



AGENDA
AD HOC COMMITTEE ON DIVERSITY
Friday, March 11, 2016 @ 11:30 a.m.
Council Conference Room, 10th Floor, City Hall

Councilmember Carol Wood, Chair
Councilmember Patricia Spitzley
Councilmember Jody Washington

1. Call to Order
2. Roll Call
3. Public Comment
4. Approval of Minutes
 - February 12, 2016
 - February 26, 2016
5. Action/Discussion:
 - A. City Attorney & HRCS Update on the Human Rights Ordinance Chapter 297 Amendments
 - B. Cesar Chavez Event Steering Committee Update
6. Other
 - A. Updates on Participants in the Committee
7. Adjourn

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MINUTES
AD HOC COMMITTEE ON DIVERSITY
Friday, February 12, 2016 @ 11:30 a.m.
Council Conference Room, 10th Floor, City Hall

Call to Order

The meeting was called to order at 11:34 a.m.

Committee Members

Councilmember Carol Wood, Chair
Councilmember Patricia Spitzley-excused
Councilmember Jody Washington

Others Present

Sherrie Boak, Council Staff
Joseph Abood, Deputy City Attorney- arrived at 11:35 a.m.
Steve Purchase
Ken Lane, Clark Hill
Aide Cuadrado, Action for Greater Lansing
Judi Harris, STVCC
Stacey Locke, Peckham
Jessica Laney, Peckham
Sandy Wolfe, Peckham
Griffin Rivers
Brett Van Drie, Peckham
Michael Hamel, LFD Assistant Chief
Guillermo Lopez
Alfonso Salas, Southside Sports
Eric Weber

MINUTES

MOTION BY COUNCIL MEMBER WASHINGTON TO APPROVE THE MINUTES FROM JANUARY 8, 2016 AS PRESENTED. MOTION CARRIED 2-0.

MOTION BY COUNCIL MEMBER WASHINGTON TO APPROVE THE MINUTES FROM JANUARY 22, 2016 AS PRESENTED. MOTION CARRIED 2-0.

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Human Rights Ordinance

Mr. Abood informed the Committee that before the meeting he spoke to Dr. Jackson Johnson and she stated she was not comfortable with how the ordinance was written as it pertained to items being requested of her Department because she does not have the manpower to provide them. Council Member Wood stated her frustration that based on that comment there was no reason to review Draft #3 of the Ordinance at this time. Ms. Locke asked what changes were different than what Dr. Jackson Johnson had already seen during her attendance at the past Ad Hoc meetings. Mr. Abood could not provide specifics, but expected to have a follow up with Dr. Jackson Johnson. Council Member Wood referenced page 21 of the ordinance, Item 2 which was the only change in addition to the requirement for an annual report on the number of cases HRCS sees. Everything else in the complaint process was part of the ordinance when it was adopted. Council Member Wood noted that it would be nice for the Committee to know what items in the current ordinance HRCS has issues with. She then voiced her frustration with the process since it was approved for public hearing, the public hearing was held and at the last minute the OCA keeps coming up with things that have no answers and therefore the Committee cannot move forward. Mr. Rivers recalled the comment by Council Member Spitzley that stated Council cannot have anything that cannot be enforced, so he asked what the Committee does now. Council Member Wood noted that the one item in question is that the complaint process goes thru HRCS, and it is difficult to understand the delay that this is an ordinance with only one change in the complaint section and follow up procedure. Any other changes are in the terminology. Council Member Wood instructed Mr. Abood to request that Dr. Jackson Johnson provide a written statement of her concerns before the next meeting to the Committee or be in attendance at the meeting. Mr. Abood confirmed he had already indicated this to Dr. Jackson Johnson.

Fire Department Hiring Presentation

Council Member Wood welcomed the Fire Chief and his staff back for a second meeting, and asked them to address training with diversity and any further discussions on EMS, along with ongoing training. The Fire Department gave their introductions. Chief Talifarro outlined the difficulties that can occur during hiring with Fire 1 & Fire 2 thru the certification with the State, however during recent trainings 48% of the hiring were Lansing residents. One question that is always asked is if they do any recruiting, and a situation they have run into is that 23% leave after they become employed because they come in, get trained, then move back to where their family is. With a return on investment 100% trained by the LFD were Lansing residents. It was noted that East Lansing is not effective enough for an academy and they have a paramedic requirement and the City of Lansing has an EMT requirement.

Council Member Wood noted that during a past budget the City Council stopped funding housing initiatives for all City employees but the balance that was in the account was carried forward. Chief Talifarro was not aware of the funds or the practice and Council Member Wood suggested he touch base with HR for that option again. In the past it was a 5-year forgivable grant. Maybe he Ad Hoc Committee could ask Council to reinstate that as a way to assure the hiring process to maintain. Council Member Washington asked what the success rate was when using that initiative. Council Member Wood confirmed all the funds were used that were allocated.

Ms. Wolfe asked the Chief if a fire fighter moves to Lansing from outside Michigan if they have to be retrained and the Chief confirmed that they do. The LFD is moving towards a national registry which allows to be recognized across state lines, and they will begin to track what is the importance of residency. It was noted though that training in other states does vary from Michigan.

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The Chief moved into the topic of training confirmed that they have elderly training and are now building a program that addresses specific situations. They plan to develop a particular curriculum, continue discussions on leadership and diversity. Beyond that most trainings have been done with HR or with current staff. With the nature of the job and work schedule the training is unusual.

Council Member Wood asked if outside agencies had been meeting with the LFD to discuss their specific needs, such as Refugee Services, Peckham, Action of Greater Lansing, etc. Council Member Washington encouraged the Fire Department to continue doing what they are doing. The Chief noted that they are better suited and trained and when they become aware of a population become educated. There are future plans for training in EMS of continuing education. Training helps them create a relationship with the residents.

Ms. Harris offered to assist and speak with the Fire Department, Police, EMS and Health Department on what they provide to the refugees. Chief Talifarro introduced Ms. Harris to Chief Hamel who handles trainings.

