



AGENDA

**Committee on General Services; April 20, 2016 @ 9:30 a.m.
City Council Conference Room, City Hall 10th Floor**

Councilmember Tina Houghton, Chair
Councilmember Carol Wood, Vice Chair
Councilmember Patricia Spitzley, Member

1. Call to Order

2. Approval of Minutes:

- February 29, 2016
- March 16, 2016

3. Public Comment on Agenda Items

4. Discussion/Action:

- A.) RESOLUTION – Claim Appeal; Claim #1198, Jennifer Flood for trash fee located at 1225 N. Washington Ave
- B.) RESOLUTION – Claim Appeal; Claim #1199, Larry Smith for trash fee located at 1717 Beal Ave
- C.) RESOLUTION – Community Funding Request, M.A.D.D. (Music.Art.Drama.Dance) Camp
- D.) RESOLUTION – Non-Profit Status; Zonta Club of the Michigan Capitol Area Foundation
- E.) RESOLUTION – Non-Profit Status; Phi Beta Sigma Fraternity Epsilon Tau Sigma Chapter Education Fund, Inc.
- F.) RESOLUTION – Noise Waiver; Groesbeck Park Golf Course Construction Project
- G.) RESOLUTION – Fireworks Displays by Lansing Lugnuts/Roger Bonney at Cooley Law School Stadium at 505 E. Michigan Ave. on various dates
- H.) RESOLUTION – Transfer of Ownership Class C License with Sunday Sales Permit, Entertainment Permit, and Specific Purpose (Food) Permit from GMRO, Inc. to Red Lobster Hospitality, 3130 E. Saginaw
- I.) UPDATE – City Clerk Update on Liquor License Gap Analysis

5. Place on File

- Notice from MLCC regarding New Micro Brewer License for Ozone's Brewhouse LLC (Request ID# 819922), 305 Beaver, Lansing

6. Other

7. Adjourn



MINUTES

**Committee on General Services
Monday, February 29, 2016 @ 4:45 p.m.
10th Floor Conference Room, City Hall**

CALL TO ORDER

The meeting called to order my Councilmember Wood at 4:45 p.m.

ROLL CALL

Councilmember Tina Houghton, Chair – excused
Councilmember Carol Wood, Vice Chair
Councilmember Patricia Spitzley, Member

OTHERS PRESENT

Courtney Vincent, Administrative Assistant
Mark Dotson, Deputy City Attorney
Chris Swope, City Clerk
Kyle Malone, Ozone’s Brewhouse, LLC
Daniel Malone, Ozone’s Brewhouse, LLC
Fred C. Lovejoy
Terry Terry – arrived at 4:57 p.m.

Approval of Minutes

There were no minutes for approval.

Public Comment on Agenda Items

No public comment.

Discussion/Action:

RESOLUTION – Microbrewer License for Ozone’s Brewhouse; 305 Beaver Street

Mr. Fred Lovejoy, representing Ozone’s Brewhouse, stated that applications for the facility had been filed with the Federal Tobacco and Alcohol Bureau, MLCC, Department of Agriculture, and the City of Lansing.

Mr. Daniel Malone, applicant for Ozone’s Brewhouse, stated that the facility was going to be a microbrewery that would make its own craft beers. He remarked that their motto was “Liquid Art,” a sentiment he believes fits in with the Old Town community where they are located. He explained that they hoped to eventually grow into a distribution center, first for tap beer and then bottle and can distribution, with the plan to eventually open up a full tap pub/restaurant. He stated that they are committed to the Old Town community and they were keeping their money

in Old Town by hiring contractors from that community. Mr. Kyle Malone showed a picture of the property as it is now, remarking that it needs some work at the moment, and then showed a rendering of the projected look of the building.

Councilmember Spitzley asked how many people it would seat. The applicants responded that it could seat a max of 65 but realistically they were looking at about 40.

Councilmember Wood asked what their plan was for parking. The applicants responded that there was on-site and on-street parking, and they were looking at purchasing property across the street to create additional parking.

Councilmember Wood asked how many employees they would have. The applicants responded that they would start with between four and six part-time employees with plans to increase the number of staff and eventually move to full-time staff as their need grows.

Councilmember Wood asked what the hours of operation would be for the tap room and the brewery. The applicants replied that the tap room would be open Tuesday through Thursday from 3:00 p.m. to 10:00 p.m. and Friday through Sunday from noon to midnight. They will be closed on Mondays. They estimated the brewery would be open as early as 6:00 a.m. and as late as 9:00 p.m. and mentioned that the brew process takes about eight hours to complete.

Councilmember Wood asked if there were any odor emissions from the brewery. The applicants replied that only their natural gas burners were vented, with minimal odor emissions.

Councilmember Spitzley asked about any noise concerns from their operations. The applicants replied that the loudest noise would be from their air compressor, used to clean the kegs usually between 10:00 a.m. and 2:00 p.m., and an on-site grinding mill. They also noted that noise from the bar area would be consisted with other smaller establishments.

Councilmember Wood asked if the contact information provided on their application was valid should they need to contact them or forward concerns to them from the public. The applicants said that the information was correct.

Councilmember Wood asked when they planned to start production. The applicant replied that they were planning to start mid-year.

MOTION BY COUNCILMEMBER SPITZLEY TO APPROVE THE ON-PREMISES ALCOHOL SALES APPLICATION FOR OZONE'S BREWHOUSE, LLC. MOTION CARRIED 2-0.

Place on File

There were no documents to place on file.

Other

Adjourn

Adjourned at 4:55 p.m.

Submitted by

Courtney Vincent, Administrative Assistant

Lansing City Council

Approved by the Committee on _____



MINUTES
Committee on General Services
Wednesday, March 16, 2016 @ 9:30 a.m.
10th Floor Conference Room, City Hall

CALL TO ORDER

The meeting called to order at 9:34 a.m.

ROLL CALL

Councilmember Tina Houghton, Chair
Councilmember Carol Wood, Vice Chair
Councilmember Patricia Spitzley, Member - excused

OTHERS PRESENT

Courtney Vincent, Administrative Assistant
Mark Dotson, Deputy City Attorney
Andy Kilpatrick, Engineering
John Szykiel, UrbanBeat, LLC
Joni Szykiel, UrbanBeat, LLC
Terry Terry, UrbanBeat, LLC – arrived at 9:38 a.m.
Gabriela Allum, LEAP
Karl Dorshimer, LEAP

Approval of Minutes

MOTION BY COUNCILMEMBER WOOD TO APPROVE THE MINUTES FROM FEBRUARY 17, 2016 AS PRESENTED. MOTION CARRIED 2-0.

Public Comment on Agenda Items

No public comment.

Discussion/Action:

RESOLUTION – Support of UrbanBeat, LLC Application for a Redevelopment Liquor License

Ms. Gabriela Allum, Project Coordinator from LEAP, introduced Mr. John Szykiel and Ms. Joni Szykiel, who were in partnership with Mr. Terry Terry for UrbanBeat, LLC. She then outlined the concept behind UrbanBeat, LLC, which is located on Turner Street in Old Town.

Mr. Szykiel described the purpose of UrbanBeat as a multi-purpose creative event center to be used for business, personal, and private functions. He also discussed the purpose of the Redevelopment Liquor License.

Ms. Allum informed the Committee that a copy of the resolution for City Council in support of the liquor license and the affidavit from the City Assessor, which were needed for the application to the State of Michigan for the liquor license, had been included in the agenda packet.

Mr. Karl Dorshimer, Director of Business Development for LEAP, discussed the purpose and the requirements of a Redevelopment Liquor License.

Councilmember Houghton asked Mr. Szykiel to explain what he meant when he called the event center a “white space.” Mr. Szykiel replied that it was a multi-purpose event space that would suit needs from weddings to business meetings. He mentioned that they had installed a garage door on the side of the building to allow for large objects such as cars to be brought into the event space as needed.

Mr. Terry stated that UrbanBeat was set up similar to a small event venue and could even accommodate small “low volume” music events. Mr. Szykiel remarked that music events were not the primary focus; the venue could be used for a myriad of purposes. Then Mr. Szykiel discussed the benefits UrbanBeat would bring to the surrounding neighborhood. Mr. Terry stated that they wanted UrbanBeat to have the feel of a high-class establishment.

Councilmember Houghton asked if the facility would provide tables and chairs for events. Mr. Terry replied that they would be provided as part of the event package, or clients could opt to provide their own.

Councilmember Wood asked Mr. Terry what his total investment into UrbanBeat was to date. Mr. Terry replied that it was approximately \$200,000.

Councilmember Wood expressed concern over security measures for private events and asked what their plan was to ensure security during events. Mr. Terry replied that they had a security system for the building and the building would close by 11:00 p.m. unless a rare special event requested to stay open later. Mr. Szykiel added that security was also built into the contracts by requiring a security deposit and an open balance on credit cards used to secure the space, and they also performed background checks on the applicants. He explained that were looking for quality events instead of a high quantity of events. Mr. Terry added that there was also a decibel clause in the contract for any music at events.

Councilmember Houghton asked what the capacity of the event space was. Mr. Terry replied that it would hold about 100 people.

Councilmember Wood asked if the City Attorney’s Office had signed off on the request. Mr. Dotson confirmed that they had.

MOTION BY COUNCILMEMBER WOOD TO SUPPORT THE REQUEST BY URBANBEAT, LLC FOR A REDEVELOPMENT LIQUOR LICENSE, AND FOR A RESOLUTION OF SUPPORT TO BE PLACED ON THE CITY COUNCIL AGENDA FOR THE MARCH 28, 2016 MEETING. MOTION CARRIED 2-0.

RESOLUTION – Noise Waiver; I-96 Bridges Between Cedar and Aurelius

Mr. Kilpatrick stated that a public hearing had been held regarding the noise waiver request from Michigan Department of Transportation (MDOT) for the I-96 bridge project between Cedar and Aurelius and that one person had commented during that time. He commented on the

accelerated progress of the project, noting that MDOT had obtained an administrative single-day waiver, and that the only other anticipated night work would be when the deck was being put down on the bridge.

Councilmember Wood clarified that the one speaker during the public hearing had been primarily concerned with bicycle lanes on the bridge. Mr. Kilpatrick commented that there would be bicycle lanes and sidewalks on both sides of the bridge only. He noted that the sidewalks on Aurelius were on the Major Street Gap Program, though there was no plan to work on them in the next few years. He then commented on the noise waiver request for the US-127 sound wall project, stating that the trees had already been removed at the project site and a lot of night or weekend work was not anticipated. He added that MDOT would be working with the individual property owners concerning any constraints from the project.

Councilmember Houghton asked who was paying for the sound wall. Mr. Kilpatrick replied that he would have to look up how much the City's portion was but that the majority was being paid by MDOT. Councilmember Houghton asked if the property owners were responsible for any portion and Mr. Kilpatrick responded that they were not.

MOTION BY COUNCILMEMBER WOOD TO APPROVE A RESOLUTION IN SUPPORT OF THE MDOT NOISE WAIVER REQUEST FOR I-96 BRIDGE PROJECT BETWEEN CEDAR AND AURELIUS. MOTION CARRIED 2-0.

RESOLUTION – Noise Waiver; US-127 Sound Wall

MOTION BY COUNCILMEMBER WOOD TO APPROVE A RESOLUTION IN SUPPORT OF THE MDOT NOISE WAIVER REQUEST FOR THE US-127 SOUND WALL PROJECT. MOTION CARRIED 2-0.

Mr. Kilpatrick provided the Committee with a copy of information from MDOT which included a project overview and summary of the schedule for both projects.

Place on File

MOTION BY COUNCILMEMBER WOOD TO PLACE THE FOLLOWING CORRESPONDENCE ON FILE:

- Request ID# 821687, Transfer Ownership of 2015 SDD & SDM License, Mega-Bev Cedar Street, LLC, 3630 S. Cedar St.

MOTION BY COUNCILMEMBER WOOD TO RETURN THE FOLLOWING CORRESPONDENCE TO THE CITY CLERK UNTIL THE PROPER VETTING PROCESS HAS BEEN RECEIVED TO ALLOW COMMITTEE TO VOTE ON THEM:

- Request ID# 814815; Transfer of Ownership Escrowed 2015 Class C from Pro-Bowl with license to remain in escrow by REO Entertainment Group LLC; 2122 N Martin Luther King Jr. Blvd
- Request ID# 819908; Transfer ownership and location of Resort Class C and SDM license; Los Rancheros Mexican Grill, LLC; 727 E. Miller Rd.

Adjourned at 10:07 a.m.

Submitted by

Courtney Vincent, Administrative Assistant

Lansing City Council

Approved by the Committee on _____

Zuchowski, Monica

From: Jen Flood <jennifer.lynne.flood@gmail.com>
Sent: Wednesday, March 02, 2016 6:03 PM
To: Clerk, City
Cc: CityAtty; Prettenhofer, Rachel
Subject: Special Assessment Claim Appeal to City Council
Attachments: Flood Appeal to City Council.pdf

To Whom It May Concern,

Per instruction by the Office of the City Attorney, I write today to appeal the decision made by the Claims Review Committee on January 14, 2016 regarding Special Assessment Claim #1198: 1225 N. Washington.

Due to lack of notification of the hearing, I was not present at the meeting and unable to make my case before the committee. Supporting documentation is enclosed.

Please consider this letter my request to appeal special assessment claim #1198 before the Lansing City Council.

Thank you,

Jennifer Flood

815 Knoll Rd.

East Lansing, MI 48823

jennifer.lynne.flood@gmail.com

(586) 531-8767

This email has been scanned by the City of Lansing Symantec Email Security.cloud service.
For more information please visit <http://www.symanteccloud.com>

March 2, 2016

Chris Swope
Lansing City Clerk
9th Floor, City Hall
Lansing, MI 48933

To Whom It May Concern,

Per instruction by the Office of the City Attorney, I write today to appeal the decision made by the Claims Review Committee on January 14, 2016 regarding Special Assessment Claim #1198: 1225 N. Washington.

Due to lack of notification of the hearing, I was not present at the meeting and unable to make my case before the committee. Supporting documentation is enclosed.

Please consider this letter my request to appeal before the Lansing City Council.

Thank you,

A handwritten signature in black ink, appearing to read "Jennifer Flood", written in a cursive style.

Jennifer Flood
815 Knoll Rd.
East Lansing, MI 48823
jennifer.lynne.flood@gmail.com
(586) 531-8767

Cc: Lansing City Attorney

of Lansing
The City Attorney
Michigan Ave., 5th Floor
MI 48933

PROPOSED
DATE 01/10/2015
POSTAGE \$001.86
719 488223
041015003403

Jennifer Flood
815 Knoll Road
Lansing, MI 48823



City of Lansing

OFFICE OF THE CITY ATTORNEY

Janene McIntyre, City Attorney

December 23, 2015

Jennifer Flood
815 Knoll Road
Lansing, MI 48823

Re: Claims Review Committee
Claim for: 1225 N. Washington

Dear Ms. Flood:

Please be advised that your claim is scheduled to be heard by the Claims Review Committee. The Committee is scheduled to begin hearings at **9:45 a.m. on Thursday, January 14, 2016**. A copy of the appropriate Department's recommendation is enclosed for your review.

You are welcome to attend the hearing which will be located in the **City Attorney Conference Room, 5th Floor, City Hall, 124 W. Michigan Avenue**, Lansing, Michigan. If you plan to attend, please come to the City Attorney's Office on the date of the hearing and sign in at the Receptionist counter. Claims will be heard based on the order of sign-in.

Thank you.

Sincerely,



Rachel Prentner
Recording Secretary

Enclosure

Claim ID: 1198



Jen Flood <jennifer.lynne.flood@gmail.com>

**Request for email correspondence regarding special claims assessment
appeal for 1225 N. Washington (Claim #1198)**

1 message

Jen Flood <jennifer.lynne.flood@gmail.com>
To: cityatty@lansingmi.gov

Thu, Jan 28, 2016 at 11:06 AM

To Whom it May Concern,

Due to receiving my letter regarding the special claims assessment appeal hearing for 1225 N. Washington (Claim # 1198) after the hearing had already taken place, I request that all correspondence regarding this claim be made via email, in addition to postal mail. Please send all correspondence to jennifer.lynne.flood@gmail.com.

Thank you,
Jennifer Flood



Jen Flood <jennifer.lynne.flood@gmail.com>

Flood, Jennifer Special Assessment Claim #1198: 1225 N. Washington

6 messages

Prettenhofer, Rachel <Rachel.Prettenhofer@lansingmi.gov>
To: "jennifer.lynne.flood@gmail.com" <jennifer.lynne.flood@gmail.com>
Cc: "Bennett, Yolanda" <Yolanda.Bennett@lansingmi.gov>

Thu, Feb 4, 2016 at 2:42 PM

Dear Ms. Flood:

Please see the attached, per your request, regarding your Special Assessment Claim, reviewed by the Claims Review Committee on January 14, 2016.

Thank you,

Rachel K. Prettenhofer

Rachel Prettenhofer

Legal Assistant



Office of the City Attorney

124 W. Michigan, 5th Fl

Lansing, MI 48933

(517) 483-4319 (office)

Fax: (517) 483-4081

PRIVILEGED AND CONFIDENTIAL: This electronic message, together with all of its contents, contains information from the Office of the City Attorney. The information may be privileged, confidential, or otherwise protected from disclosure. The information is intended for the addressee(s) only and any unauthorized use is prohibited. Do not disclose, copy, distribute, or otherwise use this message or its contents if you are not the intended addressee(s). If you have received this message in error, notify the Office of the City Attorney immediately at 517-438-4320 or CityAtty@lansingmi.gov

Flood Jennifer Partial Grant.pdf
1396K

Jen Flood <jennifer.lynne.flood@gmail.com>
To: "Prettenhofer, Rachel" <Rachel.Prettenhofer@lansingmi.gov>
Cc: "Bennett, Yolanda" <Yolanda.Bennett@lansingmi.gov>

Tue, Feb 9, 2016 at 10:46 AM

Thank you, Rachel.

As we discussed on the phone, I did not receive notice of the Jan. 14 Claims Review Committee until after the meeting took place so I was not able to attend nor make my case before the committee. Please send information about the appeals process for the decision made by the Claims Review Committee on January 14, 2016.

Thank you,
Jennifer Flood
[Quoted text hidden]

Prettenhofer, Rachel <Rachel.Prettenhofer@lansingmi.gov>
To: Jen Flood <jennifer.lynne.flood@gmail.com>
Cc: "Bennett, Yolanda" <Yolanda.Bennett@lansingmi.gov>

Tue, Feb 9, 2016 at 10:49 AM

Ms. Flood:

Please see the letter sent to you for the requested information.

Thank you,

Rachel K. Prettenhofer

Rachel Prettenhofer

Legal Assistant



Office of the City Attorney

124 W. Michigan, 5th Fl

Lansing, MI 48933

(517) 483-4319 (office)

Fax: (517) 483-4081

PRIVILEGED AND CONFIDENTIAL: This electronic message, together with all of its contents, contains

information from the Office of the City Attorney. The information may be privileged, confidential, or otherwise protected from disclosure. The information is intended for the addressee(s) only and any unauthorized use is prohibited. Do not disclose, copy, distribute, or otherwise use this message or its contents if you are not the intended addressee(s). If you have received this message in error, notify the Office of the City Attorney immediately at 517-438-4320 or CityAtty@lansingmi.gov

From: Jen Flood [<mailto:jennifer.lynne.flood@gmail.com>]
Sent: Tuesday, February 09, 2016 10:47 AM
To: Prettenhofer, Rachel
Cc: Bennett, Yolanda
Subject: Re: Flood, Jennifer Special Assessment Claim #1198: 1225 N. Washington

[Quoted text hidden]

This email has been scanned by the City of Lansing Symantec Email Security.cloud service.
For more information please visit <http://www.symanteccloud.com>

Jen Flood <jennifer.lynne.flood@gmail.com>
To: "Prettenhofer, Rachel" <Rachel.Prettenhofer@lansingmi.gov>

Tue, Feb 9, 2016 at 10:54 AM

There is no information in the letter about an appeal.

[Quoted text hidden]

Prettenhofer, Rachel <Rachel.Prettenhofer@lansingmi.gov>
To: Jen Flood <jennifer.lynne.flood@gmail.com>
Cc: "Bennett, Yolanda" <Yolanda.Bennett@lansingmi.gov>

Thu, Feb 18, 2016 at 9:59 AM

Ms. Flood:

In order to appeal your request, please submit your appeal, in writing, within thirty (30) days of the date of your letter (the email sent is attached for your record) to the Lansing City Clerk, 9th Floor, City Hall, Lansing, MI 48933 for placement on the Council's agenda. The claim will be reviewed before the Lansing City Council.

Thank you,

Rachel K. Prettenhofer

Rachel Prettenhofer

Legal Assistant



Office of the City Attorney

124 W. Michigan, 5th Fl

Lansing, MI 48933

(517) 483-4549 (office)

Fax: (517) 483-4081

PRIVILEGED AND CONFIDENTIAL: This electronic message, together with all of its contents, contains information from the Office of the City Attorney. The information may be privileged, confidential, or otherwise protected from disclosure. The information is intended for the addressee(s) only and any unauthorized use is prohibited. Do not disclose, copy, distribute, or otherwise use this message or its contents if you are not the intended addressee(s). If you have received this message in error, notify the Office of the City Attorney immediately at 517-438-4320 or CityAtty@lansingmi.gov

From: Jen Flood [<mailto:jennifer.lynne.flood@gmail.com>]

Sent: Tuesday, February 09, 2016 10:54 AM

To: Prettenhofer, Rachel

[Quoted text hidden]

[Quoted text hidden]

----- Forwarded message -----

From: "Prettenhofer, Rachel" <Rachel.Prettenhofer@lansingmi.gov>

To: "jennifer.lynne.flood@gmail.com" <jennifer.lynne.flood@gmail.com>

Cc: "Bennett, Yolanda" <Yolanda.Bennett@lansingmi.gov>

Date: Thu, 4 Feb 2016 19:42:29 +0000

Subject: Flood, Jennifer Special Assessment Claim #1198: 1225 N. Washington

Dear Ms. Flood:

Please see the attached, per your request, regarding your Special Assessment Claim, reviewed by the Claims Review Committee on January 14, 2016.

