS LINE

Approved by the Committee on General Services and City Council

Date Approved _____ Resolution # _____ Signature _____

MADD Camp Budget

assumption of 50 registered children per day

INCOME

Donations	\$ 2,500.00
First Presbyterian	\$ 1,250.00
Grant	\$ 500.00

TOTAL INCOME **\$ 4,250.00**

EXPENSES

Music

CD	\$ 20.00
----	----------

Art

Supplies	\$ 1,075.00
----------	-------------

Drama

Book	\$ 20.00
------	----------

Dance

iTunes	\$ 5.00
--------	---------

Recreation

Supplies	\$ 500.00
----------	-----------

Food

Fruit	\$ 200.00
-------	-----------

Snack	\$ 100.00
-------	-----------

Lunch	\$ 1,000.00
-------	-------------

Drinks	\$ 65.00
--------	----------

Plates, etc	\$ 110.00
-------------	-----------

Breakfast	\$ 800.00
-----------	-----------

Administrative

Nametags	\$ 35.00
----------	----------

Pens/Pencils	\$ 10.00
--------------	----------

Photocopies	\$ 10.00
-------------	----------

Adversiting	\$ 100.00
-------------	-----------

PreSchool	\$ 200.00
-----------	-----------

TOTAL EXPENSES **\$ 4,250.00**

NET	\$ -
------------	-------------

M.A.D.D. Camp 2016
First Presbyterian Church
Lansing

Sallie Campbell – Camp Co-Director
Kathy Banghart – Camp Co-Director
Megan Higl – Music, Drama & Dance Director
Philip Lockhurst – Art Director

BY THE COMMITTEE ON GENERAL SERVICES
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, NorthWest Initiative has requested \$500.00 to defray costs associated with the purchase of supplies for the Music, Art, Drama, and Dance (M.A.D.D.) Camp to be held July 11, 2016 – July 14, 2016; and

WHEREAS, the Committee on General Services met on June 15, 2016 and reviewed the request; and

WHEREAS, the maximum total amount of the Community Funding Account to be awarded to an organization in one fiscal year is \$500.00.

NOW BE IT RESOLVED that the Lansing City Council, hereby approves an allocation from Community Funding Account to the NorthWest Initiative who has requested \$500.00 to defray costs associated with the purchase of supplies for the Music, Art, Drama, and Dance (M.A.D.D.) Camp to be held July 11, 2016 – July 14, 2016; and

NOW BE IT FURTHER RESOLVED that the Mayor and the Finance Department shall process this request by charging \$500.00 to the Council Community Promotion Account – 101.112101.741289.0;

BE IT RESOLVED that the NorthWest Initiative shall submit a written analysis of the event, including information regarding the number of attendees, a detailed account as to contributors, funds received, expended and residual funds to the Lansing City Council within 60 days after the event.

Application for Community Funding

09-30-13

Organization Name: NorthWest Initiative

Tax Id#: 06-1674223

Mailing Address: 510 W. Ottawa St., 2nd Floor

City, State, Zip: Lansing, MI 48933

Contact Person(s) and Title(s): Peggy Vaughn-Payne

Daytime Phone: 517-999-2894

Fax Number: 517-999-2897

E-mail Address: Peggy@nwlaning.org

Amount Requested: \$ 500.00

Event Title & Type: Back to School Camp

Reason for Request: (check all that apply)

Defray costs for Rental of Facility _____ Defray costs for Set Up _____

Defray costs for Rental of the Showmobile _____ Defray costs for Misc. Rental _____

Defray costs for Other Please Explain: Supplies for camp, such as art supplies, food for lunches and snacks + play time at Ferris Park.

Facility Requested For Event and or Equipment (please check)

City Park City Building _____ Oldsmobile Park _____

Lansing Center _____ Showmobile (mobile stage unit) _____ Other Equipment _____

What is the expected rental rate for the facility requested and or equipment? n/a

Date(s) and Time(s) of Event: August 29 - Sept. 2 - 2016 11 am - 3:30 pm

Total Estimated Attendance: 30 children + 5-8 volunteers.