Mr. Lopez pointed out other areas of conflict where there are hate crimes with injuries and might be questionable. The question was asked if the LFD has training on how to handle that while waiting for the EMS to arrive. The Chief admitted there is no program for that but they train on the awareness. There are mandatory reporting they do comply with and do pay attention and then pass along with transport.

Ms. Locke offered to come to the LFD and speak on a self-advocacy presentation. When looking at the statistics of diversity in the fire department there is nothing with disability. They were encouraged to make efforts on disabilities such as dyslexia and learning disabilities. The Chief noted they do look at provisions for the written testing, most recently with the EMT testing. They are also making provisions for the growing population of future fire fighters who are veterans and now living with missing limbs or replacements.

The question was asked as to what LFD does for training on mental illness that is different training than Police. In part the EMS is trained to get a person in need to the appropriate resources, but also protect oneself. If they are in a mental health crisis, but not violent, their our training is more on compassion. In many instances where Fire and EMS are deployed, the people are considered to be in harm to one self or others. We deal with the risk immediately.

Mr. Rivers referenced the demographics which appeared their last hire was in 2014, and the Chief confirmed. Their plans are to hire 28. Mr. Rivers then asked where female fire fighters fell into the demographics and the Chief referenced the handout which was broken down by each Division of the Fire Department, and the last page of the handout depicted the % in the whole department. It was pointed out that females are the hardest group to recruit for fire fighters, but they will be looking in the future at fiscally physical testing.

Mr. Weber encouraged all the organizations present and Council to inform their constituents about what is called a "File of Life" that documents medications, diagnosis, family physicians, hospital preference, etc. This allows emergency personnel to understand their wishes if they are alone, or do not speak English. It was noted that these cards can be located at Kroger's and some pharmacies.

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Other

Council Member Wood distributed a flyer for an upcoming Cesar Chavez event, and asked if the Committee and attendees would be interested in reconciling a past event for Cesar Chavez that used to occur at City Hall thru HRCS. The Committee will then ask Council to provide funding in the FY 2016/2017 budget for the event in the future. This would similar to the event hosted by HRCS for the MLK holiday. The Committee agreed to have an event on April 8th from noon – 1p.m. in the Council Chambers. The event coordinating team will be led by Guillermo Lopez, will have key note speakers and placed live on CityTV. In 2016 there will be no meal however the future events will incorporate that into the event.

Mr. Rivers asked Chief Talifarro how many firefighters have left, and the Chief noted 3 had left, and Mr. Rivers then congratulated the Chief on their practices to retain all the firefighters.

Adjourn

Adjourn at 12:45 pm

Submitted by,

Sherrie Boak, Council Office Manager

Approved by the Committee on_____

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NOTES

**AD HOC COMMITTEE ON DIVERSITY
Friday, February 26, 2016 @ 11:30 a.m.
Council Conference Room, 10th Floor, City Hall**

Call to Order

The meeting was called to order at 11:37 a.m.

Committee Members

Councilmember Carol Wood, Chair
Councilmember Patricia Spitzley-excused
Councilmember Jody Washington- excused

No Quorum present

Others Present

Sherrie Boak, Council Staff
Joseph Abood, Deputy City Attorney- arrived at 11:35 a.m.
Al Salas, Southside Boys & Girls Club
Steve Purchase
Ken Lane, Clark Hill
Sandy Wolfe, Peckham
Stacy Locke, Peckham
Judi Harris
Guillermo Lopez

MINUTES

Moved to the next meeting.

Cesar Chavez Update

Mr. Salas update the group on the progress with musical options, and confirmed at the time there is no key note speaker. There have been discussions with the Lansing Cesar Organization for collaboration. Council Member Wood asked Mr. Salas to speak to Mr. Lopez about securing a speaker by March 2, 2016 so that publications can be started. Council Staff confirmed that the Council Chambers have been reserved for the date of April 8th, and Citi TV will be broadcasting live.

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Human Rights Ordinance

The group reviewed the latest version, draft #3 dated February 18, 2016. Council Member Wood referenced Section 297.10, page 21, line 4-6 which noted the only changes that were added that would affect the HRCS Department. Dr. Jackson Johnson clarified for the group that the original ordinance was enacted before her start date, and therefore she relied on her staff to review and uphold. Most recently during review of this amended ordinance she realized that she has issues with Section 297.11, 297.12 and 297.13. One concern is the department does not have the authority to subpoena anyone. There was a quick review of cases, and the process of mediation, and provide a system when there are challenges. HRCS does not have the authority and that would fall within the City Attorney office. Dr. Jackson Johnson stated again there are not issues with what is being suggested for amendments, but with the existing. These areas should be reviewed for compliance in the whole document. Council Member Wood stated again her frustration with the timing of constant suggestions every time the Committee meets. She reminded everyone present that the Ad Hoc on Diversity Committee and public present went thru the current ordinance line by line. The group started on a review of line by line on page 22 of the draft section 297.11. Dr. Jackson Johnson asked if she could meet with the City Attorney to go thru the document line by line. Currently there is no hearing officer in the HRCS department, so 297.11 (b) which states what HRCS has to do, they do not have the authority to do that. Council Member Wood asked Mr. Abood if there is an option when a complaint starts with HRCS, if the City Attorney could act as the hearing officer. Mr. Abood stated it could be a conflict and not appropriate for the City Attorney to be that officer.

Mr. Purchased inquired as to why the ordinance can't grant the department to conduct that hearing. Dr. Jackson Johnson stated she does not have the person power or training to be the hearing officer. It is a question of authority. Council Member Wood confirmed that the Committee needs to look at what is a "hearing officer". Dr. Jackson Johnson added that the hearing does say something more formal then just taking the complaint. Council Member Wood suggested striking that term and coming up with a different term. Dr. Jackson Johnson added that HRCS does not have the training for this role, and she does not want to set up the department to fail or lead someone and fail. Council Member Wood asked that Dr. Jackson Johnson and Mr. Abood meet before the March 11th meeting and outline the concerns for the three (3) sections (297.11, 297.12 and 297.13) The complete group was also asked to review these sections for the next meeting. Mr. Abood and Dr. Jackson Johnson both confirmed they also had issues with the definition on "bullying". Mr. Abood clarified that when he has done his reviews in the past he was reviewing for the proposed changes, not the existing ordinance. Mr. Abood asked if the intent with the ordinance was that the complaintant would be represented at the hearings. Council Member Wood clarified for Mr. Abood that there is an understanding that this was an informational hearing, and if it was determined there were violations they could go further and the City Attorney or Civil Rights Commission could go into that. Mr. Abood asked for law to review that, and Council Member Wood questioned the request since this has been reviewed and passed by the City Attorney as a current ordinance, everyone thought it was approved by the Office of the City Attorney and so enacted at that.