Thank you,

Rachel K. Prettenhofer

Rachel Prettenhofer

Legal Assistant



Office of the City Attorney

124 W. Michigan, 5th Fl

Lansing, MI 48933

(517) 483-4319 (office)

Fax: (517) 483-4081

PRIVILEGED AND CONFIDENTIAL: This electronic message, together with all of its contents, contains information from the Office of the City Attorney. The information may be privileged, confidential, or otherwise protected from disclosure. The information is intended for the addressee(s) only and any unauthorized use is prohibited. Do not disclose, copy, distribute, or otherwise use this message or its contents if you are not the intended addressee(s). If you have received this message in error, notify the Office of the City Attorney immediately at 517-438-4320 or CityAtty@lansingmi.gov

2 attachments

 **Flood Jennifer Partial Grant.pdf**
1396K

 **noname.eml**
1928K

Jen Flood <jennifer.lynne.flood@gmail.com>

Wed, Mar 2, 2016 at 11:38 AM

To: "Prettenhofer, Rachel" <Rachel.Prettenhofer@lansingmi.gov>

Cc: "Bennett, Yolanda" <Yolanda.Bennett@lansingmi.gov>, cityatty@lansingmi.gov

To Whom It May Concern,

I write today to appeal the decision made by the Claims Review Committee on January 14, 2016 regarding Special Assessment Claim #1198: 1225 N. Washington. Due to lack of notification of the hearing, I was not present and able to make my case before the committee. Please consider this letter my request to appeal before the Lansing City Council.

Thank you,

Jennifer Flood

[Quoted text hidden]

[Quoted text hidden]

----- Forwarded message -----

From: "Prettenhofer, Rachel" <Rachel.Prettenhofer@lansingmi.gov>

To: "jennifer.lynne.flood@gmail.com" <jennifer.lynne.flood@gmail.com>

Cc: "Bennett, Yolanda" <Yolanda.Bennett@lansingmi.gov>

Date: Thu, 4 Feb 2016 19:42:29 +0000

Subject: Flood, Jennifer Special Assessment Claim #1198: 1225 N. Washington

Dear Ms. Flood:

Please see the attached, per your request, regarding your Special Assessment Claim, reviewed by the Claims Review Committee on January 14, 2016.

Thank you,

Rachel K. Prettenhofer

Rachel Prettenhofer

Legal Assistant



Office of the City Attorney

124 W. Michigan, 5th Fl

Lansing, MI 48933

(517) 483-4319 (office)

Fax: (517) 483-4081

PRIVILEGED AND CONFIDENTIAL: This electronic message, together with all of its contents, contains information from the Office of the City Attorney. The information may be privileged, confidential, or otherwise protected from disclosure. The information is intended for the addressee(s) only and any unauthorized use is prohibited. Do not disclose, copy, distribute, or otherwise use this message or its contents if you are not the intended addressee(s). If you have received this message in error, notify the Office of the City Attorney immediately at 517-438-4320 or CityAtty@lansingmi.gov



City of Lansing

OFFICE OF THE CITY ATTORNEY

Janene McIntyre, City Attorney

February 4, 2016

Jennifer Flood
815 Knoll Road
Lansing, MI 48911

Via Email & Registered Mail

Re: Claim -- 1225 N. Washington

Dear Ms. Flood:

Please be advised that on January 14, 2016, the Claims Review Committee reviewed your claim in the amount of \$668.00 for property located at 1225 N. Washington and GRANTED a portion of your claim, in amount of \$202.00.

Enclosed please find a Release for your review and signature. If the decision of the committee meets with your approval, please sign the release in front of a witness and have the witness also sign the form, then return the signed Release to this office. Once our office receives the signed Release, we will request the amount be removed from the tax rolls, or a refund issued if the penalty has been paid.

Thank you for your cooperation in this matter. If you should have any questions, please feel free to contact me.

Sincerely,

A handwritten signature in black ink, appearing to read "Rachel Prettenhofer".

Rachel Prettenhofer
Legal Assistant

Enclosure

RELEASE

In consideration for the payment of \$202.00, by the City of Lansing, which will be remitted to me upon receipt by the City of this signed Release, or said amount reduced from the tax roll if the assessment has not been paid, I, JENNIFER FLOOD (the "undersigned"), for myself, my heirs, executors, administrators, representatives and assigns hereby release and discharge the City of Lansing, its officers, officials, employees, agents, insurers and any other person, firm, or corporation charged or chargeable with any responsibility or liability, from all claims, demands, actions or causes of action regarding the special assessment for a trash and debris violation on property located at 1225 N. Washington, Lansing, Michigan.

The undersigned understands and agrees that this payment is the sole consideration for my release and is in full and complete settlement of all claims resulting from any damage. The undersigned warrants that no promise or inducement has been offered or made for my release, except as herein set forth; that this Release is executed without reliance upon any statement or representation by any of the parties released herein, or by their representatives concerning the nature and extent of any damage or injury or the legal liability therefore; and that the undersigned is of legal age and legally competent to execute this Release and accepts the full responsibility therefore.

The undersigned understands that none of the parties released admit liability of any kind and this payment and settlement in compromise is made to terminate further controversy respecting claims for damages that the undersigned has heretofore asserted or that the undersigned or his/her heirs, executors, administrators, representative or assigns might later assert.

In witness whereof, I have hereunto set my hand this _____ day of _____, 2016.

WITNESS:

CLAIMANT:

JENNIFER FLOOD



City of Lansing

OFFICE OF THE CITY ATTORNEY

Claim Form – Special Assessments

Please provide the following information so we can contact you regarding your claim.

NAME: Jennifer Flood DATE: 10/23/2015

MAILING ADDRESS: 815 Knoll Rd.

CITY: East Lansing STATE: Mi ZIP CODE: 48823

TELEPHONE: Home () all (506) 531-8767 Work () _____

Please provide the following information on the incident(s) for which you are filing a claim. IF YOU DO NOT PROVIDE ALL OF THE INFORMATION BELOW, WE MAY NOT BE ABLE TO PROCESS YOUR CLAIM.

ADDRESS: 1225 N. Washington Ave. PARCEL NO. 33-01-01-09-328-121

DATE OF INCIDENT: 9/9/2015 or 10/5/15 AMOUNT YOU WERE BILLED: 6608.00

TOTAL AMOUNT YOU ARE CONTESTING: 6608.00

TYPE OF ASSESSMENT: Trash

Please give a detailed description of the circumstances surrounding the incident, including why you feel the City should not have charged you this fee. You may attach additional pages or documentation to this form as needed.

I received a trash and debris collection notice for deteriorated furniture with a compliance date of 9/16/15. On 9/15/15 I purchased bulk trash stickers from the city (receipt enclosed) and placed them on the small couch which was left in my front yard. The stickers were placed early on the morning of 9/15, more than 30 hours ahead of compliance deadline. I feel my fine should be reversed due to the fact that a bulk sticker was clearly placed on the trash ahead of deadline.

A description of the claims review process is available on our website at: http://www.lansingmi.gov/attorney/Claims_review_process.jsp

CITY OF LANSING
124 W MICHIGAN AVE
LANSING, MI 48933

Received From:
JENNIFER L FLOOD

Date: 09/15/2015 Time: 8:57:40 AM
Receipt: 110343
Cashier: AKirk
Workstation: CNTRO2 Drawer: 1

BULK STICKER

ITEM REFERENCE	AMOUNT
0003 BULK STICKERS	
BULK STICKERS	
0000000101-0-141890	\$66.00
TOTAL	\$66.00
CHECKS 1135	\$66.00
Total Tendered:	\$66.00
Change:	\$0.00

THANK YOU!



**Lansing Fire Department
Fire Marshal's Office
Code Enforcement Section**

316 N. Capitol, Ste C-1, Lansing, MI 48933-1238
(517) 483-4361 FAX (517) 377-0100

Mayor Virg Bernero

TRASH AND DEBRIS CORRECTION NOTICE

**FLOOD JENNIFER or Current Occupant
815 KNOLL RD
EAST LANSING, MI 48823**

**Violation Date: 09/09/2015
Violation Location: 1225 N WASHINGTON AVE
Parcel No: 33-01-01-09-328-121
Compliance Due Date: September 16, 2015**

You are hereby notified that this Office has found a violation of the City of Lansing Housing Code Section 302 EXTERIOR PROPERTY at the above referenced location.

Violation: Deteriorated furniture

AREA: Front yard

Failure to correct this violation by the Compliance Due Date shall cause this office to immediately hire a contractor to complete the cleanup. **If any other additional trash and/or debris (as defined in Section 302) is found on the premises by the contractor it will also be removed without additional notice.** The contractor's expenses plus a \$265.00 administrative services fee will be billed to you. If this bill is not paid within 30 days of the billing date, the amount will be assessed as a lien against your property. **Please be advised that, in an effort to discourage repeat offenses of this nature, the City will assess you an extra \$75.00 fee for each time there is an additional premise violation at the violation address above during this calendar year.** If you have any questions or concerns about complying within the time indicated, you may contact me Monday through Thursday between the hours of 8-9 AM or 12-1 PM.

Pursuant to Section 107.2 of the IPMC, you have the right to appeal this notice of violation. In accordance with Section 106.3 any action taken by the City on such premises shall be charged against the real estate upon which the structure is located and shall be a lien upon such real estate.

Code Officer: Cameron Priest (517) 483 4380

"Equal Opportunity Employer"

Taxpayer's Copy



CITY OF LANSING

316 N. CAPITOL SUITE C2
Lansing, MI 48933
Ph: (517) 483-4361
Fax: (517) 377-0100

DUE DATE 10/31/2015

Bill To:
FLOOD JENNIFER
815 KNOLL RD
EAST LANSING, MI 48823

INVOICE
10/05/2015

TOTAL AMOUNT DUE
\$ 668.00



Invoice Number	Record No.	Address	Amount Due
00064406	E15-08249	1225 N WASHINGTON AVE	\$668.00
10/01/2015			
Trash - Admin Fee			
Trash - Contractor Charge			
TOTAL DUE:			\$668.00

Questions regarding this invoice: Contact **CODE COMPLIANCE** at 517.483.4361

Payment Information:

- Make checks payable to: City of Lansing
- Mail payments or pay in person at:
City of Lansing Treasurers Office
124 W Michigan Ave 1st Fl
Lansing MI 48933
- In order to assure proper credit, please send the top portion of this bill along with your payment.
- Payment in full is due within 30 days from the billing date
- Any unpaid balance remains as a lien against this property and will be added to the next property tax bill.

Appeals Process:

If you intend to appeal this nuisance fee, you or your agent must file a written protest with the Claims Review Committee within 30 days after the nuisance fee is placed on the July or December Tax Roll. Claims forms are available in the City Attorney's Office and the City of Lansing's web address: www.lansingmi.gov. Return completed claim to: Lansing City Attorney's Office, 124 West Michigan Ave 5th Fl, Lansing, MI 48933

Other Information:

- July property taxes are due and payable on or before August 31st. December property taxes are due and payable on or before February 14th.
- For Red Tag Monitoring Fees Only -- invoices not paid within 30 days are subject to a 5% penalty which will be applied on the 31st day.

By Authority of the Lansing City Council - Ordinance Numbers 655, 676, 1060.08 and 1460.04
Payments may be made online or in person Monday thru Thursday 8:00 a.m. - 4:30 p.m., at the above address or by mail

DATE: 10/29/2015

PPN: 33-01-01-09-328-121
DATE SUBMITTED: 09/09/2015
ADDRESS OF VIOLATION: 1225 N. Washington Ave
LISTED TAXPAYER OF RECORD: Flood, Jennifer
OTHER TAXPAYER OF RECORD:
CLAIMANT: Flood, Jennifer
CLAIMANT'S ADDRESS: 815 Knoll Road
East Lansing, MI 48823

TYPE OF ACTIONS CONTESTED: Trash Removal
VIOLATION DATE: 9/09/2015
NOTIFICATION DATE: 09/09/2015
2ND NOTICE ASSESSMENT DATE:
AMOUNT OF ASSESSMENT: \$668.00
CONTRACTOR NAME - INVOICE NO. - DATE: Crutcher 15-T028
AMOUNT OF CLAIM: \$668.00
MEMO DATE - INVOICE NO.:

ADDITIONAL ACTIONS CONTESTED:
VIOLATION DATE:
NOTIFICATION DATE:
2ND NOTICE ASSESSMENT DATE:
AMOUNT OF ASSESSMENT:
CONTRACTOR NAME - INVOICE NO. - DATE:
AMOUNT OF CLAIM:
MEMO DATE - INVOICE NO.:

HISTORY: Trash
Violation
09/09/2015

RECEIVED OCT 29 2015

CITATIONS IN PREVIOUS YEAR:

CLAIMANT'S CIRCUMSTANCES: See Attached

CODE OFFICER'S NOTES: This property was cited for a trash violation on 9/09/2015 with a recheck date of 9/16/2015. The Code Enforcement Officer returned on 9/17/2015 and the violation was still present and the violation was submitted to the contractor for removal. The contractor arrived on 9/23/2015 the furniture was no longer present but there were multiple violations that were present and they were removed. The initial notice that goes out clearly indicates that if any other trash and/or debris are found on the property by the contractor it will be removed without additional notice. Once a contractor has been summoned to perform a cleanup they are to check the entire property for any violations that maybe present and in the case of furniture it is not uncommon for the violation to be moved from the front of the home to the rear or side yard. This office recommends denial of the claim.



RECEIVED OCT 28

City of Lansing

OFFICE OF THE CITY ATTORNEY

ID#: 1198

Claim Form – Special Assessments

Please provide the following information so we can contact you regarding your claim.

NAME: Jennifer Flood DATE: 10/23/2015

MAILING ADDRESS: 815 Knoll Rd.

CITY: East Lansing STATE: Mi ZIP CODE: 48823

TELEPHONE: Home () all (586) 531-8707 Work ()

Please provide the following information on the incident(s) for which you are filing a claim. IF YOU DO NOT PROVIDE ALL OF THE INFORMATION BELOW, WE MAY NOT BE ABLE TO PROCESS YOUR CLAIM.

ADDRESS: 1225 N. Washington Ave. PARCEL NO. 33-01-01-09-328-121

DATE OF INCIDENT: 9/9/2015 or 10/5/15 AMOUNT YOU WERE BILLED: 668.00

TOTAL AMOUNT YOU ARE CONTESTING: 668.00

TYPE OF ASSEMENT: Trash

Please give a detailed description of the circumstances surrounding the incident, including why you feel the City should not have charged you this fee. You may attach additional pages or documentation to this form as needed.

I received a trash and debris collection notice for deteriorated furniture with a compliance date of 9/16/15. On 9/15/15 I purchased bulk trash stickers from the city (receipt enclosed) and placed them on the small couch which was left in my front yard. The stickers were placed early on the morning of 9/15, more than 30 hours ahead of compliance deadline. I feel my fine should be reversed due to the fact that a bulk sticker was clearly placed on the trash ahead of deadline.

A description of the claims review process is available on our website at: http://www.lansingmi.gov/attorney/Claims_review_process.jsp

CITY OF LANSING
124 W MICHIGAN AVE
LANSING, MI 48933

Received From:
JENNIFER L FLOOD

Date: 09/15/2015 Time: 8:57:40 AM
Receipt: 110343
Cashier: AKirk
Workstation: CNTR02 Drawer: 1

BULK STICKER

ITEM REFERENCE	AMOUNT
0003 BULK STICKERS	
BULK STICKERS	
0000000101-0-141890	\$66.00
TOTAL	\$66.00
CHECKS 1135	\$66.00
Total Tendered:	\$66.00
Change:	\$0.00

THANK YOU!



**Lansing Fire Department
Fire Marshal's Office
Code Enforcement Section**

316 N. Capitol, Ste C-1, Lansing, MI 48933-1238
(517) 483-4361 FAX (517) 377-0100

Mayor Virg Bernero

TRASH AND DEBRIS CORRECTION NOTICE

FLOOD JENNIFER or Current Occupant
815 KNOLL RD
EAST LANSING, MI 48823

Violation Date: 09/09/2015
Violation Location: 1225 N WASHINGTON AVE
Parcel No: 33-01-01-09-328-121
Compliance Due Date: September 16, 2015

You are hereby notified that this Office has found a violation of the City of Lansing Housing Code Section 302 EXTERIOR PROPERTY at the above referenced location.

Violation: Deteriorated furniture

AREA: Front yard

Failure to correct this violation by the Compliance Due Date shall cause this office to immediately hire a contractor to complete the cleanup. **If any other additional trash and/or debris (as defined in Section 302) is found on the premises by the contractor it will also be removed without additional notice.** The contractor's expenses plus a \$265.00 administrative services fee will be billed to you. If this bill is not paid within 30 days of the billing date, the amount will be assessed as a lien against your property. **Please be advised that, in an effort to discourage repeat offenses of this nature, the City will assess you an extra \$75.00 fee for each time there is an additional premise violation at the violation address above during this calendar year.** If you have any questions or concerns about complying within the time indicated, you may contact me Monday through Thursday between the hours of 8-9 AM or 12-1 PM.

Pursuant to Section 107.2 of the IPMC, you have the right to appeal this notice of violation. In accordance with Section 106.3 any action taken by the City on such premises shall be charged against the real estate upon which the structure is located and shall be a lien upon such real estate.

Code Officer: Cameron Priest (517) 483 4380

"Equal Opportunity Employer"

Taxpayer's Copy



CITY OF LANSING

316 N. CAPITOL SUITE C2
Lansing, MI 48933
Ph: (517) 483-4361
Fax: (517) 377-0100

DUE DATE 10/31/2015

Bill To:
FLOOD JENNIFER
815 KNOLL RD
EAST LANSING, MI 48823

INVOICE
10/05/2015

TOTAL AMOUNT DUE
\$ 668.00



Invoice Number	Record No.	Address	Amount Due
00064406	E15-08249	1225 N WASHINGTON AVE	\$668.00
10/01/2015			
Trash - Admin Fee			
Trash - Contractor Charge			
TOTAL DUE:			\$668.00

Questions regarding this invoice: Contact **CODE COMPLIANCE** at 517.483.4361

Payment Information:

- Make checks payable to: City of Lansing
- Mail payments or pay in person at:
City of Lansing Treasurers Office
124 W Michigan Ave 1st Fl
Lansing MI 48933
- In order to assure proper credit, please send the top portion of this bill along with your payment.
- Payment in full is due within 30 days from the billing date
- Any unpaid balance remains as a lien against this property and will be added to the next property tax bill.

Appeals Process:

If you intend to appeal this nuisance fee, you or your agent must file a written protest with the Claims Review Committee within 30 days after the nuisance fee is placed on the July or December Tax Roll. Claims forms are available in the City Attorney's Office and the City of Lansing's web address: www.lansingmi.gov. Return completed claim to: Lansing City Attorney's Office, 124 West Michigan Ave 5th Fl, Lansing, MI 48933

Other Information:

- July property taxes are due and payable on or before August 31st. December property taxes are due and payable on or before February 14th.
- For Red Tag Monitoring Fees Only -- invoices not paid within 30 days are subject to a 5% penalty which will be applied on the 31st day.

By Authority of the Lansing City Council - Ordinance Numbers 655, 676, 1060.08 and 1460.04

Payments may be made online or in person Monday thru Thursday 8:00 a.m. - 4:30 p.m., at the above address or by mail



Mayor Virg Bernero

**Lansing Fire Department
Fire Marshal's Office
Code Enforcement Section**

316 N. Capitol, Ste C-1, Lansing, MI 48933-1238
(517) 483-4361 FAX (517) 377-0100

TRASH AND DEBRIS CORRECTION NOTICE

**FLOOD JENNIFER or Current Occupant
815 KNOLL RD
EAST LANSING, MI 48823**

Violation Date: 09/09/2015
Violation Location: 1225 N WASHINGTON AVE
Parcel No: 33-01-01-09-328-121
Compliance Due Date: September 16, 2015

You are hereby notified that this Office has found a violation of the City of Lansing Housing Code Section 302 EXTERIOR PROPERTY at the above referenced location.

Violation: Deteriorated furniture

AREA: Front yard

Failure to correct this violation by the Compliance Due Date shall cause this office to immediately hire a contractor to complete the cleanup. **If any other additional trash and/or debris (as defined in Section 302) is found on the premises by the contractor it will also be removed without additional notice.** The contractor's expenses plus a \$265.00 administrative services fee will be billed to you. If this bill is not paid within 30 days of the billing date, the amount will be assessed as a lien against your property. **Please be advised that, in an effort to discourage repeat offenses of this nature, the City will assess you an extra \$75.00 fee for each time there is an additional premise violation at the violation address above during this calendar year.** If you have any questions or concerns about complying within the time indicated, you may contact me Monday through Thursday between the hours of 8-9 AM or 12-1 PM.

Pursuant to Section 107.2 of the IPMC, you have the right to appeal this notice of violation. In accordance with Section 106.3 any action taken by the City on such premises shall be charged against the real estate upon which the structure is located and shall be a lien upon such real estate.

Code Officer: Cameron Priest (517) 483 4380

"Equal Opportunity Employer"

Taxpayer's Copy



Mayor Virg Bernero

**Lansing Fire Department
Fire Marshal's Office
Code Enforcement Section**

316 N. Capitol, Ste C-1, Lansing, MI 48933-1238
(517) 483-4361 FAX (517) 377-0100

TRASH AND DEBRIS CORRECTION NOTICE

FLOOD JENNIFER or Current Occupant
5925 POTTER ST
Haslett, MI 48840

Violation Date: 09/09/2015
Violation Location: 1225 N WASHINGTON AVE
Parcel No: 33-01-01-09-328-121
Compliance Due Date: September 16, 2015

You are hereby notified that this Office has found a violation of the City of Lansing Housing Code Section 302 EXTERIOR PROPERTY at the above referenced location.