Estimated Lansing Residents in Attendance: 38

If your organization has applied for other City funding for this event, please list each

Department and amount requested: n/a

Please list all other organizations that are sponsoring or participating in your event: _____

NorthWest Initiative & First Presbyterian Church

If your organization received funding from the Lansing City Council previously please list

the amount, year, and purpose: 2010 Witside Summer Celebration - ~ \$500.-

Total amount of funds and sources granted by the City this year: \$17,000/HRCs & served as fiduciary for Mayor's NAB grants - April 2016

Total amount of funds and sources granted by the City in the previous year: \$17,000/HRCs

Please list any admission fee or registration fee for this event: ∅

ALONG WITH THIS COMPLETED FORM YOU MUST ATTACH THE FOLLOWING:

(Please check after each is completed and attach)

- A BUDGET FOR YOUR EVENT _____
- A LIST OF POTENTIAL FUNDING SOURCES AND HOW EACH FUNDING SOURCE WILL BE USED TOWARDS THE EVENT _____
- LIST OF YOUR ORGANIZATION-S OFFICERS _____
- A COPY OF COMPLETED RESERVATION FORM OR CONTRACT FOR FACILITY FOR THE EVENT _____

If your request is granted, you must provide an accounting of how the funds received were spent and a written analysis of the event to the City Council within 60 days after the event. Attached please find a Community Funding Reporting Statement - it must be completed and returned along with the written analysis after the event has taken place to be eligible for Community Funding for the next fiscal or future fiscal years.

SIGNED: Peggy Vaughn-Rayne

DATE: 5/13/16

DO NOT WRITE BELOW THIS LINE

Approved by the Committee on General Services and City Council

Date Approved _____ Resolution # _____ Signature _____

Back to School Day Camp

August 29 – September 2, 2016

NorthWest Initiative & First Presbyterian Church

Proposed Budget

Income

Donations	\$ 2,000.00
Grant	<u>500.00</u>
TOTAL INCOME	\$ 2,500.00

Expenses

Office Supplies	
Name tags, paper, pens, etc.	50.00
Paper products (plates, cups, napkins, silverware, etc.)	75.00
Flyers	50.00
Art Supplies	50.00
Food – based on 40 people x 5 days	
Lunch	500.00
Snacks	150.00
Field Trips (bus tokens, fees, etc.)	500.00
Stipends	
(3 College Students @ \$100/each)	300.00
Back to School Supplies – for 30 youth (notebooks, paper,, pencils, pens, crayons/markers, backpacks, etc.)	<u>825.00</u>
TOTAL EXPENSES	\$ 2,500.00

**North West Initiative
Board of Directors
April 2016**

Name	Current Term Ends	Address	Phone	Email
Sarah "Sallie" Campbell (Secretary)	March 2017	Representative from: First Presbyterian Church 510 W. Ottawa St. Lansing, MI 48933	482-0668 (o) 896-8311 (c)	scampbell@lansingfirstpres.org
Tansay Carter	March 2017	Representative from: Lansing Board of Water & Light 1232 Haco Dr. Lansing, MI 48912	882-6402 (h) 303-4523 (c) 702-6252 (w)	tan@lbwl.com tancar28@gmail.com
Ronald Emery (Treasurer)	March 2018	Representative from: Attorney General's Office (retired) 2215 Tulane Dr. Lansing, MI 48912	485-9959 (h) 285-2351 (c)	rwemerylaw@gmail.com ebored@prodigy.net
Margaret Groves	March 2017	Representative from North Westminster Presbyterian Church c/o Independence Village of East Lansing 2530 Marfitt Rd. East Lansing, MI 48823	337-0066 (h)	lmargaretgroves@gmail.com
Elizabeth Hernandez	March 2018	Representative from Board of Water & Light 2006 Greenwich Court Lansing, MI 48910	517-702-6254 (w) 517-282-1151 (c)	exh@lbwl.com E.Her000@gmail.com
Keesa Johnson (Vice President)	March 2018	Representative from: Michigan State University 287 Delta Course (Wills House) East Lansing, MI 48824	884-0663 (o) 763-6816 (c)	Johns253@msu.edu
Carol Skillings (President)	March 2017	Resident of Westside Neighborhood 216 Huron St. Lansing, MI 48915	374-6666 (h) 775-9811 (c)	SkillingsC@michigan.gov skillings@mindspring.com
Richard Stapleton	March 2018	Michigan Department of Corrections, Retired 16346 Wacousta Rd. Grand Ledge, MI 48837	517-627-4704	rbstapleton@hotmail.com
Peggy Vaughn-Payne Executive Director		North West Initiative 510 W. Ottawa St., 2 nd Floor Lansing, MI 48933 Home: 310 West Street Lansing, MI 48915	999-2894 (o) 230-7878 (c)	peggy@nwlansing.org plvaughn@aol.com