Mr. Lopez recalled his role in HRCS as an employee and when the ordinance was originated. At that time there were hearings and a committee of the board. The legal authority came to be thru the City Attorney offices. Staff would present the case, the accused would appeal the board or committee would hear the appeal and make recommendations to the Director. Then the director would follow with the recommendations or send to the City Attorney. Council Member Wood asked who HRCS would counsel with, and Mr. Lopez confirmed it would be with Committee on General Service with Council Member Dunbar who wrote the current ordinance. At that time Council Committee was Dunbar and Houghton. The complaints do have options of

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HRCS, Civil Rights Commission or independent attorney. Dr. Jackson Johnson noted that the power to deliver in HRCS is smaller. Mr. Purchase referred to East Lansing and their investigative process with Human Rights Commission instead of a HRCS Department. They act as an advisory board.

Dr. Jackson Johnson informed the group she could not attend the March 11, 2016 Ad Hoc Committee to report. Council Member Wood noted that she hoped Dr. Jackson Johnson and Mr. Abood will work on her concerns with Law before then. Mr. Abood was also directed to look at the current ordinance as it pertains to law. Mr. Abood noted that there is a timeline with the Civil Rights Commission of 180 days, and he would not want the complaint to miss that allotted timeline. Mr. Purchase noted that the City ordinance does speak to referral, because the City can go beyond what the Civil Rights Commission can mediate. Dr. Jackson Johnson asked if the City ordinance that states 180 days should be changed, and Mr. Abood confirmed, unless it was done on a dual track to make sure both processes met their designated timelines.

Mr. Abood moved onto the topic of the definition of “bullying” and taking out the intended aspect of bullying in the ordinance. Council Member Wood asked Mr. Abood if his suggestion was to look at the potential of taking “bullying” completely out, or redefining “bullying”. Mr. Abood referenced a “Willful Annoying” Ordinance and suggested using “willful” because it is a specific intent. Mr. Purchased referenced the website stopbullying.gov which details the broad definition between verbal and no-verbal situations. Council Member Wood asked if “willfull annoyance” would be a misdemeanor, and Mr. Abood confirmed it would be. Council Member Wood then noted that if we leave this out, then there is no ability other than criminal action. Mr. Abood noted that even though it is a civil infraction if you label someone with violation of human rights ordinance.

Dr. Jackson Johnson asked about the housing aspect of the ordinance and it mention of hotels, section 297.06.

The Committee will discuss at the March 11 meeting with the review of HRCS and Law results.

Other

Ms. Harris offered her assistance on educating any organizations on how their volunteers should reach out to refugees. Ms. Harris then invited the group to World Refugee Day week long event on June 18th – June 24th. The official World Refugee Day is June 20th. Ms. Harris asked Council to consider the placing of a Peace Pole on City property. Council Member Wood asked Council Staff to speak to the Council President on inviting Ms. Harris to a Committee of the Whole meeting to speak on World Refugee Day.

Cesar Chavez Update

Mr. Lopez updated the group that Ceasar Chavez granddaughter will be at the April 9th event at MSU, and he is working on having her speak at the City event on April 8th. The steering Committee for the April 8th event will meet before the next Ad Hoc meeting. Council Member Wood asked that Mr. Lopez contact Father Fred for an invocation at the event. Dr. Jackson Johnson asked to be included in the future for the planning of an event because currently they are partnering with MSU leadership conference and luncheon. Council Member Wood stated that the Ad Hoc Committee will host the City event this year and they are hoping to ask Council to budget funds for future events.

Mr. Purchased informed the group of a recent Ingham County 911 program call Smart911 website where you can register your information.

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Mr. Lopez informed the group of a current Senate Bill 501 adding additional requirements for officers to become educated on for enforcement with other pieces of documentation besides drivers licenses. Council Staff will forward the document to the Police Chief.

Council Member Wood stated that with the recent snow and need for assistance Council does not have any information on volunteers from any organizations.

Adjourn

Adjourn at 12:43 pm

Submitted by, Sherrie Boak, Council Office Manager

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF LANSING, MICHIGAN, TO AMEND SECTION 297 OF THE LANSING CODIFIED ORDINANCES BY ADDING SERVICE IN ARMED FORCES OF SOVEREIGN NATION AS AN IRRELEVANT CHARACTERISTIC. -UPDATING THE DEFINITIONS TO INCLUDE “BULLYING” AND “HOSTILE WORK ENVIRONMENT” AND TO UPDATE THE ORDINANCE ON SEXUAL ORIENTATION, DISCRIMINATION, BULLYING, DOMESTIC PARTNERS, COMPLAINTS AND COMPLAINT DECISION.

Comment [CW1]: Kathie Dunbar Change

THE CITY OF LANSING ORDAINS:

Section 1. That Section 297 of the Codified Ordinances of the City of Lansing,

Michigan, be and is hereby amended to read as follows:

CHAPTER 297. HUMAN RIGHTS

Editor’s note – Ordinance No. 1120, § 1, adopted December 18, 2006, added a new chapter 297 to read as herein set out. Formerly, such chapter pertained to human relations and was repealed by Ord. No. 957, 11-25-96.

297.01. – Intent.

The City finds that discrimination on the basis of irrelevant characteristics exists and that it adversely affects all citizens and the quality of life and opportunities available to all people.