Violation: Deteriorated furniture

AREA: Front yard

Failure to correct this violation by the Compliance Due Date shall cause this office to immediately hire a contractor to complete the cleanup. **If any other additional trash and/or debris (as defined in Section 302) is found on the premises by the contractor it will also be removed without additional notice.** The contractor's expenses plus a \$265.00 administrative services fee will be billed to you. If this bill is not paid within 30 days of the billing date, the amount will be assessed as a lien against your property. **Please be advised that, in an effort to discourage repeat offenses of this nature, the City will assess you an extra \$75.00 fee for each time there is an additional premise violation at the violation address above during this calendar year.** If you have any questions or concerns about complying within the time indicated, you may contact me Monday through Thursday between the hours of 8-9 AM or 12-1 PM.

Pursuant to Section 107.2 of the IPMC, you have the right to appeal this notice of violation. In accordance with Section 106.3 any action taken by the City on such premises shall be charged against the real estate upon which the structure is located and shall be a lien upon such real estate.

Code Officer: Cameron Priest (517) 483 4380

"Equal Opportunity Employer"

Taxpayer's Copy



Mayor Virg Bernero

**Lansing Fire Department
Fire Marshal's Office
Code Enforcement Section**

316 N. Capitol, Ste C-1, Lansing, MI 48933-1238
(517) 483-4361 FAX (517) 377-0100

TRASH AND DEBRIS CORRECTION NOTICE

Occupant or Current Occupant
1225 N WASHINGTON AVE
LANSING, MI 48906

Violation Date: 09/09/2015
Violation Location: 1225 N WASHINGTON AVE
Parcel No: 33-01-01-09-328-121
Compliance Due Date: September 16, 2015

You are hereby notified that this Office has found a violation of the City of Lansing Housing Code Section 302 EXTERIOR PROPERTY at the above referenced location.

Violation: Deteriorated furniture

AREA: Front yard

Failure to correct this violation by the Compliance Due Date shall cause this office to immediately hire a contractor to complete the cleanup. **If any other additional trash and/or debris (as defined in Section 302) is found on the premises by the contractor it will also be removed without additional notice.** The contractor's expenses plus a \$265.00 administrative services fee will be billed to you. If this bill is not paid within 30 days of the billing date, the amount will be assessed as a lien against your property. **Please be advised that, in an effort to discourage repeat offenses of this nature, the City will assess you an extra \$75.00 fee for each time there is an additional premise violation at the violation address above during this calendar year.** If you have any questions or concerns about complying within the time indicated, you may contact me Monday through Thursday between the hours of 8-9 AM or 12-1 PM.

Pursuant to Section 107.2 of the IPMC, you have the right to appeal this notice of violation. In accordance with Section 106.3 any action taken by the City on such premises shall be charged against the real estate upon which the structure is located and shall be a lien upon such real estate.

Code Officer: Cameron Priest (517) 483 4380

"Equal Opportunity Employer"

Taxpayer's Copy



Mayor Virg Bernero

**Lansing Fire Department
Fire Marshal's Office
Code Enforcement Section**

316 N. Capitol, Ste C-1, Lansing, MI 48933-1238
(517) 483-4361 FAX (517) 377-0100

Trash Authorization Form

Submitted to: Eric Crutcher on 09/17/2015

TAXPAYER: FLOOD JENNIFER, 815 KNOLL RD EAST LANSING, MI 48823

Location of Work:

Enf Num: E15-08249

Address: 1225 N WASHINGTON AVE

Lot No:

Description:

Parcel No: 33-01-01-09-328-121

Remove Trash and Debris

Work Authorized:

Violation: Deteriorated furniture

AREA: Front yard

PLUS ANY OTHER INCIDENTAL TRASH / DEBRIS ON THE PROPERTY

Authorized Time required to complete work: 1

Authorized Cubic Yards: 2

Warning Comment:

none

Submitted By: Cameron Priest (517) 483 4380

This action is authorized by the Manager of Code Compliance



CITY OF LANSING

316 N. CAPITOL SUITE C2

Lansing, MI 48933

Ph: (517) 483-4361 Fax: (517) 377-0100

RECEIPT NUMBER

00059685

Paid By

FLOOD JENNIFER

815 KNOLL RD

EAST LANSING, MI 48823

10/29/2015

Type	Record	Address	Category	Description	Amount
Enforcement	E15-08249	1225 N WASHINGT	Code Compliance	Trash - Admin Fee	\$ 265.00
Enforcement	E15-08249	1225 N WASHINGT	Code Compliance	Trash - Contractor Charge	\$ 403.00

Total	\$ 668.00
Cash	
Check	\$ 668.00
Credit	
Transferred	
Tendered	\$ 668.00
Change	\$ 0.00
To Overpayment	\$ 0.00























Jackson, Brian

From: Larry Smith <h_k40cal@yahoo.com>
Sent: Monday, March 07, 2016 10:03 AM
To: Vincent, Courtney
Subject: Please review my claim
Attachments: IMG_20160305_120047855.jpg

Thank you Courtney for your quick response and willingness to help.
I am asking the Lansing city council to review my claim. The claim is for \$772.00 at 1717 Beal Av. Lansing, Michigan 48910. I feel I don't owe this for many different reasons. I will be sending you the fact by regular mail today. I am sending two e-mails to be sure you get the right letter you requested.
Larry J. Smith

© 2016 Symantec Corporation. All rights reserved. Symantec, the Symantec logo, and Email Security cloud service are trademarks of Symantec Corporation.



City of Lansing
OFFICE OF THE CITY ATTORNEY

ID #: 1199

RECEIVED OCT 28 2015

Claim Form – Special Assessments

Please provide the following information so we can contact you regarding your claim.

NAME: Larry J. Smith DATE: Oct. 26, 2015
MAILING ADDRESS: 2675 Turkeyfoot Rd.
CITY: Lakeside Park STATE: KY ZIP CODE: 41017
TELEPHONE: Home () Cell ~~Work~~ () 517-372-3723

Please provide the following information on the incident(s) for which you are filing a claim. IF YOU DO NOT PROVIDE ALL OF THE INFORMATION BELOW, WE MAY NOT BE ABLE TO PROCESS YOUR CLAIM.

ADDRESS: 1717 Beal Ave. PARCEL NO. 33-01-01-21-356-031
DATE OF INCIDENT: 10-13-2015 AMOUNT YOU WERE BILLED: \$ 772.00
TOTAL AMOUNT YOU ARE CONTESTING: \$ 772.00
TYPE OF ASSESMENT: Trash (1) ONE dresser
Please give a detailed description of the circumstances surrounding the incident, including why you feel the City should not have charged you this fee. You may attach additional pages or documentation to this form as needed.
See Attached

A description of the claims review process is available on our website at: http://www.lansingmi.gov/attorney/Claims_review_process.jsp

I didn't get a letter at 2675 Turkeyfoot Rd. Lakeside Park Ky. 41017 letting me know there was a problem. I also didn't get a letter at 1717 Beal ave. I live in Kentucky but I have a rental manager in Lansing. He goes to make sure everything is ok at 1717 Beal Ave. one or two times a week to be sure everything is ok and check for mail. I called him and he said he didn't get a letter there. When he saw the dresser missing he called the police and made out a report. If we would have received a letter and known there was a problem I would have taken care of it.

Second, \$772.00 is way out of line to remove a dresser and a very small amount of brush by the garage door. It was put there so he could see if anyone tried to get into the garage. I can see \$50.00 maybe \$75.00 but not \$772.00. If we would have received a letter my rental manager would have removed it the same day. I called Larry at coed compliance and he agreed it was excessive but the only thing I could do is fill out this form.

Please help me with this, I don't think I owe this because of not being notified and I am a senior citizen and don't have the extra for this.

Larry J. Smith



CITY OF LANSING

316 N. CAPITOL SUITE C2

Lansing, MI 48933

Ph: (517) 483-4361

Fax: (517) 377-0100

DUE DATE 11/12/2015

Bill To:

SMITH LARRY J & FAVETTE L &

2675 TURKEYFOOT RD

FT MITCHELL, KY 41017

INVOICE

10/19/2015

TOTAL AMOUNT DUE

\$ 772.00



	Invoice Number	Record No.	Address	Amount Due
	00065044	E15-08240	1717 BEAL AVE	\$772.00
			10/13/2015	
			Trash - Admin Fee	
			Trash - Contractor Charge	
TOTAL DUE:				\$772.00

Questions regarding this invoice: Contact **CODE COMPLIANCE** at 517.483.4361

Payment Information:

- Make checks payable to: City of Lansing
- Mail payments or pay in person at:
City of Lansing Treasurers Office
124 W Michigan Ave 1st Fl
Lansing MI 48933
- In order to assure proper credit, please send the top portion of this bill along with your payment.
- Payment in full is due within 30 days from the billing date
- Any unpaid balance remains as a lien against this property and will be added to the next property tax bill.

Appeals Process:

If you intend to appeal this nuisance fee, you or your agent must file a written protest with the Claims Review Committee within 30 days after the nuisance fee is placed on the July or December Tax Roll. Claims forms are available in the City Attorney's Office and the City of Lansing's web address: www.lansingmi.gov. Return completed claim to: Lansing City Attorney's Office, 124 West Michigan Ave 5th Fl, Lansing, MI 48933

Other Information:

- July property taxes are due and payable on or before August 31st. December property taxes are due and payable on or before February 14th.
- For Red Tag Monitoring Fees Only -- invoices not paid within 30 days are subject to a 5% penalty which will be applied on the 31st day.

By Authority of the Lansing City Council - Ordinance Numbers 655, 676, 1060.08 and 1460.04

Payments may be made online or in person Monday thru Thursday 8:00 a.m. - 4:30 p.m., at the above address or by mail



CITY OF LANSING

316 N. CAPITOL SUITE C2
Lansing, MI 48933
Ph: (517) 483-4361
Fax: (517) 377-0100

DUE DATE 11/12/2015

Bill To:

SMITH LARRY J & FAVETTE L &
2675 TURKEYFOOT RD
FT MITCHELL, KY 41017

INVOICE

10/19/2015

TOTAL AMOUNT DUE

\$ 772.00



Invoice Number	Record No.	Address	Amount Due
00065044	E15-08240	1717 BEAL AVE	\$772.00
10/13/2015			
Trash - Admin Fee			
Trash - Contractor Charge			
TOTAL DUE:			\$772.00

Questions regarding this invoice: Contact **CODE COMPLIANCE** at 517.483.4361

Payment Information:

- Make checks payable to: City of Lansing
- Mail payments or pay in person at:
City of Lansing Treasurers Office
124 W Michigan Ave 1st Fl
Lansing MI 48933
- In order to assure proper credit, please send the top portion of this bill along with your payment.
- Payment in full is due within 30 days from the billing date
- Any unpaid balance remains as a lien against this property and will be added to the next property tax bill.

Appeals Process:

If you intend to appeal this nuisance fee, you or your agent must file a written protest with the Claims Review Committee within 30 days after the nuisance fee is placed on the July or December Tax Roll. Claims forms are available in the City Attorney's Office and the City of Lansing's web address: www.lansingmi.gov. Return completed claim to: Lansing City Attorney's Office, 124 West Michigan Ave 5th Fl, Lansing, MI 48933

Other Information:

- July property taxes are due and payable on or before August 31st. December property taxes are due and payable on or before February 14th.
- For Red Tag Monitoring Fees Only -- invoices not paid within 30 days are subject to a 5% penalty which will be applied on the 31st day.

By Authority of the Lansing City Council - Ordinance Numbers 655, 676, 1060.08 and 1460.04

Payments may be made online or in person Monday thru Thursday 8:00 a.m. - 4:30 p.m., at the above address or by mail

Dear Janene McIntyre, City Attorney

Thank you for the letter, re; claims review committee, claim for; 1717 Beal Avenue. It is post marked December 28, 2015.

YOU MIGHT NOTE THAT THE ADDRESS ON THE ENVELOPE SENT TO ME WAS 26756 NOT 2675 TURKEYFOOT RD. Maybe this is why I didn't receive the notice. Copy enclosed.

I did not have the city code officer's notes or any of the other information or pictures I just received with your letter when I sent you the claims form. I would like to respond to this information and have it presented at the time of the claims review January 14, 2016.

The house was vacant and I personally told the Postal carrier when I was in Michigan the first part of August that no one was living in the house and not to leave any mail. So the notice of violation could not have been delivered. As I have noted before I didn't get a notice of violation at 2675 Turkeyfoot Rd. Lakeside Park, Ky. And with this in mind how would anyone be able to ask for an extension. If someone asked for an extension I would like to know the name of the person that asked for the extension. Because no one I know has said they asked for the extension.

There was only one violation in the time I have owned the property (grass) and I took care of it immediately. As I would have this had I known about it.

About the amount charged. The pictures shows no more brush than could be bundled in one bundle and put to the curb. Not 3 yards. How would this take one hour to remove? The other picture shows 2 pieces on the front porch. The only thing I can think of that was called construction material was a raised garden bed and that should have been left to be used to plant in. I am at a complete loss to comprehend how removing A little brush, 2 pieces from the porch and 7 pieces of wood would take 3 hours and cost \$507.00.

In the first place I don't think the work should have been done because I wasn't notified. In the second place I shouldn't have been charged \$265.00 administrative fee because I wasn't notified. In the third place what was charged for removal was way too excessive.

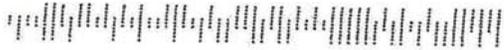
Seeing that it was removed (without being notified) I would agree to settle this for something far less that I am being charged. Please take all of this into consideration when you are making your decision.

Sincerely, Larry J, Smith

P.S. In the future it would be best to all concerned sending all notices by registered mail that would have to be signed for. If this had been done we wouldn't be here today.



Office of the City Attorney
124 W. Michigan Ave., 5th Floor
Lansing, MI 48933



neopost[®] FII
12/28/2015
US POSTAGE \$0



Larry J. Smith
26756 Turkeyfoot Road
Lakeside, KY 41017

There is not
A Lakeside KY
I don't know
How I got this

Larr J. Smith
2675 Turkeyfoot Rd,
Lakeside Park, KY 41017

CERTIFIED MAIL®



7015 1520 0002 4095 9332



1000

48933

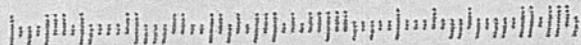
U.S. POSTAGE
PAID
ERLANGER, KY
41018
JAN 04, 16
AMOUNT

\$3.94

00117844-16

JANENE McIntyre
Fifth Floor City Hall
124 W. Michigan Ave.
LANSING, MI 48933

48933 1246 C005



DATE: 10/29/2015

PPN: 33-01-01-21-356-031
DATE SUBMITTED: 10/28/2015
ADDRESS OF VIOLATION: 1717 Beal Avenue
LISTED TAXPAYER OF RECORD: Smith, Larry J & Fayette & Larry Joel
OTHER TAXPAYER OF RECORD:
CLAIMANT: Smith Larry J.
CLAIMANT'S ADDRESS: 2675 Turkeyfoot Road
Lakeside Park, KY 41017

TYPE OF ACTIONS CONTESTED: Trash Removal
VIOLATION DATE: 09/08/2015
NOTIFICATION DATE: 09/08/2015
2ND NOTICE ASSESSMENT DATE:
AMOUNT OF ASSESSMENT: \$772.00
CONTRACTOR NAME - INVOICE NO. - DATE: Crutcher 15-T30 10/05/2015
AMOUNT OF CLAIM: \$772.00
MEMO DATE - INVOICE NO.:

ADDITIONAL ACTIONS CONTESTED:
VIOLATION DATE:
NOTIFICATION DATE:
2ND NOTICE ASSESSMENT DATE:
AMOUNT OF ASSESSMENT:
CONTRACTOR NAME - INVOICE NO. - DATE:
AMOUNT OF CLAIM:
MEMO DATE - INVOICE NO.:

HISTORY: Trash
Violation
9/08/2015

CITATIONS IN PREVIOUS YEAR: Grass
Violation
6/17/2014

CLAIMANT'S CIRCUMSTANCES: See Attached

RECEIVED OCT 29 2015

CODE OFFICER'S NOTES: This property was cited for a trash violation on 9/08/2015 with a recheck date of 9/15/2015. The office returned on 10/01/2015 to recheck the property and the violation was still present and the violation was submitted to the City of Lansing trash contractor. The contractor arrived on 10/05/2015 the violation was still present and a cleanup was performed. When the contractor arrives they are required to clean the entire property if any other violations are present they are also to be removed without additional notices this is stated in the original violation letter that was sent out. Notices were sent to the claimant as required by City of Lansing ordinance at the address listed with the City Assessor and it matches the address the claimant listed on the claim form and an additional notice was mailed to the occupant of 1717 Beal or current occupant as well. This office would also like to note that someone received the notice as the Code Enforcement office was contacted on 9/16/2015 and asked for an extension until 9/23/2015. The violation of deteriorated on the front porch was present for 28 days until the contractor arrived to have it removed. The brush and tree limbs must be processed separately with a wood chipper prior to being taken to a separate landfill for compost and the furniture it taken to the landfill for trash this requires extra man hours and separate hauling for the processing of the violations. \$265.00 of the Assessment is the City of Lansing Administrative fee that is assessed to all trash removals/grass mowing's, and board up's that are performed in the City of Lansing. This office recommends denial of the claim and also recommends the claimant contact the Code Compliance Department to list his local Agent/Manager so that they could receive notices in the future as well.



City of Lansing
OFFICE OF THE CITY ATTORNEY

ID #: 1199

RECEIVED OCT 28 2015

Claim Form – Special Assessments

Please provide the following information so we can contact you regarding your claim.

NAME: Larry J. Smith DATE: Oct. 26, 2015

MAILING ADDRESS: 2675 Turkeyfoot Rd.

CITY: Lakeside Park STATE: KY ZIP CODE: 41017

TELEPHONE: Home () Cell ~~work~~ () 517-372-3723

Please provide the following information on the incident(s) for which you are filing a claim. IF YOU DO NOT PROVIDE ALL OF THE INFORMATION BELOW, WE MAY NOT BE ABLE TO PROCESS YOUR CLAIM.

ADDRESS: 1717 Beal Ave. PARCEL NO. 33-01-01-21-356-031

DATE OF INCIDENT: 10-13-2015 AMOUNT YOU WERE BILLED: \$ 772.00

TOTAL AMOUNT YOU ARE CONTESTING: \$ 772.00

TYPE OF ASSESMENT: Trash (1) ONE dresser

Please give a detailed description of the circumstances surrounding the incident, including why you feel the City should not have charged you this fee. You may attach additional pages or documentation to this form as needed.

See Attached

A description of the claims review process is available on our website at: http://www.lansingmi.gov/attorney/Claims_review_process.jsp

I didn't get a letter at 2675 Turkeyfoot Rd. Lakeside Park Ky. 41017 letting me know there was a problem. I also didn't get a letter at 1717 Beal ave. I live in Kentucky but I have a rental manager in Lansing. He goes to make sure everything is ok at 1717 Beal Ave. one or two times a week to be sure everything is ok and check for mail. I called him and he said he didn't get a letter there. When he saw the dresser missing he called the police and made out a report. If we would have received a letter and known there was a problem I would have taken care of it.

Second, \$772.00 is way out of line to remove a dresser and a very small amount of brush by the garage door. It was put there so he could see if anyone tried to get into the garage. I can see \$50.00 maybe \$75.00 but not \$772.00. If we would have received a letter my rental manager would have removed it the same day. I called Larry at coed compliance and he agreed it was excessive but the only thing I could do is fill out this form.

Please help me with this, I don't think I owe this because of not being notified and I am a senior citizen and don't have the extra for this.

Larry J. Smith



CITY OF LANSING

316 N. CAPITOL SUITE C2
Lansing, MI 48933
Ph: (517) 483-4361
Fax: (517) 377-0100

DUE DATE 11/12/2015

Bill To:

SMITH LARRY J & FAVETTE L &
2675 TURKEYFOOT RD
FT MITCHELL, KY 41017

INVOICE

10/19/2015

TOTAL AMOUNT DUE

\$ 772.00



	Invoice Number	Record No.	Address	Amount Due
	00065044	E15-08240	1717 BEAL AVE	\$772.00
	10/13/2015		Trash - Admin Fee	
			Trash - Contractor Charge	
TOTAL DUE:				\$772.00

Questions regarding this invoice: Contact **CODE COMPLIANCE** at 517.483.4361

Payment Information:

- Make checks payable to: City of Lansing
- Mail payments or pay in person at:
City of Lansing Treasurers Office
124 W Michigan Ave 1st Fl
Lansing MI 48933
- In order to assure proper credit, please send the top portion of this bill along with your payment.
- Payment in full is due within 30 days from the billing date
- Any unpaid balance remains as a lien against this property and will be added to the next property tax bill.

Appeals Process:

If you intend to appeal this nuisance fee, you or your agent must file a written protest with the Claims Review Committee within 30 days after the nuisance fee is placed on the July or December Tax Roll. Claims forms are available in the City Attorney's Office and the City of Lansing's web address: www.lansingmi.gov. Return completed claim to: Lansing City Attorney's Office, 124 West Michigan Ave 5th Fl, Lansing, MI 48933

Other Information:

- July property taxes are due and payable on or before August 31st. December property taxes are due and payable on or before February 14th.
- For Red Tag Monitoring Fees Only -- invoices not paid within 30 days are subject to a 5% penalty which will be applied on the 31st day.

By Authority of the Lansing City Council - Ordinance Numbers 655, 676, 1060.08 and 1460.04

Payments may be made online or in person Monday thru Thursday 8:00 a.m. - 4:30 p.m., at the above address or by mail!



Mayor Virg Bernero

**Lansing Fire Department
Fire Marshal's Office
Code Enforcement Section**

316 N. Capitol, Ste C-1, Lansing, MI 48933-1238
(517) 483-4361 FAX (517) 377-0100

TRASH AND DEBRIS CORRECTION NOTICE

SMITH LARRY J & FAVETTE L & or Current Occupant
2675 TURKEYFOOT RD
FT MITCHELL, KY 41017

Violation Date: 09/08/2015
Violation Location: 1717 BEAL AVE
Parcel No: 33-01-01-21-356-031
Compliance Due Date: September 15, 2015

You are hereby notified that this Office has found a violation of the City of Lansing Housing Code Section 302 EXTERIOR PROPERTY at the above referenced location.