BY THE COMMITTEE ON GENERAL SERVICES
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, NorthWest Initiative has requested \$500.00 to defray costs associated with the purchase of supplies for the Back to School Camp to be held August 29, 2016 – September 2, 2016; and

WHEREAS, the Committee on General Services met on June 15, 2016 and reviewed the request; and

WHEREAS, the maximum total amount of the Community Funding Account to be awarded to an organization in one fiscal year is \$500.00.

NOW BE IT RESOLVED that the Lansing City Council, hereby approves an allocation from Community Funding Account to the NorthWest Initiative who has requested \$500.00 to defray costs associated with the purchase of supplies for the Back to School Camp to be held August 29, 2016 – September 2, 2016; and

NOW BE IT FURTHER RESOLVED that the Mayor and the Finance Department shall process this request by charging \$500.00 to the Council Community Promotion Account – 101.112101.741289.0;

BE IT RESOLVED that the NorthWest Initiative shall submit a written analysis of the event, including information regarding the number of attendees, a detailed account as to contributors, funds received, expended and residual funds to the Lansing City Council within 60 days after the event.



Chris Swope
Lansing City Clerk

May 20, 2016

President and Members of the Lansing City Council
10th Floor, City Hall
Lansing, MI 48933

Dear Councilmembers:

The attached application from Pizza Hut of America has been submitted to the City Clerk's Office, and is being forwarded for your consideration and appropriate action:

Sincerely,

A handwritten signature in black ink that reads "Chris Swope". The signature is written in a cursive style and is contained within a thin black rectangular border.

Chris Swope, CMC
Lansing City Clerk



**City of Lansing, Michigan
On-Premises Alcohol Sales Application**

Business Name: PIZZA HUT OF AMERICA, LLC dba: PIZZA HUT

Business Address: 6200 S. CEDAR ST

City: LANSING State: MI Zip: 48911

Main Contact Number: (517) 393-1565 Secondary Contact Number: ()

Email Address: N/A

License(s) for which you are seeking Local Government Approval BEER/WINE

Provide the name, age and address of the applicant, in the case of an individual, or, in the case of a copartnership, the names, addresses and ages of the persons entitled to share in the profits thereof, or, in the case of a corporation, the objects for which the corporation is organized, the names, addresses and ages of the officers and directors and, if a majority interest in the stock of such corporation is owned by one person or his or her nominee, the name, address and age of such person:

Name	Position	Address	Age
(applicant)			
JOHN J. MURPHY	PRESIDENT/TREASURER	7100 Corporate Drive, Plano, TX 75024	58
JULIE L. SHULTZ	VICE PRESIDENT/SEC	7100 Corporate Drive, Plano, TX 75024	57
PIZZA HUT, INC.	SOLE OWNER/MANAGER	7100 Corporate Drive, Plano, TX 75024	N/A

If an individual, provide Applicant's:

Date of Birth: _____ Place of Birth: _____

What character of business do you intend to operate? Retail Fast Food Restaurant

When you are done with this form, please return it to:
Chris Swopa, City Clerk
Lansing City Clerk's Office
Ninth Floor, City Hall, 124 W. Michigan Ave., Lansing, MI 48933-1695
clerk@lansingmi.gov

Delaware

PAGE 1

The First State

I, JEFFREY W. BULLOCK, SECRETARY OF STATE OF THE STATE OF DELAWARE DO HEREBY CERTIFY THAT THE ATTACHED IS A TRUE AND CORRECT COPY OF THE CERTIFICATE OF CONVERSION OF A DELAWARE CORPORATION UNDER THE NAME OF "PIZZA HUT OF AMERICA, INC." TO A DELAWARE LIMITED LIABILITY COMPANY, CHANGING ITS NAME FROM "PIZZA HUT OF AMERICA, INC." TO "PIZZA HUT OF AMERICA, LLC", FILED IN THIS OFFICE ON THE SIXTEENTH DAY OF DECEMBER, A.D. 2014, AT 4:58 O'CLOCK P.M.

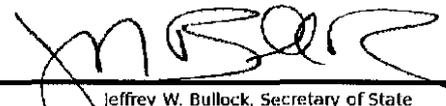
AND I DO HEREBY FURTHER CERTIFY THAT THE EFFECTIVE DATE OF THE AFORESAID CERTIFICATE OF CONVERSION IS THE TWENTY-THIRD DAY OF DECEMBER, A.D. 2014, AT 12:01 O'CLOCK A.M.

0883110 8100V

141546100

You may verify this certificate online
at corp.delaware.gov/authver.shtml




Jeffrey W. Bullock, Secretary of State
AUTHENTICATION: 1966063

DATE: 12-17-14



Chris Swope
Lansing City Clerk

REPORT ON APPLICATION FOR:

<u>ACTION</u>	<u>TYPE OF LICENSE</u>
<input checked="" type="checkbox"/> Transfer Ownership	<input checked="" type="checkbox"/> Class C
<input type="checkbox"/> Transfer Location	<input type="checkbox"/> SDD
<input type="checkbox"/> Add Partner	<input checked="" type="checkbox"/> SDM
<input type="checkbox"/> Drop Partner	<input type="checkbox"/> Tavern
<input type="checkbox"/> Other: Transfer classification type of license	

NAME:

Pizza Hut Of America, LLC
6200 S. Cedar
Lansing MI 48910

THAT THE REQUEST: By Pizza Hut of American for a Notice of transfer of ownership escrowed 2014 Class C & SDM Licensed business with specific purpose permit (food) from Tri-City Foods Inc; Request I.D. 763155

Signature & Date

Treasurer Signed 5/19/16

Date to City Council 5/23/16

FEE PAID

\$400.00 DATE PAID 04/24/2015 TO DEPARTMENT 05/13/16

If you have any questions, please contact Chris or Brian at: 517-483-4131. Thank you.

***PLEASE RETURN THIS FORM TO CHRIS SWOPE, CITY CLERK
FAX 517-377-0068**

Lansing City Clerk's Office
Ninth Floor, City Hall, 124 W. Michigan Ave., Lansing, MI 48933-1695
517-483-4131 \$ 517-377-0068 FAX
clerk.city@lansingmi.gov \$ lansingmi.gov/clerk

BY THE COMMITTEE ON GENERAL SERVICES
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Licensing and Enforcement Division of the Michigan Liquor Control Commission received a request from Pizza Hut Of America, LLC to request transfer of ownership escrowed 2014 Class C & SOM Licensed business with specific purpose permit (food); and

WHEREAS, the Committee on General Services met on _____ to review the request with affirmative action taken;

NOW, THEREFORE, BE IT RESOLVED, the Lansing City Council, hereby, approves the request from Pizza Hut Of America, LLC to request transfer of ownership escrowed 2014 Class C & SOM Licensed business with specific purpose permit (food);

BE IT FURTHER RESOLVED, the City Clerk is requested to notify the Michigan Liquor Control Commission of the action taken.