1 And is therefore addressed by this Chapter declaring that discrimination or harassment against
2 any person because of irrelevant characteristics, including actual or perceived race, religion,
3 ancestry, national origin, color, sex, age, height, weight, student status, marital status, familial
4 status, veteran status, political affiliation or belief, sexual orientation, gender identity or
5 expression, mental or physical limitation, ~~or~~ source of income OR SERVICES IN ARMED
6 FORCES IN SOVERIGN NATIONS is Prohibited.

Comment [CW2]: Kathie Dunbar Change

7 (Ord. No. 1120 § 1, 12-18-06)

8

9 297.02. - Definitions.

10 As used in this Chapter, the following words and phrases have the following meanings:

11

12 Age: Chronological age as measured from date of birth.

13

14 Ancestry: The nationality, ethnicity, or family lineage from which a person is a descendent.

15

16 Bona fide occupational qualifications: Characteristics that are reasonably necessary for the
17 proper performance or evaluation of an occupation or the normal operation of a business.

18

19 BULLYING: REPEATED, PERSISTENT AND AGGRESSIVE VERBAL BEHAVIOR
20 INTENDED TO DIRECTED AT ANOTHER PERSON THAT A REASONABLE PERSON
21 WOULD UNDERSTAND WOULD CAUSE FEAR, DISTRESS OR HARM TO THE

1 ~~ANOTHER PERSON'S BODY, EMOTIONS, SELF-ESTEEM OR REPUTATION. A~~
2 ~~PERSON IS BULLIED WHEN HE OR SHE IS EXPOSED, PERSISTENT AND PERVASIVE,~~
3 ~~TO NEGATIVE ACTIONS ON THE PART OF ONE OR MORE OTHER PERSONS, AND HE~~
4 ~~OR SHE HAS DIFFICULTY DEFENDING HIMSELF OR HERSELF."~~

5 ~~THIS DEFINITION INCLUDES THREE IMPORTANT COMPONENTS:~~

- 6 ~~1. BULLYING IS AGGRESSIVE BEHAVIOR THAT INVOLVES UNWANTED, NEGATIVE~~
7 ~~ACTIONS.~~
8 ~~2. BULLYING INVOLVES A PATTERN OF BEHAVIOR REPEATED OVER TIME.~~
9 ~~3. BULLYING INVOLVES AN IMBALANCE OF POWER OR STRENGTH.~~

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11 Contractor: A person who by contract furnishes services, materials or supplies. "Contractor"
12 does not include a person who is merely a creditor or debtor of the City, such as those holding
13 the City's notes or bonds or persons whose notes, bonds or stock are held by the City.

15 Discriminate/discrimination: To harass or treat differently or the act of harassing or treating
16 differently, a person, or the person's friends, relatives, or associates, based in whole or in part on
17 irrelevant characteristics of that person.

19 Employee: A person, paid or unpaid, performing work duties for an employer, including an
20 applicant for paid or volunteer employment, or a participant in a training or apprenticeship
21 program.

1
2 Employer: Any person with a business located within or doing business within the corporate
3 City limits of Lansing or doing Business with the City of Lansing who employs or is seeking to
4 employ five or more employees, including any agent of that person or entity.

5
6 Employment: The act of an employee performing work duties for an employer.

7
8 Employment agency: Any person, paid or unpaid, who regularly undertakes to procure, refer,
9 recruit, or place an employee with an employer, including any agent of that person.

10
11 Familial status: The state of being in a family or functional family.

12
13 Family: Any one of the following:

- 14 (1) An individual who is pregnant; or
15 (2) Two or more individuals related by blood within four degrees of consanguinity, marriage,
16 adoption, or in a foster care relationship.

17
18 Functional family: A group of individuals who do not meet the definition of “family,” living
19 together as a single housekeeping unit and intending to live together as a single housekeeping
20 unit for the indefinite future. “Functional family” does not include a fraternity, sorority, club,
21 hotel, or other group of persons whose association is temporary or commercial in nature.

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Gender identity or expression: A person’s gender-related self-perception, appearance, ~~expression~~ or behavior, regardless of that person’s **BIOLOGICAL** sex at birth.

Comment [CW3]: Kathie Dunbar Change

Harass/harassment: Physical conduct or communication directed at another person intentionally for the purpose or effect of creating an intimidating, hostile, or offensive environment with regard to employment, places of public accommodation, public services, or housing.

~~HOSTILE WORK ENVIRONMENT: THIS DEFINITION ADOPTS BY REFERENCE THE DEFINITION OF THIS TERM UNDER MICHIGAN LAW AND INCLUDES THAT A HOSTILE WORK ENVIRONMENT EXISTS WHEN THERE IS PERSISTENT AND PERVASIVE DISCRIMINATORY CONDUCT OR BEHAVIOR IN THE PLACE OF WORK THAT IS UNWELCOME AND OFFENSIVE TO AN EMPLOYEE OR GROUP OF EMPLOYEES, OF A PROTECTED CLASS STATUS, THAT IS SEVERE ENOUGH TO DISRUPT, BEYOND A REASONABLE DEGREE, THE WORK OF THE TARGETED EMPLOYEE OR EMPLOYEES. A HOSTILE WORK ENVIRONMENT EXISTS WHEN AN EMPLOYEE EXPERIENCES WORKPLACE HARASSMENT AND FEARS GOING TO WORK BECAUSE OF THE OFFENSIVE, INTIMIDATING, OR OPPRESSIVE ATMOSPHERE GENERATED BY THE HARASSER. WHEN AN EMPLOYER DIRECTLY CAUSES OR ALLOWS OTHERS TO ENGAGE IN DISCRIMINATORY CONDUCT AT~~

~~THE WORKPLACE, THE EMPLOYEE MAY HAVE A HOSTILE WORK ENVIRONMENT~~

~~CLAIM.~~

Housing status: The state of having or not having a fixed residence, including, but not limited to, the state of owning or renting (with or without receiving public housing assistance) a place to live. This includes a person’s type of dwelling or shelter, including, but not limited to, single family or multiple family homes, apartments, condominiums, rooming houses, housing cooperatives, hotels, motels, public or subsidized housing units, retirement homes, nursing homes, and temporary or long-term shelters.