Violation: Deteriorated furniture observed on the front porch

Failure to correct this violation by the Compliance Due Date shall cause this office to immediately hire a contractor to complete the cleanup. **If any other additional trash and/or debris (as defined in Section 302) is found on the premises by the contractor it will also be removed without additional notice.** The contractor's expenses plus a \$265.00 administrative services fee will be billed to you. If this bill is not paid within 30 days of the billing date, the amount will be assessed as a lien against your property. **Please be advised that, in an effort to discourage repeat offenses of this nature, the City will assess you an extra \$75.00 fee for each time there is an additional premise violation at the violation address above during this calendar year.** If you have any questions or concerns about complying within the time indicated, you may contact me Monday through Thursday between the hours of 8-9 AM or 12-1 PM.

Pursuant to Section 107.2 of the IPMC, you have the right to appeal this notice of violation. In accordance with Section 106.3 any action taken by the City on such premises shall be charged against the real estate upon which the structure is located and shall be a lien upon such real estate.

Code Officer: Larry Connelly (517) 483 7621

"Equal Opportunity Employer"

Taxpayer's Copy



Mayor Virg Bernero

**Lansing Fire Department
Fire Marshal's Office
Code Enforcement Section**

316 N. Capitol, Ste C-1, Lansing, MI 48933-1238
(517) 483-4361 FAX (517) 377-0100

TRASH AND DEBRIS CORRECTION NOTICE

Occupant or Current Occupant
1717 BEAL AVE
LANSING, MI 48910

Violation Date: 09/08/2015
Violation Location: 1717 BEAL AVE
Parcel No: 33-01-01-21-356-031
Compliance Due Date: September 15, 2015

You are hereby notified that this Office has found a violation of the City of Lansing Housing Code Section 302 EXTERIOR PROPERTY at the above referenced location.

Violation: Deteriorated furniture observed on the front porch

Failure to correct this violation by the Compliance Due Date shall cause this office to immediately hire a contractor to complete the cleanup. **If any other additional trash and/or debris (as defined in Section 302) is found on the premises by the contractor it will also be removed without additional notice.** The contractor's expenses plus a \$265.00 administrative services fee will be billed to you. If this bill is not paid within 30 days of the billing date, the amount will be assessed as a lien against your property. **Please be advised that, in an effort to discourage repeat offenses of this nature, the City will assess you an extra \$75.00 fee for each time there is an additional premise violation at the violation address above during this calendar year.** If you have any questions or concerns about complying within the time indicated, you may contact me Monday through Thursday between the hours of 8-9 AM or 12-1 PM.

Pursuant to Section 107.2 of the IPMC, you have the right to appeal this notice of violation. In accordance with Section 106.3 any action taken by the City on such premises shall be charged against the real estate upon which the structure is located and shall be a lien upon such real estate.

Code Officer: Larry Connelly (517) 483 7621

"Equal Opportunity Employer"

Taxpayer's Copy



Mayor Virg Bernero

**Lansing Fire Department
Fire Marshal's Office
Code Enforcement Section**

316 N. Capitol, Ste C-1, Lansing, MI 48933-1238
(517) 483-4361 FAX (517) 377-0100

Trash Authorization Form

Submitted to: Eric Crutcher on 10/01/2015

TAXPAYER: SMITH LARRY J & FAVETTE L &, 2675 TURKEYFOOT RD FT MITCHELL, KY 41017

Location of Work:

Enf Num: E15-08240

Address: 1717 BEAL AVE

Lot No:

Description:

Parcel No: 33-01-01-21-356-031

Remove Trash and Debris

Work Authorized:

Violation: Deteriorated furniture observed on the front porch

PLUS ANY OTHER INCIDENTAL TRASH / DEBRIS ON THE PROPERTY

Authorized Time required to complete work: 1

Authorized Cubic Yards: 3

Warning Comment:

vacant, trash observed on the front porch

Submitted By: Larry Connelly (517) 483 7621

This action is authorized by the Manager of Code Compliance



Nuisance Fees
 City of Lansing Treasurers Office
 124 W Michigan Ave 1st Floor
 Lansing, MI 48933
 Ph: (517) 483-4361 Fx: (517) 377-0169

Nuisance Fee Billing Statement

Date Created: 10/13/2015
 Due Date: 11/12/2015
 Pay Invoice In Full



SMITH LARRY J & FAVETTE L &
 2675 TURKEYFOOT RD
 FT MITCHELL KY 41017

Inv Number: 00065044
 Parcel: 33-01-01-21-356-031
 Address: 1717 BEAL AVE



Parcel: 33-01-01-21-356-031

Bill Detail

Invoice Number	Date of Service	Enforcement Num	Address	Amount Due
00065044		E15-08240	1717 BEAL AVE	\$772.00
Fee Details:				Quantity
				Description
				Balance
				1.000
				Trash - Admin Fee
				\$ 265.00
				507.000
				Trash - Contractor Charge
				\$ 507.00
Total Amount Due				\$ 772.00

Questions regarding this invoice: Contact **CODE COMPLIANCE** at 517.483.4361

Payment Information:

- Make checks payable to: City of Lansing
- Mail payments or pay in person at:
 City of Lansing Treasurers Office
 124 W Michigan Ave 1st Fl
 Lansing MI 48933
- In order to assure proper credit, please send the top portion of this bill along with your payment.
- Payment in full is due within 30 days from the billing date
- Any unpaid balance remains as a lien against this property and will be added to the next property tax bill.

Appeals Process:

If you intend to appeal this nuisance fee, you or your agent must file a written protest with the Claims Review Committee within 30 days after the nuisance fee is placed on the July or December Tax Roll. Claims forms are available in the City Attorney's Office and the City of Lansing's web address: www.lansingmi.gov. Return completed claim to: Lansing City Attorney's Office, 124 West Michigan Ave 5th Fl, Lansing, MI 48933

Other Information:

- July property taxes are due and payable on or before August 31st. December property taxes are due and payable on or before February 14th.
- For Red Tag Monitoring Fees Only – invoices not paid within 30 days are subject to a 5% penalty which will be applied on the 31st day.

By Authority of the Lansing City Council - Ordinance Numbers 655, 676, 1060.08 and 1460.04

Payments may be made online or in person Monday thru Friday 8:00 a.m. - 4:30 p.m., at the above address or by mail

Eric's Refuse LLC

P.O. Box 16035
Lansing, MI 48901

Invoice

Date	Invoice #
10/4/2015	4027

Bill To
City of Lansing Office of Code Compliance 316 North Capital Lansing, MI 48933-1238

property address
1717 Beal Ave 33-01-01-21-356-031

Terms

work complete
10/4/2015

Quantity	Item Code	Description	Price Each	Amount
1	1hr 3cy	first hour and 3 yards of debris	175.00	175.00
1	add hr	additional hour after 1	150.00	150.00
7	class 2	construction material after 3	26.00	182.00
		work complete 10/5/15 total yards 10 submitted by Larry Connelly		
All work is complete!			Total	\$507.00













Letter to Lansing city Council Committee on General Services

In this letter I (Larry Joseph Smith) will state the reason for buying two houses and turning them into first class rentals. My son Larry Joel Smith lives at 1402 Linval, Lansing 48910. When he moved into his house it had been a rental and the reason the Landlord sold it was because the block was a mess. After he moved in he worked tirelessly to get the block to what it should be. First he keeps his landscape at 100 percent of what it should be. And for many years was named the best decorated house for Christmas. As soon as he moved in he started working with the Lansing Police Department to clean up the street. Then he worked with the Code Compliance office for the City of Lansing, again to see that the street was cleaned up and that the houses were kept in good shape. Also to turn some of the rentals back to houses that were lived in by their owners. He also wanted to see that the rentals were kept in good repair; he even mowed the grass for other to keep the block looking good. While doing this he volunteered full time to work as community organizer for the whole Backer community.

The house next to him (1404 Linval) was a rental owned by someone that didn't keep it up the way it should have been. When we had the opportunity to buy it, we did. This was so he could keep his eye on it. Then we decided to fix it up 100 percent so we could get good renter. We worked with the City of Lansing lead abatement program to make sure it was a safe rental property. By doing this it would be easier to keep it at 100 percent as a rental. And we have done this through the years.

Next the circumstance fell I place for us to buy the property at 1717 Beal Ave. We, my son and I decided to turn this into a rental also. Again this would be put into 100 percent repair so we could get good renters and be able to keep it up. We spent months remodeling and repairing and painting. We also went with the city lead safe program to be sure the rental property would be safe.

With all this in mind "we" are committed to keeping our rentals in good repair. Whenever the city would bring anything to our attention we would be sure it was taken care immediately. So it would only be reasonable that we would have taken care of this matter if we had been notified.

Respectfully, Larry J. Smith

RECEIVED

MAR 10 2016

LANSING CITY COUNCIL

This is the Letter I
received Dec. 28, 2015
AND my letter I sent
for the review Committee
to consider before
MAKING a decision.

RECEIVED
MAR 10 2016
LANSING CITY COUNCIL



City of Lansing

OFFICE OF THE CITY ATTORNEY

Janene McIntyre, City Attorney

December 23, 2015

Larry J. Smith
2675 Turkeyfoot Road
Lakeside, KY 41017

Re: Claims Review Committee
Claim for: 1717 Beal Avenue

Dear Mr. Smith:

Please be advised that your claim is scheduled to be heard by the Claims Review Committee. The Committee is scheduled to begin hearings at **10:00 a.m. on Thursday, January 14, 2016**. A copy of the appropriate Department's recommendation is enclosed for your review.

You are welcome to attend the hearing which will be located in the **City Attorney Conference Room, 5th Floor, City Hall, 124 W. Michigan Avenue**, Lansing, Michigan. If you plan to attend, please come to the City Attorney's Office on the date of the hearing and sign in at the Receptionist counter. Claims will be heard based on the order of sign-in.

Thank you.

Sincerely,

Rachel Prettenhofer
Recording Secretary

Enclosure

Claim ID: 1199

Dear Janene McIntyre, City Attorney

Thank you for the letter, re; claims review committee, claim for; 1717 Beal Avenue. It is post marked December 28, 2015.

YOU MIGHT NOTE THAT THE ADDRESS ON THE ENVELOPE SENT TO ME WAS 26756 NOT 2675 TURKEYFOOT RD. Maybe this is why I didn't receive the notice. Copy enclosed.

I did not have the city code officer's notes or any of the other information or pictures I just received with your letter when I sent you the claims form. I would like to respond to this information and have it presented at the time of the claims review January 14, 2016.

The house was vacant and I personally told the Postal carrier when I was in Michigan the first part of August that no one was living in the house and not to leave any mail. So the notice of violation could not have been delivered. As I have noted before I didn't get a notice of violation at 2675 Turkeyfoot Rd. Lakeside Park, Ky. And with this in mind how would anyone be able to ask for an extension. If someone asked for an extension I would like to know the name of the person that asked for the extension. Because no one I know has said they asked for the extension.

There was only one violation in the time I have owned the property (grass) and I took care of it immediately. As I would have this had I known about it.

About the amount charged. The pictures shows no more brush than could be bundled in one bundle and put to the curb. Not 3 yards. How would this take one hour to remove? The other picture shows 2 pieces on the front porch. The only thing I can think of that was called construction material was a raised garden bed and that should have been left to be used to plant in. I am at a complete loss to comprehend how removing A little brush, 2 pieces from the porch and 7 pieces of wood would take 3 hours and cost \$507.00.

In the first place I don't think the work should have been done because I wasn't notified. In the second place I shouldn't have been charged \$265.00 administrative fee because I wasn't notified. In the third place what was charged for removal was way too excessive.

Seeing that it was removed (without being notified) I would agree to settle this for something far less that I am being charged. Please take all of this into consideration when you are making your decision.

Sincerely, Larry J, Smith

P.S. In the future it would be best to all concerned sending all notices by registered mail that would have to be signed for. If this had been done we wouldn't be here today.



Mayor Virg Bernero

Lansing Fire Department
Fire Marshal's Office
Code Enforcement Section

316 N. Capitol, Ste C-1, Lansing, MI 48933-1238
(517) 483-4361 FAX (517) 377-0100

TRASH AND DEBRIS CORRECTION NOTICE

SMITH LARRY J & FAVETTE L & or Current Occupant
2675 TURKEYFOOT RD
FT MITCHELL, KY 41017

Violation Date: 09/08/2015
Violation Location: 1717 BEAL AVE
Parcel No: 33-01-01-21-356-031
Compliance Due Date: September 15, 2015

You are hereby notified that this Office has found a violation of the City of Lansing Housing Code Section 302 EXTERIOR PROPERTY at the above referenced location.

Violation: Deteriorated furniture observed on the front porch

Failure to correct this violation by the Compliance Due Date shall cause this office to immediately hire a contractor to complete the cleanup. **If any other additional trash and/or debris (as defined in Section 302) is found on the premises by the contractor it will also be removed without additional notice.** The contractor's expenses plus a \$265.00 administrative services fee will be billed to you. If this bill is not paid within 30 days of the billing date, the amount will be assessed as a lien against your property. **Please be advised that, in an effort to discourage repeat offenses of this nature, the City will assess you an extra \$75.00 fee for each time there is an additional premise violation at the violation address above during this calendar year.** If you have any questions or concerns about complying within the time indicated, you may contact me Monday through Thursday between the hours of 8-9 AM or 12-1 PM.

Pursuant to Section 107.2 of the IPMC, you have the right to appeal this notice of violation. In accordance with Section 106.3 any action taken by the City on such premises shall be charged against the real estate upon which the structure is located and shall be a lien upon such real estate.

Code Officer: Larry Connelly (517) 483 7621

"Equal Opportunity Employer"

Taxpayer's Copy

DATE: 10/29/2015

PPN: 33-01-01-21-356-031
DATE SUBMITTED: 10/28/2015
ADDRESS OF VIOLATION: 1717 Beal Avenue
LISTED TAXPAYER OF RECORD: Smith, Larry J & Fayette & Larry Joel
OTHER TAXPAYER OF RECORD:
CLAIMANT: Smith Larry J.
CLAIMANT'S ADDRESS: 2675 Turkeyfoot Road
Lakeside Park, KY 41017
TYPE OF ACTIONS CONTESTED: Trash Removal
VIOLATION DATE: 09/08/2015
NOTIFICATION DATE: 09/08/2015
2ND NOTICE ASSESSMENT DATE:
AMOUNT OF ASSESSMENT: \$772.00
CONTRACTOR NAME - INVOICE NO. - DATE: Crutcher 15-T30 10/05/2015
AMOUNT OF CLAIM: \$772.00
MEMO DATE - INVOICE NO.:
ADDITIONAL ACTIONS CONTESTED:
VIOLATION DATE:
NOTIFICATION DATE:
2ND NOTICE ASSESSMENT DATE:
AMOUNT OF ASSESSMENT:
CONTRACTOR NAME - INVOICE NO. - DATE:
AMOUNT OF CLAIM:
MEMO DATE - INVOICE NO.:
HISTORY: Trash
Violation
9/08/2015
CITATIONS IN PREVIOUS YEAR: Grass
Violation
6/17/2014
CLAIMANT'S CIRCUMSTANCES: See Attached

RECEIVED OCT 29 2015

Eric's Refuse LLC

P.O. Box 16035
Lansing, MI 48901

Invoice

Date	Invoice #
10/4/2015	4027

Bill To
City of Lansing Office of Code Compliance 316 North Capital Lansing, MI 48933-1238

property address
1717 Beal Ave 33-01-01-21-356-031

Terms

work complete
10/4/2015

Quantity	Item Code	Description	Price Each	Amount
1	1hr 3cy	first hour and 3 yards of debris	175.00	175.00
1	add hr	additional hour after 1	150.00	150.00
7	class 2	construction material after 3	26.00	182.00
		work complete 10/5/15 total yards 10 submitted by Larry Connelly		

All work is complete!	Total	\$507.00
-----------------------	--------------	----------



City of Lansing
OFFICE OF THE CITY ATTORNEY

ID #: 1199

RECEIVED OCT 28 2015

Claim Form – Special Assessments

Please provide the following information so we can contact you regarding your claim.

NAME: Larry J. Smith DATE: Oct. 26, 2015
MAILING ADDRESS: 2675 Turkeyfoot Rd.
CITY: Lakeside Park STATE: KY ZIP CODE: 41017
TELEPHONE: Home () Cell ~~work~~ () 517-372-3723

Please provide the following information on the incident(s) for which you are filing a claim. IF YOU DO NOT PROVIDE ALL OF THE INFORMATION BELOW, WE MAY NOT BE ABLE TO PROCESS YOUR CLAIM.

ADDRESS: 1717 Beal Ave. PARCEL NO. 33-01-01-21-356-031
 DATE OF INCIDENT: 10-13-2015 AMOUNT YOU WERE BILLED: \$ 772.00
 TOTAL AMOUNT YOU ARE CONTESTING: \$ 772.00
 TYPE OF ASSESMENT: Trash (1) ONE dresser

Please give a detailed description of the circumstances surrounding the incident, including why you feel the City should not have charged you this fee. You may attach additional pages or documentation to this form as needed.

See Attached

A description of the claims review process is available on our website at: http://www.lansingmi.gov/attorney/Claims_review_process.jsp

this is the letter
I sent when I
got the Nuisance Fee
Billing statement
Along with my claims form

RECEIVED
MAR 10 2016
LANSING CITY COUNCIL

I didn't get a letter at 2675 Turkeyfoot Rd. Lakeside Park Ky. 41017 letting me know there was a problem. I also didn't get a letter at 1717 Beal ave. I live in Kentucky but I have a rental manager in Lansing. He goes to make sure everything is ok at 1717 Beal Ave. one or two times a week to be sure everything is ok and check for mail. I called him and he said he didn't get a letter there. When he saw the dresser missing he called the police and made out a report. If we would have received a letter and known there was a problem I would have taken care of it.

Second, \$772.00 is way out of line to remove a dresser and a very small amount of brush by the garage door. It was put there so he could see if anyone tried to get into the garage. I can see \$50.00 maybe \$75.00 but not \$772.00. If we would have received a letter my rental manager would have removed it the same day. I called Larry at coed compliance and he agreed it was excessive but the only thing I could do is fill out this form.

Please help me with this, I don't think I owe this because of not being notified and I am a senior citizen and don't have the extra for this.

Larry J. Smith



City of Lansing

OFFICE OF THE CITY ATTORNEY

Claim Form – Special Assessments

Please provide the following information so we can contact you regarding your claim.

NAME: Larry J. Smith DATE: _____

MAILING ADDRESS: 2675 Turkeyfoot Rd.

CITY: Lakeside Park STATE: KY ZIP CODE: 41017

TELEPHONE: Home () _____ Cell 517-372-3723 Work () _____

Please provide the following information on the incident(s) for which you are filing a claim. IF YOU DO NOT PROVIDE ALL OF THE INFORMATION BELOW, WE MAY NOT BE ABLE TO PROCESS YOUR CLAIM.

ADDRESS: 1717 Beal Ave. PARCEL NO. 33-01-01-21-356-031

DATE OF INCIDENT: 10-13-2015 AMOUNT YOU WERE BILLED: \$ 772.00

TOTAL AMOUNT YOU ARE CONTESTING: \$ 772.00

TYPE OF ASSESMENT: Trash (1) ONE dresser

Please give a detailed description of the circumstances surrounding the incident, including why you feel the City should not have charged you this fee. You may attach additional pages or documentation to this form as needed.

See Attached

A description of the claims review process is available on our website at: http://www.lansingmi.gov/attorney/Claims_review_process.jsp



Nuisance Fees
 City of Lansing Treasurers Office
 124 W Michigan Ave 1st Floor
 Lansing, MI 48933
 Ph: (517) 483-4361 Fx: (517) 377-0169

Nuisance Fee Billing Statement

Date Created: 10/13/2015

Due Date: 11/12/2015

Pay Invoice In Full



SMITH LARRY J & FAVETTE L &
 2675 TURKEYFOOT RD
 FT MITCHELL KY 41017

Inv Number: 00065044

Parcel: 33-01-01-21-356-031

Address: 1717 BEAL AVE



Parcel: 33-01-01-21-356-031 **Bill Detail**

Invoice Number	Date of Service	Enforcement Num	Address	Amount Due
00065044		E15-08240	1717 BEAL AVE	\$772.00
Fee Details:				Balance
		Quantity	Description	
		1.000	Trash - Admin Fee	\$ 265.00
		507.000	Trash - Contractor Charge	\$ 507.00
Total Amount Due				\$ 772.00

Questions regarding this invoice: Contact **CODE COMPLIANCE** at 517.483.4361

Payment Information:

- Make checks payable to: City of Lansing
- Mail payments or pay in person at:
 City of Lansing Treasurers Office
 124 W Michigan Ave 1st Fl
 Lansing MI 48933
- In order to assure proper credit, please send the top portion of this bill along with your payment.
- Payment in full is due within 30 days from the billing date
- Any unpaid balance remains as a lien against this property and will be added to the next property tax bill.

Appeals Process:

If you intend to appeal this nuisance fee, you or your agent must file a written protest with the Claims Review Committee within 30 days after the nuisance fee is placed on the July or December Tax Roll. Claims forms are available in the City Attorney's Office and the City of Lansing's web address: www.lansingmi.gov. Return completed claim to: Lansing City Attorney's Office, 124 West Michigan Ave 5th Fl, Lansing, MI 48933

Other Information:

- July property taxes are due and payable on or before August 31st. December property taxes are due and payable on or before February 14th.
- For Red Tag Monitoring Fees Only – invoices not paid within 30 days are subject to a 5% penalty which will be applied on the 31st day.

By Authority of the Lansing City Council - Ordinance Numbers 655, 676, 1060.08 and 1460.04

Payments may be made online or in person Monday thru Friday 8:00 a.m. - 4:30 p.m., at the above address or by mail



CITY OF LANSING

316 N. CAPITOL SUITE C2
Lansing, MI 48933
Ph: (517) 483-4361
Fax: (517) 377-0100

DUE DATE 11/12/2015

Bill To:

SMITH LARRY J & FAVETTE L &
2675 TURKEYFOOT RD
FT MITCHELL, KY 41017

INVOICE

10/19/2015

TOTAL AMOUNT DUE

\$ 772.00



	Invoice Number	Record No.	Address	Amount Due
	00065044	E15-08240	1717 BEAL AVE	\$772.00
	10/13/2015		Trash - Admin Fee	
			Trash - Contractor Charge	

TOTAL DUE:

\$772.00

Questions regarding this invoice: Contact **CODE COMPLIANCE** at 517.483.4361

Payment Information:

- Make checks payable to: City of Lansing
- Mail payments or pay in person at:
City of Lansing Treasurers Office
124 W Michigan Ave 1st Fl
Lansing MI 48933
- In order to assure proper credit, please send the top portion of this bill along with your payment.
- Payment in full is due within 30 days from the billing date
- Any unpaid balance remains as a lien against this property and will be added to the next property tax bill.