Chris Swope
Lansing City Clerk

May 20, 2016

President and Members of the Lansing City Council
10th Floor, City Hall
Lansing, MI 48933

Dear Councilmembers:

The attached application from LAF Fine Dining, Inc has been submitted to the City Clerk's Office, and is being forwarded for your consideration and appropriate action:

Sincerely,

Chris Swope, CMC
Lansing City Clerk



RECEIVED
 City of Lansing, Michigan
 On-Premises Alcohol Sales Application
 JUN 18 PM 1:43
 LANSING CITY CLERK

Business Name: LAF Fine Dining, Inc dba: KNIGHT CAP
 Business Address: 320 E. Michigan Ave
 City: Lansing State: MI Zip: 48933
 Main Contact Number: (517) 484-7676 Secondary Contact Number: (517) 484-1567
 Email Address: KnightCap.com
 License(s) for which you are seeking Local Government Approval Class C & SDM

Provide the name, age and address of the applicant, in the case of an individual, or, in the case of a copartnership, the names, addresses and ages of the persons entitled to share in the profits thereof, or, in the case of a corporation, the objects for which the corporation is organized, the names, addresses and ages of the officers and directors and, if a majority interest in the stock of such corporation is owned by one person or his or her nominee, the name, address and age of such person:

Name	Position	Address	Age
Leo A. (Farhat) Jr.	President	1740 Wellington #103	62
Gregory R. Farhat	Treasurer	702 Windy Rush Ln. DeWitt	29

If an Individual, provide Applicant's:

Date of Birth: _____ Place of Birth: _____

What character of business do you intend to operate? Restaurant / Bar

When you are done with this form, please return it to:
 Chris Swope, City Clerk
 Lansing City Clerk's Office
 Ninth Floor, City Hall, 124 W. Michigan Ave., Lansing, MI 48933-1695
 clerk@lansingmi.gov

Purchased existing restaurant that was in existence for 45 years.

What is the length of time your business has been of that character, or in the case of a corporation, the date when its charter was issued?

New Business 9/12/14

Have you made applications for a similar or other license on premises other than those described in this application? Yes No

If yes, what is the disposition of any such earlier application? _____

Are building plans on file? Yes No If not please submit them with this application showing the entire structure and premises and, in particular, the specific areas where the license is to be utilized. Such plans shall demonstrate adequate off-street parking, lighting and refuse disposal facilities and, where appropriate, adequate plans for screening and noise control, as provided in the Zoning, Building and Housing, and Fire Prevention Codes.

- I (we) have never been convicted of a felony and is (are) not disqualified to receive a license by reason of any item contained in this chapter or the laws of the State.
- I (we) will not violate any State or Federal laws or any ordinance of the City in the conduct of this business.
- I (we) or my (our) agent(s) do not owe any personal property taxes.
- The copy of the Michigan Liquor Control Commission application submitted with this application is a true copy of what I (we) intend to submit to the Michigan Liquor Control Commission.

I hereby certify that this application is complete and accurate to the best of my knowledge, information and belief.

[Signature]
Signature

6/2/15
Date

Subscribed and sworn to before me this

2nd day of June, 2015.

Signature *Simone A Zwolensky*

Printed Name Simone A. Zwolensky

Notary Public, Ingham County, Michigan

My Commission Expires: 6-22-2018

Acting in the County of Ingham

SIMONE A. ZWOLENSKY
NOTARY PUBLIC-STATE OF MICHIGAN
COUNTY OF INGHAM
My Commission Expires June 22, 2018

When you are done with this form, please return it to:
Chris Swope, City Clerk
Lansing City Clerk's Office
Ninth Floor, City Hall, 124 W. Michigan Ave., Lansing, MI 48933-1695
clerk@lansingmi.gov



Chris Swope
Lansing City Clerk

REPORT ON APPLICATION FOR:

- | <u>ACTION</u> | <u>TYPE OF LICENSE</u> |
|---|---|
| <input checked="" type="checkbox"/> Transfer Ownership | <input checked="" type="checkbox"/> Class C |
| <input type="checkbox"/> Transfer Location | <input type="checkbox"/> SDD |
| <input type="checkbox"/> Add Partner | <input checked="" type="checkbox"/> SDM |
| <input type="checkbox"/> Drop Partner | <input type="checkbox"/> Tavern |
| <input type="checkbox"/> Other: Transfer classification type of license | |

NAME:

Knight Cap
320 E. Michigan Ave
Lansing MI 48933

THAT THE REQUEST: By Knight Cap, Inc. for a Transfer of Ownership of 2014 Class C and SDM license at 320 E. Michigan Ave, Lansing, MI 489133 Ingham County

Signature & Date

Treasury: approved 5/13/16

Date to City Council May 23, 2016

FEE PAID

\$400.00 DATE PAID 06/08/15 TO DEPARTMENT 05/13/16

If you have any questions, please contact Chris at: 517-483-4130. Thank you.

***PLEASE RETURN THIS FORM TO CHRIS SWOPE, CITY CLERK
FAX 517-377-0068**

Lansing City Clerk's Office
Ninth Floor, City Hall, 124 W. Michigan Ave., Lansing, MI 48933-1695
517-483-4131 § 517-377-0068 FAX
clerk.city@lansingmi.gov § lansingmi.gov/clerk

BY THE COMMITTEE ON GENERAL SERVICES
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Licensing and Enforcement Division of the Michigan Liquor Control Commission received a request from LAF Fine Dining, Inc to Transfer of Ownership of 2014 Class C and SDM license at 320 E. Michigan Ave.; and

WHEREAS, the Committee on General Services met on _____ to review the request with affirmative action taken;

NOW, THEREFORE, BE IT RESOLVED, the Lansing City Council, hereby, approves the request from LAF Fine Dining, Inc to Transfer of Ownership of 2014 Class C and SDM license at 320 E. Michigan Ave;

BE IT FURTHER RESOLVED, the City Clerk is requested to notify the Michigan Liquor Control Commission of the action taken.



Chris Swope
Lansing City Clerk

May 20, 2016

President and Members of the Lansing City Council
10th Floor, City Hall
Lansing, MI 48933

Dear Councilmembers:

The attached application from Izabella HMC has been submitted to the City Clerk's Office, and is being forwarded for your consideration and appropriate action:

Sincerely,

Chris Swope, CMC
Lansing City Clerk



City of Lansing, Michigan
On-Premises Alcohol Sales Application

Business Name: Izabella HMC, LLC dba: Quality Inn University

Business Address: 3121 E. Grand River Ave.

City: Lansing State: MI Zip: 48912

Main Contact Number: (517) 351-1440 Secondary Contact Number: (517) 853-2989

Email Address: chue@universityqualityinn.com

License(s) for which you are seeking Local Government Approval B-Hotel Liquor License

Provide the name, age and address of the applicant, in the case of an individual, or, in the case of a copartnership, the names, addresses and ages of the persons entitled to share in the profits thereof, or, in the case of a corporation, the objects for which the corporation is organized, the names, addresses and ages of the officers and directors and, if a majority interest in the stock of such corporation is owned by one person or his or her nominee, the name, address and age of such person:

Table with 4 columns: Name, Position, Address, Age. Row 1: (applicant). Row 2: Alexandre Lentskevitch, owner, 925 Manor Dr. Wilmette, IL, 46.

If an Individual, provide Applicant's:

Date of Birth: Place of Birth:

What character of business do you intend to operate? Hotel

When you are done with this form, please return it to: Chris Swope, City Clerk, Lansing City Clerk's Office, Ninth Floor, City Hall, 124 W. Michigan Ave., Lansing, MI 48933-1695, clerk@lansingmi.gov

What is the length of time your business has been of that character, or in the case of a corporation, the date when its charter was issued?