Irrelevant characteristic/irrelevant characteristics: Any status or condition which is unrelated to a person’s ability to:

- (1) Safely and competently perform specific duties of a particular job or profession, or qualify for promotion,
- (2) Use or benefit from a place of public accommodation,
- (3) Use or benefit from public services, or
- (4) Acquire, rent, or maintain property.

“Irrelevant characteristics” do not include bona fide occupational qualifications but do include a person’s actual or perceived race, religion, ancestry, national origin, color, sex, age, height, weight, student status, marital status, familial status, housing status, veteran status, political

1 affiliation or belief sexual orientation, gender identity or expression, mental or physical
2 limitation, SOURCE OF INCOME OR SERVICES IN ARMED FORCES IN SOVERIGN
3 NATIONS~~NATIONS AND SOURCE OF INCOME~~.

Comment [CW4]: Kathie Dunbar Change

4
5 Labor organization: Any union, committee, association, or organized group of employees that
6 exists primarily for the purpose of dealing with employment concerns, grievances, wages, labor
7 disputes, rates of pay, hours of work, or other terms or conditions of employment.

8
9 Marital status: The state of being single, married, separated, divorced, in a functional family, or
10 a surviving spouse.

11
12 Mental limitation: Actual or perceived disability or handicap, as those terms are defined in the
13 Michigan Persons With Disabilities Civil Rights Act, or limitation regarding mental capabilities
14 unrelated to a person's ability to:

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16 Perform a particular job or profession or qualify for promotion,

- 17 (1) Use or benefit from a place of public accommodation,
- 18 (2) Use or benefit from public services, or
- 19 (3) Acquire, rent, or maintain property.

20
21 "Mental limitation" includes, but is not limited to, developmental disabilities, psychological

1 conditions, and the use by any person of adaptive devices, aids, or medication to mitigate such
2 limitations. "Mental limitation" does not include any condition caused by the current use of an
3 illegal or controlled substance or alcohol.

4
5 National origin: The country where a person or a person's ancestors were born. Discrimination
6 against a person based on national origin shall include discrimination against nonnaturalized
7 citizens and persons for whom English is a second language.

8
9 Perceived: As used in this chapter "perceived" refers to the perception of the respondent and
10 not the perception of the claimant.

11
12 Person/persons: One or more individuals, partnerships, associations, or organizations; labor
13 organizations, labor unions, or joint apprenticeship committees; businesses, companies, or
14 corporations; legal representatives, receivers, trusts, or trustees; unincorporated organizations;
15 employers or employment agencies; employees or contractors; realtors, real estate brokers,
16 salespersons, or leasing agents; the City of Lansing, agencies of the city, and any recipient of city
17 funds or any other legal or commercial entity.

18
19 Physical limitation: Actual or perceived disability or handicap, as those terms are defined in
20 the Michigan Persons With Disabilities Civil Rights Act, or limitation regarding physical
21 capabilities and human motor performance unrelated to a person's ability to:

- 1 (1) Safely and competently perform specific duties of a particular job or profession or qualify
- 2 for promotion,
- 3 (2) Use or benefit from a place of public accommodation,
- 4 (3) Use or benefit from public services, or
- 5 (4) Acquire, rent, or maintain property.

6
7 "Physical limitation" includes, but is not limited to, blindness or partial sightedness, deafness or
8 hearing impairment, muteness, partial or total absence of any body part(s), speech impairment,
9 motor impairment, and the use by any person of adaptive devices or aids to mitigate such
10 limitations.

11
12 "Physical limitation" does not include any condition caused by the current use of an illegal or
13 controlled substance, or alcohol.

14
15 Place of public accommodation: A place open to the general public that is a facility or business
16 of any educational, governmental, nonprofit, health, day care, entertainment, cultural,
17 recreational, refreshment, transportation, or human services, financial, or other business of any
18 kind, whose goods, services, facilities, activities, privileges, or advantages are extended, offered,
19 sold, rented, leased, or otherwise made available to the public.

20
21 Public services: Goods, services, facilities, activities, privileges, or advantages extended,

1 offered, sold, rented, leased, or otherwise made available to the public through a department,
2 agency, board, or commission owned, operated, or managed by or on behalf of the state or a
3 political subdivision of the state or a nonprofit organization, including tax-exempt private
4 agencies, which receive financial support through the solicitation of the general public or through
5 governmental subsidy of any kind.

6
7 Real property: Any habitable or potentially habitable land or building, as used in this definition
8 “habitable building” includes, but is not limited to, single and multiple family homes,
9 apartments, condominiums, housing cooperatives, mobile homes or trailers, mobile home or
10 trailer parks, and tenements, including any lease or interest in real property.

11
12 Religion: All aspects of religious observance, dress, practice, and belief.

13
14 Sexual orientation: A PERSON’S SEXUAL IDENTITY IN RELATION TO THE GENDER
15 TO WHICH THEY ARE ATTRACTED; THE FACT OF BEING HETEROSEXUAL,
16 HOMOSEXUAL ~~OR BISEXUAL OR ASEXUAL~~ Male or Female homosexuality,
17 heterosexuality or bisexuality, INTERSEX, ASEXUAL ~~whether past or present.~~

18 Sex: The condition of being male ~~or~~ female, ~~OR INTERSEX. OR ASEXUAL~~. Discrimination
19 based on sex includes sexual harassment, which means unwelcome sexual advances, requests for
20 sexual favors, and other verbal or physical conduct or communication of a sexual nature when:

21 (1) Submission to such conduct or communication is made a term or condition either

Comment [CW5]: BIOLOGY (of reproduction) not involving the fusion of gametes.
Kathie Dunbar Change

Comment [CW6]: the abnormal condition of being intermediate between male and female; hermaphroditism.
•an intersex individual; a hermaphrodite.
plural noun: **intersexes**
Kathie Dunbar Change

1 explicitly or implicitly to obtain employment, public accommodation, or housing; or

2 (2) Submission to or rejection of such conduct or communication by a person is used as a
3 factor in decisions affecting such person's employment, public accommodation, or
4 housing; or

5 (3) Such conduct or communication has the purpose or effect of substantially interfering with
6 a person's employment, public accommodation, or housing, or creating an intimidating,
7 hostile, or offensive employment, public accommodation, or housing environment.