Appeals Process:

If you intend to appeal this nuisance fee, you or your agent must file a written protest with the Claims Review Committee within 30 days after the nuisance fee is placed on the July or December Tax Roll. Claims forms are available in the City Attorney's Office and the City of Lansing's web address: www.lansingmi.gov. Return completed claim to: Lansing City Attorney's Office, 124 West Michigan Ave 5th Fl, Lansing, MI 48933

Other Information:

- July property taxes are due and payable on or before August 31st. December property taxes are due and payable on or before February 14th.
- For Red Tag Monitoring Fees Only -- invoices not paid within 30 days are subject to a 5% penalty which will be applied on the 31st day.

By Authority of the Lansing City Council - Ordinance Numbers 655, 676, 1060.08 and 1460.04

Payments may be made online or in person Monday thru Thursday 8:00 a.m. - 4:30 p.m., at the above address or by mail

I Got this letter
AND ANSWERED IT
AND NEVER GOT A
RESPONSE

RECEIVED
MAR 10 2016
LANSING CITY COUNCIL



City of Lansing

OFFICE OF THE CITY ATTORNEY

Janene McIntyre, City Attorney

February 4, 2016

Larry J. Smith
2675 Turkeyfoot road
Lakeside Park, KY 41017

Re: Claim – 1717 Beal Avenue

Dear Mr. Smith:

Please be advised that on January 14, 2016, the Claims Review Committee reviewed the claim you submitted totaling \$772.00 for property located at 1717 Beal Street, Lansing, Michigan, and denied the claim you filed with the City of Lansing.

You have the right to appeal the decision of the Claims Review Committee to the Lansing City Council. If you desire to do so, please submit your appeal in writing, within thirty (30) days of the date of this letter, to the Lansing City Clerk, 9th Floor, City Hall, Lansing, MI 48933, for placement on the Council's agenda.

If you have any questions concerning this matter, please contact this office.

Very truly yours,

Rachel Prettenhofer
Legal Assistant

February 13, 2016

Rachel Prettenhofer

I got your letter R: Claim – 1717 Beal Ave. You said if I had questions to contact your office. I do have a few questions. The first is how do I submit my appeal in writing to the Lansing City Council? Do I need a form to submit on if so can you sent it to me. Can I get a copy of the minutes in references to my claim? The Code compliance officer said someone asked for an extension. I was not aware of anyone asking for an extension so I need the name of that person. Due to this being time sensitive will you expedite this matter?

Respectively yours

Larry J. Smith

E-mail address

H_K40cal@yahoo.com

PRIORITY[®] ★ MAIL ★

-  DATE OF DELIVERY SPECIFIED*
 -  USPS TRACKING™ INCLUDED*
 -  INSURANCE INCLUDED*
 -  PICKUP AVAILABLE
- * Domestic only

WHEN USED INTERNATIONALLY,
A CUSTOMS DECLARATION
LABEL MAY BE REQUIRED.

Expected Delivery Day: 03/10/2016
USPS TRACKING NUMBER



9505 5139 4986 6068 2066 04

PS00001000014

EP14F July 2013
OD: 12.5 x 9.5

PRESS FIRMLY TO SEAL



1004



48933

U.S. POSTAGE
PAID
LAKE SIDE PARK, KY
41017
MAR 08, 16
AMOUNT
\$6.45
R2305H126494-25

FROM:

Larry Smith
2675 Turkeyfoot Rd.
Lakeside Park, KY 41017

TO:

Courtney Vincent
city council office
124 W. Michigan Ave.
10th Floor. city Hall
Lansing, mi 48933

RECEIVED
MAR 10 2016
LANSING CITY COUNCIL

VISIT US AT USPS.COM[®]
ORDER FREE SUPPLIES ONLINE



UNITED STATES
POSTAL SERVICE[®]

Application for Community Funding

09-30-13

Organization Name: First Presbyterian Church

Tax Id#: 38-1474921

Mailing Address: 510 W. Ottawa St.

City, State, Zip: Lansing, MI 48933

Contact Person(s) and Title(s): Sallie Campbell or Megaultigle

Daytime Phone: 517-482-0668

Fax Number: 517-482-8662

E-mail Address: scampbell@lansingfirstpres.org / megan.higle@gmail.com

Amount Requested: \$500.00

Event Title & Type: M.A.D.D. Camp (Music. Art. Drama. Dance.)

Reason for Request: (check all that apply)

Defray costs for Rental of Facility _____ Defray costs for Set Up _____

Defray costs for Rental of the Showmobile _____ Defray costs for Misc. Rental _____

Defray costs for Other Please Explain: Supplies related to M.A.D.D. Camp including but not limited to music rights, art supplies, recreational equipment for use @ Fern's Park.

Facility Requested For Event and or Equipment (please check)

City Park City Building _____ Oldsmobile Park _____

Lansing Center _____ Showmobile (mobile stage unit) _____ Other Equipment _____

What is the expected rental rate for the facility requested and or equipment? _____

Date(s) and Time(s) of Event: Mon-Thurs, July 11-14, 2016 Noon-2:00pm

Total Estimated Attendance: 50

Estimated Lansing Residents in Attendance: 45

If your organization has applied for other City funding for this event, please list each Department and amount requested: _____

Please list all other organizations that are sponsoring or participating in your event: _____
First Presbyterian Church

If your organization received funding from the Lansing City Council previously please list the amount, year, and purpose: _____

Total amount of funds and sources granted by the City this year: _____

Total amount of funds and sources granted by the City in the previous year: _____

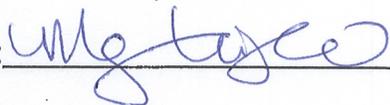
Please list any admission fee or registration fee for this event: none

ALONG WITH THIS COMPLETED FORM YOU MUST ATTACH THE FOLLOWING:

(Please check after each is completed and attach)

- A BUDGET FOR YOUR EVENT _____
- A LIST OF POTENTIAL FUNDING SOURCES AND HOW EACH FUNDING SOURCE WILL BE USED TOWARDS THE EVENT see budget
- LIST OF YOUR ORGANIZATION'S OFFICERS _____
- A COPY OF COMPLETED RESERVATION FORM OR CONTRACT FOR FACILITY FOR THE EVENT N/A

If your request is granted, you must provide an accounting of how the funds received were spent and a written analysis of the event to the City Council within 60 days after the event. Attached please find a *Community Funding Reporting Statement* - it must be completed and returned along with the written analysis after the event has taken place to be eligible for Community Funding for the next fiscal or future fiscal years.

SIGNED: 

DATE: 4/4/16

DO NOT WRITE BELOW THIS LINE

Approved by the Committee on General Services and City Council

Date Approved _____ Resolution # _____ Signature _____

MADD Camp Budget

assumption of 50 registered children per day

INCOME

Donations	\$ 2,500.00
First Presbyterian	\$ 1,250.00
Grant	\$ 500.00

TOTAL INCOME \$ 4,250.00

EXPENSES

Music

CD	\$ 20.00
----	----------

Art

Supplies	\$ 1,075.00
----------	-------------

Drama

Book	\$ 20.00
------	----------

Dance

iTunes	\$ 5.00
--------	---------

Recreation

Supplies	\$ 500.00
----------	-----------

Food

Fruit	\$ 200.00
-------	-----------

Snack	\$ 100.00
-------	-----------

Lunch	\$ 1,000.00
-------	-------------

Drinks	\$ 65.00
--------	----------

Plates, etc	\$ 110.00
-------------	-----------

Breakfast	\$ 800.00
-----------	-----------

Administrative

Nametags	\$ 35.00
----------	----------

Pens/Pencils	\$ 10.00
--------------	----------

Photocopies	\$ 10.00
-------------	----------

Adversiting	\$ 100.00
-------------	-----------

PreSchool	\$ 200.00
-----------	-----------

TOTAL EXPENSES \$ 4,250.00

NET	\$ -
-----	------

M.A.D.D. Camp 2016
First Presbyterian Church
Lansing

Sallie Campbell – Camp Co-Director
Kathy Banghart – Camp Co-Director
Megan Higl – Music, Drama & Dance Director
Philip Lockhurst – Art Director



Chris Swope
Lansing City Clerk

March 11, 2016

President and Members of the Lansing City Council
10th Floor, City Hall
Lansing, MI 48933

Dear Councilmembers:

The attached application has been submitted to the City Clerk's Office, and is being forwarded for your consideration and appropriate action:

Sincerely,

A handwritten signature in cursive script that reads "Chris Swope".

Chris Swope, CMC
Lansing City Clerk

BY THE COMMITTEE ON GENERAL SERVICES
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, Zonta Club of the Michigan Capitol Area Foundation has requested a resolution of recognition as a Local Nonprofit Organization operating in the City of Lansing for the purpose of obtaining a charitable gaming license pursuant to MCL 432.103 (9); and

WHEREAS, the City Attorney has reported that, based on a review of the documentation submitted, the applicant qualifies as a Local Nonprofit Organization;

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, recognizes the Zonta Club of the Michigan Capitol Area Foundation as a Local Nonprofit Organization operating in the City of Lansing for the purpose of obtaining a charitable gaming license.

BE IT FURTHER RESOLVED the City Clerk is requested to provide a copy of this resolution to the Zonta Club of the Michigan Capitol Area Foundation at PO Box 10112 Lansing, MI 48901.



**City of Lansing, Michigan
Application for Request for Non-Profit Status in the City of Lansing**

Organization Name (As Incorporated): Zonta Club of the Michigan Capitol Area Foundation

Address: P.O. Box 10112

City: Lansing, MI State: MI Zip: 48901

Contact Person: Roberta Tisdale

Main Contact Number: (517) 646-6557 Secondary Contact Number: (517) 648 2974

Email Address: zcmcafoundation@gmail.com

Please include the following with your application:

- a. A copy of your 501(c)3 Designation
- b. A copy of your Articles of Incorporation *includes dissolution provision **
- c. A copy of your Bylaws
 - Includes in bylaws a dissolution provision a plan to distribute all the remaining assets to ensure that
 1. All financial and contractual obligations are fulfilled and that
 2. Remaining assets are distributed only to one or more similar nonprofit, tax exempt organizations and/or institutions
 - Dissolution provision Article VII Articles of Incorporation*
- d. Non-refundable application fee of \$100.00 or fee waiver request*

I hereby certify that this application is complete and accurate to the best of my knowledge, information and belief.

Roberta L. Tisdale, Treasurer 2.22.2016
Signature Date

*Fee waiver request

I hereby certify that the assets of this non-profit organization are less than \$2,500 and I request the fee be waived. The fee would cause an extreme hardship because:

*Our current account balance is \$1,323.44
We need the funds we receive to provide financial assistance to other non profit organizations that provide services which improve the legal, political, health, economic + professional status of women*

Roberta L. Tisdale, Treasurer 2.22.2016
Signature Date

Please submitted completed application and attached documents, please return it to:
Chris Swope, City Clerk
Lansing City Clerk's Office
Ninth Floor, City Hall, 124 W. Michigan Ave., Lansing, MI 48933-1695
City.clerk@lansingmi.gov 517-483-4131

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date:

FEB 14 2008

Employer Identification Number:

██████████

DLN:

17053321725057

ZONTA CLUB OF THE MICHIGAN CAPITOL
AREA FOUNDATION
PO BOX 11148
LANSING, MI 48901

Contact Person:

RICHARD K DOLFI

ID# 31363

Contact Telephone Number:

(877) 829-5500

Public Charity Status:

170(b)(1)(A)(vi)

Dear Applicant:

Our letter dated December 2002, stated you would be exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code, and you would be treated as a public charity, rather than as a private foundation, during an advance ruling period.

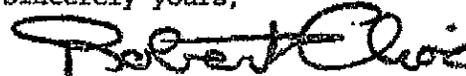
Based on the information you submitted, you are classified as a public charity under the Code section listed in the heading of this letter. Since your exempt status was not under consideration, you continue to be classified as an organization exempt from Federal income tax under section 501(c)(3) of the Code.

Publication 557, Tax-Exempt Status for Your Organization, provides detailed information about your rights and responsibilities as an exempt organization. You may request a copy by calling the toll-free number for forms, (800) 829-3676. Information is also available on our Internet Web Site at www.irs.gov.

If you have general questions about exempt organizations, please call our toll-free number shown in the heading.

Please keep this letter in your permanent records.

Sincerely yours,



Robert Choi
Director, Exempt Organizations
Rulings and Agreements

Letter 1050 (DO/03)

MICHIGAN DEPARTMENT OF CONSUMER & INDUSTRY SERVICES BUREAU OF COMMERCIAL SERVICES	
Date Received	(FOR BUREAU USE ONLY) JUN 14 2002
This document is effective on the date filed, unless a subsequent effective date within 90 days after received date is stated in the document.	
Administrator BUREAU OF COMMERCIAL SERVICES	
Name Janice M. Williams	Transaction 7073933-1 06/07/02 Child: 1140 920.00 ID: ZONTA CLUB OF MICHIGAN EFFECTIVE DATE:
Address 838 Sparrow Avenue	
City State Zip Code Lansing MI 48910	

Document will be returned to the name and address you enter above.
If left blank document will be mailed to the registered office.

768-116

ARTICLES OF INCORPORATION
For use by Domestic Nonprofit Corporations
(Please read information and instructions on the last page)

Pursuant to the provisions of Act 162, Public Acts of 1992, the undersigned corporation executes the following Articles:

ARTICLE I

The name of the corporation is:	The Zonta Club of the Michigan Capitol Area Foundation
---------------------------------	--

ARTICLE II

The purpose or purposes for which the corporation is organized are: The corporation is organized exclusively for administering and receiving funds for charitable and educational purposes, including, for such purposes; (1) the making of distributions to organizations that qualify as exempt organizations under section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code; --continued on Page 3
--

ARTICLE III

1. The corporation is organized upon a <u>Nonstock</u> basis. (Stock or Nonstock)
2. If organized on a stock basis, the total number of shares which the corporation has authority to issue is _____ . If the shares are, or are to be, divided into classes, the designation of each class, the number of shares in each class, and the relative rights, preferences and limitations of the shares of each class are as follows:

fu

Use space below for additional Articles or for continuation of previous Articles. Please identify any Article being continued or added. Attach additional pages if needed.

ARTICLE II (cont'd)

(2) the providing of gifts to individuals in order to assist in the improvement of the legal, educational, economic and professional status of women; and (3) the providing of gifts to other organizations that work to assist in the improvement of the legal, educational, economic and professional status of women

ARTICLE VI

No part of the net earnings of the corporation shall inure to the benefit of, or be distributable to its members, trustees, officers, or other private persons, except that the corporation shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in Article III hereof. No substantial part of the activities of the corporation shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the corporation shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of or in opposition to any candidate for public office. Notwithstanding any other provision of these articles, the corporation shall not carry on any other activities not permitted to be carried on (a) by a corporation exempt from federal income tax under section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code, or (b) by a corporation, contributions to which are deductible under section 170(c)(2) of the Internal Revenue Code, or the corresponding section of any future federal tax code.

ARTICLE VII

* { Upon dissolution of the corporation, assets shall be distributed for one or more exempt purposes within the meaning of section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future tax code, or shall be distributed to the federal government, or to a state or local government, for a public purpose. Any such assets not so disposed of shall be disposed of by a Court of Competent Jurisdiction of the county in which the principal office of the corporation is then located, exclusively for such purposes or to such organization or organizations, as said Court shall determine, which are organized and operated exclusively for such purposes.

I, (We), the Incorporator(s) sign my (our) name(s) this 21st day of May, 2002

Janice M. Williams
Edna D. Brown
Ornella B. Bonafiglio
Kathy G. Pelletier
Betty J. Male

**BYLAWS
OF THE
ZONTA CLUB
OF THE
MICHIGAN CAPITOL AREA FOUNDATION**

April 16, 2015

ARTICLE I

Purposes of the Corporation

1.01 Purposes. ZONTA CLUB OF THE MICHIGAN CAPITOL AREA FOUNDATION is organized for the following purposes:

To provide financial support and assistance to aid in improving the legal, educational, economic, health and professional status of women.

The Corporation is a permanent nonprofit organization that will be financed under a general plan, which may include, without limitation, contributions from the general public, fund raising activities, loans and grants from third parties, and income from investments, as the Board of Directors shall deem necessary and appropriate to further the purposes of the Corporation.

The Corporation is organized exclusively and permanently for charitable and educational purposes, including for such purposes, receiving and administering funds and making distributions to organizations that qualify as an exempt organization under section 501 (c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code. The Corporation shall receive and administer funds for educational and charitable purposes.

The Foundation Board shall develop and disseminate criteria for provision of grants and annually review that criterion.

ARTICLE II

Location

2.01 Registered Office. The registered office shall be maintained in the State of Michigan as required by the Michigan Nonprofit Corporation Act, and the address of such registered office may be changed from time to time by the Board of Directors.

ARTICLE III

Corporate Structural Basis

3.01 Basis. The Corporation is organized on a nonstock, directorship basis within the meaning of section 2202(f) of the Michigan Nonprofit Corporation Act, as amended.

ARTICLE IV

Board

4.01 General Powers. The business, property, and affairs of the Corporation shall be managed by the Board of Directors.

4.02 Number. There shall be not less than five (5) or more than seven (7) Directors on the Board as shall be fixed from time to time by the Board of Directors.

4.03 Election. The Directors shall be elected by the existing Board of Directors.

4.04 Tenure. Each Director shall be elected for a two (2) year term. The Director's term may be shortened by death, resignation, or removal. No Director may serve more than two (2) consecutive terms. An individual may again be considered for a Director's position after the passage of two years.

4.05 Resignation. Any Director may resign at any time by providing written notice to the Corporation. The resignation will be effective on receipt of the notice or at a later time designated in the notice. A successor shall be appointed as provided in section 4.07 of the Bylaws. Directors may hold office without being a resident of the State of Michigan.

4.06 Removal. Any Director may be removed with cause by a majority vote of the remaining Directors on the Board.

4.07 Annual Meetings. An annual meeting of the Board of Directors shall be held each year during the fiscal year. The purpose of the annual meeting is to elect persons to replace Board members who are term limited and to elect officers.

4.08 Special and Regular Meetings. Special meetings of the Board may be called by the President or any two Directors at a time and place as determined by those persons authorized to call special meetings. Notice of the time and place of special meetings shall be given to each Director, at least three (3) days before the meeting. The President shall establish, in conjunction with the Board, an annual schedule of regular meeting dates for the operational year.

4.09 Chairperson. The Board shall elect a President who shall preside at the annual, regular and special meetings of the Board. The President shall be elected to serve for a one year term or until resignation under section 4.05 or removal under section 4.06 of these Bylaws.

4.10 Statement of Purpose. Neither the business to be transacted at, nor the purpose of, any annual meeting of the Board need be specified in the notice for that meeting. Such information shall, however, be provided along with the notice of special meetings.

4.11 Waiver of Notice. Directors may waive notice of any special meeting. Any Director attending a special meeting shall be deemed to have waived notice of the meeting unless attendance is for the express purpose of objecting to the transaction of any business because the meeting is not properly called or convened.

4.12 Meeting by Telephone or Similar Equipment. A Director may participate in a meeting by conference telephone call or any similar communications equipment through

which all persons participating in the meeting can hear each other. Participation in a meeting under this section constitutes presence in person at the meeting.

4.13 Quorum. A majority of the Directors then in office constitutes a quorum for the transaction of business at any meeting of the Board. Actions voted on by a majority of Directors present at a meeting where a quorum is present shall constitute authorized actions of the Board. (See exceptions to this clause: section 4.05 Removal; section 6.03 Removal; and section 12.01 Amendments.)

4.14 Consent to Corporate Actions. Any action required or permitted to be taken by authorization of the Board may be taken without a meeting if, before or after the action, all Directors consent to the action in writing. Written consents shall be filed with the minutes of the Board's proceeding.

4.15 Presumption of Assent. A Director of the Corporation shall be deemed to have assented to an action taken by the Board of Directors unless he or she makes his or her dissent known during the meeting at which action was taken, and his or her dissent is recorded in the minutes of the meeting, or if the dissenting Director is not present at the meeting, immediately after the meeting, he/she shall send by registered mail to the Secretary of the Corporation, a written dissent against the action. No Director who affirmatively votes for any action may later dissent to that action.

4.16 Membership. Membership shall consist of all persons of good character and good standing who are engaged in or have experience in a legally recognized business or profession.

Any members of the Zonta Club of the Michigan Capitol Area shall automatically qualify for membership in the Foundation.

Persons meeting the membership criteria shall be provided for membership by a current member of the Foundation and shall be submitted to the Board of Directors of the Foundation for approval by a majority of the Board members attending the business meeting at which the name is presented.

Membership shall continue until a member's death, resignation, or removal by a majority vote of the Board of Directors. A person's membership may be terminated if convicted of a crime involving moral turpitude.

ARTICLE V

Committees

5.01 General Powers. The Board, by resolution adopted by a vote of a majority of its Directors may designate one or more committees, each committee consisting of one or more Directors. The Board may also designate one or more Directors as alternate committee members who may replace an absent or disqualified member at a committee meeting. If a committee member is absent or disqualified from voting, then members

present at the meeting who are not disqualified from voting may, whether or not they constitute a quorum, unanimously appoint an alternate committee member to act at the committee meeting in place of the absent or disqualified member. All committees designated by the Board shall serve at the pleasure of the Board.

A committee designated by the Board may exercise any powers of the Board in managing the Corporation's business and affairs to the extent provided by resolution of the Board. However, no committee shall have the power to:

- a) amend the Articles of Incorporation;
- b) adopt an agreement of merger or consolidation;
- c) amend the Bylaws of the Corporation, fill vacancies on the Board, or fix compensation of the Directors for serving on the Board or on a committee.