1 year, 6 months

Have you made applications for a similar or other license on premises other than those described in this application? Yes No

If yes, what is the disposition of any such earlier application? N/A

Are building plans on file? Yes No If not please submit them with this application showing the entire structure and premises and, in particular, the specific areas where the license is to be utilized. Such plans shall demonstrate adequate off-street parking, lighting and refuse disposal facilities and, where appropriate, adequate plans for screening and noise control, as provided in the Zoning, Building and Housing, and Fire Prevention Codes.

I (we) have never been convicted of a felony and is (are) not disqualified to receive a license by reason of any item contained in this chapter or the laws of the State.

I (we) will not violate any State or Federal laws or any ordinance of the City in the conduct of this business.

I (we) or my (our) agent(s) do not owe any personal property taxes.

The copy of the Michigan Liquor Control Commission application submitted with this application is a true copy of what I (we) intend to submit to the Michigan Liquor Control Commission.

I hereby certify that this application is complete and accurate to the best of my knowledge, information and belief.

[Signature], Agent for owner
Signature

5/18/2015
Date

Subscribed and sworn to before me this

18 day of May, 2015.

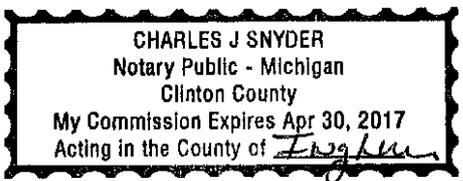
Signature [Signature]

Printed Name Charles J Snyder

Notary Public, Clinton County, Michigan

My Commission Expires: 4-30-2017

Acting in the County of Ingham



When you are done with this form, please return it to:
Chris Swope, City Clerk
Lansing City Clerk's Office
Ninth Floor, City Hall, 124 W. Michigan Ave., Lansing, MI 48933-1695
clerk@lansingmi.gov



Chris Swope
Lansing City Clerk

REPORT ON APPLICATION FOR:

<u>ACTION</u>	<u>TYPE OF LICENSE</u>
<input checked="" type="checkbox"/> Transfer Ownership	<input type="checkbox"/> Class C
<input type="checkbox"/> Transfer Location	<input type="checkbox"/> SDD
<input type="checkbox"/> Add Partner	<input type="checkbox"/> SDM
<input type="checkbox"/> Drop Partner	<input type="checkbox"/> Tavern
<input checked="" type="checkbox"/> Other: Transfer classification type of license - Hotel B	

NAME:

Izabella HMC, LLC
3121 E. Grand River
Lansing MI 48912

THAT THE REQUEST: By Izabella HMC, LLC for Notice of Transfer ownership of 2013 B-Hotel License; Request I.D. 718040

Signature & Date

Treasury | approved 5/19/16

Date to City Council 5/23/16

FEE PAID

\$400.00 DATE PAID 04/24/2015 TO DEPARTMENT 05/13/16

If you have any questions, please contact Chris or Brian at: 517-483-4131. Thank you.