8
9 Student status: The current state of pursuing a diploma/degree at any educational institution.

10
11 Source of income: Any legal source from which a person obtains money.

12
13 Veteran Status: Having served in any unit of the United States Armed Forces or their reserve
14 components, including the National Guard and the Coast Guard.

15 (Ord. No. 1120, § 1, 12-18-06)

16
17 297.03. - Prohibitions in employment.

18 (a) Except as otherwise provided, no person shall discriminate against any other person with
19 regard to recruiting, referring, hiring, contracting, compensating, grading, classifying, promoting,
20 demoting, disciplining, terminating or otherwise restricting or conditioning terms and privileges
21 of employment based on:

1 (1) Irrelevant characteristics; or

2 (2) The results of physical or mental examinations that are not directly related to the bona
3 fide occupational qualifications for the job sought.

4
5 (b) Except as otherwise provided, no person shall discriminate against any other person with
6 regard to offering, selecting, extending, terminating, or otherwise restricting or conditioning
7 terms, privileges, or representation of membership in any labor organization or apprentice
8 program based on irrelevant characteristics.

9
10 (c) Except as otherwise provided, no person shall discharge, terminate, expel, or otherwise
11 discriminate against any other person because that person has opposed any discriminatory
12 practice forbidden by this chapter or has filed a complaint, testified, or assisted in any proceeding
13 regarding any discriminatory practice forbidden by this chapter.

14 (Ord. No. 1120, § 1, 12-18-06)

15
16 297.04. - Prohibitions in places of public accommodation.

17 (a) No person shall discriminate against any other person by withholding, denying, curtailing,
18 or otherwise limiting the full use and enjoyment of places of public accommodations.

19
20 (b) No person shall prohibit a breastfeeding mother from or segregate a breastfeeding mother
21 within any place of public accommodation where she and the child would otherwise be

1 authorized to be.

2 (Ord. No. 1120, § 1, 12-18-06)

3
4 297.05. - Prohibitions in provision of public services.

5 (a) No person shall discriminate against any other person in providing information, offering
6 access, or making referrals regarding public services, or by withholding, denying, curtailing, or
7 otherwise limiting the full use of and benefit from public services.

8 (Ord. No. 1120, § 1, 12-18-06)

9
10 297.06. - Prohibitions in housing.

11 (a) No person shall discriminate in referring, leasing, selling, renting, showing, advertising,
12 pricing, offering, inspecting, listing, or otherwise making available any real property, including
13 discrimination in providing information and receiving or communicating a bona fide offer on any
14 real property.

15
16 (b) No person shall discriminate in (a) the application, conditions, or granting of mortgages or
17 other financing, (b) the offer, conditions, or sale of home-owner or rental insurance, or (c) the
18 contracting of construction, rehabilitation, maintenance, repair, or other improvement of any
19 housing facility.

20
21 (c) No person shall refuse to lend money for the purchase or repair of any real property or insure

1 any real property solely because of the location in the city of such real property.

2

3 (d) No person shall promote any sale, rental, lease, sublease, Exchange, transfer, or assignment
4 of real property by representing that changes are occurring or will occur in an area with respect
5 to any irrelevant characteristics.

6

7 (e) No person shall indicate, communicate, or otherwise represent to another person that any real
8 property or interest therein is not available for inspection, sale, rental, or lease knowing in fact it
9 is available, including failing to make a person aware of a real property listing, refusing to permit
10 inspection of real property, and representing that a property has been sold when In fact it has not.

11

12 (f) No person shall offer, solicit, accept, use or retain a listing of real property or an interest
13 therein with the understanding that a person may be discriminated against in a real estate
14 transaction or in the furnishing of facilities or services in connection therewith.

15 (Ord. No. 1120, § 1, 12-18-06)

16

17 297.07. - Other prohibited practices.

18 (a) No person shall adopt, enforce, or employ any policy or publish, circulate, post, mail, or
19 otherwise broadcast any statement, advertisement, sign, or notice or use a form of application or
20 make a record of inquiry which directly or indirectly discriminates or indicates discrimination in
21 providing employment, public accommodations, public services, ~~or~~ housing, OR HEALTH

1 CARE ~~OR OTHER SERVICE~~.

2
3 (b) No person shall discriminate in the publication or distribution of advertising material,
4 information, or solicitation regarding employment, public accommodations, public services, ~~or~~
5 housing, OR HEALTH CARE ~~OR OTHER SERVICES~~.

6
7 (c) No person shall coerce, intimidate, threaten, harass, retaliate against, BULLY or interfere
8 with any person:

- 9 (1) In the exercise or enjoyment of, or on account of one's having exercised or enjoyed, or on
10 account of one's having aided or encouraged any person in the exercise or enjoyment of, any
11 right protected in this chapter; or
12 (2) Making a complaint or assisting in an investigation regarding a violation or alleged
13 violation of this chapter.

- 14
15 (d) No person shall require, request, conspire with, assist, BULLY or coerce another person to:
16 (1) Discriminate in any manner prohibited by this chapter; or
17 (2) Intimidate, threaten, harass, or retaliate against another person for making a complaint or
18 assisting in an investigation regarding an alleged violation of this chapter.

19
20 (e) No person shall provide false or misleading information to Any authorized person
21 investigating a complaint regarding a violation or alleged violation of this chapter, or sign a

1 complaint for a violation of this chapter based upon false or substantially misleading
2 information.

3 (Ord. No. 1120, § 1, 12-18-06)

4

5 297.08. - Exceptions.

6 Exceptions to discrimination and harassment under this chapter shall include, but are not limited
7 to:

8

9 (a) Employment;

10 (1) This chapter does not apply to the employment of any person by his/her parent, spouse,
11 or child.

12 (2) It is permissible to discriminate in hiring and selecting between one person and another
13 based on bona fide occupational qualifications. Upon a claim of discrimination, the
14 Claimant shall have the burden of making a prima facie showing that a qualification or
15 selection is based on an irrelevant characteristic. An employer shall then have the burden
16 of establishing that a qualification or selection criterion is reasonably necessary for the
17 claimant to perform in the normal operation of the business. The Claimant will then have
18 the burden of showing that such qualification or criterion is mere pretext.