5.02 Meetings. Committee shall meet as directed by the Board, and their meetings shall be governed by the rules provided in Article IV for meetings of the Board. Minutes shall be recorded at each committee meeting and shall be presented to the Board.

5.03 Consent to Committee Actions. Any action required or permitted to be taken by authorization of a committee may be taken without a meeting if, before or after the action, all members of the committee consent to the action in writing. Written consents shall be filed with the minutes of the committee's proceedings.

5.04 There shall be a Nominating Committee of two Board members who will be elected by the Board at each annual meeting. The Committee shall also, when needed, present a slate of candidates one month in advance of the scheduled election to fill Board director, officer and Nominating Committee positions which have/will become vacant.

ARTICLE VI

Officers

6.01 Number. The officers of the Corporation shall consist of a President, a Vice President, a Secretary, and a Treasurer. The Vice President and Treasurer positions may be held simultaneously by the same person.

6.02 Election and Terms of Office. The Board of Directors shall elect the officers of the Corporation. Officer elections will be held each year at the annual meeting. An officer's term shall commence upon election by the Board. An officer shall continue to serve until a successor is elected, or until death, resignation, or removal of the officer (as provided in section 6.03 of these Bylaws).

6.03 Removal. The Board of Directors may, in its discretion, remove any officer by a majority vote of the Directors when, according to the Board's best judgment, the

removal serves the best interest of the Corporation. The removal of any officer shall be without prejudice to the contract rights of the officer, if any. The election or appointment of an officer does not of itself create contract rights.

6.04 Vacancies. The Board of Directors may fill a vacancy in any office because of death, resignation, or removal of any officer of the Corporation. The officer filling the vacancy shall serve for the unexpired portion of the vacating officer's term.

6.05 President. The President is the chief executive officer of the Corporation and shall have authority over the general control and management of the business and affairs of the Corporation, subject to the control of the Board of Directors. The President may sign any instruments necessary to the operations of the Corporation, unless the signing of the documents has been delegated by the Board of Directors to some other officer of the Corporation, or unless the signing is prohibited by law to be so signed or required by law to be otherwise signed. The President shall perform all other duties prescribed by the Board of Directors from time to time, and all other duties incident to the office of President.

6.06 The Vice President(s). The Vice President(s), if any, shall perform all duties assigned to the Vice President by the President or by the Board of Directors. The Vice President shall assume the duties of the President in the event of the President's death, resignation, removal, disqualification, or inability or refusal to act until the time as the Board of Directors can duly elect a new President. When more than one Vice President serves the Corporation, the Vice President shall fill the vacancy of the office of President in the order designated at the time of their election, or in the absence of a designation, in the order of their election.

6.07 Secretary: The Secretary shall:

- a) keep the minutes of the meetings of the Board of Directors in the minutes book(s) provided for that purpose;
- b) be responsible for providing notice to each Director of all meetings as required by law, the Articles of Incorporation, or these Bylaws;
- c) be the custodian of the corporate records and the Corporate Seal, and affix the seal to all documents which require it;
- d) keep a register containing the address of each officer and Director, the address to be provided to the Secretary;
- e) sign any documents with the President or Vice President that the law required the Secretary to sign; and
- f) perform all duties incident to the office of Secretary, or any other duties assigned to the Secretary from time to time by the Board of Directors or the President.

6.08 Treasurer. The Treasurer shall:

- a) be in charge of, have custody over, and be responsible for all funds and securities of the Corporation;
- b) receive and issue receipts for any money due and payable to the Corporation from any and all sources;
- c) deposit any and all money in the Corporation's name in accordance with Article VII of these Bylaws;
- d) assure that accurate books and records are kept of corporate receipts and documents; and
- e) perform all duties incident to the office of Treasurer or any duties designated from time to time by the Board of Directors or the President.

The Board of Directors may require the Treasurer to post a bond for the faithful discharge of the Treasurer's duties in an amount and with sureties as determined by the Board of Directors.

6.09 Assistant Secretaries and Treasurers. The Board of Directors may appoint or elect Assistant Secretaries or Treasurers as deemed necessary and in the best interest of the Corporation. The assistants shall perform the duties assigned to them by the Board of Directors or by the President, and may be required to fulfill any conditions in sections 6.07 or 6.08 of these Bylaws that apply to the officer the assistants are appointed to assist.

6.10 Signatures. All contracts, checks, and bank accounts shall require the signature of two officers of the Corporation before such contracts are in force, such checks may be negotiated, or bank accounts may be opened, or withdrawals made there from.

ARTICLE VII

Contracts, Loans, Checks, Deposits

7.01 Contracts. The Board of Directors may authorize any officer or agent of the Corporation to enter into contracts on behalf of and in the name of the Corporation. The Board of Directors may also authorize any officer or agent of the Corporation to execute and deliver any instrument in the name of and on behalf of the Corporation.

7.02 Loans. The Board of Directors may, by resolution, authorize that loans shall be contracted for or that evidence of indebtedness shall be issued in the name of the Corporation. This is the only manner by which loans or evidence of indebtedness shall be authorized. Authorization may be general or limited to specific instances.

7.03 Checks and Drafts. The Board of Directors shall determine, by resolution, which officer or officers, agent or agents of the Corporation shall have the authority and duty to sign all checks, drafts, or other orders for the payment of money issued in the name of the Corporation.

7.04 Deposits. Any funds of the Corporation not being used in any other manner for the benefit of the Corporation shall be deposited to the credit and in the name of the Corporation in a manner the Board of Directors shall select from time to time.

ARTICLE VIII

Indemnification

8.01 Nonderivative Actions. Subject to all of the other provisions of this article, the Corporation may indemnify any person, as described in 'a' or 'b' below, who was or is a party, or is threatened to be made a party to, any threatened, pending or completed action, suite or proceeding, whether formal or information (other than an action by or in the right of the Corporation). The indemnification shall apply only to a person who was or is:

- a) a Director of officer of the Corporation; or
- b) serving at the request of the Corporation as a director, officer, partner, trustee, employee, or agent of another foreign or domestic Corporation, partnership, joint venture, trust or other enterprise, whether for profit or not for profit.

The person may be indemnified and held harmless against expenses (including attorney fees), judgments, penalties, fines, and amounts paid in settlement actually and reasonably incurred by the person in connection with the action, suit or proceeding, if the person acted in good faith and in a manner he or she reasonably believed to be in or not opposed to the best interests of the Corporation. With respect to any criminal action or proceeding, the person must have had no reasonable cause to believe his or her conduct was unlawful. The termination of any action, suit or proceeding by judgment, order, settlement or conviction or on a plea of nolo contendere or its equivalent, shall not by itself create a presumption that:

- a) the person did not act in good faith and in a manner the person reasonably believed to be in or not opposed to the best interests of the Corporation; or
- b) with respect to any criminal action or proceeding, the person had reasonable cause to believe that his or her conduct was unlawful.

8.02 Derivative Actions. Subject to all of the provisions of this article, the Corporation may indemnify any person who was or is a party to, or is threatened to be made a part to any threatened, pending or completed action or suit, or in the right of the Corporation to procure a judgment in its favor because the person was or is:

- a) a Director or officer of the Corporation; or
- b) serving at the request of the Corporation as a Director, officer, partner, joint venture, trust or other enterprise, whether for profit or not for profit.

The person may be indemnified and held harmless against expenses (including actual and reasonable attorney fees), and amounts paid in settlement incurred by the person in connection with the action or suit if the person acted in good faith and in a manner the person reasonably believed to be in or not opposed to the best interests of the Corporation.

However, indemnification shall not be made for any claim, issue or matter in which the person has been found liable to the Corporation unless and only to the extent that the court in which the action or suit was brought has determined on application that, despite the adjudication of liability but in view of all circumstances of the case, the person is fairly and reasonably entitled to indemnification for the expenses that the court considers proper.

8.03 Expenses of Successful Defense. To the extent that a person has been successful on the merits or otherwise in defense of any action, suite or proceeding referred to in sections 8.01 or 8.02 of this article, or in defense of any claim, issue or matter in the action, suit of proceeding, the person may be indemnified against expenses (including actual and reasonable attorney fees) incurred in connection with the action and in any proceeding brought to enforce the mandatory indemnification provided by this article.

8.04 Contract Right; Limitation on Indemnity. Any indemnification conferred in this article shall be a contract right and shall apply to services of a Director or officer as an employee or agent of the Corporation, as well as in the person's capacity as a Director or officer. Except as provided in section 8.03 of this article, the Corporation shall have no obligations under this article to indemnify any person in connection with any proceeding, or part thereof, initiated by the person without authorization by the Board.

8.05 Determination that Indemnification is Proper. Any indemnification under sections 8.01 or 8.02 of this article (unless ordered by a court) shall be made by the Corporation only as authorized in the specific case. The Corporation must determine that indemnification of the person is proper in the circumstances because the person has met the applicable standard of conduct set forth in sections 8.01 or 8.02, whichever is applicable. Determination shall be made in any of the following ways:

- a) by a majority vote of a quorum of the Board consisting of Directors who were not parties to the action, suit or proceeding; or
- b) if the quorum described in clause a) cannot be obtained, then by a committee or not less than two disinterested Directors who are not parties to the action; or

c) by independent legal counsel in a written opinion.

8.06 Proportionate Indemnity. If a person is entitled to indemnification under sections 8.01 or 8.02 of this article for a portion of expenses, including attorney fees, judgments, penalties, fines, and amounts paid in settlement, but not for the total amount, the Corporation shall indemnify the person for the portion of the expenses, judgments, penalties, fines, or amounts paid in settlement for which the person is entitled to be indemnified.

8.07 Expense Advance. Expenses incurred in defending a civil or criminal action, suit or proceeding described in sections 8.01 or 8.02 of this article may be paid by the Corporation in advance of the final disposition of the action, suit or proceeding, on receipt of an undertaking by or on behalf of the person involved to repay the expenses if it is ultimately determined that the person is not entitled to be indemnified by the Corporation. The undertaking shall be an unlimited general obligation of the person on whose behalf advances are made, but need not be secured.

8.08 Nonexclusivity of Rights. The indemnification or advancement of expenses provided under this article is not exclusive of other rights to which a person seeking indemnification or advancement of expenses may be entitled under a contractual agreement with the Corporation. However, the total amount of expenses advanced or indemnified from all sources combined shall not exceed the amount of actual expenses incurred by the person seeking indemnification or advancement of expenses.

8.09 Indemnification of Employees and Agents of the Corporation. The Corporation may, to the extent authorized from time to time by the Board, grant rights to indemnification and to the advancement of expenses to any employee or agent of the Corporation to the fullest extent of the provisions of this article with respect to the indemnification and advancement of expenses of Directors and officers of the Corporation.

8.10 Former Directors and Officers. The indemnification provided in this article continues for a person who has ceased to be a Director or officer or shall inure to the benefits of the heirs, executors, and administrators of that person.

8.11 Insurance. The Corporation may purchase and maintain insurance on behalf of any person who was or is:

- a) a Director, officer, employee, or agent of the Corporation; or
- b) serving at the request of the Corporation as a Director, officer, employee, or agent of another corporation, partnership, joint venture, trust or other enterprise.

The insurance may protect against any liability asserted against the person and incurred by him or her in any such capacity or arising out of his or her status as such, whether or

not the Corporation should have power to indemnify against such liability under this article or the laws of the State of Michigan.

8.12 Changes in Michigan Law. If there are any changes in the Michigan statutory provisions applicable to the Corporation and relating to the subject matter of this article, then the indemnification to which any person shall be entitled shall be determined by the changed provisions, but only to the extent that any change permits the Corporation to provide broader indemnification rights than the provisions permitted the Corporation to provide before the change.

ARTICLE IX

Compensation

9.01 Compensation. When authorized by the Board, a person shall be reasonably compensated for services rendered to the Corporation as an officer, employee, agent, or independent contractor, except as prohibited by these Bylaws.

ARTICLE X

Fiscal Year

10.01 Fiscal Year, Generally. The Corporation's fiscal year shall begin on the first day of June and end on the 31st day of May each and every year.

ARTICLE XI

Notice

11.01 Notice. When notice is required, it shall be given in person or by first-class mail or electronic mail.

11.02 Waiver of Notice. A waiver of notice in writing, signed by the person entitled to notice, either before or after the time stated herein, shall be deemed the equivalent of the giving of notice when notice is required to be given to any Director under these Bylaws or the Articles of Incorporation of the Michigan Nonprofit Corporation Act.

ARTICLE XII

Amendments

12.01 Amendments. The Board of Directors at any special meeting may alter, amend, or repeal this Bylaws and adopt new Bylaws by vote of a majority of the Directors, if notice setting forth the terms of the proposal has been given in accordance with any notice requirements for a meeting of the Board.

ARTICLE XIII

Parliamentary Authority

13.01 Rules. The rules contained in the current Robert's Rules of Order, Newly Revised, shall govern the Board in all cases to which they are applicable and in which they are not inconsistent with these Bylaws and any special rules of order the Board may adopt.

ARTICLE XIV

Dissolution

14.01 Dissolution. Upon dissolution of the corporation, the assets shall be distributed to the Zonta International Foundation, a 501(C)(3) organization, or in accordance with the Zonta Club of the Michigan Capitol Area Foundation Articles of Incorporation dated May 21, 2002.

APPROVED:

Date: April 16, 2015



Chris Swope
Lansing City Clerk

April 8, 2016

President and Members of the Lansing City Council
10th Floor, City Hall
Lansing, MI 48933

Dear Councilmembers:

The attached application has been submitted to the City Clerk's Office, and is being forwarded for your consideration and appropriate action:

Sincerely,

A handwritten signature in cursive script that reads "Chris Swope".

Chris Swope, CMC
Lansing City Clerk



City of Lansing, Michigan
Application for Request for Non-Profit Status in the City of Lansing

PAI BETA SIGMA FRATERNITY EPSILON
TAU SIGMA CHAPTER EDUCATION FUND, INC.

Organization Name (As Incorporated):
Address: P.O. Box 186
City: EAST LANSING State: MI Zip: 48826-0186
Contact Person: JAMES A. MITCHELL, JR.
Main Contact Number: (517) 881684 Secondary Contact Number: (517) 483 1673
Email Address: mitch94@lec.edu

Please include the following with your application:

- a. A copy of your 501(c)3 Designation
b. A copy of your Articles of Incorporation
c. A copy of your Bylaws
Includes in bylaws a dissolution provision a plan to distribute all the remaining assets to ensure that
1. All financial and contractual obligations are fulfilled and that
2. Remaining assets are distributed only to one or more similar nonprofit, tax exempt organizations and/or institutions
d. Non-refundable application fee of \$100.00 or fee waiver request*

I hereby certify that this application is complete and accurate to the best of my knowledge, information and belief.

Signature [Handwritten Signature] Date 4/6/16

*Fee waiver request

I hereby certify that the assets of this non-profit organization are less than \$2,500 and I request the fee be waived. The fee would cause an extreme hardship because:

[Blank lines for hardship explanation]

Signature _____ Date _____

Please submitted completed application and attached documents, please return it to:
Chris Swope, City Clerk
Lansing City Clerk's Office
Ninth Floor, City Hall, 124 W. Michigan Ave., Lansing, MI 48933-1695
City.clerk@lansingmi.gov 517-483-4131

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: JAN 15 2005

PHI BETA SIGMA FRATERNITY EPSILON
TAU SIGMA CHAPTER ED FUND INC
PO BOX 80386
LANSING, MI 48908-0000

Employer Identification Number:
38-3632235
DLN:
17053085867025
Contact Person: THOMAS C KOESTER ID# 31116
Contact Telephone Number:
(877) 829-5500
Public Charity Status:
170(b)(1)(A)(vi)

Dear Applicant:

Our letter dated JANUARY 2002, stated you would be exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code, and you would be treated as a public charity, rather than as a private foundation, during an advance ruling period.

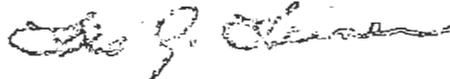
Based on the information you submitted, you are classified as a public charity under the Code section listed in the heading of this letter. Since your exempt status was not under consideration, you continue to be classified as an organization exempt from Federal income tax under section 501(c)(3) of the Code.

Publication 557, Tax-Exempt Status for Your Organization, provides detailed information about your rights and responsibilities as an exempt organization. You may request a copy by calling the toll-free number for forms, (800) 829-3676. Information is also available on our Internet Web Site at www.irs.gov.

If you have general questions about exempt organizations, please call our toll-free number shown in the heading between 8:30 a.m. - 5:30 p.m. Eastern time.

Please keep this letter in your permanent records.

Sincerely yours,



Lois G. Lerner
Director, Exempt Organizations
Rulings and Agreements

Letter 1050 (DO/CG)

Km

MICHIGAN DEPARTMENT OF CONSUMER & INDUSTRY SERVICES
CORPORATION, SECURITIES AND LAND DEVELOPMENT BUREAU

Date Received
MAR 27 2000

(FOR BUREAU USE ONLY)

This document is effective on the date filed, unless a subsequent effective date within 90 days after received date is stated in the document.

FILED
MAR 28 2000
Administrator
CORP. SECURITIES & LAND DEV. BUREAU

Name: ROBERT E. PROCTOR
Address: 4620 RIVER RIDGE DR.
City: LANSING State: MI Zip Code: 48917-1347

EFFECTIVE DATE:

Document will be returned to the name and address you enter above.
If left blank document will be mailed to the registered office.

766-758

ARTICLES OF INCORPORATION
For use by Domestic Nonprofit Corporations
(Please read information and instructions on the last page)

Pursuant to the provisions of Act 162, Public Acts of 1982, the undersigned corporation executes the following Articles:

ARTICLE I

The name of the corporation is: Phi Beta Sigma Fraternity, Epsilon Tau Sigma Chapter Education Fund, Inc.

ARTICLE II

The purpose or purposes for which the corporation is organized are: The Corporation is organized exclusively for charitable, educational and scientific purposes, including, for such purposes, the making of distributions to organizations that qualify as exempt organizations under section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code, and including raising funds to provide or sponsor workshops

ARTICLE III

1. The corporation is organized upon a nonstock basis.
(Stock or Nonstock)

2. If organized on a stock basis, the total number of shares which the corporation has authority to issue is _____ . If the shares are, or are to be, divided into classes, the designation of each class, the number of shares in each class, and the relative rights, preferences and limitations of the shares of each class are as follows:

lm

ARTICLE III (cont.)

- 3. a. If organized on a nonstock basis, the description and value of its real property assets are: (if none, insert "none")
None
- b. The description and value of its personal property assets are: (if none, insert "none")
None
- c. The corporation is to be financed under the following general plan: **Solicitation of grants and donations from private foundations; federal, state, and local governments; for-profit and not-for-profit corporations, business entities, and individuals.**
- d. The corporation is organized on a Directorship basis.
(Membership or Directorship)

ARTICLE IV

- 1. The address of the registered office is:
3537 Waverly Hills Road Lansing, Michigan 48917
(Street Address) (City) (ZIP Code)
- 2. The mailing address of the registered office, if different than above:
_____, Michigan _____
(Street Address or P.O. Box) (City) (ZIP Code)
- 3. The name of the resident agent at the registered office is:
Charles Blockett, Jr.

ARTICLE V

The name(s) and address(es) of the incorporator(s) is (are) as follows:

Name	Residence or Business Address
Donovan Motley	4224 Mariner Lane Okemos, MI 48864
Bruce Caradine	4814 Anson Street Lansing, MI 48911
Charles Blockett, Jr.	3537 Waverly Hills Rd. Lansing, MI 48917
John W. Hearn	2600 Springdale Lansing, MI 48906
Irvin Vance	1109 Bonanza Okemos, MI 48864

Use space below for additional Articles or for continuation of previous Articles. Please identify any Article being continued or added. Attach additional pages if needed.

ARTICLE II continued

and mentoring services and scholarships for economically, socially, or educationally disadvantaged students attending middle schools and high schools in the greater Lansing, Michigan area.

ARTICLE VI

No part of the net earnings of the Corporation shall inure to the benefit of, or be distributable to its directors, officers, or other private persons, except that the Corporation is authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in Article II of these Articles of Incorporation. No part of the activities of the Corporation shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the Corporation shall not participate in, or intervene in (including the publishing or distributing of statements) any political campaign on behalf of any candidate for public office. Notwithstanding any other provisions of these Articles, the Corporation shall not carry on any other activities not permitted to be carried on (a) by a corporation exempt from Federal Income Tax under Section 501(c)(3) of the Internal Revenue Code, or the corresponding provisions of any future federal tax code, or (b) by a corporation, contributions to which are deductible under Section 170(c)(2) of the Internal Revenue Code, or the corresponding provision of any future federal tax code.

ARTICLE VII

Upon the dissolution of the Corporation, The Board of Directors shall, after paying or making provision for the payment of all of the liabilities of the Corporation, dispose of all of the assets of the Corporation exclusively for the purposes of the Corporation in such manner, or to such organization or organizations organized and operated exclusively for charitable or educational purposes as shall at the time qualify as an exempt organization or organizations under Section 501(c)(3) of the Internal Revenue Code or the corresponding provisions of any future federal tax code; as the Board of Directors shall determine.

I, (We), the incorporator(s) sign my (our) name(s) this 24 day of March, 2000.

Donovan Motley

Bruce Caradine

John E. Vance

Charles B. Bennett Jr.

John W. Francis

BYLAWS
of
**PHI BETA SIGMA FRATERNITY,
EPSILON TAU SIGMA CHAPTER EDUCATION FUND, INC.**

**ARTICLE 1
OFFICES**

SECTION 1. PRINCIPAL OFFICE

The principal office of the corporation is located in Ingham County, State of Michigan.

SECTION 2. CHANGE OF ADDRESS

The designation of the county or state of the corporation's principal office may be changed by amendment of these Bylaws. The Board of Directors may change the principal office from one location to another within the named county by noting the changed address and effective date below, and such changes of address shall not be deemed, nor require, an amendment of these Bylaws:

_____ Dated: _____, 20__

_____ Dated: _____, 20__

_____ Dated: _____, 20__

SECTION 3. OTHER OFFICES

The corporation may also have offices at such other places, within or without its state of incorporation, where it is qualified to do business, as its business and activities may require, and as the board of directors may, from time to time, designate.