***PLEASE RETURN THIS FORM TO CHRIS SWOPE, CITY CLERK
FAX 517-377-0068**

Lansing City Clerk's Office
Ninth Floor, City Hall, 124 W. Michigan Ave., Lansing, MI 48933-1695
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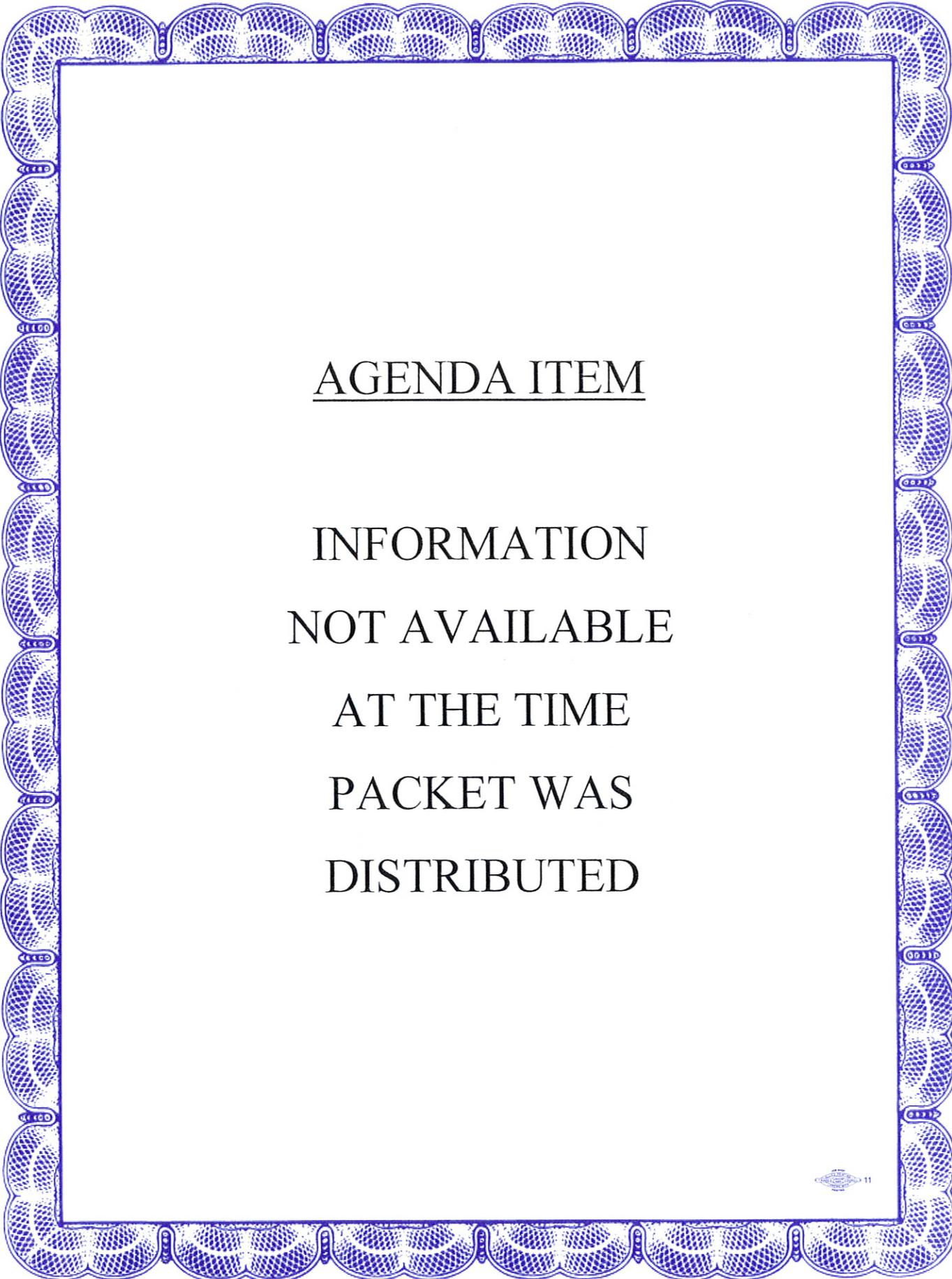
BY THE COMMITTEE ON GENERAL SERVICES
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Licensing and Enforcement Division of the Michigan Liquor Control Commission received a request from Izabella HMC, LLC to Transfer ownership of 2013 B-Hotel Liquor License ; and

WHEREAS, the Committee on General Services met on _____ to review the request with affirmative action taken;

NOW, THEREFORE, BE IT RESOLVED, the Lansing City Council, hereby, approves the request from Izabella HMC, LLC to Transfer ownership of 2013 B-Hotel Liquor License;

BE IT FURTHER RESOLVED, the City Clerk is requested to notify the Michigan Liquor Control Commission of the action taken.



AGENDA ITEM

INFORMATION
NOT AVAILABLE
AT THE TIME
PACKET WAS
DISTRIBUTED