19 (3) It is permissible to give preferential treatment in hiring to veterans and their relatives as
20 required by federal or state law.

21 (4) It is permissible to engage in a bona fide effort to establish, maintain, or improve

1 employment opportunities for persons protected from discrimination and harassment
2 under this chapter.

3 (5) It is permissible to consider legal source of income as a bona fide occupational
4 qualification where the employment involves non-compete agreements, trade secrets, or
5 similar legally recognized restraints on employment based on source of income.

6 (b) Public accommodation and public services;

7 (1) It is permissible to restrict the use of shower or changing areas in health clubs or
8 recreational facilities on the basis of sex when separate and private shower or changing
9 areas do not exist.

10 (2) It is permissible to refuse to admit to a place of public accommodation serving alcoholic
11 beverages a person under the legal age for purchasing alcoholic beverages.

12 (3) It is permissible to refuse to admit persons under 18 years of age to a business providing
13 entertainment or selling literature or merchandise, which the operator of the business
14 deems unsuitable for minors, or which is a “sexually explicit matter” as defined by
15 Section 3 of Act 33 of the Public Acts of 1978, codified at MCL 722.673.

16 (4) It is permissible for an educational institution to limit the use of its facilities to those
17 affiliated with such institution.

18 (5) It is permissible to provide discounts on products or service to students, minors, and
19 senior citizens.

20 (6) it is permissible to restrict participation on athletic teams or in athletic events on the basis
21 of age.

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(c) Housing;

- (1) It is permissible to discriminate in any arrangement for the sharing of a single unit dwelling, the remainder of which is occupied by the owner or a member of his/her immediate family.
- (2) It is permissible for the owner of a dwelling devoted entirely to the housing or accommodation of a single sex to restrict occupancy and use on the basis of sex.
- (3) This chapter does not require any person who does not participate in the Federal Section 8 Housing Assistance Program to accept any subsidy, payment assistance, voucher or contribution in connection with such program, or to lease or rent to any tenant or prospective tenant who is relying on such a subsidy as payment for at least part of the rent.

(Ord. No. 1120, § 1, 12-18-06)

297.09. - Other exceptions as required by law.

This chapter shall not be construed to limit rights granted by State or Federal Constitution, law, rule or regulation, including but not limited to, the following:

- (a) It is permissible to discriminate in employment, public accommodation, public services, ~~and~~ housing AND HEALTH CARE based on a person's age, income level, or mental or physical limitations when such discrimination is required or allowed by Federal, State or Local constitution, law, rule or regulation.

Comment [CW7]: Kathie Dunbar suggested change.

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(b) It is permissible for a governmental institution to restrict access to any of its facilities or to restrict employment opportunities based on duly adopted institutional policies that conform to Federal, State or local constitution, law, rule or regulation.

(c) This chapter shall not be read to prohibit or interfere with the exercise of a person’s first amendment rights.

(d) It is permissible for a religious organization or institution to restrict employment opportunities, housing facilities, or accommodations that are operated as a direct part of religious activities to persons who are members of or who conform to the moral tenets of that religious institution or organization.

(e) It is permissible to limit occupancy in a housing development or to provide public accommodations or employment privileges or assistance to persons of low income, over 55 years of age, or who have a physical or mental limitation.

(f) It is permissible to discriminate based on a person’s age when State, Federal, or local law requires it.

(g) It is permissible to refuse to enter into a contract with an emancipated minor.

1
2 (h) Nothing in this chapter shall affect, replace, or diminish the duties, obligations, rights, or
3 remedies as otherwise provided by any union contract, collective bargaining agreement, or
4 federal, state or local constitution, law, rule or regulation, which shall control over this chapter.

5
6 (i) This chapter shall not be read to require an employer, whether public or private, to provide
7 benefits to UNMARRIED domestic partners in contravention of Article I, Section 25 if the
8 Michigan Constitution.

9 (Ord. No. 1120, § 1, 12-18-06)

10
11 297.10. - Complaints.

12 (a) Any person claiming to be discriminated against or harassed in violation of this ordinance
13 may file with the Human Relations and Community Services department (hereafter referred to as
14 “the department”) a complaint, in writing, setting forth with reasonable specificity the person or
15 persons alleged to have violated this chapter, the specific nature of the violation and the date(s)
16 of the alleged violation. A person filing a complaint must do so within 180 days of the incident
17 forming the basis of the complaint.

18
19 (b) To the extent permitted by law, all written complaints of discrimination in employment,
20 public accommodation, public services, and housing received by the department shall be kept
21 confidential.

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(c) The department shall:

- (1) Be responsible for receipt, recordation, investigation, mediation, conciliation, recommendation, and/or referral to the Office of the City Attorney;
- (2) ~~A STAFF MEMBER WILL CONTACT YOU TO DISCUSS YOUR CONCERNS AND SCHEDULE AN INFORMAL CONFERENCE (ESTIMATED TIME WITHIN 45 DAYS);~~
- (3) ~~(2)~~ Ensure there are no undue burdens placed on a Claimant, which might discourage filing of a discrimination complaint;
- (4) ~~(3)~~ Commence and complete the complaint investigation, mediation/conciliation, and recommendation process in a timely manner; AND
- ~~(5) (4) Promulgate and publish rules and guidelines for processing, investigating, mediating/conciliating, and recommending resolution of the complaint; and~~
- ~~(6) REFER A COMPLAINT IT DEEMS VALID AND SUFFICIENTLY EGREGIOUS DIRECTLY TO THE CITY ATTORNEY FOR REVIEW AND ADDITIONAL ACTION.~~
- ~~(7) DECISIONS MAY BE REFERRED TO THE CITY ATTORNEY, MICHIGAN DEPARTMENT OF CIVIL RIGHTS, COUNTY PROSECUTOR OR OTHER APPROPRIATE ENFORCING AGENCY~~

(Ord. No. 1120, § 1, 12-18-06)

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297.11. - Investigation and hearing.