**ARTICLE 2
NONPROFIT PURPOSES**

SECTION 1. IRC SECTION 501(C)(3) PURPOSES

This corporation is organized exclusively for one or more of the purposes as specified in Section 501(c)(3) of the Internal Revenue Code, including, for such purposes, the making of distributions to organizations that qualify as exempt organizations under Section 501(c)(3) of the Internal Revenue Code.

SECTION 2. SPECIFIC OBJECTIVES AND PURPOSES

The specific objectives and purposes of this corporation shall be:

(a) To provide or sponsor leadership development, role modeling, career awareness, conflict resolution and educational workshops and mentoring services for economically, socially, or

educationally disadvantaged students attending middle schools and high schools or being home-schooled in the greater Lansing, Michigan area;

(b) To engage in other activities related to improving the opportunities for economically, socially, or educationally disadvantaged Lansing, Michigan area middle and high school students to graduate from high school and to become responsible and productive members of the community.

(c) To provide scholarships, stipends, grants and other financial assistance to economically, socially or educationally disadvantaged students.

ARTICLE 3 DIRECTORS

SECTION 1. NUMBER

The corporation shall have nine (9) directors and collectively they shall be known as the Board of Directors.

SECTION 2. QUALIFICATIONS

Directors shall be of the age of majority in this state. No less than six of the directors shall members of Phi Beta Sigma Fraternity, Inc., Epsilon Tau Sigma Chapter.

SECTION 3. POWERS

Subject to the provisions of the laws of this state and any limitations in the Articles of Incorporation and these Bylaws the activities and affairs of this corporation shall be conducted and all corporate powers shall be exercised by or under the direction of the Board of Directors.

SECTION 4. DUTIES

It shall be the duty of the directors to:

(a) Perform any and all duties imposed on them collectively or individually by law, by the Articles of Incorporation, or by these Bylaws;

(b) Appoint and remove, employ and discharge, and, except as otherwise provided in these Bylaws, prescribe the duties and fix the compensation, if any, of all officers, agents and employecs of the corporation;

(c) Supervise all officers, agents and employees of the corporation to assure that their duties are performed properly;

(d) Meet at such times and places as required by these Bylaws;

(e) Register their postal addresses, e-mail address(es),and facsimile phone number(s) with the Secretary of the corporation, and notices of meetings sent by regular mail, telegraph, e-mail, or facsimile transmission to them at such addresses shall be valid notices thereof.

SECTION 5. TERM OF OFFICE

Of the directors initially elected, three shall be elected to a term of one (1) year, three shall be elected to a term of two (2) years, and three shall be elected to a term of three (3) years. The

determination of which directors are elected to a one, two, or three year term shall be a chance selection between and among numbered groups as assigned by the Secretary of the corporation on a random basis. After the initial election of the directors, one third of the authorized number of directors shall be elected each year to a three (3) year term and shall hold office until a successor is elected and qualifies. Terms of office shall commence on January 1.

SECTION 6. COMPENSATION

Directors shall serve without compensation except that they shall be allowed reasonable advancement or reimbursement of expenses incurred in the performance of their duties.

SECTION 7. PLACE OF MEETINGS

Meetings shall be held at the principal office of the corporation unless otherwise provided by the board or at such other place as may be designated from time to time by resolution of the Board of Directors.

SECTION 8. REGULAR MEETINGS

Regular meetings of Directors shall be held on second Monday of January, April, July, and October, at 7:00 PM, unless such day falls on a legal holiday, in which event the regular meeting shall be held at the same hour and place on the next business day.

At the regular meeting of directors held on the second Monday in October, directors shall be elected by the Board of Directors. Voting for the election of directors shall be by written ballot. Each director shall cast one vote per candidate, and may vote for as many candidates as the number of candidates to be elected to the board. The candidates receiving the highest number of votes up to the number of directors to be elected shall be elected to serve on the board.

SECTION 9. SPECIAL MEETINGS

Special meetings of the Board of Directors may be called by the President, the Vice-President, the Secretary, by any two directors, or, if different, by the persons specifically authorized under the laws of this state to call special meetings of the board. Such meetings shall be held at the principal office of the corporation or, if different, at the place designated by the person or persons calling the special meeting.

SECTION 10. NOTICE OF MEETINGS

Unless otherwise provided by the Articles of Incorporation, these Bylaws, or provisions of law, the following provisions shall govern the giving of notice for meetings of the board of directors:

(a) Regular Meetings. No notice need be given of any regular meeting of the board of directors.

(b) Special Meetings. At least one week prior notice shall be given by the Secretary of the corporation to each director of each special meeting of the board. Such notice may be oral or written, may be given personally, by first class mail, telephone, e-mail, or facsimile machine, and shall state the place, date and time of the meeting and the matters proposed to be acted upon at the meeting. In the case of e-mail or facsimile notification, the director to be contacted shall

acknowledge personal receipt of the e-mail or facsimile notice by a return message or telephone call within twenty-four hours of the first e-mail or facsimile transmission.

(c) Waiver of Notice. Whenever any notice of a meeting is required to be given to any director of this corporation under provisions of the Articles of Incorporation, these Bylaws, or the law of this state, a waiver of notice in writing signed by the director, whether before or after the time of the meeting, shall be equivalent to the giving of such notice.

SECTION 11. QUORUM FOR MEETINGS

A quorum shall consist of a majority of the members of the Board of Directors.

Except as otherwise provided under the Articles of Incorporation, these Bylaws, or provisions of law, no business shall be considered by the board at any meeting at which the required quorum is not present, and the only motion which the Chair shall entertain at such meeting is a motion to adjourn.

SECTION 12. MAJORITY ACTION AS BOARD ACTION

Every act or decision done or made by a majority of the directors present at a meeting duly held at which a quorum is present is the act of the Board of Directors, unless the Articles of Incorporation, these Bylaws, or provisions of law require a greater percentage or different voting rules for approval of a matter by the board.

SECTION 13. CONDUCT OF MEETINGS

Meetings of the Board of Directors shall be presided over by the President of the corporation or, in the President's absence, by the Vice President of the corporation or, in the absence of each of these persons, by a Chairperson chosen by a majority of the directors present at the meeting. The Secretary of the corporation shall act as secretary of all meetings of the board, provided that, in the Secretary's absence, the presiding officer shall appoint another person to act as Secretary of the Meeting.

Meetings shall be governed by *Roberts' Rules of Order, Newly Revised*, insofar as such rules are not inconsistent with or in conflict with the Articles of Incorporation, these Bylaws, or with provisions of law.

SECTION 14. VACANCIES

Vacancies on the Board of Directors shall exist (1) on the death, resignation or removal of any director, and (2) whenever the number of authorized directors is increased.

Any director may resign effective upon giving written notice to the President, the Secretary, or the Board of Directors, unless the notice specifies a later time for the effectiveness of such resignation. No director may resign if the corporation would then be left without a duly elected director or directors in charge of its affairs, except upon notice to the Office of the Attorney General or other appropriate agency of this state.

Directors may be removed from office, with or without cause, upon a two-thirds vote of the full board, as permitted by and in accordance with the laws of this state.

Unless otherwise prohibited by the Articles of Incorporation, these Bylaws or provisions of law, vacancies on the board may be filled by approval of the board of directors. If the number of

directors then in office is less than a quorum, a vacancy on the board may be filled by approval of a majority of the directors then in office or by a sole remaining director. A person elected to fill a vacancy on the board shall hold office until the next election of the Board of Directors or until his or her death, resignation or removal from office.

SECTION 15. NONLIABILITY OF DIRECTORS

The directors shall not be personally liable for the debts, liabilities, or other obligations of the corporation.

SECTION 16. INDEMNIFICATION BY CORPORATION OF DIRECTORS AND OFFICERS

The directors and officers of the corporation shall be indemnified by the corporation to the fullest extent permissible under the laws of this state.

SECTION 17. INSURANCE FOR CORPORATE AGENTS

Except as may be otherwise provided under provisions of law, the Board of Directors may adopt a resolution authorizing the purchase and maintenance of insurance on behalf of any agent of the corporation (including a director, officer, employee or other agent of the corporation) against liabilities asserted against or incurred by the agent in such capacity or arising out of the agent's status as such, whether or not the corporation would have the power to indemnify the agent against such liability under the Articles of Incorporation, these Bylaws or provisions of law.

ARTICLE 4 OFFICERS

SECTION 1. DESIGNATION OF OFFICERS

The officers of the corporation shall be a President, a Vice President, a Secretary, and a Treasurer. The corporation may also have other officers with such titles as may be determined from time to time by the Board of Directors.

SECTION 2. QUALIFICATIONS

Any director may serve as officer of this corporation.

SECTION 3. ELECTION AND TERM OF OFFICE

Officers shall be elected by the Board of Directors, at the October regular meeting of the board. The term of office shall be one year, commencing January 1. Each officer shall hold office until he or she resigns or is removed or is otherwise disqualified to serve, or until his or her successor shall be elected and qualified, whichever occurs first.

SECTION 4. REMOVAL AND RESIGNATION

Any officer may be removed, either with or without cause, upon a two-thirds vote of the full Board of Directors, at any time. Any officer may resign at any time by giving written notice to the Board of Directors or to the President or Secretary of the corporation. Any such resignation

shall take effect at the date of receipt of such notice or at any later date specified therein, and, unless otherwise specified therein, the acceptance of such resignation shall not be necessary to make it effective. The above provisions of this Section shall be superseded by any conflicting terms of a contract, which has been approved or ratified by the Board of Directors relating to the employment of any officer of the corporation.

SECTION 5. VACANCIES

Any vacancy caused by the death, resignation, removal, disqualification, or otherwise, of any officer shall be filled by the Board of Directors. In the event of a vacancy in any office other than that of President, such vacancy may be filled temporarily by appointment by the President until such time as the Board shall fill the vacancy. Vacancies occurring in offices of officers appointed at the discretion of the board may or may not be replaced as the board shall determine.

SECTION 6. DUTIES OF PRESIDENT

The President shall be the chief executive officer of the corporation and shall, subject to the control of the Board of Directors, supervise and control the affairs of the corporation and the activities of the officers. The President shall perform all duties incident to the office of president and such other duties as may be required by law, by the Articles of Incorporation, or by these Bylaws, or which may be prescribed from time to time by the Board of Directors. The President shall preside at all meetings of the Board of Directors. Except as otherwise expressly provided by law, by the Articles of Incorporation, or by these Bylaws, the President shall, in the name of the corporation, execute such deeds, mortgages, bonds, contracts, checks, or other instruments, which may from time to time be authorized by the Board of Directors.

SECTION 7. DUTIES OF VICE PRESIDENT

In the absence of the President, or in the event of the President's inability or refusal to act, the Vice President shall perform all the duties of the President, and when so acting shall have all the powers of, and be subject to all the restrictions on, the President. The Vice President shall have other powers and perform such other duties as may be prescribed by law, by the Articles of Incorporation, or by these Bylaws, or as may be prescribed by the Board of Directors.

SECTION 8. DUTIES OF SECRETARY

The Secretary shall:

Certify and keep at the principal office of the corporation the original, or a copy, of these Bylaws as amended or otherwise altered to date.

Keep at the principal office of the corporation or at such other place as the board may determine, a book of minutes of all meetings of the directors, and, if applicable, meetings of committees of directors, recording therein the time and place of holding, whether regular or special, how called, how notice thereof was given, the names of those present or represented at the meeting, and the proceedings thereof.

See that all notices are duly given in accordance with the provisions of these Bylaws or as required by law.

Be custodian of the records and of the seal of the corporation and affix the seal, as authorized by law or the provisions of these Bylaws, to duly executed documents of the corporation.

Exhibit at all reasonable times to any director of the corporation, or to his or her agent or attorney, on request therefor, the Bylaws, and the minutes of the proceedings of the directors of the corporation.

In general, perform all duties incident to the office of Secretary and such other duties as may be required by law, by the Articles of Incorporation, or by these Bylaws, or which may be assigned to the Secretary from time to time by the Board of Directors.

SECTION 9. DUTIES OF TREASURER

The Treasurer shall:

Have charge and custody of, and be responsible for, all funds and securities of the corporation, and deposit all such funds in the name of the corporation in such banks, trust companies, or other depositories as shall be selected by the Board of Directors.

Receive, and give receipt for, monies due and payable to the corporation from any source whatsoever.

Disburse, or cause to be disbursed, the funds of the corporation as may be directed by the Board of Directors, taking proper vouchers for such disbursements.

Keep and maintain adequate and correct accounts of the corporation's properties and business transactions, including accounts of its assets, liabilities, receipts, disbursements, gains and losses.

Exhibit at all reasonable times the books of account and financial records to any director of the corporation, or to his or her agent or attorney, on request therefor.

Render to the President and directors, whenever requested, an account of any or all of his or her transactions as Treasurer and of the financial condition of the corporation.

Prepare, or cause to be prepared, and certify, or cause to be certified, the financial statements to be included in any required reports.

In general, perform all duties incident to the office of Treasurer and such other duties as may be required by law, by the Articles of Incorporation of the corporation, or by these Bylaws, or which may be assigned to the Treasurer from time to time by the Board of Directors.

ARTICLE 5 COMMITTEES

SECTION 1. EXECUTIVE COMMITTEE

The Board of Directors may, by a majority vote of its members, designate an Executive Committee consisting of five (5) board members and may delegate to such committee the powers and authority of the board in the management of the business and affairs of the corporation, to the extent permitted, and except as may otherwise be provided, by provisions of law.

By a majority vote of its members, the board may at any time revoke or modify any or all of the Executive Committee authority so delegated, increase or decrease but not below three (3) the number of the members of the Executive Committee, and fill vacancies on the Executive Committee from the members of the board. The Executive Committee shall keep regular minutes of its proceedings, cause them to be filed with the corporate records, and report the same to the board from time to time as the board may require.

SECTION 2. OTHER COMMITTEES

The corporation shall have such other committees as may from time to time be designated by resolution of the Board of Directors. These committees may consist of persons who are not also members of the board and shall act in an advisory capacity to the board.

SECTION 3. MEETINGS AND ACTION OF COMMITTEES

Meetings and action of committees shall be governed by, noticed, held and taken in accordance with the provisions of these Bylaws concerning meetings of the Board of Directors, with such changes in the context of such Bylaw provisions as are necessary to substitute the committee and its members for the Board of Directors and its members, except that the time for regular and special meetings of committees may be fixed by resolution of the Board of Directors or by the committee. The Board of Directors may also adopt rules and regulations pertaining to the conduct of meetings of committees to the extent that such rules and regulations are not inconsistent with the provisions of these Bylaws.

ARTICLE 6 EXECUTION OF INSTRUMENTS, DEPOSITS AND FUNDS

SECTION 1. EXECUTION OF INSTRUMENTS

The Board of Directors, except as otherwise provided in these Bylaws, may by resolution authorize any officer or agent of the corporation to enter into any contract or execute and deliver any instrument in the name of and on behalf of the corporation, and such authority may be general or confined to specific instances. Unless so authorized, no officer, agent, or employee shall have any power or authority to bind the corporation by any contract or engagement or to pledge its credit or to render it liable monetarily for any purpose or in any amount.

SECTION 2. CHECKS AND NOTES

Except as otherwise specifically determined by resolution of the Board of Directors, or as otherwise required by law, checks, drafts, promissory notes, orders for the payment of money, and other evidence of indebtedness of the corporation shall be signed by the Treasurer and countersigned by the President of the corporation.

SECTION 3. DEPOSITS

All funds of the corporation shall be deposited from time to time to the credit of the corporation in such banks, trust companies, or other depositories as the Board of Directors may select.

SECTION 4. GIFTS

The Board of Directors may accept on behalf of the corporation any contribution, gift, bequest, or devise for the nonprofit purposes of this corporation.

ARTICLE 7 CORPORATE RECORDS, REPORTS AND SEAL

SECTION 1. MAINTENANCE OF CORPORATE RECORDS

The corporation shall keep at its principal office:

(a) Minutes of all meetings of directors and committees of the board, indicating the time and place of holding such meetings, whether regular or special, how called, the notice given, and the names of those present and the proceedings thereof;

(b) Adequate and correct books and records of account, including accounts of its properties and business transactions and accounts of its assets, liabilities, receipts, disbursements, gains and losses;

(c) A copy of the corporation's Articles of Incorporation and Bylaws as amended to date, which shall be open to inspection by the directors of the corporation at all reasonable times during office hours.

SECTION 2. CORPORATE SEAL

The Board of Directors may adopt, use, and at will alter, a corporate seal. Such seal shall be kept at the principal office of the corporation. Failure to affix the seal to corporate instruments, however, shall not affect the validity of any such instrument.

SECTION 3. DIRECTORS' INSPECTION RIGHTS

Every director shall have the absolute right at any reasonable time to inspect and copy all books, records and documents of every kind and to inspect the physical properties of the corporation and shall have such other rights to inspect the books, records and properties of this corporation as may be required under the Articles of Incorporation, other provisions of these Bylaws, and provisions of law.

SECTION 4. RIGHT TO COPY AND MAKE EXTRACTS

Any inspection under the provisions of this Article, may be made in person or by agent or attorney and the right to inspection shall include the right to copy and make extracts.

SECTION 5. PERIODIC REPORT

The board shall cause any annual or periodic report required under law to be prepared and delivered to an office of this state, to be so prepared and delivered within the time limits set by law.

ARTICLE 8 IRC 501(C)(3) TAX EXEMPTION PROVISIONS

SECTION 1. LIMITATIONS ON ACTIVITIES

No substantial part of the activities of this corporation shall be the carrying on of propaganda, or otherwise attempting to influence legislation [except as otherwise provided by Section 501(h) of the Internal Revenue Code], and this corporation shall not participate in, or intervene in (including the publishing or distribution of statements), any political campaign on behalf of, or in opposition to, any candidate for public office.

Notwithstanding any other provisions of these Bylaws, this corporation shall not carry on any activities not permitted to be carried on (a) by a corporation exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code, or (b) by a corporation, contributions to which are deductible under Section 170(c)(2) of the Internal Revenue Code.

SECTION 2. PROHIBITION AGAINST PRIVATE INUREMENT

No part of the net earnings of this corporation shall inure to the benefit of, or be distributable to, its directors, officers, or other private persons, except that the corporation shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes of this corporation.

SECTION 3. DISTRIBUTION OF ASSETS

Upon the dissolution of this corporation, its assets remaining after payment, or provision for payment, of all debts and liabilities of this corporation shall be distributed for one or more exempt purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code or shall be distributed to the federal government, or to a state or local government, for a public purpose. Such distribution shall be made in accordance with all applicable provisions of the laws of this state.

SECTION 4. PRIVATE FOUNDATION REQUIREMENTS AND RESTRICTIONS

In any taxable year in which this corporation is a private foundation as described in Section 509(a) of the Internal Revenue Code, the corporation 1) shall distribute its income for said period at such time and manner as not to subject it to tax under Section 4942 of the Internal Revenue Code; 2) shall not engage in any act of self-dealing as defined in Section 4941(d) of the Internal Revenue Code; 3) shall not retain any excess business holdings as defined in Section 4943(c) of the Internal Revenue Code; 4) shall not make any investments in such manner as to subject the corporation to tax under Section 4944 of the Internal Revenue Code; and 5) shall not make any taxable expenditures as defined in Section 4945(d) of the Internal Revenue Code.

**ARTICLE 9
AMENDMENT OF BYLAWS**

SECTION 1. AMENDMENT

Except as may otherwise be specified under provisions of law, these Bylaws, or any of them, may be altered, amended, or repealed and new Bylaws adopted by approval of six (6) members of the Board of Directors voting in favor of such alteration, amendment, or repeal.

**ARTICLE 10
CONSTRUCTION AND TERMS**

If there is any conflict between the provisions of these Bylaws and the Articles of Incorporation of this corporation, the provisions of the Articles of Incorporation shall govern.

Should any of the provisions or portions of these Bylaws be held unenforceable or invalid for any reason, the remaining provisions and portions of these Bylaws shall be unaffected by such holding.

All references in these Bylaws to the Articles of Incorporation shall be to the Articles of Incorporation, Articles of Organization, Certificate of Incorporation, Organizational Charter, Corporate Charter, or other founding document of this corporation filed with an office of this state and used to establish the legal existence of this corporation.

All references in these Bylaws to a section or sections of the Internal Revenue Code shall be to such sections of the Internal Revenue Code of 1986 as amended from time to time, or to corresponding provisions of any future federal tax code.

ADOPTION OF BYLAWS

We, the undersigned, are all of the initial directors or incorporators of this corporation, and we consent to, and hereby do, adopt the foregoing Bylaws, consisting of _____ preceding pages, as the Bylaws of this corporation.

Dated: _____

**ARTICLE 9
AMENDMENT OF BYLAWS**

SECTION 1. AMENDMENT

Except as may otherwise be specified under provisions of law, these Bylaws, or any of them, may be altered, amended, or repealed and new Bylaws adopted by approval of six (6) members of the Board of Directors voting in favor of such alteration, amendment, or repeal.

**ARTICLE 10
CONSTRUCTION AND TERMS**

If there is any conflict between the provisions of these Bylaws and the Articles of Incorporation of this corporation, the provisions of the Articles of Incorporation shall govern.

Should any of the provisions or portions of these Bylaws be held unenforceable or invalid for any reason, the remaining provisions and portions of these Bylaws shall be unaffected by such holding.

All references in these Bylaws to the Articles of Incorporation shall be to the Articles of Incorporation, Articles of Organization, Certificate of Incorporation, Organizational Charter, Corporate Charter, or other founding document of this corporation filed with an office of this state and used to establish the legal existence of this corporation.

All references in these Bylaws to a section or sections of the Internal Revenue Code shall be to such sections of the Internal Revenue Code of 1986 as amended from time to time, or to corresponding provisions of any future federal tax code.

ADOPTION OF BYLAWS

We, the undersigned, are all of the initial directors or incorporators of this corporation, and we consent to, and hereby do, adopt the foregoing Bylaws, consisting of 11 preceding pages, as the Bylaws of this corporation.