(a) During an investigation, the department may request the appearance of witnesses and the production of books, papers, records or other documents that may be relevant to a violation or alleged violation of this chapter.

(b) If the department determines that the complaint and preliminary evidence gathered indicates a prima facie violation of an ordinance in this chapter, the department shall assign a person within the department to conduct a hearing (hereinafter referred to as the “Hearing Officer”) within 90 days after completion of its preliminary investigation. The person who is alleged to have committed a violation (the “Respondent”) and the claimant shall be sent by regular mail at least 14 days advance, notice of the scheduled date and time of the hearing and a request for each to appear. At the hearing, testimony will be taken. All testimony shall be on the record, under oath and either recorded or transcribed. Both Claimant and Respondent shall be allowed to testify, present evidence, bring witnesses to testify, and to cross examine all witnesses at the hearing. Technical rules of evidence shall not apply.

(c) A failure of either the Claimant or the Respondent to cooperate with the department may result in an adverse determination for that person at the hearing.

(Ord. No. 1120, § 1, 12-18-06)

1 297.12. Findings and recommendations.

2 The Hearing Officer shall make findings of fact based on the testimony and evidence introduced
3 at the hearing and shall recommend such relief as the hearing officer deems appropriate. The
4 Claimant and Respondent shall have the right to appeal the Hearing Officer's findings and
5 recommendations in writing within 30 days to the Director of the department. On appeal, the
6 hearing record and Hearing Officer's findings and recommendations shall be reviewed by the
7 Director of the department, who shall approve, approve with modification, or disapprove of the
8 findings and recommendations. After the Director's review, the department's findings and
9 recommendations shall be served by regular mail on the Claimant and Respondent to the
10 complaint, who shall have 30 days to comply with such findings and recommendations, unless
11 otherwise provided by the department.

12 (Ord. No. 1120, § 1, 12-18-06)

13

14 297.13. Available recommendations.

15 Department recommendations may include, but are not limited to one or more of the following:

16

17 (a) Ceasing the illegal conduct cited in the complaint and taking steps to alleviate the effect of
18 such illegal conduct;

19 (b) Providing that the respondent apologize to the Claimant;

20 (c) Closing the matter based upon a mediation/ conciliation agreement of the Claimant and
21 Respondent;

- 1 (d) Paying actual damages for injury or loss;
- 2 (e) Hiring, reinstating, or promoting the Claimant, with or without back pay, or providing such
- 3 fringe benefits as the Claimant may have been denied;
- 4 (f) Selling or leasing of housing or dwelling unit in question to the Claimant;
- 5 (g) Admitting the claimant to a place of public accommodation or extending full and equal use
- 6 and enjoyment of said place of public accommodation;
- 7 (h) Paying some or all of the claimant's costs, costs incurred at any stage of review;
- 8 (i) Posting the explanation of and requirements for compliance with this chapter;
- 9 (j) Dismissing the complaint; and
- 10 (k) Imposing costs against a Claimant for a frivolously filed claim.

11 (Ord. No. 1120, § 1, 12-18-06)

12

13 297.14. - Civil infraction.

14 (a) An action for a civil infraction for a violation of this chapter may be initiated by the
15 department on the basis of its investigation of a complaint and issuance of findings and
16 recommendations.

17

18 (b) If the department determines that discrimination or harassment took place and the
19 Respondent does not comply with the department's recommendation within the specified time
20 period, the department may refer the matter to the City Attorney, County Prosecutor, the
21 Michigan Department of Civil Rights, the United States Department of Justice, Department of

1 Housing and Urban Development, or other appropriate enforcing agency.

2

3 (c) The City Attorney may commence legal action by filing and serving a complaint to obtain
4 injunctive relief or any other remedy in an effort to prevent further discrimination prohibited by
5 this chapter and to remedy the effects of such discrimination.

6

7 (d) A violation of a prohibited act in this chapter is designated a municipal civil infraction, is not
8 a crime and shall not be punishable by imprisonment.

9

10 (e) Schedule of civil fines. The violation shall be according to the following schedule:

- 11 (1) First violation \$ 150.00
- 12 (2) Second violation \$ 250.00
- 13 (3) Third (or any subsequent) violation \$ 500.00

14

15 (f) Continuing violation.

16 (1) For an offense that is a single and discrete occurrence, a single violation shall accrue
17 (for example, a single act of harassment like a racial epithet). Subsequent single and
18 discrete occurrences shall result in additional violations according to the above
19 schedule (for example, two separate instances of racial epithets would constitute a
20 first and second violation).

21 (2) For offenses that are continuing in nature, rather than single and discrete, the first

1 violation shall accrue with the first day of the occurrence, and subsequent violations
2 shall accrue for each additional day of that occurrence (for example, an impermissible
3 hiring practice that continues each day on an ongoing basis).

4 (3) For continuing violations under subsection (f)(2), the day of the first occurrence shall
5 be measured from the day of service of the City Attorney's complaint.

6 (Ord. No. 1120, § 1, 12-18-06)

7
8 297.15. - Private actions.

9 Any person who is the victim of discrimination in violation of this chapter retains his or her right
10 to pursue any and all other legal action to which the person may be entitled in addition to the
11 remedies available under this chapter. Nothing in this chapter shall be construed to limit rights
12 granted under the laws of the State of Michigan or the United States.

13 (Ord. No. 1120, § 1, 12-18-06)

14
15 Section 2. All ordinances, resolutions or rules, parts of ordinances, resolutions or rules
16 inconsistent with the provisions hereof are hereby repealed.

17 Section 3. Should any section, clause or phrase of this ordinance be declared to be
18 invalid, the same shall not affect the validity of the ordinance as a whole, or any part thereof
19 other than the part so declared to be invalid.

20 Section 4. This ordinance shall take effect on the 30th day after enactment, unless given
21 immediate effect by City Council.

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DRAFT #123
~~DECEMBER 11, 2015~~ ~~JANUARY 2~~ February 18, 2016

Approved as to form:

City Attorney

Dated: _____