Dated: 10/28/2001

Robin E. Vance
Charles B. Inbett Jr.
Raymond D. Wyllyte
Mark R. [unclear]
John W. Kearns
Dorron Matley
Charles Green Jr.
Gene Cassidine
Paul E. [unclear]

BY THE COMMITTEE ON GENERAL SERVICES
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, Phi Beta Sigma Fraternity Epsilon Tau Sigma Chapter Education Fund, Inc. has requested a resolution of recognition as a Local Nonprofit Organization operating in the City of Lansing for the purpose of obtaining a charitable gaming license pursuant to MCL 432.103 (9); and

WHEREAS, the City Attorney has reported that, based on a review of the documentation submitted, the applicant qualifies as a Local Nonprofit Organization;

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, recognizes the Phi Beta Sigma Fraternity Epsilon Tau Sigma Chapter Education Fund, Inc. as a Local Nonprofit Organization operating in the City of Lansing for the purpose of obtaining a charitable gaming license.

BE IT FURTHER RESOLVED the City Clerk is requested to provide a copy of this resolution to the Phi Beta Sigma Fraternity Epsilon Tau Sigma Chapter Education Fund, Inc.

Patrick E. Lindemann

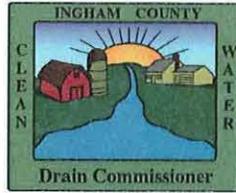
Ingham County Drain Commissioner

PO Box 220
707 Buhl Avenue
Mason, MI 48854-0220

Phone: (517) 676-8395

Fax: (517) 676-8364

<http://dr.ingham.org>



Carla Florence Clos
Deputy Drain Commissioner

Paul C. Pratt
Deputy Drain Commissioner

David C. Love
Chief of Engineering and Inspection

Sheldon Lewis
Administrative Assistant

January 11, 2016

Lansing City Council
124 W. Michigan Ave.
10th Floor City Hall
Lansing, MI 48933

RE: Construction on Groesbeck Park Golf Course

Dear Lansing City Council:

This month, construction of the Groesbeck Park Drain will begin in Lansing Charter Township and inside the Lansing city limits. Part of the project's scope involves work inside the Groesbeck Park Golf Course. The construction includes work throughout the course's front nine holes, including the reconstruction of two holes. In order to allow the reconstructed holes time to grow for the 2016 season, it is essential that this work remain on schedule.

Part G of chapter 654.07 of the Lansing Code of Ordinances states that a special permit is required in order to operate any tools used in construction creating a noise disturbance during weekends. According 654.11 Part A of the Lansing Code of Ordinances, a 2/3 vote of this body can grant a permit for relief from any of the restrictions or noise level requirements described above.

I am requesting that the project's contractor, Mead Bros. Excavating, Inc., be allowed to work on the Groesbeck Park Golf Course on weekends until the end of July 2016, if needed to remain on schedule. Every effort will be made to work expeditiously during the week, but it may be necessary to work on weekends in order to reduce the length of time that the reconstructed holes are removed from play.

If you have any questions regarding the request, you may contact me or the project manager, Brian Cenci of Eng., Inc., (517) 887-1100.

Sincerely,


Patrick E. Lindemann
Ingham County Drain Commissioner

cc: Brian Cenci, PE, Eng., Inc.

**BY THE COMMITTEE ON GENERAL SERVICES
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING**

WHEREAS, Mead Bros, Excavating, Inc., has requested a waiver of the noise ordinance, Sec. 654.07(g) of the Lansing Codified Ordinances, to help expedite construction within the Groesbeck Park Golf Course, specifically in the area of the front nine holes, and

WHEREAS, the Ingham County Drain Commission verifies that the purpose of the construction is for the Groesbeck Park Drain and reconstruction of two holes in that area, and

WHEREAS, the Ingham County Drain Commission recommends that Mead Bros, Excavating, Inc., pursuant to Lansing Codified Ordinances, Sec. 654.11(a) be permitted to conduct construction activities necessary to timely complete the project by working:

- 1) Saturdays from 8:00 AM to 5:00 PM.

This waiver of the noise ordinance would be from the effective date of this resolution through Saturday, August 13, 2016.

NOW THEREFORE BE IT RESOLVED that a public hearing be held on Monday, March 28, 2016, at 7:00 PM in the City of Lansing Council Chambers, 124 W. Michigan, in consideration of the request for issuance of a waiver of the noise ordinance to permit Mead Bros. Excavating, Inc., to work:

- 1) Saturdays from 8:00 AM to 5:00 PM.

BE IT FINALLY RESOLVED THAT this waiver of the noise ordinance would be from the effective date of this resolution through Saturday, August 13, 2016.

Adopted by the Committee
on General Services

on

Approved for Placement on
the City Council Agenda:

By F. Joseph Abood.
Deputy City Attorney

Date: _____

Submitted at 2/17 meeting

Address Line #1
Address Line #2
City, St ZIP



Groesbeck Park Drain Noise Ordinance Waiver Public Hearing

The Ingham County Drain Commissioner has requested a noise ordinance waiver from the City of Lansing for is 2016 Groesbeck Park Drain project. Saturday work is requested from March to August for work on the golf course only. A public hearing will be held to hear comments from residents on ICDC's request.

When: Monday, March 28th at 7:00 PM

Where: Council Chambers
124 W. Michigan Ave.
10th Floor City Hall

Info: Brian J. Cenci, P.E., 517-887-1100 or cencib@engdot.com
Project Engineer for Groesbeck Park Drain Project

cc: Lansing City Clerk
Lansing City Council
Brett Kaschinske, Lansing Parks and Recreation Director



Chris Swope
Lansing City Clerk

March 25, 2016

President and Members of the Lansing City Council
10th Floor, City Hall
Lansing, MI 48933

Dear Councilmembers:

The attached application has been submitted to the City Clerk's Office, and is being forwarded for your consideration and appropriate action:

Sincerely,

A handwritten signature in cursive script that reads "Chris Swope".

Chris Swope, CMC
Lansing City Clerk



FIREWORKS DISPLAY LICENSE APPLICATION

Applicant's Name Lansing Lugnuts // Roger L. Bonney		
Phone Number(s) where applicant can be reached Lugnuts - 517 485-4500; Bonney - 517 812-5044	Email Address rbonney@sbcglobal.net	
Applicant's Address Lugnuts - 505 E. Michigan Ave. Bonney - 212 First St.	City Lansing Olivet	State, Zip MI 48912 MI 49076
Date of Display 2016 May 6, 14, June 3, 4, 17, 18, 24, 25, July 4, 8, 9, 22, 23, August 5, 6, 19, 20, Sept 2	Time of Display immediately after the end of the game	
Exact Location of Display on the field at Cooley Law School Stadium 505 E. Michigan		
Type and Quantity of Fireworks to be used in Display (attach listing if available) Typical Lugnuts show consisting of Class C and B Cakes, aerial shells up to 2.5"; Roman Candles, Flash Curtain, Mine Shells up to 3" (not aerial), proximate fireworks and miscellaneous static set pieces.		
Manner and location of the storage of the fireworks prior to the display Delivered to site on day of show		

List All Persons Who Will Operate the Display:

Name	Age	Description of Relevant Experience
See list of Night Magic Operators		

1950-00
2/12/16
2016-90

Has the applicant, any person with an ownership interest in the applicant, or any person who will operate the display had any citation or conviction for, or guilty plea to, a violation of the laws of the United States, any State or any local unit of government regulating the sale, use, or possession of fireworks?

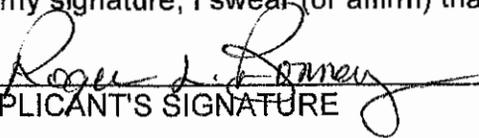
Yes No If yes, disclose details:

Additional Requirements:

1. Non-Refundable License fee of \$150.
2. Proof of a bond, an insurance policy naming the City as co-insured, or a combination of both, available for the payment of any damages arising out of an act or omission of the licensee or his agents, employees, or subcontractors, covering the following: (a) At least \$500,000.00 for property damage; and (b) at least \$500,000.00 for injury to one person and \$1,000,000.00 for injury to two or more persons resulting from the same occurrence.
3. Copies of State issued identification for each person who will operate the display.
4. If the applicant is a nonresident person, written appointment of a resident agent to serve as legal representative upon whom all process in an action or proceeding against the person may be served

I certify that neither the Applicant nor any person with ownership interest is in default to the City of Lansing.

By my signature, I swear (or affirm) that all information provided in this application is true.


APPLICANT'S SIGNATURE

***** APPROVALS *****

Sig. Det. Joel Cutler
Police Department

2/16/16
Date

Sig. Tammy Good
City Treasurer

2/22/16
Date

Sig. Marshall Blake
Fire Marshal

3/29/16
Date

Sig. Yolanda Bennett
City Attorney

3/23/16
Date

BY THE COMMITTEE ON GENERAL SERVICES
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the City Clerk has forwarded an application for a City License, which has been routinely processed without objection, and is ready for final action by this Council; and,

WHEREAS, all required signatures have been obtained supporting the application for a fireworks display license;

NOW, THEREFORE, BE IT RESOLVED, the Lansing City Council, hereby, approves the application for a City License as follows:

FIREWORKS DISPLAY LICENSE:

Lansing Lugnuts//Roger Bonney for a public display of fireworks in the City of Lansing at 505 E Michigan Ave., to be held on May 6, 14, June 3, 4, 17, 18, 24, 25, July 4, 8, 9, 22, 23, August 5, 6, 19, 20 and September 2, 2016.



Chris Swope
Lansing City Clerk

March 25, 2016

President and Members of the Lansing City Council
10th Floor, City Hall
Lansing, MI 48933

Dear Councilmembers:

The attached application has been submitted to the City Clerk's Office, and is being forwarded for your consideration and appropriate action:

Sincerely,

Chris Swope, CMC
Lansing City Clerk



Chris Swope
Lansing City Clerk

REPORT ON APPLICATION FOR:

<u>ACTION</u>	<u>TYPE OF LICENSE</u>
<input checked="" type="checkbox"/> Transfer Ownership	<input checked="" type="checkbox"/> Class C
<input type="checkbox"/> Transfer Location	<input type="checkbox"/> SDD
<input type="checkbox"/> Add Partner	<input type="checkbox"/> SDM
<input type="checkbox"/> Drop Partner	<input type="checkbox"/> Tavern
<input checked="" type="checkbox"/> Other:	

NAME:

Red Lobster Hospitality, LLC
3130 E. Saginaw
Lansing MI 48912

THAT THE REQUEST: By Red Lobster Hospitality, LLC to transfer ownership of a Class C license at 3130 E. Saginaw, Lansing, MI 48912, Ingham County

Location Approval

Signature & Date

City Treasurer SIGNED 3/24/16

Building Approval

Signature & Date

SIGNED 3/24/16

Date to City Council 3/28/16

FEE PAID

\$400.00 DATE PAID 02/05/16 TO DEPARTMENTS 03/23/16

If you have any questions, please contact Chris at: 517-483-4130. Thank you.

Lansing City Clerk's Office
Ninth Floor, City Hall, 124 W. Michigan Ave., Lansing, MI 48933-1695
517-483-4131 \$ 517-377-0068 FAX
clerk.cityoflansingmi.com \$ clerk@lansingmi.gov

***PLEASE RETURN THIS FORM TO CHRIS SWOPE, CITY CLERK**

FAX 517-377-0068

Lansing City Clerk's Office
Ninth Floor, City Hall, 124 W. Michigan Ave., Lansing, MI 48933-1695
517-483-4131 § 517-377-0068 FAX
clerk.cityoflansingmi.com § clerk@lansingmi.gov

Howard & Howard

law for business

Ann Arbor

Chicago

Detroit

Las Vegas

Peoria

Direct dial: 248.723.0472

J. Patrick Howe

email:jph@H2law.com

January 25, 2016

Mr. Chris Swope, Lansing City Clerk
Lansing City Clerk's Office
Ninth Floor, City Hall
124 W. Michigan Ave.
Lansing, MI 48933-1695

Re: City of Lansing, Michigan On-Premises Alcohol Sales Application
Licensee: Red Lobster Hospitality, LLC
Address: 3130 E. Saginaw, Lansing, Michigan 48912

Dear Clerk Swope:

As you know, this firm represents Red Lobster, which has operated a restaurant at 3130 E. Saginaw for many years. The purpose of this correspondence is to follow-up on our recent discussion wherein you requested that we file the attached application to update the contact information on file for this restaurant. A check payable to the City of Lansing in the amount of \$400.00 is also enclosed to cover the processing fee. Should you or any City departments have any questions regarding this matter, please do not hesitate to contact me. Thank you for your attention to this matter. We await your response.

Very truly yours,

HOWARD & HOWARD ATTORNEYS PLLC



J. Patrick Howe

JPH/kah

Enclosure

cc: Red Lobster Hospitality, LLC (via e-mail with enclosure)



**City of Lansing, Michigan
On-Premises Alcohol Sales Application**

Business Name: Red Lobster Hospitality, LLC dba: Red Lobster

Business Address: 3130 E/ Saginaw

City: Lansing State: MI Zip: 48912

Main Contact Number: (517) 351-0610 Secondary Contact Number: (407) 734-9574

Email Address: N/A

License(s) for which you are seeking Local Government Approval Transfer of ownership from GMRI, Inc. to Red Lobster Hospitality, LLC

Provide the name, age and address of the applicant, in the case of an individual, or, in the case of a copartnership, the names, addresses and ages of the persons entitled to share in the profits thereof, or, in the case of a corporation, the objects for which the corporation is organized, the names, addresses and ages of the officers and directors and, if a majority interest in the stock of such corporation is owned by one person or his or her nominee, the name, address and age of such person:

Name	Position	Address	Age
(applicant)		Attn: Norma Rivera, Licensing Mgr	N/A
Red Lobster Hospitality, LLC	Owner	450 S. Orange Ave. Orlando, FL 32801	

If an Individual, provide Applicant's:

Date of Birth: N/A

Place of Birth: N/A

What character of business do you intend to operate? Same - Full Service Family Restaurant

When you are done with this form, please return it to:
Chris Swope, City Clerk
Lansing City Clerk's Office
Ninth Floor, City Hall, 124 W. Michigan Ave., Lansing, MI 48933-1695
clerk@lansingmi.gov

What is the length of time your business has been of that character, or in the case of a corporation, the date when its charter was issued? 6/6/2014

Have you made applications for a similar or other license on premises other than those described in this application? Yes No

If yes, what is the disposition of any such earlier application? Approved

Are building plans on file? Yes No If not please submit them with this application showing the entire structure and premises and, in particular, the specific areas where the license is to be utilized. Such plans shall demonstrate adequate off-street parking, lighting and refuse disposal facilities and, where appropriate, adequate plans for screening and noise control, as provided in the Zoning, Building and Housing, and Fire Prevention Codes.

- I (we) have never been convicted of a felony and is (are) not disqualified to receive a license by reason of any item contained in this chapter or the laws of the State.
- I (we) will not violate any State or Federal laws or any ordinance of the City in the conduct of this business.
- I (we) or my (our) agent(s) do not owe any personal property taxes.
- The copy of the Michigan Liquor Control Commission application submitted with this application is a true copy of what I (we) intend to submit to the Michigan Liquor Control Commission.

I hereby certify that this application is complete and accurate to the best of my knowledge, information and belief.

Signature J. Patrick Howe
Authorized Agent

January 22, 2016
Date

Subscribed and sworn to before me this

_____ day of _____, 20__.

Signature _____

Printed Name _____

Notary Public, _____ County, Michigan

My Commission Expires: _____

Acting in the County of _____

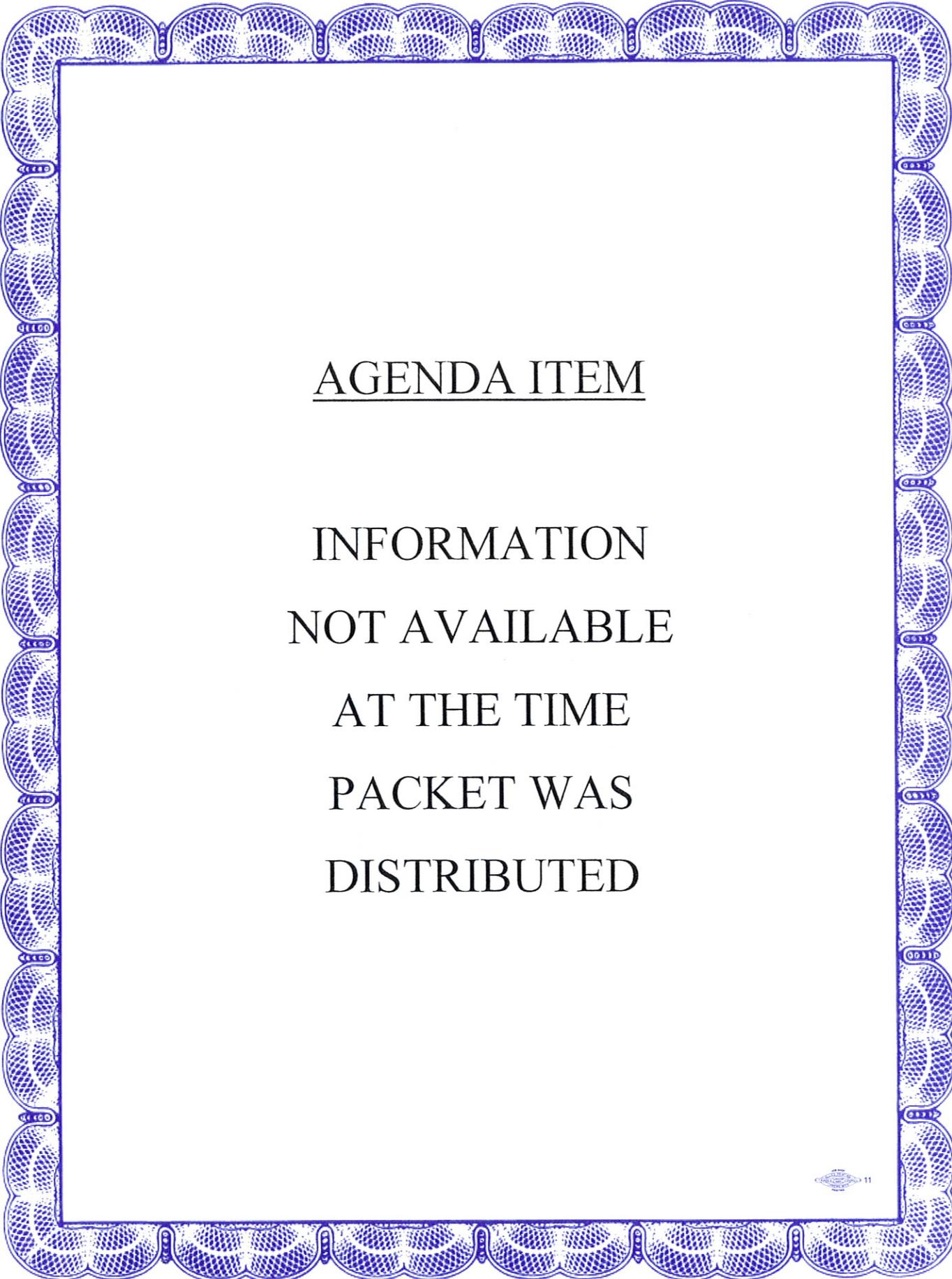
When you are done with this form, please return it to:
Chris Swope, City Clerk
Lansing City Clerk's Office
Ninth Floor, City Hall, 124 W. Michigan Ave., Lansing, MI 48933-1695
clerk@lansingmi.gov

BY THE COMMITTEE ON GENERAL SERVICES
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Lansing City Clerk's Office has received a request from Red Lobster Hospitality to transfer of Ownership Class C License with Sunday Sales Permit, Entertainment Permit, and Specific Purpose (Food) Permit from GMRI, Inc. to Red Lobster Hospitality, 3130 E. Saginaw to; and

WHEREAS, the Committee on General Services met on _____ to review the request with affirmative action taken;

NOW, THEREFORE, BE IT RESOLVED, the Lansing City Council, hereby, approves the request from Red Lobster Hospitality to transfer of Ownership Class C License with Sunday Sales Permit, Entertainment Permit, and Specific Purpose (Food) Permit from GMRI, Inc. to Red Lobster Hospitality, 3130 E. Saginaw.



AGENDA ITEM

INFORMATION
NOT AVAILABLE
AT THE TIME
PACKET WAS
DISTRIBUTED



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LIQUOR CONTROL COMMISSION
ANDREW J. DELONEY
CHAIRPERSON

MIKE ZIMMER
DIRECTOR

March 1, 2016

Lansing City Council
Attn: Clerk
124 W Michigan Ave. #9
Lansing, MI 48933

Email: city.clerk@lansingmi.gov

The purpose of this letter is to notify this local legislative body that the Michigan Liquor Control Commission has received an application for a license, as follows:

Request ID#: 819922

New Micro Brewer License

Name of applicant(s): Ozone's Brewhouse, LLC

Business address and phone: 305 Beaver, Lansing, MI 48906, Ingham County

Home address and phone number of partner(s)/subordinates: Kyle S. Malone, 2141 Cider Mill Drive, East Lansing, MI 48823 (C) 616-405-1392; Daniel J. Malone, 2141 Cider Mill Drive, east Lansing, MI 48823 (C) 616-836-8964.

Under administrative rule R 436.1105, the Commission shall consider the opinions of the local residents, local legislative body, or local law enforcement agency with regard to the proposed business when determining whether an applicant may be issued a license or permit. Since this request is a transfer under MCL 436.1529(1), approval of the local unit of government is not required.

Under administrative rule R 436.1003, the licensee shall comply with all state and local building, plumbing, zoning, sanitation, and health laws, rules, and ordinances as determined by the state and local law enforcements officials who have jurisdiction over the licensee. The licensee must obtain all other required state and local licenses, permits, and approvals before using this license for the sale of alcoholic liquor.

Approval of this license by the Michigan Liquor Control Commission does not waive any of these requirements.

MICHIGAN LIQUOR CONTROL COMMISSION
Retail Licensing Division (866) 813-0011

jmm